



**City of Fredericksburg Department of Social Services**  
**Board of Directors Meeting**  
**Meeting Minutes – February 6, 2020**  
**DSS Conference Room – 608 Jackson Street, Suite 100, Fredericksburg, VA 22401**

- A. **Call to Order** – Meeting was called to order at 4:00 by Tim Duffy, Vice Chair, and a quorum was established. Present for the meeting: Tim Duffy, Vice Chair sitting in as Chair in Bea Paolucci's absence, Debe Fults, Christen Gallik, Beth Girone, Thom Schiff, and Christian Zamas.
- B. **Approval of Minutes** for December 20, 2019 – One abstention.  
  
Move: Debra Fults. Second: Christian Zamas. Status: Passed.
- C. **Director's Report**
1. **Budget** – The City of Fredericksburg DSS Financial Report for December, 2019 was presented and discussed.
  2. **Management Report** – Ms. Gallik's Management Report was presented and discussed.
  3. **Agency Reviews** – Ms. Gallik, Director, stated that since the last meeting there was one review of a SNAP case and the reviewer determined it to be a valid denial.
- D. **Old Business** – There was no old business to discuss.
- E. **New Business**
1. **Election of Chair and Vice Chair** – A slate of officers was presented and voted upon: Bea Paolucci, Chair, and Tim Duffy, Vice Chair.  
  
Move: Christian Zamas. Second: Debra Fults. Status: Passed.
  2. **Legislative Updates 2020** – Legislative updates pertaining to DSS were shared and discussed.
  3. **Employee Appreciation Breakfast** – Board agreed to providing an appreciation breakfast for staff on April 22, 2020. More details and assignments to come.
- F. **Executive Session** – There was no need to go into Executive Session.

G. **Items for Consent/Approval**

1. Energy Share Program – DSS Administration - Board was asked for approval to begin administering the Energy Share Program currently run by the Salvation Army and funded by Dominion Energy. Board approved to begin June 1, 2020.

Move: Debra Fults. Second: Christian Zammas. Status: Passed.

- H. **Adjournment** – The meeting adjourned at 4:45 p.m. The next meeting is scheduled for April 2, 2020 at 4:00 p.m.

- I. Respectfully Submitted:

Christen Haller

Beth Girone, Assistant Director  
Assistant Director

6/4/2020

Date

Tim Duffy CHAIR FOR

Tim Duffy, Vice Chair

June 4, 2020  
Date

**APPROVED**