



Minutes
Architectural Review Board
December 21, 2020
Electronic Meeting

Members Present

Carthon Davis III, Chair
Karen Irvin, Vice Chair
Adriana Moss
Susan Pates
Sabina Weitzman

Members Absent

Jonathan Gerlach
James Whitman

Staff

Kate Schwartz

Chairman Davis called the Architectural Review Board meeting to order at 7:00 p.m.

OPENING REMARKS

Chairman Davis stated that the meeting was being held electronically through the “GoTo Meeting” application, pursuant to City Council Ordinance 20-05, An Ordinance to Address Continuity of City Government during the Pendency of a Pandemic Disaster. The members participating were Carthon Davis, Karen Irvin, Adriana Moss, Susan Pates, and Sabina Weitzman. Members of the public have been invited to access this meeting by public access television Cox Channel 84, Verizon Channel 42, online at www.regionalwebtv.com, or on Facebook Live at www.facebook.com/FXBGgov.

Chairman Davis determined that a quorum of 5 members was present, and asked if public notice requirements had been met. Ms. Schwartz confirmed that they had.

APPROVAL OF AGENDA

Chairman Davis requested to add a discussion of officer nominations to Other Business. Ms. Weitzman motioned to approve the agenda as amended. Ms. Irvin seconded. The motion carried 5-0.

DISCLOSURE OF EX PARTE COMMUNICATIONS

Chairman Davis asked if any Board member had engaged in any *ex parte* communication on any item before the Board. No Board members had any *ex parte* communication to report.

DISCLOSURE OF CONFLICTS OF INTEREST

Chairman Davis asked if any Board member had a conflict of interest for any item before the Board. No Board members had any conflicts of interest to report.

PUBLIC HEARING

Continued Applications

- A. COA 2020-65 – 1111 Princess Anne Street – David Zijerdi requests to construct a wood pergola in the rear yard of this single-family residence.

The applicant was not present. There was no public comment.

Ms. Weitzman motioned to approve the application on condition that the overall height is reduced to 10 feet and with the recommendation that the applicant monitor for archaeological deposits during construction and ensure that the new footings will not impact the retaining wall at the site. Ms. Pates seconded. The motion carried 5-0.

- B. COA 2020-67 – 1110 Sophia Street – Jon Neasham requests to install roof-mounted solar panels at this single-family residence.

The applicant was not present. There was no public comment.

Ms. Irvin motioned to approve the application as submitted. Ms. Moss seconded. The motion carried 5-0.

- C. COA 2020-68 – 907 Princess Anne Street – Sara Poore requests to install a Little Free Library book-sharing box in the garden area adjacent to the Fredericksburg Area Museum on William Street.

The applicant was not present. There was no public comment.

Ms. Moss made a motion to approve the application on condition that the post is set back at least 30 inches from the property line and with the recommendation to monitor for archaeological deposits during installation. Ms. Weitzman seconded. The motion carried 5-0.

- D. COA 2020-69 – 211 Caroline Street – Cameron and Camille Hill request to modify the previously approved COA for construction of a rear addition by changing the configuration of the side elevations.

The applicant was not present. There was no public comment.

Board members noted that the details of the first floor plan were difficult to read. Chairman Davis asked if the Board would allow staff to review and confirm that the details were consistent with the initial approval. The rest of the Board agreed.

Ms. Weitzman made a motion to approve the application as submitted on condition that all details of the project and materials are consistent with the previous approval. Ms. Moss seconded. The motion carried 5-0.

GENERAL PUBLIC COMMENT

There was no public comment.

OTHER BUSINESS

- A. Officer Nominations

Chairman Davis announced that he would be moving out of the area in early 2021 and would no longer be eligible to serve on the ARB. He said he would be willing to continue as Chair until a date for the move is settled.

- B. Historic District Handbook Update

Ms. Schwartz thanked the ARB for the comments submitted and said she was working with the consultant to have a new draft ready for the Board's review by February.

STAFF UPDATE

There were no staff updates.

ANNOUNCEMENTS AND REPORTS

There were no announcements or reports.

ADJOURNMENT

Chairman Davis adjourned the meeting at 7:27 p.m.



Jonathan Gerlach, Chair