

Christen Gallik
Director of Social Services



City of Fredericksburg
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**City of Fredericksburg Department of Social Services
Board of Directors
Meeting Minutes – April 13, 2017**

Present for the meeting: Kathy Anderson, Tim Duffy, Christen Gallik, Beth Girone, Bea Paolucci, Mark Poth, and Brian Vaughan and special guest, Assistant City Manager, Mark Whitley.

- I. **Call to Order:** Meeting called to order at 8:35 a.m.
- II. **Approval of Minutes:** Kathy Anderson made a motion to approve the minutes of February 9, 2017. Mark Poth seconded. Motion passed. All were in favor.
- III. **Director's Report:**
 - a. **Budget** – The finance report was presented and discussed. Ms. Gallik stated that the State reported that they will not be funding the Child Care Quality Initiative grant next year. This money was earmarked to help support early childhood education programming. In the past, our Agency's \$11,000 allocation was given to Smart Beginnings who have already been alerted to expect the change for their budget preparations for next fiscal year.
 - b. **Management Report** - Ms. Gallik's Director's report was distributed and discussed. Ms. Gallik provided an update on the taskforce working to assist with relocating residents of the Fredericksburg Mobile Home Park. Brian Vaughan and Tim Duffy asked to be informed of the next meeting date for the committee to possibly attend.
- IV. **Old Business:** None to discuss.
- V. **New Business:**
 - a. **Director's Performance Evaluation** – Ms. Gallik reported that it is time to complete her annual Performance Evaluation. Board members agreed to work on completing.
 - b. **Miscellaneous** –
 1. Mr. Vaughan wanted to give "Kudos" to staff for their help with Mandated Reporter training for the churches. Staff members Jennifer Santiago and KT Lee provided the training on a Saturday to interested members of various congregations.
 2. Mr. Whitley announced that at the City Council Meeting held on April 11, 2017, Council members approved a working Transmittal that incorporates the Council's new Vision and Work Plan that was developed at the past Council retreat sessions.
 - c. **New Agency Attorney** – It was announced that Robin Krueger was hired as the new Agency attorney to replace Melissa Cupp who resigned in order to accept a Judgeship. Ms. Krueger will begin the transition at the end of April. Ms. Cupp is scheduled to leave in mid-May.

VI. Executive Session –

*Whereas, the Social Services Board desires to discuss in Executive Session matters relating to confidential personnel or client issues; and
Whereas, pursuant to Section 2.2-3711 Va Code such discussions may occur in Executive Session;
NOW THEREFORE, BE IT RESOLVED that the Social Services Board does hereby authorize discussion of the afore-stated matter in Executive Session:*

Call for the motion to move into Executive Session:

Motion made by Brian Vaughan and seconded by Tim Duffy for the meeting to enter into Executive Session at 8:58 a.m. to protect the privacy of individuals in personnel matters not related to public business. Motion passed.

CERTIFICATION:

Whereas, the Social Services Board has this day adjourned into Executive Session in accordance with a formal vote of the Board in accordance with the provisions of the Virginia Freedom of Information Act; and,

Whereas, the Freedom of Information Act requires certification that such Executive Session was conducted in the conformity with the law;

NOW, THEREFORE BE IT RESOLVED that the City of Fredericksburg Social Services Board does hereby certify that to the best of each member's knowledge (i) only public business matters lawfully exempted from open meeting requirements under the Freedom of Information Act were discussed in the Executive Session to which this certification applies, and (ii) only such public business matters as were identified in the Motion by which said Executive Session was convened were heard, discussed or considered by the Board. No matter dissents from the afore-stated certification.

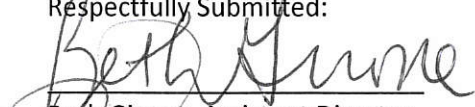
Call for the motion to move out of Executive Session:

Motion made by Mark Poth and seconded by Kathy Anderson to move out of Executive Session at 9:04 a.m. Motion passed and roll call acknowledgement taken.

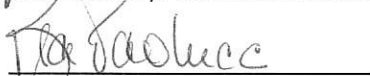
VII. Items for Consent/Approval: There were no items for approval.

VIII. Adjournment: On a motion made by Brian Vaughn and seconded by Mark Poth, the meeting adjourned at 9:12 a.m. The next meeting is scheduled for **June 8, 2017 at 8:30 a.m.**

Respectfully Submitted:


Beth Girone, Assistant Director

6/8/17
Date


Bea Paolucci, Chair

6/8/2017
Date

APPROVED