



**MEMORANDUM**

**TO:** Timothy J. Baroody, City Manager  
**FROM:** Tripp Lawrence, Assistant Finance Director  
**DATE:** February 17, 2022 (for February 22, 2022 City Council Meeting)  
**SUBJECT:** Budget Amendment Authorizing the Appropriation of FY 2021 Carryovers

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**ISSUE**

City Council is asked to consider amending the FY 2022 budget by appropriating various fund balances or other revenues for various City projects approved in prior fiscal years. The FY 2022 carryover budget amendment totals \$9,070,928 in net spending authority and includes no new appropriations.

**RECOMMENDATION**

This resolution requires two readings and a Public Hearing. In compliance with the Code of Virginia §15.2-2507, the City published notice of this amendment on February 1, 2022. A duly advertised public hearing was held on February 8, 2021, at which time there were no comments from the public concerning this budget amendment.

Staff recommends adoption of this resolution on second reading on February 22, 2022.

**DISCUSSION**

Every year, after the completion of the preliminary work related to the audit, the City is asked to re-appropriate certain fund balances for ongoing programs or capital projects which were not completed as of June 30th.

Below is a summary of the carryover appropriations and requested additional appropriation by fund.

**FISCAL IMPACT**

The carryovers will decrease the balance in the various funds by the amounts in the chart below. The resolution also recognizes revenues from other sources.

*Capital Funds*

Public Works Fund (Fund 0302)	\$ 1,448,708
Water System Improvement Fund (Fund 0303)	\$ 933,196
Wastewater System Imp Fund (Fund 0304)	\$ 1,656,920
Public Facilities Fund (Fund 0305)	\$ 2,441,988
Water Fund (Fund 0501)	\$ 933,196

Wastewater Fund (Fund 0502)	\$ 1,656,920
<hr/> Total, Capital Funds	\$ 9,070,928
 <b>Total Carryover Appropriations</b>	 \$ 9,070,928

*\*The appropriations from the Water Utility Fund and Wastewater Utility Fund are transfers to the Water and Wastewater capital funds, from which actual project expenditures are made. The total carryover appropriation represents \$9,070,928 in net spending authority, which is equivalent to the total of all capital fund appropriations.*

Attachment: Resolution

cc: Robyn Shugart, Director of Finance  
Diane Beyer, Director of Public Works  
Brian Layton, Police Chief  
Todd Brown, Director of Parks, Recreation & Events  
Suzanne Tills, Director of Information Technology  
Jamie Jackson, Director of Fred Transit  
Ray Regan, Assistant Director of Public Works  
Wendy Stone, Parks, Recreation & Events



**MOTION:**

**February 22, 2022**

**SECOND:**

**Regular Meeting**

**Resolution 22-09**

**RE: Fiscal Year (FY) 2022 Budget Amendment Authorizing the Appropriation of FY 2021 Carryovers and Approving Additional Appropriations for Certain Capital Projects**

**ACTION: APPROVED: Ayes: 0; Nays: 0**

**FIRST READ: February 8, 2022 SECOND READ: \_\_\_\_\_**

The City of Fredericksburg's fiscal year runs from July 1 to June 30. Every year, after the completion of the preliminary work related to the audit, the City Council is asked to re-appropriate certain fund balances for ongoing programs or capital projects which were not completed as of June 30<sup>th</sup>. These projects were budgeted in prior fiscal years.

The City Council desires to re-allocate funds in FY 2022 from fund balance amounts or expected revenues in order to complete these projects and programs. The City Council also desires to increase appropriations for certain capital projects. A public hearing on the proposed amendment was held on February 8, 2022.

### **Section 1**

Therefore, the City Council hereby resolves that the FY 2022 Budget be amended to include the following appropriations, authorizes the following expenditures and recognizes revenues in the following funds:

#### **Public Works Fund (Fund 0302)**

##### Sources

VDOT	0302	324137	\$	573,930
Surplus Fund Balance	0302	361010	\$	874,778
<b>TOTAL</b>			<b>\$</b>	<b>1,448,708</b>

##### Uses

Salt Storage Facility	30294900	431700	\$	65,454
Historic District Improvements - Streetlights	30294902	431400		100,000
Asphalt & Concrete Repair Program	30294903	431700		293,000
Pond D Retrofit	30294955	431700		100,024
Historic Assets	30294934	431700		30,300
Idlewild Pathway Improvements	30294937	431700		30,000
Fall Hill Ave Sidewalks	30294940	431700		156,930
Route 3 Signal Optimization	30294941	431700		417,000
Pedestrian Bridges Rehab	30294946	431700		256,000
<b>TOTAL</b>			<b>\$</b>	<b>1,448,708</b>

**Water System Improvement Fund (Fund 0303)**

Sources

Transfer from Water Utility	0303	341052	\$ 933,196
<b>TOTAL</b>			<b>\$ 933,196</b>

Uses

Motts Run Expansion	30398140	431700	\$ 573,725
Water Meter Replacement	30398152	481010	150,000
SCADA Motts Run	30398148	431700	209,471
<b>TOTAL</b>			<b>\$ 933,196</b>

**Wastewater System Improvement Fund (Fund 0304)**

Sources

Transfer from Sewer Utility	0304	341053	\$ 1,656,920
<b>TOTAL</b>			<b>\$ 1,656,920</b>

Uses

Snowden Pump Station	30498266	431700	\$ 1,025,000
Celebrate VA Pump Station	30498282	431700	197,320
Route 2/17 Pump Station	30498284	431700	434,600
<b>TOTAL</b>			<b>\$ 1,656,920</b>

**Public Facilities Fund (Fund 0305)**

Sources

Commonwealth of Virginia Grant NG911	30594531	324136	\$ 1,135,853
Surplus Fund Balance	0305	361010	1,306,135
<b>TOTAL</b>			<b>\$ 2,441,988</b>

Uses

Computer Equipment Replacement	30594507	481070	\$ 132,831
ERP Implementation	30594516	431600	19,622
NG911 Implementation	30594531	431700	1,212,855
Fiber Network Expansion	30594532	431700	42,585
Parks ADA Accessibility	30594534	431700	84,400
General Park Maintenance	30594509	431700	85,000
Executive Plaza	30594502	431700	803,403
Alum Springs Park ADA Ramp	30594540	431700	61,292
<b>TOTAL</b>			<b>\$ 2,441,988</b>

**Water Utility Fund (Fund 0501)**

Sources

Surplus Fund Balance	0501	361010	\$	933,196
<b>TOTAL</b>			<b>\$</b>	<b>933,196</b>

Uses

Transfer to Water System Improvement Fund	0501	492040	\$	933,196
<b>TOTAL</b>			<b>\$</b>	<b>933,196</b>

**Wastewater Utility Fund (Fund 0502)**

Sources

Surplus Fund Balance	0502	361010	\$	1,656,920
<b>TOTAL</b>			<b>\$</b>	<b>1,656,920</b>

Uses

Transfer to Wastewater System Improvement Fund	0502	492040	\$	1,656,920
<b>TOTAL</b>			<b>\$</b>	<b>1,656,920</b>

**Votes:**

**Ayes:**

**Nays:**

**Absent from Vote:**

**Absent from Meeting:**

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***Clerk's Certificate***

*I, Tonya B. Lacey the undersigned, certify that I am Clerk of Council of the City of Fredericksburg, Virginia, and that the foregoing is a true copy of Resolution No. 22-09 duly adopted at the City Council meeting held February 22, 2022 at which a quorum was present and voted.*

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***Tonya B. Lacey, MMC  
 Clerk of Council***