

CITY OF FREDERICKSBURG, VIRGINIA



COMMUNITY DEVELOPMENT BLOCK GRANT
CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION
REPORT

PROGRAM YEAR 2017/2018

(JULY 1, 2017 TO JUNE 30, 2018)

Prepared by: The Community Planning and Building Department

CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

According to the HUD Comprehensive Housing Affordability Strategy Data Query Tool, 5,5590 households, or 55 percent of the households in the City of Fredericksburg meet HUD's definition of Low or moderate income (LMI) households. These households have an increasingly more difficult time finding or maintaining affordable housing and other fundamental community services. They have limited funds to meet daily needs and to ensure safe and stable living environments for their families. The City of Fredericksburg uses its Community Development Block Grant (CDBG) funds to provide qualifying individuals and families with necessary housing assistance and public services.

This is the City of Fredericksburg's Consolidated Annual Performance and Evaluation Report (CAPER) of programs undertaken in accordance with the 2017-2018 Annual Action Plan and the 2010 Consolidated Plan (5-year strategic plan).

A total of \$188,622.86 in CDBG funds was utilized to assist eligible City residents through a variety of programs including emergency home repair for 7 units, removal of architectural barriers to promote accessibility at 3 homes, emergency grant assistance to prevent foreclosure and intense financial counseling for 20 LMI households, legal assistance and awareness for 172 LMI people, HIV/AIDS education and testing for 93 individuals, financial assistance for 3 LMI individuals and mental health support for 30 LMI individuals living with HIV/AIDS, providing food for 469 elderly and/or disabled LMI individuals, furthering fair housing initiatives, public information, and general program administration. An additional \$40,445.61 of p local funding was matched by the City to support the implementation of the outlined programs.

The City of Fredericksburg continues to work towards the 2010 Consolidated Plan goals as originally identified or modified in the Annual Action Plan for Program Year 2017/2018 in many instances having met or exceeded program goals.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual

outcomes/outputs, and percentage completed for each of the grantee's program year goals.

| Goal | Category | Source / Amount | Indicator | Unit of Measure | Expected – Strategic Plan | Actual – Strategic Plan | Percent Complete | Expected – Program Year | Actual – Program Year | Percent Complete |
|--|--------------------|-----------------|--|------------------------|---------------------------|-------------------------|------------------|-------------------------|-----------------------|------------------|
| Housing and Support Services - HIV/AIDS | Affordable Housing | CDBG: \$ | Public service activities other than Low/Moderate Income Housing Benefit | Persons Assisted | 480 | 379 | 78.96% | 75 | 93 | 124.00% |
| Housing and Support Services - HIV/AIDS | Affordable Housing | CDBG: \$ | Public service activities for Low/Moderate Income Housing Benefit | Households Assisted | 60 | 49 | 81.67% | 11 | 33 | 300.00% |
| Housing Rehabilitation | Affordable Housing | CDBG: \$ | Homeowner Housing Rehabilitated | Household Housing Unit | 40 | 17 | 42.50% | 7 | 6 | 85.71% |
| Increase Homeownership | Affordable Housing | CDBG: \$ | Direct Financial Assistance to Homebuyers | Households Assisted | 10 | 2 | 20.00% | 2 | 0 | 0.00% |
| Legal Services and Fair Housing Advocacy | Affordable Housing | CDBG: \$ | Public service activities for Low/Moderate Income Housing Benefit | Households Assisted | 700 | 409 | 58.43% | 150 | 167 | 111.33% |

| | | | | | | | | | | |
|--|--------------------|----------|--|------------------------|------|------|--------|-----|-----|---------|
| Prevent Foreclosure/Eviction | Affordable Housing | CDBG: \$ | Public service activities other than Low/Moderate Income Housing Benefit | Persons Assisted | 0 | 20 | | 5 | 5 | 100.00% |
| Prevent Foreclosure/Eviction | Affordable Housing | CDBG: \$ | Public service activities for Low/Moderate Income Housing Benefit | Households Assisted | 75 | 23 | 30.67% | 32 | 20 | 62.50% |
| Provide Food for Elderly/Disabled | Affordable Housing | CDBG: \$ | Public service activities other than Low/Moderate Income Housing Benefit | Persons Assisted | 1745 | 1273 | 72.95% | 386 | 469 | 121.50% |
| Remove Architectural Barriers to Housing | Affordable Housing | CDBG: \$ | Homeowner Housing Rehabilitated | Household Housing Unit | 15 | 8 | 53.33% | 3 | 3 | 100.00% |

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

The City of Fredericksburg's use of CDBG funds has addressed the priorities and objectives identified in the 2017-2018 Annual Action Plan. Most

importantly for this program year, 100 percent of funds served households of low to moderate income.

