



MEMORANDUM

TO: Timothy J. Baroody, City Manager
FROM: Tripp Lawrence, Assistant Director of Finance
DATE: July 28, 2022 (for the August 9, 2022 City Council meeting)
SUBJECT: Amending the Fiscal Year 2023 Budget to Appropriate Funds in the City Grants Fund for DCJS Grant Funds for Police School Resource Officers

ISSUE

Shall the City amend the FY 2023 budget to staff Hugh Mercer and Lafayette Elementary Schools with part-time School Resource Officers funded by a Virginia Department of Criminal Justice Services (DCJS) School Resource Officer (SRO) Grant?

RECOMMENDATION

Staff recommends this amendment. This item was on a transmittal for the July 12, 2022 City Council meeting.

DISCUSSION

The City of Fredericksburg was awarded a DCJS SRO Grant in the amount of \$51,022 to fund two part-time School Resource Officer positions in the City of Fredericksburg Schools. The City was awarded the full funding for this grant, and no local match is necessary. The period of the grant is from July 1, 2022 through June 30, 2023. The Police Department plans to apply for other SRO grants in the future; however, it is staff's intent to incorporate these positions into the FY2024 budget.

FISCAL IMPACT

The \$51,022 SRO Grant from DCJS requires no local match.

Transmittal: Amending the Fiscal Year 2023 Budget to Increase Funding in the General Fund and City Grants Fund
July 6th, 2022 (for the July 12th, 2022 City Council meeting)
Page 2 of 2

Attachment: Commonwealth of Virginia Department of Criminal Justice Services Statement of
Grant Award



August 9, 2022
Regular Meeting
Resolution 22-

MOTION:

SECOND:

RE: Amending the Fiscal Year 2023 Budget to Appropriate Funds in the City Grants Fund for Department of Criminal Justice Services Grant Funds for Police School Resource Officers

ACTION: APPROVED: AYES: ; NAYS:

The Fredericksburg Police Department has received notification of a grant award from the Commonwealth of Virginia Department of Criminal Justice Services (DCJS).

This grant, in the amount of \$51,022, enables the City to hire two part-time School Resource Officers in Hugh Mercer and Lafayette Elementary Schools. The period of the grant is from July 1, 2022 through June 30, 2023 and contains no local match. The intent of the Police Department is to add these positions to its General Fund budget request once the grant period expires.

Therefore, City Council resolves that the following appropriation be made amending the FY 2023 budget in the City Grants Fund:

City Grants Fund (Fund 0210)

Sources

City Grants Fund

DCJS SRO Grant Revenue	21031148 324102	\$ 51,022
Total Sources		\$ 51,022

Uses

City Grants Fund

DCJS SRO Salaries & Wages	21031148 413010	\$ 46,000
DCJS SRO FICA Benefits	21031148 421000	\$ 3,573
DCJS SRO Workers Compensation	21031148 427100	\$ 1,449

Total Uses		\$ 51,022
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Votes:

Ayes:

Nays:

Absent from Vote:

Absent from Meeting:

Clerk's Certificate

I certify that I am Clerk of Council of the City of Fredericksburg, Virginia, and that the foregoing is a true copy of Resolution No. 22-, adopted at a meeting of the City Council held August 9, 2022 at which a quorum was present and voted.

Tonya B. Lacey, MMC
Clerk of Council



COMMONWEALTH of VIRGINIA

Department of Criminal Justice Services

The Honorable Jackson H. Miller
Director

Tracy Louise Winn Banks, Esq.
Chief Deputy Director

Washington Building
1100 Bank Street
Richmond, Virginia 23219
(804) 786-4000
www.dcjs.virginia.gov

July 1, 2022

Timothy Baroody
City Manager
701 Princess Anne Street
Room 203
Fredericksburg, Virginia 22401

RE: FY23 - Fredericksburg Police SRO Grant

Dear Timothy Baroody:

Congratulations on being a recipient of the above referenced grant program! Your DCJS grant award number is **23-205-A** and was approved for a total award of **\$51,022**, funded through Award Number **2023-FREE-GRANT**. The project period is **7/1/2022** through **6/30/2023**.

Included with this letter is a Statement of Grant Award/Acceptance (SOGA). Please note hard copies of the General Special Conditions, as well as the Reporting Requirements and Projected Due Dates, are now referred to as **Conditions and Requirements** and will be posted online at <https://www.dcjs.virginia.gov/grants/grant-requirements> within the next two weeks.

In addition to the general Special Conditions, there may be grant specific Special Conditions related to your Grant Award called Encumbrances. If there are any, you are required to adhere to these conditions via the On-line Grants Management System (OGMS) at <https://ogms.dcjs.virginia.gov/>. If you have not previously done so, you must register in order to use this web-based system. The instructions on *Registering for a New Account* and *Submitting Action Item Encumbrances* are posted here <https://www.dcjs.virginia.gov/grants/ogms-training-resources> along with other resources and training videos. All registrants will be approved within 3 – 5 business days.

We will be happy to assist you in any way we can to assure your project's success. To indicate your acceptance of the award and conditions, please sign the included SOGA and return it electronically within the next 60 days to grantsmgmt@dcjs.virginia.gov. If you have questions, contact your DCJS Grant Monitor **Michelle Miles** at Michelle.Miles@dcjs.virginia.gov or via email at **804-225-1846**.

Sincerely,

A handwritten signature in black ink, appearing to read "Jackson Miller".

Jackson Miller

STATEMENT OF GRANT AWARD (SOGA)

Virginia Department of Criminal Justice Services
1100 Bank Street, 12th Floor
Richmond, Virginia


SRO-SRO Grant Program and Fund-FY23
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Subgrantee: Fredericksburg	
DCJS Grant Number: 23-205-A	
Grant Start Date: 7/1/2022	
Grant End Date: 6/30/2023	
Indirect Cost Rate: _____%	*If applicable

Federal Funds:	
State General Funds:	
State Special Funds:	\$51,022
Local Match:	_____
Total Budget:	\$51,022

Project Director	Project Administrator	Finance Officer
Ms. Aimee Lynch Sergeant 2200 Cowan Blvd Fredericksburg, Virginia 22401 540-654-5788 alynch@pd.fredericksburgva.gov	Timothy Baroody City Manager 701 Princess Anne Street Room 203 Fredericksburg, Virginia 22401 540-372-1010 tjbaroody@fredericksburgva.gov	Robyn Shugart Director - Financial Affairs 701 Princess Anne Street Fredericksburg, Virginia 22401 540-372-1017 reshugart@fredericksburgva.gov

***Please indicate your ICR in the space provided, if applicable.** As the duly authorized representative, the undersigned, having received the Statement of Grant Awards (SOGA) and reviewing the Special Conditions, hereby accepts this grant and agree to the conditions and provisions of all other Federal and State laws and rules and regulations that apply to this award.

Signature:  _____
Authorized Official (Project Administrator)

Title: City Manager

Date: 7/6/2022