

You may view and listen to the meeting in its entirety by going to the Planning Commission page on the City's website: <https://amsva.wistia.com/medias/a5u3tuavtd>

The Agenda, Staff Report, Applications and Supporting Documents are also available on the Planning Commission page: <https://www.fredericksburgva.gov/241/Planning-Commission>

MEMBERS

David Durham, Chairman
Tom O'Toole, Vice-Chairman
Adam Lynch, Secretary
Natalie Daniels
Kenneth Gantt
Chris Hornung (absent)
Mary-Margaret Marshall

CITY STAFF

Chuck Johnston, Plng & Bldg Dept Director
Mike Craig, Senior Planner
Taylor Owen, Administrative Assistant

1. CALL TO ORDER

Chairman Durham called the meeting to order at 6:30 p.m. in Council Chambers and explained meeting procedures for the public.

Members of the public were invited to attend with masks and social distancing or access this meeting by public access television Cox Channel 84, Verizon Channel 42, online at www.regionalwebtv.com/fredcc, or Facebook live at www.facebook.com/FXBGgov.

2. PLEDGE OF ALLEGIANCE

3. DETERMINATION OF A QUORUM

There were six members in attendance of the meeting.

4. APPROVAL OF AGENDA

Mr. Johnston asked to add a second item under Other Business: Chairman appointment of a two-member planning commission committee for future UDO text amendments. Mr. Gantt motioned to approve the amended agenda, Mr. Lynch seconded. Motion passed 6-0-1.

5. DISCUSSION OF POTENTIAL POLICIES, ORDINANCES, OR APPLICATIONS

- Update from the Capital Improvements Plan Committee in preparation for the joint work session with the City Council on January 25.

Mr. Gantt reviewed the progress of the CIP committee. He discussed a positive meeting between the Planning Commission CIP committee, composed of himself and Ms. Marshall, and the City Manager Tim Baroody and Finance Director Robyn Shugart. Mr. Gantt highlighted a few key points from the meeting, notably that Mr. Baroody was very positive about the memo sent from the Planning Commission on November 23rd and that he also felt that the CIP process was a collective process that the Planning Commission was a key part of with the budget office. Ms. Marshall agreed that it was a positive meeting and appreciated the time and efforts of staff involved.

- Discussion of the Celebrate Virginia South Side Agreement.

Mr. Johnston opened the discussion about the Celebrate Virginia South Side Agreement by reminding the Commission members that they were sent a list of questions from Chairman Durham, with responses, from Mr. Johnston, regarding the agreement.

6. DECLARATION OF CONFLICT OF INTEREST AND DISCLOSURES OF CONTACT

None.

7. OLD BUSINESS

None.

8. PUBLIC HEARING

None.

9. OTHER BUSINESS – New

- Appointment of Planning Commissioners to the 2022 Small Area Plan Request for Proposal review team.

Mr. Johnston discussed RFP in search of a consultant for the next three small area plans for: South Lafayette area, Mayfield area, and College Heights area. Two commissioners would make up the team to help review and score the applicants, and sit in on interviews, etc. Chairman Durham asked Mr. Gantt and Mr. Lynch to serve as the Small Area Plan Request for Proposal review team.

Mr. Johnston also requested a committee for future UDO text amendments. Mr. Hornung and Ms. Daniels were appointed by Chairman Durham for the committee.

10. GENERAL PUBLIC COMMENT

None.

11. ADOPTION OF MINUTES

Work Session

- i. December 11, 2019;
- ii. January 15, 2020;
- iii. May 13, 2020;
- iv. May 27, 2020;
- v. August 12, 2020;
- vi. September 23, 2020; and
- vii. February 10, 2021.

Ms. Daniels motioned to approve the above work session minutes as submitted, Mr. Lynch seconded. Motion passed 6-0-1.

Regular Session

- viii. September 8, 2021;
- ix. September 22, 2021; and
- x. December 8, 2021.

Ms. Daniels motioned to approve the above regular session minutes as submitted, Mr. Lynch seconded. Motion passed 6-0-1.

12. PLANNING COMMISSIONER COMMENTS

- I. Chairman Comments: None

II. Commissioner Comments

Ms. Daniels wanted to thank City employees for their efforts during the recent snow storm and all that they do for the citizens. Chairman Durham seconded the sentiment.

13. PLANNING DIRECTOR COMMENTS

Mr. Johnston shared that new Councilmember Jon Gerlach sworn in to City Council at last night's meeting. Architectural Review Board interviews are being held; vacant seats will soon be filled.

14. ADJOURNMENT

There being no further items to be discussed, the Planning Commission meeting adjourned at 7:20 p.m.

Next meeting: January 25, 2022 – Joint Work Session with City Council

David B. Durham, Chairman

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