



**FREDERICKSBURG POLICE DEPARTMENT
EXTRA-DUTY EMPLOYMENT AGREEMENT (ORIGINAL)**



[] Original

The following is a proposed agreement for security to be provided for: _____
(Name of Organization/Business)

Security will be provided by extra-duty Police Officers. Requested number of officers: _____

The dates for this detail are _____ through _____. All extra-duty agreements **MUST BE RENEWED** if changes to any aspect of the agreement occur. The Chief of Police has final approval on all extra-duty employment agreements and provisions herein.

Detail Address: _____

Detail days/times, total hours/week: _____ One time only? [] Yes [] No

Sun: _____ Mon: _____ Tues: _____ Wed: _____ Thu: _____ Fri: _____ Sat: _____

Specific Duties (attach separate page if more space is needed): _____

Duty Requirements: All employment requiring law enforcement-related duties must be worked by the officer in full police uniform. Request for waivers for this requirement must be made in writing to the Chief of Police and attached to this form. Marked cruiser needed? [] Yes [] No Other requests? _____

Benefits/Salary: The rate of pay shall be \$40.00 per hour per officer with a minimum of two hours pay per officer employed. Payment will be made no more than 10 business days following completion of detail. **Cancellations:** The employer shall notify the On-Duty Watch Commander immediately of any cancellation to this agreement. If the Police Department does not receive a minimum of three hours notification, the employer is responsible for paying the officer(s) a minimum of two hours pay. The On-Duty Watch Commander can be reached by contacting the Communications Center at 540-373-3122.

Call-Back Clause: I, the undersigned am aware that the officer(s) hired for this extra-duty employment may be subject to being returned to on-duty status in case of an emergency. I agree to allow them to remain on my payroll if they are on this call for 30 minutes or less. If they are on call for more than 30 minutes, they will be taken off my payroll until such time they return to my property. By signing below, each party attests that the extra-duty employment agreement is a true and correct representation of the nature of the detail and agreement compensation for the same. No additional compensation, monetary or in goods, foods, services or other considerations can be made without re-submitting this form including the changes. **Liability Notice to Employer:** While the City of Fredericksburg may provide insurance coverage for members of the Police Department who take specific law enforcement action while engaged in extra-duty employment, there are no provisions that protect extra-duty employers from liability, workers' compensation and disability claims arising out of their employment or use of extra-duty police officers.

Employer has liability insurance? [] No [] Yes

Police Department employees are not permitted to engage in any type of extra-duty employment activity that involves the enforcement or execution of any form of "house rules" including but not limited to: searches of persons or property without legal justification, solicitation, request for collection of any fees, costs, or other expenses, or any other action outside the scope of law enforcement actions authorized by law.

Employer Contact Information: Contact Person: _____

Company Name & Address: _____

Phone Number: _____ Email Address: _____

Employer Signature: _____ Date: _____

Fax completed form to 540-372-1108

Emergency Detail Approval: [] Valid for 3 days only

Patrol Division Commander: _____ [] Approved [] Denied*

Chief of Police: _____ [] Approved [] Denied*

***Reasons for denial should be attached.**

(Revised Date: 6/20/17)