



Minutes
Architectural Review Board
May 23, 2022
Council Chambers

You may view and listen to the Architectural Review Board meeting in its entirety [here](#). The time of each presentation is in brackets below [00:00:00].

Members Present

Karen Irvin (Chair)
Helen P. Ross (Vice Chair)
James Jarrell IV
D.D. Lecky
Kelly Penick
Adriana Moss

Members Absent

Laura Galke

Staff

Kate Schwartz
Caroline Hieber

Chair Irvin called the Architectural Review Board meeting to order at 7:02 p.m.

OPENING REMARKS

Chair Irvin determined that a quorum of 6 members was present, and asked if public notice requirements had been met. Ms. Schwartz confirmed that they had.

APPROVAL OF AGENDA [00:01:32]

There were no changes to the agenda. Ms. Ross moved to approve the agenda as written. Ms. Penick seconded and the motion carried 6-0.

DISCLOSURE OF EX PARTE COMMUNICATIONS

None.

DISCLOSURE OF CONFLICTS OF INTEREST [00:2:45]

Mr. Jarrell disclosed a conflict of interest for COA 2020-04 at 1005 Sophia Street as he is the applicant of the project. He confirmed that he previously submitted a disclosure form to staff and will remove himself from the meeting for that discussion as recommended by the City Attorney.

DISCUSSION OF MOTION FOR COA FY22-0046 [00:3:23]

Ms. Schwartz reported that the City Attorney recommended that the Board reconsider the motion granting approval to the demolition of the accessory structure at 1107 Princess Anne Street due to procedural issues. The Board agreed with the City Attorney. Ms. Penick said that they should only make a motion after they have had a chance to review the new documents they requested. Mr. Jarrell cited specific demolition criteria from the guidelines and reviewed them with the Board to determine any additional information that would be needed prior to the June 13 meeting. Discussion followed on the appropriate level of documentation that should be required in any demolition process.

CONTINUED APPLICATIONS [00:40:21]

- A. COA 2020-04 – 1005 Sophia Street – James E. Jarrell IV requests approval of the detailed architectural design of a new three-story commercial building on this property. Demolition of the

existing building and the site planning, scale, and massing of the new construction was approved by the ARB in February 2020.

Jeh Hicks, Jarrell Properties, was present as was the project architect Andrew Moore. Mr. Moore provided a number of design alternatives for the Board to review. Ms. Moss shared some examples of historic industrial masonry buildings in downtown Fredericksburg. The group focused the discussion on the detailing of the Sophia Street facade. The Board was in support of a design alternative that used brick detailing consistent with other historic industrial buildings and eliminated much of the classical detailing in previous iterations. Board members agreed that the revised design was in accordance with the District guidelines.

GENERAL PUBLIC COMMENT

None.

OTHER BUSINESS

None.

STAFF UPDATE

None.

ADJOURNMENT

Chair Irvin adjourned the meeting at 8:15 p.m.

Karen Irvin, Chair