



CLEAN & GREEN COMMISSION



Tuesday, May 9, 2017, 8:00 a.m.
Green Committee - Final Approved Minutes

Green Committee Members present: David Dorsey, Steve Gaske, Sally Hall, Carolyn Helfrich, Dave King,

Anne Little, Carl Little, Janice Olsen, Kevin Utt, Steve, Watkins, and Frank Widic

The following items were covered during the meeting:

- Welcome: Frank Widic welcomed all members to the meeting.
- Approve 02/14/2017 Minutes: The minutes were approved as amended.
- Review/Approve Areas of Greatest Need for Street Tree Sites: Frank Widic presented the results of the FY18 Planting survey. He stated that the results were fairly consistent with expectations. Reviewers provided some comments with their ratings. These will be included with the overall ranking results when provided to Dave King, Director of Public Works.
 - Members discussed some of their observations during their review and ranking of the potential planting area. This included how rankings were assigned and how the survey was accomplished.
 - Two members expressed a desire to know how many residents in various areas had requested trees.
 - Steve Gaske brought up the topic of conflict of interest and state code which addresses this issue. He expressed an opinion that there may be a conflict of interest on the part of Anne and Carl Little, as Tree Fredericksburg, related to selection of planting areas. This issue will be referred to the City Attorney.
- Director of Public Works - Dave King
 - Internal/External Communication Protocol. In addressing this subject, Dave King made the following points:
 - The Green Committee Chair, Frank Widic, should be the focal point for all contact with outside entities.
 - Do not make commitments for the City on your own.
 - The Green Committee is not a secret organization, it's activities should continue to be open and transparent.
 - The Green Committee serves under the Clean and Green Commission.
 - The Green Committee is an advisory organization to the City staff.
 - It might be helpful to develop a mission statement showing how the committee contributes to the City goals.

- Frank Widic will contact the Clean and Green Commission regarding creation of a mission statement for the Green Committee.
- Tree Steward Program - Sally Hall
 - Sally Hall gave an update on the Tree Stewards which have been organized under Tree Fredericksburg
 - There are now 16 Tree Stewards, who recently completed a tree steward course based on a Trees Virginia curriculum.
 - A brief summary was presented on the Tree Steward program.
 - A Memorandum of Understanding was recently established with the Department of Public Works on the Tree Steward program.
- Tree Fredericksburg Update - Anne Little
 - Anne Little summarized the areas planted during Spring 2017, which included:
 - A portion of Franklin Avenue and its cross streets
 - Willis Street and Haw Street
 - Hanover Street from College Avenue to High Street, and its cross streets
 - Downtown primarily along William Street and some on Caroline Street
 - Snowden Park
 - A new traffic island between the reconfigured Heritage Park Drive and Fall Hill Avenue
- Funding/Grants - Carl Little
 - Carl Little provided a short update of the recent grants acquired to support the tree program in Fredericksburg. These included the following:
 - Virginia Department of Forestry grant, \$10,000, for Fall 2016 planting
 - CSX grant through the Arbor Day Foundation, \$5,000, for a tree giveaway program during Fall 2016
 - Community Foundation grant, \$6,500, for a Living Landscape at Hugh Mercer School
 - Virginia Department of Forestry grant, \$10,000, for Spring 2017 planting
 - Virginia Department of Forestry grant, \$3,000, for landscaping at Snowden Park
 - Trees Virginia grant, \$500, for purchase of equipment for the Tree Stewards.

- Another potential grant through the Virginia Department of Forestry is currently being reviewed to determine if we have an applicable project to submit under this grant. A grant in the amount of \$5,000 to \$10,000 is possible under this grant.
- Next Meeting - Tuesday, August 8, 2017