A total of \$188,622.86 in CDBG funds was utilized to assist eligible City residents through a variety of programs including emergency home repair for 7 units, removal of architectural barriers to promote accessibility at 3 homes, emergency grant assistance to prevent foreclosure and intense financial counseling for 20 LMI households, legal assistance and awareness for 172 LMI people, HIV/AIDS education and testing for 93 individuals, financial assistance for 3 LMI individuals and mental health support for 30 LMI individuals living with HIV/AIDS, providing food for 469 elderly and/or disabled LMI individuals, furthering fair housing initiatives, public information, and general program administration. An additional \$40,445.61 of p local funding was matched by the City to support the implementation of the outlined programs.

The City of Fredericksburg continues to work towards the 2010 Consolidated Plan goals as originally identified or modified in the Annual Action Plan for Program Year 2017 2018 in many instances having met or exceeded program goals.

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

| | CDBG |
|---|------------|
| White | 339 |
| Black or African American | 354 |
| Asian | 3 |
| American Indian or American Native | 8 |
| Native Hawaiian or Other Pacific Islander | 2 |
| Total | 706 |
| Hispanic | 52 |
| Not Hispanic | 654 |

Table 2 – Table of assistance to racial and ethnic populations by source of funds

Narrative

This year, 796 families were assisted through the City's CDBG program. Though there are areas of the City with high percentages of minority residents CDBG activities are available City-wide for any qualifying resident.

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

| Source of Funds | Source | Resources Made Available | Amount Expended During Program Year |
|-----------------|--------|--------------------------|-------------------------------------|
| CDBG | CDBG | 178,817 | 188,623 |
| HOME | HOME | | |
| HOPWA | HOPWA | | |
| ESG | ESG | | |
| Other | Other | | |

Table 3 - Resources Made Available

Narrative

The City of Fredericksburg received \$178,817 in Community Development Block Grant (CDBG) funding for the 2015/2016 Program Year. These funds supported a variety of programs including housing rehabilitation and public services. There was great need this year for large project in both the emergency home repair and removal of architectural barriers program. This need caused the City's program the spend the annual entitlement allocation and some of the funds unspent from prior years.

Housing Rehabilitation (Emergency Home Repair Program) – Expended \$100,717 to perform emergency repairs to seven owner-occupied houses.

Public Services - The Central Virginia Housing Coalition (CVHC) expended \$6,974 to actively prevent homelessness. With these funds, CVHC was able to provide emergency grants to 20 families threatened with eviction or foreclosure. The same 20 families benefitted from housing and budget counseling administered by CVHC.

Public Services - Legal Aid Works (LAW) expended \$8,400 to provide housing advocacy and/or housing consumer education to 172 very low - to extremely low -income households in the City of Fredericksburg.

Public Services - Fredericksburg Area HIV/AIDS Support Services (FAHASS) used 5,424.36 to provide practical support services to avoid eviction for 3 individuals and mental health case management to avoid crisis for 30 individuals. FAHASS also provided educational material and/or testing kits to 93 low/moderate income persons in Fredericksburg.

Public Services – The Fredericksburg Regional Food Bank used \$1,900 to help administer the Food for Life Brown Bag Program. With these funds, the Food Bank assisted 369 elderly and/or disabled persons in Fredericksburg.

Removal of Architectural Barriers - The Planning Department expended \$31,052 to help maximize the independence and self-sufficiency of two very low - to extremely low - income households of persons with disabilities. Specific work included bathroom modifications at two residences with the installation of ADA height toilet and grab bars. Additional work included the construction of a ramp to create safe access into the home. The geographic distribution of investment was one in the Mayfield Subdivision and one in the lower college heights area.

Administration/Oversight and Management - The Planning Department used \$33,944.70 in CDBG funds to administer and oversee all CDBG programs during this Program Year.

Fair Housing - This activity used \$0.00 to distribute the 2017-2018 Guide to Virginia Landlord-Tenant Law and make referrals to the Rappahannock Legal Services.

Public Information - The Planning Department expended \$210.80 to provide CDBG information to City residents through the local newspaper, direct mailings, and handouts to office walk-in traffic.

