



**Minutes**  
**Architectural Review Board**  
April 11, 2022  
Council Chambers

You may view and listen to the Architectural Review Board meeting in its entirety [here](#). The time of each presentation is in brackets below [00:00:00].

**Members Present**

Karen Irvin (Chair)  
Helen P. Ross (Vice Chair)  
Laura Galke  
James Jarrell IV  
D.D. Lecky  
Kelly Penick

**Members Absent**

Adriana Moss

**Staff**

Kate Schwartz  
Caroline Hieber

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Chair Irvin called the Architectural Review Board meeting to order at 7:01 p.m.

**OPENING REMARKS**

Chair Irvin determined that a quorum of 6 members was present and asked if public notice requirements had been met. Ms. Schwartz confirmed that they had and that a copy of the notice was provided to the Board.

**APPROVAL OF AGENDA [00:02:25]**

Ms. Schwartz shared that the applicants for item COA FY22-0046 – 1107 Princess Anne Street asked for the public hearing to be deferred to the May 9, 2022 meeting. Ms. Galke motioned to approve the amended agenda. Ms. Penick seconded. The motion carried 6-0.

**ANNOUNCEMENTS & REPORTS [00:03:33]**

Charles & Mary R. McDaniel delivered some comments to the ARB and shared that their project at the Sentry Box was a great example of how a home/structure can be both preserved and modernized for accessibility and livability. They then thanked the members of the ARB and City Staff for their hard work.

M.C. Morris from the Economic Development Department presented Veronica Daszkilewicz. Ms. Daszkilewicz provided a presentation on her project to gather research resources on indigenous people in Virginia. She is creating a blog on these sources and planning for a website and future tours.

**APPROVAL OF MINUTES [00:15:45]**

Ms. Galke motioned to approve the February 28, 2022 minutes as written, seconded by Ms. Ross. The motion carried 6-0.

Ms. Galke moved to approve the March 14, 2022 minutes as written. Ms. Lecky seconded and the motion carried 6-0.

**DISCLOSURE OF EX PARTE COMMUNICATIONS**

None.

**DISCLOSURE OF CONFLICTS OF INTEREST [00:17:45]**

Mr. Jarrell disclosed a conflict of interest for COA 2020-04 at 1005 Sophia Street as he is the applicant for the project. He submitted a disclosure form to staff and will refrain from participating.

**CONSENT AGENDA [00:20:13]**

- A. ~~COA FY22-0047 – 714 Caroline Street – Sign Installation~~
- B. COA FY22-0048 – 1019 Princess Anne Street – Sign Installation
- C. COA FY22-0049 – 710 Caroline Street – Sign Installation

Ms. Danae Peckler, on behalf of the Historic Fredericksburg Foundation, Inc., requested to remove item A. COA FY22-0047 – 714 Caroline Street – Sign Installation from the consent agenda and move it to the regular agenda for discussion.

Ms. Galke motioned to approve the amended consent agenda, and Ms. Lecky seconded. The motion carried 6-0.

**PUBLIC HEARING [00:23:55]**

- A. COA FY22-0046 – 1107 Princess Anne Street – Loretta and Brian McDermott request to demolish the accessory structure on the north side of this single-family residence and construct a new two-story accessory structure on the same footprint.

This item was deferred to the May 9, 2022 meeting at the applicant's request.

- B. COA 2020-04 – 1005 Sophia Street – James E. Jarrell IV requests approval of the detailed architectural design of a new three-story commercial building on this property. Demolition of the existing building and the site planning, scale, and massing of the new construction was approved by the ARB in February 2020.

Mrs. Schwarz provided an overview. Jeh Hicks of Jarrell Properties was present to represent the application. He stated that moving forward with the project they will be mindful of erosion, the environment, the bridge, and the walking trail. Project architect Andrew Moore was present and passed out hard copies of some potential design alternatives for review. He said they were seeking approval with conditions if possible. He presented a possible alternative design to convert the cupola into a clerestory monitor which could fit the industrial feel of the building. He said they could adjust the window spacing by dropping a window or two for each sequence and then respacing them. He also presented alternative options to simplify the design of the windows.

City Staff received two written comments which were read aloud for the record. The first comment was from Emily G. Williams from who was not in favor of the design. She stated that it was out of place and needed to be smaller so that everyone could enjoy the river.

Paul Cymrot, 802 Sophia Street, and owner of property at 805 Sophia Street provided written comment stating that the height and mass of the proposed building is too large.

Danae Peckler, 1410 Prince Edward Street, was present at the meeting and stated that Sophia Street is simple but changing. There is already a four-story building in the area and other new construction.

Ms. Peckler agreed with the recommendations from staff and appreciated the more industrial features.

Ms. Ross stated that this is an ambitious project and she appreciated the clarification of the building narrative with distinct office and warehouse spaces. The proposed changes from the handout help to address the staff comments with which she agreed.

Ms. Galke was in favor of the use of different materials which is well suited to a structure of this scale and size. She voiced concerns regarding the number of windows and suggested consideration of wider windows to reduce the overall number.

Ms. Lecky said her primary concern was the formality of the cupola. She said she would like to see revised drawings before taking action on the application, especially to understand the revisions to the window detailing. Ms. Penick agreed that a new mockup of the windows and spacing is needed before providing an approval. She was concerned with the variety of architectural styles between sections. The design appears to be a civic public building instead of an industrial style which may be more appropriate. Ms. Penick discussed several details of construction requirements within the floodplain with staff.

Ms. Irvin said she appreciated the new details and their response to the Board's previous comments. She said she was in support of the modifications to the parapet, cupola, and window detailing. She said her primary concern was with the neo-classical revival style of the office section of the building which looks like a civic building instead of an office to industrial building. She was also concerned that the different styles used together do not comply with design guidelines. She suggested scheduling a work session for April 25 and the applicant agreed.

Ms. Lecky made a motion to continue this application to the May 9 meeting with a work session scheduled for April 25. Ms. Penick seconded and the motion carried 5-0-1 with Mr. Jarrell abstaining.

#### C. COA FY22-0047 – 714 Caroline Street – Sign Installation

Staff provided a brief overview. The applicant was not present.

Danae Peckler, 1410 Prince Edward Street, asked how the applicant planned to mount the sign to the building and suggested the use of a mounting block to avoid damaging any trim.

Board members agreed with the suggestion of a mounting block. Ms. Lecky made a motion to approve the application on condition that the applicant use a mounting block behind the bracket to protect the framing of the door. Ms. Galke seconded the motion and the motion carried 6-0.

#### **GENERAL PUBLIC COMMENT**

None.

#### **OTHER BUSINESS [01:10:24]**

Ms. Ross shared that the National Alliance of Preservation Commissions has opened early registration for the upcoming annual meeting in July. The last one was cancelled in 2020. Ms. Schwartz said that they could discuss a possible travel stipend for those that wish to attend.

**STAFF UPDATE** [\[01:12:18\]](#)

Ms. Schwartz noted that the ARB would hold training sessions through the National Alliance of Preservation Commissions training program on April 21 and 22. The training sessions are not open to the public and are not public meetings. The City will post a public notice about the sessions, but there will be no discussion of current ARB business or applications.

**ADJOURNMENT**

Chair Irvin adjourned the meeting at 8:14 p.m.



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Karen Irvin, Chair