



COMMONWEALTH OF VIRGINIA
City of Fredericksburg

OFFICE OF VOTER REGISTRATION AND ELECTIONS

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**DIRECTOR OF ELECTIONS &
GENERAL REGISTRAR**

Marc C. Hoffman

ELECTORAL BOARD

Rene Rodriguez, Chairperson

Floyd I. Roberson, Vice Chairperson

Cathie Fisher Braman, Secretary

FINAL MINUTES FROM SEPTEMBER 11, 2018 BOARD MEETING

1. Meeting called to order at 5:30 p.m.
In attendance: Chair Rodriguez, Vice Chair Roberson, Director Hoffman, and Secretary Braman.
2. **Approval of Agenda:**
Vice Chair Roberson motioned to approve the Agenda. Seconded by Chair Rodriguez. Passed unanimously.
3. **OLD BUSINESS**
 - A. **Acceptance of the Minutes**
Chair Rodriguez motioned to accept the minutes from the August 21, 2018 meeting with changes. Vice Chair Roberson seconded. Passed unanimously.
4. **Public Session**
No public comment. Closed at 5:55 p.m.
5. **New Business**
 - A. **Director's Report** - attached
Chair Rodriguez motioned to accept the Director's Report, Vice Chair Roberson seconded. Passed unanimously.
 - B. **Elections:**
 - i. Request for change at Precinct 301 is on schedule per the City Attorney.
 - ii. Officers of Election:
 1. **Applications** from Kimberly Pennick, Stacey Horne and Dennis Lister were accepted and assigned to Precincts.

2 **Officer of Election Placements:**

Precinct 101:

Scott Vezina, Chief (R)
Libby Wasem, Assistant Chief (D)
Maureen Nolet (NP)
Della Jo Piarulli (R)
Micheal Kasey (I)
Jack Cianciotto (R)
Donovan Garcia (D)
Ethel Hellman (D)

Precinct 201:

Susan Tyler, Chief (R)
Jeanette Cadwallender, Assistant Chief (D)
Gail Braxton (R)
Carolyn Helfrich (I)
Rosemarie McKeown (R)
Sharon Null (D)
Amanda Stebbins (D)
Ann Reamy (E)

Precinct 301:

Barbara Benton, Chief (R)
Yvonne Parker, Assistant Chief (E)
Ann Monroe Jacobs (E)
Heather Crampton (D)
Jon Beckett (R)
Meredith Beckett (R)
Sally Frankenberger (R)
Mandy Carr (D)
Dion Herbert (R)
Stacy Horne (R)

Precinct 401:

Richard Davis, Chief (D)
Jackie Maglin, Assistant Chief (R)
Jackie Reader (D)
Mary Lou Wilcox (D)
Cathy Herndon (D)
Jeffrey Modliszewski

Deborah Pierce (D)
Diane Blesi(E)
Ed Blesi (E)
Dennis Lister (R)
Antonia Rogers (D)

Precinct 402:

Evan Lawson, Chief (E)
Barry Prokop, Assistant Chief (R)
Catherine Samuel (D)
Roberta Sullivan (R)
Kimberly Penick (D)
Karen Clemons (D)
Jessica Atkinson
Stephanie Hein (D)

CAP:

Jarrett Rodriguez, Chief (E)
Patty Wallace, Assistant Chief (R)
Dana Herlong (I)
Diane Charles (D)

3. October Training

- a. Will be held on Saturday, October 27, 2018 from 10a.m. to 12 noon on the 3rd floor of the Executive Building.
- b. Make-up training will be on Tuesday, October 30th from 5:30 to 7:30 pm
- c. Chiefs and Assistant Chiefs will be asked to come on the 27th an hour early (9 am, 5th floor - for special training on Provisionals and Security Plan.)
- d. Binders will contain:
 1. What If's.
 2. Contact information for their Precinct group, Election Officials, and Emergency numbers.
 3. Voter ID – Acceptable ID's.
 4. Power Point presentation. – Chair Rodriguez will forward this Power Point file to Vice Chair Roberson and Secretary Braman by September 12, 2018.

- e. CAP training: 11 a.m. – November 6; giving them set up time at 12 noon and open at 1 p.m.
- f. A list of names and phone numbers will be given to each Officer at training.

iii. **Voting Equipment:**

1. **PrintElect Training:**

Assistant Chair Roberson motioned that the training on September 11, 2018 by Tyler Lincks from PrintElect was well done. Chair Rodriguez seconded and this passed unanimously.

2. **Equipment Status:**

Chair Rodriguez motioned to table this discussion until the October meeting. Seconded by Vice Chair Roberson. Passed unanimously.

3. **New Forms Status:**

New forms are not in yet. Provisional ID and envelopes, etc. come from the state.

iv. **Equipment Custodian Expectations:**

Equipment Custodian should be at both trainings and prepare to train the new Officers separately on the EPB's.

C. **University Visit by EB:**

Vice Chair Roberson made a motion that he represent the Electoral Board on September 13, 2018 at the panel discussion put on by the MultiCultural Center. Seconded by Secretary Braman. Passed unanimously.

D. **2018 Preliminary Budget Discussion:**

Registrar Hoffman has not received any information from the City as of today. Discussion tabled.

E. **Security Plan:**

Secretary Braman motioned to table this discussion until the October meeting. Seconded by Vice Chair Roberson. Passed unanimously.

F. **Upcoming Calendar Dates Review:**

Tabled.

G. **No Closed Session.**

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6. **Next meeting will be held on October 9 at 4:30 p.m.**
7. **Meeting adjourned at 7:40 p.m.**

Respectfully submitted,

Cathie Fisher Braman
Secretary

Chair Rodriguez

Vice Chair Roberson

Secretary Braman