



City of Fredericksburg
Department of Social Services

*Helping people triumph over hardships to promote
healthier futures within our community*

Christen Gallik, Director
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City of Fredericksburg Department of Social Services
Board of Directors Meeting
Meeting Minutes – February 7, 2019
DSS Conference Room – 608 Jackson Street, Fredericksburg, VA 22401

Present for the meeting: Christen Gallik, Beth Girone, Bea Paolucci - Chair, Tim Duffy Vice-Chair, Debe Fults, Thom Schiff, Brian Vaughan, Christian Zammata and guest, Linda Gibson, VDSS Northern Regional Consultant.

- I. **Call to Order:** Meeting called to order at 4:05 p.m. by Bea Paolucci, Chair, and a quorum was established.
- II. **Board Training:** After introductions, Linda Gibson provided Board training to the group.
- III. **Approval of Minutes:** Debe Fults made a motion to approve the minutes of December 6, 2018. Thom Schiff seconded. The Board unanimously approved the minutes.
- IV. **Director's Report:**
 - a. **Budget** – The budget was presented and discussed.
 - b. **Performance Metrics** – Ms. Gallik explained that the agency is working with Strumpf and Assoc. on a new Critical Outcomes Dashboard. She explained that there is a cost involved and we are finalizing a payment schedule. The new design will be presented to the Board once finalized.
 - c. **Management Report** – Ms. Gallik's Director's report was distributed to all members. We are currently recruiting for a part-time Family Services Specialist position and Ms. Gallik announced that our Resource Family Coordinator, Michelle Matthews will be leaving us to be a full-time grandparent effective May 5. Michelle has been with the agency for 10 years and has really grown our Resource Parent Training program. We hope to begin recruitment soon to allow Michelle's replacement to participate in her next PRIDE training scheduled for March.
 - d. **Agency Reviews** – There was one child care case reviewed with no errors to report.
- V. **Old Business:** Ms. Gallik announced that 925 Medicaid applications have been processed out of the potential 1,400 as part of Medicaid Expansion.
- VI. **New Business:** The Board agreed to once again provide food for and employee appreciation breakfast in May. Details will follow soon.
- VII. **Executive Session:** There was no need to go into Executive Session.
- VIII. **Items for Consent/Approval:**
 - a. **Approval of one adoption** – Signed by Bea Paolucci and notarized by Michelle Matthews.

IX. **Adjournment:** The meeting adjourned at 5:50 p.m. The next meeting is scheduled for **April 4, 2019** at **4:00 p.m.**

Respectfully Submitted:

Beth Girone

Beth Girone
Assistant Director

4/4/19

Date

Bea Paolucci

Bea Paolucci, Chair

4-4-2019

Date

APPROVED