

**City of Fredericksburg Department of Social Services
Board of Directors Meeting
Meeting Minutes- August 3, 2023 4:00 p.m.
DSS Conference Room-608 Jackson Street 100, Fredericksburg, VA 22401**

Present for the Meeting: Christen Gallik -- Director, Beth Girone – Assistant Director, Christian Zammas – Chair, Catharine Lloyd, Thomas Schiff, Tim Duffy, and Gabriela Christian -- Secretary.

Absent from the meeting – Kisha Frye (no call/no show)

A. **Call to Order** – Meeting was called to order at 4:03 p.m. by Christian Zammas, Chair, and a quorum was established. The Board introduced themselves to Ms. Christian and welcomed her to her first Board of Directors Meeting.

B. **Approval of Minutes**

June 1, 2023 Move: Thom Schiff Second: Catharine Lloyd Status: 1 Abstention by Tim Duffy

C. **Director’s Report**

- a. DSS Financial Report – The City of Fredericksburg DSS Financial Report for the period ending June 2023, was presented by Ms. Gallik and reviewed by the Board.
- b. Director’s Management Report – June 1, 2023 - Ms. Gallik presented and discussed her management report. Ms. Girone presented personnel update and informed the board of two vacancies.
- c. Performance Score Card – Period ending June 2023 was reviewed and discussed by the Board.

D. **Old Business** -- There was no old business to discuss.

E. **New Business** -- There was no new business to discuss.

F. **Executive Session** – The board did not go into Executive Session.

G. **Items for Consent/Approval**

- a. The board reviewed and discussed FY 2024 Compensation Plan. Christian Zammas, Chair, signed the compensation plan. No vote was required.

APPROVED

H. **Adjournment** – The meeting adjourned at 4:49 p.m.

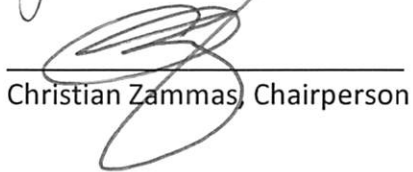
Next meeting will be on October 5, 2023 at 4:00 p.m. Please mark your calendars!

Respectfully Submitted:



Gabriela Christian

10/5/2023
Date



Christian Zammass, Chairperson

10/5/2023
Date