



## **MONTHLY MEETING MINUTES**

Monday, November 6<sup>th</sup>, 2017

6:30 p.m.

City Hall, Room 214

**Commissioners in Attendance:** Robert Courtnage (Chair), Michelle Crow-Dolby (Vice-Chair), Kerry Devine (City Council), Carolyn Helfrich (Arborist), Kyle Snyder, Damian Cobey, Shane Riordan, George Solley.

**Ex-officio Members in Attendance:** Nancy Segarra (Public Works).

### **Agenda**

- Call to order @ 6:30 p.m.
- Approval of the August and September meeting minutes (5 mins)
  - Michelle Crow-Dolby moved Kerry Devine seconded. Approved unanimously.
- Public comment (5 mins)
  - None
- Discussion items (20 mins)
  - Welcome and introduction of Officer Joe Young, City of Fredericksburg Watershed Manager
    - Commended by Robert Courtnage for his efforts to reduce litter along the Rappahannock River
    - Kerry
      - Are there things we could help with?
        - Joe asked that we work together and that we present him with ways he could further assist in our work.
  - Tree Updates
    - Postponed. Will be the same as the one given to city counsel.
  - Budget
    - Discussion of meeting with Department of Planning and Parks and Recreation staff about upping the Commission Budget so we can do more – possibly part time staff person.
      - Next steps – line item
      - Current Budget is \$3000 – Discussing possibly doubling due to successes and ability to do more.



## CLEAN & GREEN COMMISSION

- George Solley asked if numbers are based specific expenses?
    - Because of the infancy of the programs, it was an estimate based on hourly rate of part time person.
  - Planning – through the MS4 program – might be willing to assist through a simple recoding of the invoices.
  - Nancy Segarra will research possibilities
- Committee Updates
  - Clean Committee (10 mins.) – *Michelle Crow-Dolby*
    - Tabling at Farmer’s Market Community Day report out—Held on Saturday, 9/16
      - Litter reduction campaign – already helped with FOR river clean-up – will readdress in the spring.
    - Cigarette butt litter reduction campaign
      - Damian and Michelle to refurbish cigarette buckets downtown.
      - There will be a Butts are Litter Too sign campaign.
    - General updates
      - Purchasing two more free standing cigarette containers for Hurkamp Park
      - Keeping up with the vandalism is difficult.
  - Green Committee (10 mins.) – *Carolyn Helfrich*
    - General updates
      - Downtown planning in “planters” switched to November 10<sup>th</sup>
      - 35 replacement trees to be planted Nov 13-18<sup>th</sup>
      - Balled and burlap postponed until next spring because of the lack of rain.
      - Since 2009 Federal grants through tree Fredericksburg \$175,000.00 + \$20,000 directly to the city.
  - Sustainability Committee (10 mins)- *Robert Courtnage*
    - Next steps for development of a City Sustainability Plan (see separate summary)
    - City schools recycling
      - There was a report submitted by the City Schools Superintendent to the School Board with the status of the recycling program. Next steps are to provide feedback via a formal memo to the City Schools Board, reach out to recycling coordinators and coordinate communication between City Schools and Stafford County.

Adjourn @ 7:30 p.m.