



**MEMORANDUM**

**TO:** Timothy J. Baroody, City Manager  
**FROM:** Donna Leahy, Budget Analyst  
**SUBJECT:** Amending the Fiscal Year 2023 Budget for the Rappahannock Criminal Justice Academy Law Enforcement American Rescue Plan Act Department of Criminal Justice Services Equipment Grant  
**DATE:** February 7, 2023 (for the February 14, 2023 Council Meeting)

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**ISSUE**

Shall the City Council amend the FY 2023 budget to recognize a grant award for the Rappahannock Criminal Justice Academy?

**RECOMMENDATION**

Staff recommends adoption of the attached resolution, which requires two readings.

**DISCUSSION**

The City of Fredericksburg serves as the fiscal agent for the Rappahannock Regional Criminal Justice Academy, which is a “joint powers” agency that provides training for law enforcement officers on a regional basis throughout north central Virginia.

The Rappahannock Regional Criminal Justice Academy (RRCJA) has been awarded a Law Enforcement American Rescue Plan Act (ARPA) Equipment grant, through the Virginia Department of Criminal Justice Services, in the amount of \$112,225. RRCJA will purchase new computers and computer room equipment with these funds.

The management of the RRCJA is requesting that the City Council appropriate these additional resources in the Rappahannock Regional Criminal Justice Academy Fund.

**FISCAL IMPACT**

There are no City funds associated with this request.

The attached resolution amends the budget to provide federal government support in the amount of \$112,225 to the Criminal Justice Academy.

cc: Candi Stewart, Finance Officer, RRCJA

Attachment: Resolution  
Virginia Dept of Criminal Justice Services Grant Award



February 14, 2023  
Regular Meeting  
Resolution 23-

**MOTION:**

**SECOND:**

**RE: Amending the Fiscal Year 2023 Budget for the Rappahannock Criminal Justice Academy Law Enforcement American Rescue Plan Act Department of Criminal Justice Services Equipment Grant**

**ACTION: APPROVED: Ayes: 0 Nays:**

The City of Fredericksburg serves as the Fiscal Agent for the Rappahannock Regional Criminal Justice Academy (RRCJA). The RRCJA has notified the City that they have been awarded a total of \$112,225 under a Law Enforcement American Rescue Plan Act (ARPA) grant through the Virginia Department of Criminal Justice Services. They are requesting that the City Council add these funds to their budget for FY 2023.

Therefore, the City Council hereby resolves that the following revenues be recognized and further resolves that the following authorization and appropriations amending the FY 2023 budget be recorded:

**Rappahannock Regional Criminal Justice Academy Fund (0736)**

**Sources**

RRCJA Fund

DCJS LE ARPA Grant	73631905 332093	\$ 112,225
Total		<u>\$ 112,225</u>

**Total Sources**

\$ 112,225

**Uses**

RRCJA Fund

DCJS LE ARPA Furniture & Fixture Replace	73631905 481020	\$ 12,000
DCJS LE ARPA Furniture & Fixture Add	73631905 482020	\$ 5,000
DCJS LE ARPA EDP Equipment Add	73631905 482070	\$ 95,225
Total		<u>\$ 112,225</u>

**Total Uses**

\$ 112,225

**Votes:**

**Ayes:**

**Nays:**

**Absent from Vote:**

**Absent from Meeting:**

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***Clerk's Certificate***

*I certify that I am Clerk of Council of the City of Fredericksburg, Virginia, and that the foregoing is a true copy of Resolution No. 23- , adopted at a meeting of the City Council held February 14, 2023, at which a quorum was present and voted.*

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***Tonya B. Lacey, MMC  
Clerk of Council***



# COMMONWEALTH of VIRGINIA

## Department of Criminal Justice Services

The Honorable Jackson H. Miller  
Director

Tracy Louise Winn Banks, Esq.  
Chief Deputy Director

Washington Building  
1100 Bank Street  
Richmond, Virginia 23219  
(804) 786-4000  
[www.dcjs.virginia.gov](http://www.dcjs.virginia.gov)

January 19, 2023

Michael Harvey  
Executive Director  
3630 Lee Hill Drive  
Fredericksburg, Virginia 22408

RE: LE ARPA - Regional CJA - Equipment

Dear Michael Harvey:

Congratulations on being a recipient of the above referenced grant program! Your DCJS grant award number is **504754** and was reduced to a total award of **\$112,225.00**, funded through Award Number **21.027 (2023 ARPA)**. The project period is **1/1/2023** through **6/30/2023**.

