



City of Fredericksburg Farmers Market 2023 Art in the Park Application

Art in the Park is a rain or shine event in conjunction with the Farmers Market. The City of Fredericksburg holds the discretion to cancel one or more of these events. Fees may be refunded only if event is cancelled by the City. Fees are non-refundable if vendor misses scheduled event. If a vendor misses more than 2 events, their application will be removed for future events.

MEDIUMS OFFERED HAVE INCLUDED: ceramics/pottery, graphics/printmaking, painting, jewelry, photography, drawing/pastels, metal work, sculpture, fiber/leather, mixed media, wood, glass, 3-D printing, candles, soaps, etc. **Food items such as BAKERY/CANNED goods are considered Farmers Market products and are not permitted at Art in the Park. Third party sellers (e.g. Mary Kay, \Scentsy, LuLaRoe, etc.) are not permitted to participate in Art in the Park events.**

Vendors must complete the following application and submit it, along with the application fee ([PAY HERE](#)) required documents as listed in the rules and regulations of Art in the Park. Applicants may be requested to submit photos of the booth set-up and products being sold, along with additional documents, in order to be approved for Art in the Park.

Art in the Park shall be held at Hurkamp Park (500 William St, Fredericksburg, VA 22401) on the first and third Saturdays from May 2023 through October 2023, from 9am – 1pm. Booth space shall be located within Hurkamp Park as approved by the Market Manager, Superintendent of Recreation or Director of Parks, Recreation and Events.

BREAKDOWN OF ART IN THE PARK PROCESS:

- Register at FXBGParks.com and APPLY for Art in the Park 2023
 - It's best to select all the dates you wholeheartedly plan to attend
- Once approved, you'll receive an invoice before the event date
- Pay once you receive your invoice – Payment must be made prior to event date
- An email will be sent the Wednesday before the event date that will include the map of Hurkamp Park with Assigned Spot Numbers and specific instructions for setting up.
- Day of event, check in with Market Manager upon arrival. You may arrive as early as 6:00 AM to set up. Set up must be completed by 9am. Sales after 7:00 AM are permitted.
 - NOTE: Spots for Art in the Park are assigned and are first come, first serve. Preferences will be accommodated when possible. If you choose to participate in every event date you will have the same spot starting from your first date. If you choose to participate select dates your spot within Hurkamp Park may change.
 - NOTE: Hurkamp Park does not have a parking lot and there is no driving on Prince Edward street from 5am-3pm and NO Parking on George Street 5am -3pm. Parking is available in lots adjacent to the market.
- **Check in with the Market Manager upon arrival.**

Any questions contact the Fredericksburg Farmers Market Manager: marketmanager@fredericksburgva.go

HOW TO APPLY: Applications for Art in the Park are completed online at FXBGParks.com. Only one (1) application needs to be submitted to participate in the 2023 Art in the Park season. The application must be submitted NO LATER than the Monday before the applicant's first event. Space is limited and applications will be chosen based on variety of offerings.

Art in the Park Dates are as Follows:

- May 6 & 20
- June 3 & 17
- July 1 & 15
- August 5 & 19
- September 2 & 16
- October 7 & 21

Fees

There shall be an application fee of \$25.00 per vendor. This fee must be paid prior to vendor approval and is non-refundable regardless of approval status. Payment must be submitted at the time of application. Applications can be found at FXBGParks.com.

Vendors NOT paying the application fee shall NOT be approved. All approved vendors will be invoiced for their space fees. Payments for space fees are due before the Vendor will be assigned their space.

FEES FOR SPACES ARE AS FOLLOWS:

	Annual	Bi-Weekly (1 nd & 3 rd Saturday)	Daily
One Space (12 Feet)	n/a	\$275	\$25
2 Contiguous Spaces (24 feet)	n/a	\$450	\$40

It costs an additional \$10 if the Artists/Crafters does not have a City of Fredericksburg Business License; this is for the required City Event Fee in lieu of the Business License.

Although a Business License is not required to participate in Art in the Park it is recommended if the vendor chooses to participate in more than two (2) events. Business licenses can be purchased from the Office of the Commissioner of Revenue.

***If you have an LLC but not a Business License from the Fredericksburg’s Office of the Commissioner of Revenue you will still have to pay the additional \$10 for each event date you participate.*

STANDARDS:

- All work must be the original fine art or craft created by the exhibiting artist.
- The artist/crafter creating the works is expected to be present during event. • Vendor is responsible for all display equipment, set-up, tents, chairs and tables
- NO MATERIALS, electrical or any other item, will be provided by Fredericksburg Parks, Recreation, & Events or the City.
- Vendor takes full responsibility for the safety of themselves, their family, helpers, belongings, and works.
 - Vendor agrees to release and hold harmless the Fredericksburg Parks, Recreation, & Events, Public Facilities, as well as the City of Fredericksburg and its employees/volunteers from any and all liability.
- The Market Manager has the authority to ask guest participants to leave or to refuse an application.

Health and Safety Requirements:

During the Summer months it can get really Hot and Humid. Please prepare accordingly. We encourage frequent breaks to stay hydrated.



City of Fredericksburg Farmers Market 2023 Art in the Park Vendor Application

Applications must be received 2-weeks before the market to be considered.

Mail or In-Person drop off Monday – Friday:

Email: marketmanager@fredericksburgva.gov

Market Manager
Dorothy Hart Community Center
408 Canal Street
Fredericksburg, VA 22401

In-person during the Saturday Market:

Market Manager Tent, 7am – 1pm

Notification of acceptance to participate in the event as well as details regarding arrival time, setup/break down procedures, and parking info will be sent no later than **5 business days** before the market. Questions? Email marketmanager@fredericksburgva.gov

Vendor Information

Business Name: _____
Business Physical Address: _____
Business Mailing Address: _____
Contact Name _____ Contact Phone: _____
Email: _____

Please list the products to be sold at the Fredericksburg Farmers Market:

Space Requirements and Dates

1st and 3rd Saturdays: May 6 – October 21

How many contiguous spaces will you need?

_____ 1 _____ 2

_____ Bi-Weekly (1st & 3rd Saturdays) _____ Daily Fee (please list dates below)

I, _____, understand that it is expected that representatives of the group are present during the event at all times. Exhibitors are responsible for all display equipment, set-up, tents, chairs and tables. No materials, electrical or any other item(s), will be provided by Fredericksburg Parks, Recreations, and Events or the City. Exhibiting groups take full responsibility for the safety of themselves, their family, and volunteers. They agree to release and hold harmless the Fredericksburg Parks, Recreation and Events, as well as the City of Fredericksburg from any and all liability. Furthermore, I have read the Rules and Regulations for the Fredericksburg Farmers Market and agree to adhere to all stipulations set forth.

Signature(s): _____

Date: _____

THIS SECTION TO BE COMPLETED BY THE FARMERS MARKET MANAGER

Approval:

_____ **Approved**

_____ **Denied**

Space(s) assigned:

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TOTAL FEES OWED: (to be completed by market manager)

Saturday Farmers Market	
Weekday Market	
Extended Season Market	
TOTAL	