Identify the geographic distribution and location of investments

| Target Area | Planned Percentage of Allocation | Actual Percentage of Allocation | Narrative Description |
|-------------|----------------------------------|---------------------------------|-----------------------|
| Citywide | 100 | | |

Table 4 – Identify the geographic distribution and location of investments

Narrative

The Emergency Home Repair Program, Direct homeownership Assistance Program, and Removal of Architectural Barriers Program are administered on a first come, first served basis. Emergency home repairs and needs to remove architectural barriers are addressed as quickly as possible, so waiting lists work exceptionally well. Homeownership assistance favors applicants who are strongly committed and have qualified for a mortgage loan. In each instance distribution of these programs Citywide has proven beneficial to target eligible households. In general, the most CDBG related activity will occur where there are higher concentrations of low-to-moderate income persons; however, low-to-moderate income needs exist and are scattered throughout the City. By making CDBG investment available Citywide, eligible persons have been served more equitably than if such activity were geographically restricted.

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

The Emergency Home Repair, Removal of Architectural Barriers, and Direct Homeownership Assistance programs are all personally managed by the Community Development Planner. Administration costs in the amount of 34,155.50 are matched by local funds in the amount of 40,445.61. The 1,900 dollars for the food for life program is part of a 33,561 dollar program. The 5,500 dollars dedicated to the Fredericksburg Area HIV/AIDS Support Services is part of 1.5 million dollars federal and state funds used to assist this specific population. The 8,400 dollars managed by Legal Aid Works is part of a 23,560 dollar program to prevent eviction and educate tenants. The 6,974 dollars administered by the Central Virginia Housing Coalition to prevent eviction and offer financial counseling leveraged an additional 7,230 dollars in privately raised funds.

Administration/Oversight and Management - The Planning Department used \$233,944.70 in CDBG funds to administer and oversee all CDBG programs during this Program Year. The City contributed an additional \$40,445.61 of City General Funds for administration/oversight and management of the CDBG programs and efforts to coordinate other assistance for low - and moderate - income residents of the City.

The City supported housing rehabilitation by other organizations and agencies by identifying households in need and by providing non-CDBG funding. The City contributed \$5,000 toward City projects. This funding assisted in Rebuilding Together performing repairs to 7 homes.

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

| | One-Year Goal | Actual |
|--|---------------|----------|
| Number of Homeless households to be provided affordable housing units | 0 | 0 |
| Number of Non-Homeless households to be provided affordable housing units | 0 | 0 |
| Number of Special-Needs households to be provided affordable housing units | 0 | 0 |
| Total | 0 | 0 |

Table 5 – Number of Households

| | One-Year Goal | Actual |
|--|---------------|-----------|
| Number of households supported through Rental Assistance | 35 | 23 |
| Number of households supported through The Production of New Units | 0 | 0 |
| Number of households supported through Rehab of Existing Units | 10 | 9 |
| Number of households supported through Acquisition of Existing Units | 2 | 0 |
| Total | 47 | 32 |

Table 6 – Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

The City's goal for the 2017/2018 Program Year was to rehabilitate or provide emergency repairs to seven dwellings. Every household assisted during this Program Year had incomes within 0-50 percent of area median income. Four of those were below 30 percent of the area median income.

Fredericksburg provided CDBG funding to the support the Removal of Architectural Barriers Program administered by the City's Planning and Community Development Department to help to remove

architectural barriers to independent living. The City’s annual goal was to assist three households in this regard. One household assisted during this period had incomes within 30-50 percent of area median income with another two below 30 percent of area median income.

Planning staff continued to administer the Direct Homeownership Assistance Program, to help provide down payment and/or closing costs assistance. Several households inquired about funding but did not close on a house. Staff continues to work with the Central Virginia Housing Coalition and provide outreach through civic and neighborhood associations and community events to encourage participation in the program.

Homeless prevention occurred through three non-profit organizations with subrecipient contracts. Legal Aid Works provided assistance to 172 households. Fredericksburg Area HIV/AIDS Support Services assisted 33 individuals. This organization was also able to provide 93 low-income, at-risk persons with critical education and/or testing to prevent the spread of the disease. The Central Virginia Housing Coalition served 20 households. A fourth subrecipient, Fredericksburg Regional Food Bank, assisted elderly and/or disabled persons living in Fredericksburg with the Food for Life Brown Bag program. This organization assisted 469 elderly and/or disabled people.

