



**City of Fredericksburg**  
**Department of Social Services**  
*Helping people triumph over hardships to promote  
healthier futures within our community*

**Christen Gallik, Director**  
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**City of Fredericksburg**  
**Department of Social Services**  
**Board of Directors Meeting**  
**Meeting Minutes – December 20, 2019**  
**DSS Conference Room – 608 Jackson Street, Fredericksburg, VA 22401**

**Present for the meeting:** Christen Gallik, Beth Girone, Bea Paolucci, (Chair), Debe Fults, Thom Schiff, Brian Vaughan, and Christian Zammass.

- I. **Call to Order:** Meeting called to order at 8:10 a.m. by Bea Paolucci, Chair, and a quorum was established. Bea reiterated the importance of meeting attendance by Board members stating that it was becoming increasingly difficult to establish a quorum. She asked that members check the meeting date schedule in the attachments and to please mark their calendars accordingly. This was the first meeting that Board members used the new Board Paq tablets. The hope is to be completely paperless by our next meeting in February.
- II. **Approval of Minutes:** Brian Vaughan made a motion to approve the minutes of October 3, 2019. Christian Zammass seconded. The Board unanimously approved the minutes.
- III. **Director's Report:**
  - a. **Budget** – The City of Fredericksburg DSS Financial Report for October, 2019 was presented and discussed.
  - b. **Performance Metrics** – The Quarterly Local Agency Dashboard was presented and discussed.
  - c. **Management Report** – Ms. Gallik's Director's report was presented and discussed.
  - d. **Agency Reviews** – Ms. Gallik shared with the board that the agency had a Quality Assurance Review and 2 SNAP reviews this quarter.
- IV. **Old Business:** There was no old business to discuss.
- V. **New Business:**
  - a. **Workplace Satisfaction Survey** – Distributed and Discussed.
  - b. **2020 Board Meeting Dates** – Shared.
  - c. **Strategic Plan** – Distributed and Discussed.

VI. **Executive Session:**

**WHEREAS**, the Social Services Board desires to discuss in Executive Session matters relating to confidential personnel issues; and

**WHEREAS**, pursuant to Section 2.2-3711 VA Code such discussions may occur in Executive Session; **NOW THEREFORE, BE IT RESOLVED** that the Social Services Board does hereby authorize discussion of the afore-stated matter in Executive Session:

