



MEMORANDUM

TO: Timothy J. Baroody, City Manager
FROM: Brenna Erford, Budget Manager
DATE: February 18, 2021 (for February 23, 2021 City Council Meeting)
SUBJECT: Budget Amendment Authorizing the Appropriation of FY 2021 Carryovers

ISSUE

City Council is asked to consider amending the FY 2021 budget by appropriating various fund balances or other revenues for various City projects approved in prior fiscal years. The FY 2021 carryover budget amendment totals \$15,014,333 in net spending authority and includes no new appropriations.

RECOMMENDATION

This resolution requires two readings and a Public Hearing. In compliance with the Code of Virginia §15.2-2507, the City published notice of this amendment on February 2, 2021. A duly advertised public hearing was held on February 9, 2021, at which comments from the public concerning this budget amendment were heard.

City Council approved the amendment on first reading on February 9, and staff recommends adoption of this resolution on second reading.

DISCUSSION

Every year, after the completion of the preliminary work related to the audit, the City is asked to re-appropriate certain fund balances for ongoing programs or capital projects which were not completed as of June 30th. The advertised notice for this budget amendment included VDOT funding for the asphalt program that staff do not believe are likely to materialize, and also counted transfers from water & wastewater enterprise (operating) funds to water & wastewater capital funds as additional spending authorization, which was incorrect. As a result, the total spending authorization in this amendment is significantly lower than advertised.

Below is a summary of the carryover appropriations and requested additional appropriation by fund.

FISCAL IMPACT

The carryovers will decrease the balance in the various funds by the amounts in the chart below. The resolution also recognizes revenues from other sources.

Operating and Enterprise Funds

City Grants Fund (Fund 210)	\$ 664,594
Water Utility Fund (Fund 501)	\$ 886,305
Wastewater Utility Fund (Fund 502)	\$ 2,018,243
Subtotal, Operating and Enterprise Funds	\$ 3,569,142

Capital Funds

Public Works Fund (Fund 302)	\$ 6,635,709
Water System Improvement Fund (Fund 303)	\$ 1,136,305
Wastewater System Imp Fund (Fund 304)	\$ 2,018,243
Public Facilities Fund (Fund 305)	\$ 3,803,038
Public Safety Fund (Fund 306)	\$ 756,444
Subtotal, Capital Funds	\$ 14,349,739

Total Carryover Appropriations \$ 15,014,333

**The appropriations from the Water Utility Fund and Wastewater Utility Fund are transfers to the Water and Wastewater capital funds, from which actual project expenditures are made. The total carryover appropriation represents \$15,014,333 in net spending authority, which is equivalent to the total of all capital fund appropriations plus the carryover total for the City Grants Fund (Fund 210).*

Attachment: Resolution

cc: Mark Whitley, Assistant City Manager
Doug Fawcett, Assistant City Manager
Robyn Shugart, Director of Finance
Diane Beyer, Director of Public Works
Brian Layton, Police Chief
Mike Jones, Fire Chief
Charles Johnston, Planning Director
Jane Shelhorse, Director of Parks, Recreation & Events
Bill Freehling, Director of Economic Development
Suzanne Tills, Director of Information Technology
Jamie Jackson, Director of Fred Transit
Ray Regan, Assistant Director of Public Works
Thomas Slaydon, Assistant Director of Public Works
Wendy Stone, Parks, Recreation & Events
Darnell Polk, Public Facilities



MOTION:

February 23, 2021

SECOND:

Regular Meeting

Resolution 21-10

RE: Fiscal Year (FY) 2021 Budget Amendment Authorizing the Appropriation of FY 2020 Carryovers and Approving Appropriations for Certain Capital Projects

ACTION: APPROVED: Ayes: 0; Nays: 0

FIRST READ: February 9, 2021 SECOND READ: _____

The City of Fredericksburg's fiscal year runs from July 1 to June 30. Every year, after the completion of the preliminary work related to the audit, the City Council is asked to re-appropriate certain fund balances for ongoing programs or capital projects which were not completed as of June 30th. These projects were budgeted in prior fiscal years.

The City Council desires to re-allocate funds in FY 2021 from fund balance amounts or expected revenues in order to complete these projects and programs. The City Council also desires to increase appropriations for certain capital projects. A public hearing on the proposed amendment was held on February 9, 2021.

Section 1

Therefore, the City Council hereby resolves that the FY 2021 Budget be amended to include the following appropriations, authorizes the following expenditures and recognizes revenues in the following funds:

City Grants Fund (Fund 0210)

Sources

Surplus Fund Balance	0210	361010	\$	644,595
FY19 SHSP Response Equipment	21032123	333089		20,000
TOTAL			\$	664,595

Uses

Clerk of Court -- Records Preservation Program	21021710	431600	\$	14,722
PD - Informant Payments Crime Prevention	21031101	438490		1,036
PD - Unrestricted donations, community youth programs	21031102	456700		6,228
PD - Unrestricted donations, PD Supplies	21031102	460100		927
PD - Prisoner Extradition	21031116	455500		16,549
PD - E-Summons	21031117	481070		24,720
FD - Donations, Other Opp Supplies	21032101	460140		1,215

