

**City of Fredericksburg Department of Social Services  
Board of Directors Meeting  
Meeting Minutes – October 7, 2021  
DSS Conference Room – 608 Jackson Street, Suite 100, Fredericksburg, VA 22401**

Present for the meeting: Beth Girone – Assistant Director, Bea Paolucci – Chair, Tim Duffy – Vice-Chair (Telephone), Thom Schiff, Christian Zammas, and Stacie Dodd – Secretary.

A. **Call to Order** – Meeting was called to order at 4:05 p.m. by Bea Paolucci, Chair, and a quorum was established.

B. **Approval of Minutes** for July 29, 2021

Move: Christian Zammas

Second: Thom Schiff

Status: All in favor

C. **Director's Report**

1. **DSS Financial Report** – The City of Fredericksburg DSS Financial Report for the period ending August 31, 2021 was presented by Ms. Girone, Assistant Director, and discussed.

2. **Director's Management Report – October 7, 2021**

Ms. Girone, Assistant Director, presented and discussed Ms. Gallik, Director's Management Report.

a. Personnel – Update on vacant positions

Ms. Girone, Assistant Director, stated that we have two new employees for the Services Team. Katherine (Hanna) Carson accepted the CPS position and began her employment with our agency on September 20, 2021 and Yarenis Morales accepted the Foster Care position and began on October 4, 2021. She is fluent in Spanish.

The Family Services Specialist Part-time position is still vacant, and we will continue to accept applications until the position is filled.

Ms. Girone also stated that we are waiting for final approval from the City for reorganization of a vacant position from Benefit Program Specialist – PT to Human Services Assistant III.

b. Gifts from the Heart Program – Our agency will be accepting applications from September 27 to October 8, 2021 at [www.fredericksburgva.gov](http://www.fredericksburgva.gov).

### 3. Quarterly Local Agency Dashboard – Q4/SFY 2021

Ms. Girone, Assistant Director, presented and discussed the Quarterly Local Agency Dashboard – Q4/SFY 2021.

D. **Old Business** – There was no old business to discuss

#### E. **New Business**

1. Presentation by Elizabeth Borst, Executive Director, Virginia Community Food Connections.

Elizabeth Borst, Executive Director, Virginia Community Food Connections, and Beth Austin, Market Manager at Spotsylvania County Farmer’s Market, provided information and locations about the seven farmer’s markets in our local area. Virginia Fresh Match Healthy Food Incentives double the value of SNAP benefits with a maximum of \$40 per week with blue tokens. The blue tokens can be used to purchase fresh fruits and vegetables.

Support for this program is provided by localities, including Fredericksburg City. Ms. Paolucci, Board Chair, will be speaking to Ms. Gallik, Director, about presenting information to City Council to encourage funding for this program for the upcoming fiscal year.

2. Strategic Plan

Ms. Girone stated that the Leadership Team held an off-site meeting in September with the goal of updating our Strategic Action Plan, January 2022 through December 2023. The meeting was facilitated by Lori Strumpf, Strumpf Associates: Center for Strategic Change.

The Strategic Priorities for the next three years are to improve the external customers’ experience, enhance department performance, and advocate for and grow services throughout the community as the population increases and changes.

F. **Executive Session** – There was no need to go into Executive Session.

G. **Items for Consent/Approval** – There were no items for Consent/Approval.

H. **Adjournment** – A motion to adjourn at 4:50 p.m. was made by Christian Zamas and seconded by Thom Schiff. All were in favor.

The next meeting is scheduled for December 2, 2021 at 4:00 p.m.

I. Respectfully Submitted:

Stacie Dodd

Stacie Dodd, Secretary

12/02/2021

Date

Tim Duffy

Bea Paolucci, Chair

Tim Duffy, vice chair

12-2-21

Date

APPROVED