



**City of Fredericksburg Department of Social Services**  
**Board of Directors Meeting**  
**Meeting Minutes – December 14, 2017**  
**DSS Conference Room – 608 Jackson Street, Fredericksburg, VA 22401**

**Present for the meeting:** Debe Fults, Christen Gallik, Beth Girone (Secretary), Bea Paolucci (Chair), Mark Poth, Thom Schiff, Brian Vaughan and guest, Assistant City Manager, Mark Whitley.

- I. **Call to Order:** Meeting called to order at 8:35 a.m. and a quorum was established.
- II. **Approval of Minutes:** Brian Vaughan made a motion to approve the minutes of October 12, 2017. Motion passed and all were in favor with an abstention from Bea Paolucci.
- III. **Director's Report:**
  - a. **Budget** – The finance report was presented and discussed.
  - b. **Performance Metrics** – Performance Measures were presented with a notation that statewide the issue with getting reliable Medicaid renewal data still remains.
  - c. **Management Report** - Ms. Gallik's Director's report was distributed and discussed. Ms. Gallik announced that Amy Coates, Admin. Support Specialist is leaving the agency to be a Benefit Programs Specialist with Albermarle DSS which is a promotion for her so we are currently recruiting for her replacement. The agency is also recruiting for the new Benefits position at the hospital. The date for the rededication of the building was announced for Feb. 21<sup>st</sup> at 3:00 p.m. and Board members were asked to save the date. Bea gave a brief update on the continued concerns for the lack of full time nurses for the Sexual Assault Nurse Examiner (SANE) program. She stated that although the hospital is trying to fill gaps in coverage with the shortage of full-time nurses, there have still been instances when victims have been sent up to Northern VA or down to Richmond to be examined. She added that there is also some fear that the Child Advocacy Center may lose their accreditation. She will continue to update the Board when new information is available.
- IV. **Old Business:** There was no old business to discuss.
- V. **New Business:**
  - a. **FAMIS and FAMIS Moms handout** – The Board was asked to give support to the continuation of funding for those cases we serve who receive funding through the Children's Health Insurance Program (CHIP). For our Department, this represents about 8% of our Medicaid population. Ms. Gallik will send pertinent information to members to refer to when seeking support and keep the Board posted on any new information that is released.
- VI. **Executive Session:** There was no need to go into Executive Session.
- VII. **Items for Consent/Approval:**
  - a. **Approval of FY 2019 Budget** – The budget was presented for approval. Mr. Whitley stated that DSS is a "shining star" in the preparation of their budget package for the City. Mark Poth made a motion to approve the budget submission. Bea Paolucci seconded. All were in favor. The motion was approved.

VIII. **Adjournment:** The meeting adjourned at 9:25 a.m. The next meeting is scheduled for **February 8, 2018 at 8:30 a.m.**

Respectfully Submitted:

Beth Girone 2/8/18

Beth Girone, Assistant Director

Date

Tim Duffy

2-8-18

Bea Paolucci, Chair

Date

Tim Duffy Vice-Chair

**APPROVED**