FD - HazMat, Machinery & Equipment	21032102	481010	30,096
FD - Fire Service Program	21032103	460140	43,390
Emerald Ash Borer Program	21041101	433200	1,570
PRE - Cossey Park Project	21071103	460030	1,012
PRE - Camp Spirit	21071109	460130	32,260
Veteran's War Memorial	21072300	431600	95,599
Arts Commission Sculpture Projects	21072401	431600	2,546
Planning - Hamptons Phase II Proffer (Wayfinding Sign)	21081151	460140	4,000
IT - Peg Access	21081201	481010	86,282
Low Income Housing Initiative	21081203	431600	95,250
Crush Friday Tourism Grant	21081618	431600	9,082
Miscellaneous Grant Expense	0210	499000	88,508
Miscellaneous Grant Expense	0210	499000	14,547
Urban Forestry Restitution	21041520	460030	5,500
Hurkamp Picnic in the Park	21071105	431600	4,889
Midnight Madness	21071108	460140	12,354
Fredericksburg Arts Commission	21072400	431600	29,378
Community Development Block Grant	21081202	460130	6,516
Downtown 31 Celebration	21081613	460130	7,432
FD - Fire Service Program	21032103	455400	5,987
CDBG	21081202	482140	3,000
FY19 SHSP Response Equipment	21032123	482120	20,000
TOTAL			\$ 664,595

Public Works Capital Fund (Fund 0302)

Sources

VDOT	0302	324137	\$ 4,342,000
Surplus Fund Balance	0302	361010	\$ 2,293,709
TOTAL			\$ 6,635,709

Uses

Salt Storage Facility	30294900	431700	\$ 72,012
Historic District Improvements - Streetlights	30294902	431400	100,000
Asphalt & Concrete Repair Program	30294903	431700	293,000
Riverfront Park	30294905	431700	224,310
Canal Repair	30294906	431700	53,000
Stormwater Management Plan	30294907	431700	24,662
Downtown Streetscape	30294920	431700	2,550,000
Fall Hill Noble Way	30294921	431700	61,177
Fall Hill Street Lights	30294922	431700	250,000
Historic Assets	30294934	431700	60,000
College Terrace Storm Sewer	30294935	431700	131,223

Fall Hill Ave Sidewalks	30294940	431700	175,000
Route 3 Signal Optimization	30294941	431700	417,000
Pedestrian Bridges Rehab	30294946	431700	60,000
Huntington Hills Storm Sewer	30294948	431700	300,000
Lafayette Blvd Pedestrian Signal	30294951	431700	600,000
George/Prin Anne St Pedestrian Signal	30294952	431700	350,000
VCR Trail Bridge	30294924	431700	419,325
Traffic Signal Conversion Amber	30294953	431700	495,000
TOTAL			\$ 6,635,709

Water Capital Fund (Fund 0303)

Sources

Transfer from Water Utility	0303	341052	\$ 886,305
TOTAL			\$ 886,305

Uses

Motts Run Expansion	30398140	431700	\$ 561,925
College Terrace Water	30398137	431700	163,065
Greenbrier Water	30398138	431700	161,315
TOTAL			\$ 886,305

Wastewater Capital Fund (Fund 0304)

Sources

Transfer from Sewer Utility	0304	341053	\$ 2,018,243
TOTAL			\$ 2,018,243

Uses

System Improvements - Pump Station Upgrades	30498263	431700	\$ 45,435
Snowden Pump Station	30498266	431700	504,936
Caroline Street Sewer Line	30498273	431700	124,542
College Terrace Sewer	30498274	431700	64,380
WWTP Pump Replacement	30498278	481010	140,000
WWTP Effluent Tank	30498279	481010	400,000
Celebrate VA Pump Station	30498282	431700	171,000
Route 2/17 Pump Station	30498284	431700	272,950
SCADA	30498285	431700	125,000
WWTP UV Lights	30498286	431700	50,000
WWTP Emergency Electric	30498287	431700	120,000
TOTAL			\$ 2,018,243

Public Facilities Capital Fund (Fund 0305)

Sources

Surplus Fund Balance	0305	361010	\$ 3,803,038
TOTAL			\$ 3,803,038

Uses

Computer Equipment Replacement	30594507	481070	\$ 125,452
Area Plan Updates	30594512	431600	39,360
IT Resilience	30594514	431700	7,736
ERP Implementation	30594516	431600	38,410
NG911 Implementation	30594531	431700	77,002
Fiber Network Expansion	30594532	431700	70,563
Parks ADA Accessibility	30594534	431700	84,400
Executive Plaza	30594502	431400	1,694
Executive Plaza	30594502	431600	5,081
Executive Plaza	30594502	431700	3,344,337
Dixon Park Inline Skating	30594528	431700	9,003
TOTAL			\$ 3,803,038

Public Safety Capital Fund (Fund 306)

Sources

Surplus Fund Balance	0305	361010	\$ 756,444
TOTAL			\$ 756,444

Uses

FD Emergency Medical Vehicles	30694601	481050	\$ 1,551
PD Camera System	30694603	482010	5,996
PD Animal Shelter	30694609	431600	23,897
FD Fire Equipment	30694630	481050	675,000
FD Fire Station One Rehab	30694631	431600	50,000
TOTAL			\$ 756,444

Water Fund (Fund 0501)

Sources

Surplus Fund Balance	0501	361010	\$ 886,305
TOTAL			\$ 886,305

Uses

Transfer to Water System Improvement Fund	0501	492040	\$ 886,305
TOTAL			\$ 886,305

Wastewater Fund (Fund 0502)

Sources

Surplus Fund Balance	0502	361010	\$ 2,018,243
TOTAL			\$ 2,018,243

Uses

Transfer to Wastewater System Improvement Fund	0502	492040	\$ 2,018,243
TOTAL			\$ 2,018,243

Votes:

Ayes:

Nays:

Absent from Vote:

Absent from Meeting:

Clerk's Certificate

I, Tonya B. Lacey the undersigned, certify that I am Clerk of Council of the City of Fredericksburg, Virginia, and that the foregoing is a true copy of Resolution No. 21-10 duly adopted at the City Council meeting held February 23, 2021 at which a quorum was present and voted.

***Tonya B. Lacey, MMC
Clerk of Council***