



Minutes
Architectural Review Board
July 25, 2022
Council Chambers, City Hall

Members Present

Karen Irvin (Chair)
Helen P. Ross (Vice Chair)
Laura Galke
James Jarrell IV
D.D. Lecky
Adriana Moss
Kelly Penick

Members Absent

Staff

Kate Schwartz

Chair Irvin called the Architectural Review Board meeting to order at 5:31 p.m.

OPENING REMARKS

Chair Irvin determined that a quorum of 6 members was present and asked if public notice requirements had been met. Ms. Schwartz confirmed that they had and a copy of the notice was provided to the Board. Ms. Moss joined the meeting at 5:33 p.m.

APPROVAL OF AGENDA

There were no changes to the agenda.

DISCLOSURE OF EX PARTE COMMUNICATIONS

None.

DISCLOSURE OF CONFLICTS OF INTEREST

None.

CONTINUED APPLICATIONS

- A. COA FY22-0069 – 1320 Caroline Street – Gale Miller and Judith Burke-Miller request to construct a two-story addition attached to the rear elevation of this single-family residence.

Architect James McGhee was present to represent the application. He summarized the changes made in response to the Board’s review at the July 11 meeting. He said they had lowered the height of the gable roof on the addition and altered the hip roofs where it adjoined the original building. He highlighted a few other changes in trim and detail elements.

Ms. Ross said she appreciated the changes, but noted that this design had many asymmetrical elements while the neighborhood around displayed more symmetry. Mr. McGhee said he was attempting to build off the asymmetry of the existing side elevation. Ms. Galke noted that the asymmetry helped to make the new addition distinct. She said the materials were appropriate and that she supported the application as shown.

Ms. Lecky said that the changes had worked to make the addition appear subordinate to the main house. She agreed that the materials were appropriate, but said she was concerned with the window placement where two were very close to the corner board.

Ms. Penick confirmed with Mr. McGhee that the addition would be entirely reversible. Mr. McGhee noted that nothing in the addition bears on original historic materials and could be removed entirely with only a roof replacement needed. Ms. Penick was concerned that the design doesn't seem to speak to the original building, for example not repeating the rhythm of windows.

Mr. Jarrell asked if the roof design could be simplified and stated concerns that it was overly complex in comparison to the simple original structure. He also asked if the foundation height could match the original building. Mr. McGhee said this could be done. Ms. Moss continued the discussion of options to simplify the roofline. She also suggested looking at the dimensions of the window trim and potentially narrowing it in places.

Chair Irvin said she supported the design as shown and believed the architect had responded to the Board's concerns. She said the design was distinct, but compatible as required by the guidelines. Mr. McGhee thanked the Board members for their comments and said he could provide updated drawings in the next week.

OTHER BUSINESS

Ms. Schwartz asked Board members to think of potential educational presentations that could be scheduled for upcoming meetings. She also noted that the Board would be registered to participate in the online National Trust for Historic Preservation conference in November.

ADJOURNMENT

Chair Irvin adjourned the meeting at 6:40 p.m.



Karen Irvin, Chair