Discuss how these outcomes will impact future annual action plans.

Future action plans will continue to address the goals outlined in the Consolidated Plan but may include opportunities for more extensive home repair program efforts due to changing need.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

| Number of Households Served | CDBG Actual | HOME Actual |
|------------------------------------|--------------------|--------------------|
| Extremely Low-income | 533 | 0 |
| Low-income | 161 | 0 |
| Moderate-income | 8 | 0 |
| Total | 702 | 0 |

Table 7 – Number of Households Served

Narrative Information

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The City of Fredericksburg participates in the Fredericksburg Regional Continuum of Care's Coordinated Entry System and refers individuals experiencing homelessness to the community's Central Intake, when appropriate. Community partners work to identify and engage persons experiencing homelessness and connect them to services. The CoC ensures that all people living unsheltered in the CoC's geographic area are known to and engaged by providers and outreach teams. Micah Ecumenical Ministries works with the street homeless, and primarily identifies and maintains contact with unsheltered persons by offering basic needs services at their hospitality center. Clients engaged with Micah also help to identify others who are unsheltered and may not be accessing services. Case managers visit known camps to outreach to those living outside. Additionally, the community's PATH outreach worker engages those with serious mental illness and works to connect them to services.

Addressing the emergency shelter and transitional housing needs of homeless persons

The Fredericksburg Regional Continuum of Care addresses the emergency shelter needs of homeless persons by collectively providing 48 year-round shelter beds for adults without children, 80 year-round shelter beds for families with children, 42 year-round shelter beds for individuals and families fleeing domestic violence, and 8 year-round shelter beds for those exiting the hospital who have no place to stay. Additionally, a 37 bed cold weather shelter runs from mid-november to mid-march to serve those who would otherwise be unsheltered during the winter months. Despite continued efforts to shelter all unsheltered persons experiencing homelessness, there continue to be cases where a household refuses shelter or shelter is not available due to lack of bed space, time expiration, or violent criminal histories. The CoC is engaged to find a solution to provide shelter opportunities for these individuals; in the meantime, Micah's hospitality center offers basic needs assistance when shelter is not an option. Case managers are also on site at the hospitality center to help with job search, disability application, and access to other community resources. All unsheltered persons are included in the community list for rapid re-housing prioritization; in many cases unsheltered persons have been successfully re-housed from the street.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that

address housing, health, social services, employment, education, or youth needs

Households experiencing a housing crisis are connected to appropriate resources to prevent homelessness through the Fredericksburg Regional Continuum of Care's Coordinated Entry System. Households who are at risk of losing their housing receive connection to community resources, including housing counseling, financial assistance through faith-based groups, or other related services. Those who are considered most imminently at risk of homelessness are connected to the prevention program for case management, financial assistance, and housing location services, as appropriate. The CoC targets its prevention resources to households living in a hotel/motel or with friends/family, who have run out of options and without prevention assistance would become homeless.

The Fredericksburg Regional Continuum of Care has an active Discharge Planning Committee that works together to ensure that persons being discharged from institutions do not enter homelessness. The committee includes representatives from local hospitals, mental health, and crisis stabilization providers, jails, probation, departments of social services, and schools.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The Fredericksburg Regional Continuum of Care works to reduce length of homelessness through its Housing First approach to homeless services, reduce new cases of homelessness through its prevention and diversion activities, and reduce returns to homelessness through a focus on stabilization and longer-term supports of the community's most vulnerable. The community's rapid re-housing and permanent supportive housing programs are targeted to those least likely to self-resolve to ensure that they are able to transition back into permanent housing as quickly as possible. Those not prioritized for rapid re-housing or permanent supportive housing are assisted in self-resolving through housing-focused shelter case management. The community's housing locator engages landlords who will rent to high-barrier households, including those with poor credit, criminal backgrounds, financial judgments, or inconsistent income, to ensure access to affordable housing units.

The community is committed to the goals of opening doors to end veteran, chronic, family, and youth homelessness. The Fredericksburg Regional CoC has worked alongside other Virginia CoC's in functionally ending veteran homelessness. While continuing its commitment to the veterans initiative, the CoC is now shifting focus to the goal of ending chronic homelessness.

CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

There is no public housing within the City of Fredericksburg.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

The City of Fredericksburg is always encouraging participation in the Direct Homeownership Assistance program to match down payment and closing costs for eligible homebuyers within the City. This program is available City-wide.

