

Christen Gallik
Director of Social Services



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**City of Fredericksburg Department of Social Services
Board of Directors
Meeting Minutes – March 9, 2012**

Present for the meeting: Kathy Anderson, Florence Bailey, Diane Clark, Beth Girone, Angel Gooch, and Libby Wasem

- I. Meeting called to order at 8:12 am.
- II. Public Comment – There was no Public Comment.
- III. Florence Bailey made a motion and Kathy Anderson seconded and the Board unanimously approved the minutes from the February 10, 2012 Board meeting.
- IV. **Budget Report:** Beth Girone distributed the budget report. There was some discussion regarding the Refugee re-settlement budget allotment and it was confirmed that to date, none of those funds had been used by the agency.
- V. **Director's Report:** There was no Director's report available due to the Director's family medical emergency.
- VI. **Old Business:** Board Members decided to have the election of officers at the June meeting. Names for possible new Board Members were discussed in preparation for upcoming vacancies that will be left by the expired terms of Chairperson, Diane Clark, and City Council representative, Mayor Tomzak. Board Member Libby Wasem stated she would be willing to contact community members to see if they would be interested. All agreed that it is better to make a personal contact if possible.
Director's Performance Evaluation – Ms. Gallik's evaluation was provided to the Board for discussion in Executive Session.
- VII. **New Business:** There was no New Business to discuss.
- VIII. **Executive Session:** *WHEREAS*, the Social Services Board desires to discuss in Executive Session matters relating to confidential personnel issues; and *WHEREAS*, pursuant to Section 2.2-3711 VA Code such discussions may occur in Executive Session; **NOW THEREFORE, BE IT RESOLVED** that the Social Services Board does hereby authorize discussion of the afore-stated matter in Executive Session:

Call for the motion to move into Executive Session:

Motion was made by Kathy Anderson and seconded by Libby Wasem that the meeting move into Executive Session at 8:45 a.m. to protect the privacy of individuals involved in personnel matters not related to public business. Motion passed.

CERTIFICATION:

WHEREAS, the Social Services Board has this day adjourned into Executive Session in accordance with a formal vote of the Board in accordance with the provisions of the Virginia Freedom of Information Act; and,

WHEREAS, the Freedom of Information Act requires certification that such Executive Session was conducted in the conformity with the law;

NOW, THEREFORE BE IT RESOLVED that the City of Fredericksburg Social Services Board does hereby certify that to the best of each member's knowledge (i) only public business matters lawfully exempted from open meeting requirements under the Freedom of Information Act were discussed in the Executive Session to which this certification applies, and (ii) only such public business matters as were identified in the Motion by which said Executive Session was convened were heard, discussed or considered by the Board. No matter dissents from the afore-stated certification.

Call for the motion to move out of Executive Session:

Motion made by Thomas Tomzak and seconded by Florence Bailey to move out of Executive Session at 9:28 a.m. Motion passed.

- IX. **Items for Consent:** There were no items for consent.
- X. **Items for Approval:** There were no items for approval.

Next Meeting Schedule: The next meeting will be **Friday, April 13 at 8:00 a.m.**

With no other business to discuss, the meeting adjourned at 9:30 am.

Respectfully Submitted:

Beth Gironne Date 4/13/12
Beth Gironne, Assistant Director

Diane Clark Date April 13 2012
Diane Clark, Chair

APPROVED