Included with this letter is a Statement of Grant Award/Acceptance (SOGA). Please note hard copies of the General Special Conditions, as well as the Reporting Requirements and Projected Due Dates, are now referred to as **Conditions and Requirements** and are located online at <https://www.dcjs.virginia.gov/grants/grant-requirements>.

In addition to the general Special Conditions, there may be grant specific Special Conditions related to your Grant Award called Encumbrances. If there are any, please submit documents related to your Encumbrances via the On-line Grants Management System (OGMS) at <https://ogms.dcjs.virginia.gov/>. If you have not previously done so, you must register in order to use this web-based system. The instructions on *Registering for a New Account* and *Submitting Action Item Encumbrances* are posted here <https://www.dcjs.virginia.gov/grants/ogms-training-resources> along with other resources and training videos. All registrants will be approved within 3 – 5 business days.

We will be happy to assist you in any way we can to assure your project's success. To indicate your acceptance of the award and conditions, please sign the included SOGA and return it electronically within the next 60 days to [grantsmgmt@dcjs.virginia.gov](mailto:grantsmgmt@dcjs.virginia.gov). If you have questions, contact your DCJS Grant Monitor **Natasha Winfree** at **(804) 659-7593** or via email at [Natasha.Winfree@dcjs.virginia.gov](mailto:Natasha.Winfree@dcjs.virginia.gov).

Sincerely,

A handwritten signature in black ink, appearing to read "Jackson Miller".

Jackson Miller

**STATEMENT OF GRANT AWARD (SOGA)**

Virginia Department of Criminal Justice Services  
1100 Bank Street, 12<sup>th</sup> Floor  
Richmond, Virginia 23219

<b>LE ARPA - Regional CJA - Equipment</b>		
Subgrantee: Rappahannock Reg CJA DCJS Grant Number: 504754 UEI Number: Grant Start Date: 1/1/2023 Federal Grant Number: 21.027 (2023 ARPA) Federal Awardee: U.S. Department of Treasury Project Description: Coronavirus State and Local Fiscal Recovery Funds Federal Start Date: 7/1/2022	Grant End Date: 6/30/2023  Federal Catalog Number: 21.027	
Federal Funds: <b>\$112,225</b> State General Funds: State Special Funds: Local Match: _____		
Total Budget: <b>\$112,225</b>	Indirect Cost Rate: _____ %	*If applicable

<b>Project Director</b>	<b>Project Administrator</b>	<b>Finance Officer</b>
Michael Harvey Executive Director 3630 Lee Hill Drive Fredericksburg, Virginia 22408 540-371-2875 mharvey@rrcja.org	Michael Harvey Executive Director 3630 Lee Hill Drive Fredericksburg, Virginia 22408 540-371-2875 mharvey@rrcja.org	Candi Stewart Finance Officer 3630 Lee Hill Drive Fredericksburg, Virginia 22408 540-371-2875 candijohnston@rrcja.org

**\*Please indicate your ICR in the space provided, if applicable.** As the duly authorized representative, the undersigned, having received the Statement of Grant Awards (SOGA) and reviewing the Special Conditions, hereby accepts this grant and agrees to the conditions and provisions of all other Federal and State laws and rules and regulations that apply to this award.

Signature: \_\_\_\_\_

*[Signature]*  
Authorized Official (Project Administrator)

Title: \_\_\_\_\_

*Executive Director*

Date: \_\_\_\_\_

*1/19/2023*