Actions taken to provide assistance to troubled PHAs

There are no Public Housing Authorities within the City of Fredericksburg.

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

The City has established flexible zoning requirements for setbacks and parking, to encourage in-fill development in established neighborhoods. City staff also considers whether to waive water availability fees for new units on a case by case basis, as another means to make new housing affordable.

Fredericksburg has consistently supported affordable housing through its CDBG programs. CDBG funded activities with a strong homeownership emphasis include the Direct Homeownership Assistance Program and the Emergency Home Repair Program. Homeownership assistance helps qualifying families to become homeowners. Emergency home repair assistance addresses high cost maintenance items to keep the homes of qualifying families intact and habitable.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

Planning staff continued to implement the Emergency Home Repair Program, to maximize available funding for housing rehabilitation. This program provides the means to repair leaking roofs and plumbing (mitigate water damage) as well as to repair electrical systems (to remove safety hazards). This program operates on a first-come, first-served basis and demand has been high, as revealed by an active waiting list.

Planning staff continued to implement the Direct Homeownership Assistance Program to expand homeownership opportunities available to low/moderate income City residents. This program provides specific closing costs and down payment assistance to qualifying households.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

When home repair and removal of architectural barriers program activities were likely to disturb painted surfaces, the project area was tested for lead paint and the most appropriate response followed. Where needed, lead safe work practices were followed. All homeowners were made aware of the potential threat of lead based paint and information was given to the homeowners and residents.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

The City's community development programs are indirectly related to reducing the number of poverty level families. Applicable programs include the Emergency Home Repair Program, the regionally administered Housing Choice Voucher Program (including component to serve people with cognitive impairments), Food for Life Program, existing local tax relief for the elderly and/or disabled persons and

homeless prevention programs through the Central Virginia Housing Coalition, Legal Aid Works, and the Fredericksburg Area HIV/AIDS Support Services. The above programs do not actually increase anyone's income, though. Instead, the City's relatively modest CDBG entitlement is thought to be more effective when directed toward handling high-cost home maintenance items, so low/moderate income persons can use their income for other critical living expenses.

Fredericksburg has no separate economic development component as part of its CDBG activities. Fredericksburg's office of Tourism and Economic Development continues to work with developers and investors to establish technological and industrial plants, as well as to develop the retail and service sectors that provide new jobs for low/moderate income persons.

To ensure that economic growth and job opportunity benefits all Fredericksburg residents, the Fredericksburg Regional Transit System links people and jobs. The FRED fleet travels on routes that have been carefully developed in response to community input and to ensure community access for elderly, low/moderate income, and mobility impaired persons.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

The Fredericksburg Planning Staff has worked with the region's social service agencies, the George Washington Regional Commission, and a host of service providers and non-profit organizations to develop the Regional Continuum of Care.

The CoC transitioned the lead agency and chair duties in 2015 to a full-time CoC Coordinator position at the George Washington Regional Commission (GWRC). The CoC Coordinator was fully funded through federal and state homeless services grants. Factors contributing to this decision include, the CoC's continued growth, its effort to retool the region's homeless service system, and increased resource commitments to comply with federal and state monitoring expectations. The Fredericksburg Regional CoC planning group has the support of the local governments in the Planning District 16.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

There is no public housing in Fredericksburg with which to coordinate. Administration of the Housing Choice Voucher Program for rental assistance, on the other hand, has been consolidated for all regional localities under the CVHC. The Community Development Planner maintains a good working relationship with CVHC and other groups to be able to refer citizens to their best resources. The Fredericksburg Regional CoC continues to strengthen its membership and meet on a monthly basis to more effectively coordinate homeless intervention. The region operates under a coordinated entry system and refers households to the one number used to undertake this assessment and access homeless services.

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

Increased awareness and knowledge of fair housing by providing funding to Legal Aid works, to help this organization provide education and counseling related to the Virginia Residential Landlord Tenant Act, to persons in the 0-80 percent of median income. Raised visibility of Fair Housing and the complaint process by maintaining the Community Development Block Grant/Fair Housing website within the City's website which includes a description of CDBG programs, a definition of fair housing, general fair housing information, landlord tenant guidance, and links to HUD and the Virginia Fair Housing Office's website to get more information or to file a complaint.

Provided outreach to approximately 1,200 City landlords by including fair housing information in the Landlord License mailing in January of 2018.

