



**MEMORANDUM**

**TO:** Timothy J. Baroody, City Manager  
**FROM:** Brian Layton, Chief of Police  
**DATE:** February 1, 2023 (for the February 14 Council Meeting)  
**SUBJECT:** Towing and Recovery Advisory Board Update

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**ISSUE**

Approval by the City Council to reappoint members on the Towing and Recovery Advisory Board as the current two-year term ended January 26, 2023.

**RECOMMENDATION**

Staff recommends reappointing the below members to the Towing and Recovery Board for a two year term. This change is associated with City Code Chapter 10, Article II, Division 20.

**DISCUSSION**

The City Council created the ad hoc Towing and Recovery Board in 2008, with the purpose of examining the governing practices of towing and recovery services pertaining to police towing requests and to make recommendations to the City Council and Police Department regarding adoption or amendment of any ordinances, regulations, or contracts pertaining to said services. In 2010, Council approved the continuance of the Tow Board as a standing advisory body.

The function of the Towing and Recovery Advisory Board is to manage the duties as outlined above and to hear appeals and complaints arising from police towing requests. The Towing and Recovery Board is made up of three members, each with a term of two years. The members shall be comprised of a representative from each of the following: a local law enforcement agency, a licensed towing and recovery operator, and the general public.

The two-year terms of all Tow Board members expired January 26, 2023. The following individuals are recommended as the members of the Towing and Recovery Advisory Board, effective immediately:

1. Sergeant Scott Worley, Fredericksburg Police Department (current representative)
2. Ms. Melissa Jones, manager for Heritage Park Apartments (current representative)
3. Mr. Richard “Timmy” Merryman, Merryman’s Service Center (current representative)

**FISCAL IMPACT**

There is no fiscal impact related to this resolution.



**February 14, 2023  
Regular Meeting  
Resolution 23-\_\_**

**MOTION:**

**SECOND:**

**RE: Member Revision to the City Towing and Recovery Board**

**ACTION: APPROVED: AYES: ; NAYS:**

The City Council created the ad hoc Towing and Recovery Advisory Board by the adoption of Ordinance 10-07 on April 3, 2010; and

The Towing and Recovery Advisory Board is made up of three members, representing law enforcement, licensed towing operators, and citizens, who serve terms of two years each; and

The two year terms of the current members of the Towing and Recovery Advisory Board expires on January 26, 2023; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Fredericksburg City Council does hereby appoint the below representatives of the Towing and Recovery Advisory Board to a two-year term:

1. Sergeant Scott Worley, Fredericksburg Police Department
2. Ms. Melissa Jones, citizen representative
3. Mr. Richard "Timmy" Merryman, licensed Towing and Recovery operator representative

**Votes:**

**Ayes:**

**Nays:**

**Absent from Vote:**

**Absent from Meeting:**

\* \* \* \* \*

***Clerk's Certificate***

*I certify that I am Clerk of Council of the City of Fredericksburg, Virginia, and that the foregoing is a true copy of Resolution No. 23-\_\_ adopted at a meeting of the City Council held February 14, 2023 at which a quorum was present and voted.*

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**Tonya B. Lacey, MMC  
Clerk of Council**