

You may view and listen to the Architectural Review Board meeting in its entirety [here](#). The time of each presentation is in brackets below [00:00:00].

Members Present

Karen Irvin (Chair)
Adriana Moss (Vice Chair)
Helen P. Ross
Laura Galke
Kelly Penick
D.D. Lecky

Members Absent

James Jarrell IV

Staff

Kate Schwartz

Chair Irvin called the Architectural Review Board meeting to order at 5:30 p.m.

OPENING REMARKS

Chair Irvin determined that a quorum of 6 members was present and asked if public notice requirements had been met. Ms. Schwartz confirmed they had and a copy of the notice had been provided to the Board.

APPROVAL OF AGENDA [00:01:44]

Ms. Lecky motioned to approve the agenda as written. Ms. Penick seconded and the motion carried 6-0.

DISCLOSURE OF EX PARTE COMMUNICATIONS

None.

DISCLOSURE OF CONFLICTS OF INTEREST

None.

APPROVAL OF MINUTES [00:04:43]

Ms. Lecky motioned to approve the March 13, 2023 minutes as written. Ms. Moss seconded. The motion carried 6-0.

Ms. Moss motioned to approve the April 10, 2023 minutes as written. Ms. Galke seconded. The motion carried 6-0.

DISCUSSION [00:05:43]

A. COA FY23-0064 – 1015 Prince Edward Street – Split AC Unit Installation

Property owner Mark Steele was present and provided updated diagrams on the installation details.

Ms. Moss asked if the lines would need to go through any masonry. Mr. Steele said they would only go through wood. Ms. Penick said she was concerned about any shifts during install and the location of the disconnect. Mr. Steele detailed the layers of landscaping at this location and that only a small area would need to be cleared for the install.

Ms. Penick suggested that the motion should include conditions that all utilities and penetrations would be hidden and that screening would be required if any landscaping were to be removed. The Board members agreed.

The application updated with conditions will be included on the consent agenda at the next regular meeting.

B. Pre-application discussion: Visitor Center improvements at 601 Caroline Street

M.C. Morris, Assistant Director for Tourism, was present along with architect Scott Wheeler of Enteros Design to present the new Visitor Center design at the Executive Plaza building. They reviewed the alterations that would come before the ARB in a formal application: new steel railings, alterations to the patio, cut-out in the masonry wall for the otter installation, a solar shade/ pergola, new glazing, and potentially fans under the overhang.

Ms. Moss highlighted the hallmarks of the building's architectural style and asked if the terrazzo in the lobby would be kept. Mr. Wheeler confirmed that it would, though new tile will be needed in some places where there is no terrazzo. Ms. Moss said the exterior changes seem to be in keeping with the original purpose of the space. She is interested in the details of the steel to be introduced and would like to better understand the change in glazing and how this will contrast with the upper floors. Mr. Wheeler noted that more detailed/realistic renderings can be shared.

Ms. Penick noted that the landscaping softens the building. She recommended evaluating whether a larger public art installation might provide better balance at the building. Ms. Lecky agreed and said she would like more details on the solar shade. She also recommended caution in introducing too many mixed metals in the hardware and railings.

Ms. Galke suggested a side-by-side comparison of existing versus proposed features in order to better understand the proposal. Ms. Ross said she was in support of the emphasis on the first floor which helps to humanize this building. Discussion continued with Chair Irvin about the appearance of the clear glazing. She said she was generally in support of the improvements.

Ms. Morris said she looked forward to continued discussion and they will submit a formal application later in the summer.

GENERAL PUBLIC COMMENT

None.

OTHER BUSINESS [00:43:43]

A. Transmittal of Revised Drawings for COA FY23-0030

Ms. Schwartz noted that revised drawings had been provided, but would not be discussed during the current meeting to ensure that these had been distributed to the public as well. If Board members feel that additional documentation is still needed, they should communicate directly with staff who can request additional materials from the applicant.

ADJOURNMENT

Chair Irvin adjourned the meeting at 6:31 p.m.



Karen Irvin, Chair