Assisted residents with special needs to have full access to housing and services by ensuring that a variety of housing types are included in the City's 2015 Comprehensive Plan. Units range from apartments to single-family detached dwellings. This variety should help to maintain and enhance homeownership levels as well as provide additional rental opportunities. In addition, Community Planning and Building staff worked with the City's Transit Department to ensure that the bus system effectively serves all areas of the community.

After the sale of the local mobile home park, worked with service providers and Legal Aid Works to ensure that residents understood their rights under the Manufactured Home Lot Rental Act and assisted this vulnerable population in locating new housing.

CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

A public hearing was held on September 11, 2018. The City Council held this public hearing during one of its regularly scheduled meetings. This hearing was advertised on August 28 and September 4, 2018 in the Free Lance Star newspaper. Summary annual report were also sent directly to Civic associations, area churches, and interested parties. To give the public a reasonable opportunity to review and comment on the completed CAPER, a summary of the annual performance report and notice of the 15-day comment period was published in the local newspaper. This summary ran in the Fredericksburg Free Lance Star on August 28.

This notice stated that the full document was available for review in the Community Planning and Building Department as well as in the Central Rappahannock Regional Library and on the City's website www.fredericksburgva.gov. In addition, this notice was mailed directly to neighborhood civic associations and selected churches with which the Planning staff has worked and those identified in the Citizen Participation Plan.

No comments were received during the public comment period.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

Attachment

PR-26

| | | | |
|---|--|-------|----------|
|  | Office of Community Planning and Development | DATE: | 08-21-18 |
| | U.S. Department of Housing and Urban Development | TIME: | 9:59 |
| | Integrated Disbursement and Information System | PAGE: | 1 |
| | PR26 - CDBG Financial Summary Report | | |
| | Program Year 2017 FREDERICKSBURG, VA | | |

PART I: SUMMARY OF CDBG RESOURCES

| | |
|---|------------|
| 01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR | 0.00 |
| 02 ENTITLEMENT GRANT | 178,817.00 |
| 03 SURPLUS URBAN RENEWAL | 0.00 |
| 04 SECTION 108 GUARANTEED LOAN FUNDS | 0.00 |
| 05 CURRENT YEAR PROGRAM INCOME | 0.00 |
| 05a CURRENT YEAR SECTION 108 PROGRAM INCOME (FOR SI TYPE) | 0.00 |
| 06 FUNDS RETURNED TO THE LINE-OF-CREDIT | 0.00 |
| 06a FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT | 0.00 |
| 07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE | 0.00 |
| 08 TOTAL AVAILABLE (SUM, LINES 01-07) | 178,817.00 |

PART II: SUMMARY OF CDBG EXPENDITURES

| | |
|--|------------|
| 09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION | 154,367.36 |
| 10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT | 0.00 |
| 11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10) | 154,367.36 |
| 12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION | 34,155.50 |
| 13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS | 0.00 |
| 14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES | 0.00 |
| 15 TOTAL EXPENDITURES (SUM, LINES 11-14) | 188,522.86 |
| 16 UNEXPENDED BALANCE (LINE 08 - LINE 15) | (9,705.86) |

PART III: LOWMOD BENEFIT THIS REPORTING PERIOD

| | |
|--|------------|
| 17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS | 0.00 |
| 18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING | 0.00 |
| 19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES | 154,367.36 |
| 20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT | 0.00 |
| 21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20) | 154,367.36 |
| 22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11) | 100.00% |

LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS

| | |
|---|-------------|
| 23 PROGRAM YEARS(PY) COVERED IN CERTIFICATION | PY: PY: PY: |
| 24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION | 0.00 |
| 25 CUMULATIVE EXPENDITURES BENEFITING LOW/MOD PERSONS | 0.00 |
| 26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24) | 0.00% |

PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS

| | |
|---|------------|
| 27 DISBURSED IN IDIS FOR PUBLIC SERVICES | 22,698.36 |
| 28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR | 0.00 |
| 29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR | 0.00 |
| 30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS | 0.00 |
| 31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30) | 22,698.36 |
| 32 ENTITLEMENT GRANT | 178,817.00 |
| 33 PRIOR YEAR PROGRAM INCOME | 0.00 |
| 34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP | 0.00 |
| 35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34) | 178,817.00 |
| 36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35) | 12.69% |

PART V: PLANNING AND ADMINISTRATION (PA) CAP

| | |
|--|------------|
| 37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION | 34,155.50 |
| 38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR | 0.00 |
| 39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR | 0.00 |
| 40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS | 0.00 |
| 41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 +LINE 40) | 34,155.50 |
| 42 ENTITLEMENT GRANT | 178,817.00 |
| 43 CURRENT YEAR PROGRAM INCOME | 0.00 |
| 44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP | 0.00 |
| 45 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44) | 178,817.00 |
| 46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45) | 19.10% |



LINE 17 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 17

Report returned no data.

