



**Minutes**  
**Architectural Review Board**  
October 24, 2022  
Council Chambers, City Hall

You may view and listen to the Architectural Review Board meeting in its entirety [here](#). The time of each presentation is in brackets below [00:00:00].

**Members Present**

Helen P. Ross (Vice Chair)  
Laura Galke  
D.D. Lecky  
Adriana Moss  
Kelly Penick

**Members Absent**

Karen Irvin (Chair)  
James Jarrell

**Staff**

Kate Schwartz  
Caroline Hieber

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Vice Chair Ross called the Architectural Review Board meeting to order at 5:30 p.m.

**OPENING REMARKS**

Vice Chair Ross determined that a quorum of 5 members was present and asked if public notice requirements had been met. Ms. Schwartz confirmed that they had and a copy of the notice was provided to the Board.

**APPROVAL OF AGENDA**

There were no changes to the agenda. Ms. Galke motioned to approve the agenda and Ms. Moss seconded. The motion carried 5-0.

**DISCLOSURE OF EX PARTE COMMUNICATIONS**

None.

**DISCLOSURE OF CONFLICTS OF INTEREST**

Ms. Moss informed the board that she is an employee of Dovetail Cultural Resource Group and the company is involved with the project, but she believes she can participate fairly.

**PRE-APPLICATION DISCUSSION: ST. GEORGE’S EPISCOPAL CHURCH, 905 PRINCESS ANNE STREET**

Project architect Stephen Koenig was present, along with Chief of Staff Laurel Loch and Rector Joe Hensley from St. George’s. Kerri Barile from Dovetail Cultural Resource Group was also present. Mr. Koenig presented the plans for several alterations and additions planned for the church, including construction of an ADA accessible ramp into the narthex, construction of a one-story meeting room addition, and the addition of an elevator and reconstruction of a portion of wall adjacent to the elevator. The alterations are intended to enhance access and inclusivity at the church and address the interior circulation patterns. Several areas of the existing cemetery would be impacted and graves disturbed.

The Board discussed a number of alternative design options with the architect including variations on the interior circulation pattern, other locations for ramps, lifts, or internal paths for accessibility. The Board also asked a number of detailed questions about the number of graves to be disturbed, the methodology of construction, and methods to reduce the overall area of disturbance. The Board agreed

that a site visit to better understand the existing conditions would be helpful and asked the architect to clarify a number of elements prior to the public hearing, including:

- Documentation of the consideration of other alternatives for the proposed alterations
- Detailed plan for removal of stained glass and historic brick to understand how this might be reversible
- Cemetery management plan during construction
- Discussion of balance between archaeological and architectural impacts
- Consideration of programmatic design that would allow the central addition to be smaller
- Estimate of the number of burials impacted


Ms. Schwartz will work with the applicant to schedule a site visit for further discussion.

**OTHER BUSINESS**

The Board discussed forming a committee on National Register nominations. Ms. Moss and Ms. Galke agreed to work with Ms. Schwartz on methods to encourage nominations, either by identifying supportive programs or collaborative project opportunities.

**ADJOURNMENT**

Chair Irvin adjourned the meeting at 7:27 p.m.



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Karen Irvin, Chair