LINE 18 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 18

Report returned no data.

LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19

| Plan Year | IDIS Project | IDIS Activity | Voucher Number | Activity Name | Matrix Code | National Objective | Drawn Amount |
|--------------|--------------|---------------|----------------|---|-------------|--------------------|---------------------|
| 2017 | 4 | 247 | 6120534 | Legal Aid Works | 05C | LMC | \$448.00 |
| 2017 | 4 | 247 | 6139904 | Legal Aid Works | 05C | LMC | \$2,128.00 |
| 2017 | 4 | 247 | 6143047 | Legal Aid Works | 05C | LMC | \$4,312.00 |
| 2017 | 4 | 247 | 6179477 | Legal Aid Works | 05C | LMC | \$1,512.00 |
| | | | | | 05C | Matrix Code | \$8,400.00 |
| 2017 | 10 | 244 | 6139904 | Fredericksburg Area Food Bank | 05W | LMC | \$1,900.00 |
| | | | | | 05W | Matrix Code | \$1,900.00 |
| 2017 | 3 | 246 | 6139904 | Central Virginia Housing Coalition | 05Z | LMC | \$2,449.00 |
| 2017 | 3 | 246 | 6143047 | Central Virginia Housing Coalition | 05Z | LMC | \$2,150.00 |
| 2017 | 3 | 246 | 6179477 | Central Virginia Housing Coalition | 05Z | LMC | \$2,375.00 |
| 2017 | 5 | 248 | 6120534 | Fredericksburg Area HIV/AIDS Support Services | 05Z | LMC | \$505.02 |
| 2017 | 5 | 248 | 6139904 | Fredericksburg Area HIV/AIDS Support Services | 05Z | LMC | \$1,409.64 |
| 2017 | 5 | 248 | 6143047 | Fredericksburg Area HIV/AIDS Support Services | 05Z | LMC | \$1,322.44 |
| 2017 | 5 | 248 | 6179477 | Fredericksburg Area HIV/AIDS Support Services | 05Z | LMC | \$2,187.26 |
| | | | | | 05Z | Matrix Code | \$12,398.36 |
| 2017 | 1 | 251 | 6120534 | Housing Rehabilitation Assistance 2017 | 14A | LMH | \$47,982.00 |
| 2017 | 1 | 251 | 6139904 | Housing Rehabilitation Assistance 2017 | 14A | LMH | \$12,387.00 |
| 2017 | 1 | 251 | 6143047 | Housing Rehabilitation Assistance 2017 | 14A | LMH | \$1,000.00 |
| 2017 | 1 | 251 | 6179477 | Housing Rehabilitation Assistance 2017 | 14A | LMH | \$39,248.00 |
| 2017 | 2 | 252 | 6124407 | Removal of Architectural Barriers 2017 | 14A | LMH | \$31,052.00 |
| | | | | | 14A | Matrix Code | \$131,669.00 |
| Total | | | | | | | \$154,367.36 |

LINE 27 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 27

| Plan Year | IDIS Project | IDIS Activity | Voucher Number | Activity Name | Matrix Code | National Objective | Drawn Amount |
|--------------|--------------|---------------|----------------|---|-------------|--------------------|--------------------|
| 2017 | 4 | 247 | 6120534 | Legal Aid Works | 05C | LMC | \$448.00 |
| 2017 | 4 | 247 | 6139904 | Legal Aid Works | 05C | LMC | \$2,128.00 |
| 2017 | 4 | 247 | 6143047 | Legal Aid Works | 05C | LMC | \$4,312.00 |
| 2017 | 4 | 247 | 6179477 | Legal Aid Works | 05C | LMC | \$1,512.00 |
| | | | | | 05C | Matrix Code | \$8,400.00 |
| 2017 | 10 | 244 | 6139904 | Fredericksburg Area Food Bank | 05W | LMC | \$1,900.00 |
| | | | | | 05W | Matrix Code | \$1,900.00 |
| 2017 | 3 | 246 | 6139904 | Central Virginia Housing Coalition | 05Z | LMC | \$2,449.00 |
| 2017 | 3 | 246 | 6143047 | Central Virginia Housing Coalition | 05Z | LMC | \$2,150.00 |
| 2017 | 3 | 246 | 6179477 | Central Virginia Housing Coalition | 05Z | LMC | \$2,375.00 |
| 2017 | 5 | 248 | 6120534 | Fredericksburg Area HIV/AIDS Support Services | 05Z | LMC | \$505.02 |
| 2017 | 5 | 248 | 6139904 | Fredericksburg Area HIV/AIDS Support Services | 05Z | LMC | \$1,409.64 |
| 2017 | 5 | 248 | 6143047 | Fredericksburg Area HIV/AIDS Support Services | 05Z | LMC | \$1,322.44 |
| 2017 | 5 | 248 | 6179477 | Fredericksburg Area HIV/AIDS Support Services | 05Z | LMC | \$2,187.26 |
| | | | | | 05Z | Matrix Code | \$12,398.36 |
| Total | | | | | | | \$22,698.36 |

LINE 37 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 37



Office of Community Planning and Development
 U.S. Department of Housing and Urban Development
 Integrated Disbursement and Information System
 PR26 - CDBG Financial Summary Report
 Program Year 2017
 FREDERICKSBURG, VA

DATE: 08-21-18
 TIME: 9:59
 PAGE: 3

| Plan Year | IDIS Project | IDIS Activity | Voucher Number | Activity Name | Matrix Code | National Objective | Drawn Amount |
|--------------|--------------|---------------|----------------|-------------------------|-------------|--------------------|--------------------|
| 2017 | 6 | 249 | 6120534 | Program Administration | 20 | | \$33,944.70 |
| | | | | | 20 | Matrix Code | \$33,944.70 |
| 2017 | 8 | 254 | 6120534 | Public Information 2017 | 21C | | \$210.80 |
| | | | | | 21C | Matrix Code | \$210.80 |
| Total | | | | | | | \$34,155.50 |

Notice of Public Comment



**NOTICE OF PUBLIC COMMENT PERIOD
FOR THE CITY OF FREDERICKSBURG'S
CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT
FOR COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAMS**

Notice is hereby given that a draft of the City's Consolidated Annual Performance and Evaluation Report (CAPER) is available for public review and comment. A summary of this document follows:

FISCAL YEAR 2017/2018 (July 1, 2017 - June 30, 2018)

RESOURCES

EXPENDED: \$188,622.86 in Community Development Block Grant funds

INVESTMENTS: Housing Rehabilitation Assistance (Emergency Home Repair Program) - \$100,717 to complete repairs to 7 dwellings.

Homeless Prevention/Public Services - \$6,974 to Central Virginia Housing Coalition to prevent homelessness by providing grants and education to 20 families threatened with eviction or foreclosure. \$8,400 to Rappahannock Legal Services to provide housing advocacy and housing consumer education to 172 persons. \$5424.36 to Fredericksburg Area HIV/AIDS Support Services to provide educational material and/or HIV/AIDS testing to 93 individuals, practical support services to avoid eviction for 3 individuals, and mental health case management to avoid crisis for 30 individuals. \$1,900 to Fredericksburg Regional Food Bank for the Food for Life Brown Bag Feeding Program to feed 469 City residents.

Removal of Architectural Barriers - \$31,052 to provide architectural modifications to 3 residential properties occupied by persons with disabilities to maximize their independence and self-sufficiency.

Fair Housing - \$0.00 to assist with fair housing activities.

Public Information - \$210.80 to provide CDBG information to City residents.

Administration - \$33,944.70 administer and oversee all programs.

Unexpended resources are carried over to the next program year to continue designed programs. Copies of the full draft Consolidated Annual Performance and Evaluation Report are available for examination by the public in Room 209 of City Hall, 715 Princess Anne Street, during regular business hours (8:00 a.m. - 4:30 p.m.; Monday - Friday). Additional copies are available at the Central Rappahannock Regional Library Headquarters and on the City's website at www.fredericksburgva.gov. These facilities are fully accessible. If necessary, material will be made available, upon request, in a form accessible to persons with disabilities.

The public comment period will run from August 28 – September 12, 2018. Any comments should be directed to the Community Planning and Building Department, Room 209, of City Hall (540-372-1179).

Mary Katherine Greenlaw, Mayor