

City of Fredericksburg, Virginia

City Council

AGENDA

Council Chambers

715 Princess Anne Street

Fredericksburg, Virginia 22401

Hon. Mary Katherine Greenlaw, Mayor
Hon. William C. Withers, Jr., Vice-Mayor, Ward Two
Hon. Kerry P. Devine, At-Large
Hon. Matthew J. Kelly, At-Large
Hon. Jason N. Graham, Ward One
Hon. Timothy P. Duffy, Ph.D., Ward Three
Hon. Charlie L. Frye, Jr., Ward Four

January 14, 2020 7:30 p.m. Mayor Mary Katherine Greenlaw, Presiding Agenda

1. **Call To Order**

2. **Invocation**

Councilor Charlie L. Frye, Jr.

3. **Pledge Of Allegiance**

Mayor Mary Katherine Greenlaw

4. **Presentations**

5. **Public Hearing**

- A. Ordinance 20-___, First Read, Amending The Unified Development Ordinance To Require The Preservation And Accommodation Of Archaeological Resources

Documents:

[5A ARCHEOLOGY ORDINANCE.PDF](#)

6. **Comments From The Public**

City Council provides this opportunity each regular meeting for comments from citizens

who have signed up to speak before the start of the meeting. To be fair to everyone, please observe the five-minute time limit and yield the floor when the Clerk of Council indicates that your time has expired. Decorum in the Council Chambers will be maintained. Comments that are not relevant to the City business and behavior that is disruptive, such as applause, are inappropriate and out of order.

7. Council Agenda

- A. Sixth Annual Gun Giveback Update – Councilor Frye

8. Consent Agenda

- A. Transmittal Of The Fredericksburg Arts Commission Annual Report

Documents:

[8A 2019 FAC ANNUAL REPORT.PDF](#)

- B. Transmittal Of FRED 2019 First, Second And Third Quarterly Progress Reports

Documents:

[8B FRED PROGRESS REPORT.PDF](#)

- C. Transmittal Of Board And Commission Minutes (Approved Minutes Can Be Found On The Board/Commission Webpages After They Are Approved At Subsequent Meeting Of Said Board/Commission).

- C.i. Economic Development Authority – November 18, 2019

Documents:

[8C1 EDA 11-18-19.PDF](#)

- C.ii. Green Committee – September 10, 2019

Documents:

[8C2 GREEN COMMITTEE 9-10-19.PDF](#)

- C.iii. Green Committee – November 12, 2019

Documents:

[8C3 GREEN COMMITTEE 11-12-19.PDF](#)

- C.iv. Planning Commission – October 9, 2019

Documents:

[8C4 PLANNING 10-09-19.PDF](#)

C.v. Public Transit Advisory Board – October 2, 2019

Documents:

[8C5 PTAB 10-2-19.PDF](#)

9. Minutes

A. Work Session – August 27, 2019

Documents:

[9A 8-27-19 WORK SESSION MINUTES.PDF](#)

B. Work Session – August 29, 2019

Documents:

[9B 8-29-19 WORK SESSION MINUTES.PDF](#)

C. Regular Session – December 10, 2019

Documents:

[9C 12-10-19 REGULAR SESSION MINUTES.PDF](#)

10. Boards And Commission Appointments

A. Appointment For Citizen Transportation Advisory Committee – David McLaughlin

Documents:

[10A TAG APPOINTMENT.PDF](#)

B. Reappointment To The Board Of Zoning Appeals – Efrain Reyes, Matthew Muggerridge

Documents:

[10B.PDF](#)

11. City Manager Agenda

A. Transmittal Of Ordinance Amending The Unified Development Ordinance To Permit Additional Residential Development In The Planned Development-Commercial Zoning District By Special Use Permit

Documents:

[11A PDC ZONING DISTRICT.PDF](#)

B. City Manager's Update

Documents:

[11B CITY MANAGER REPORT.PDF](#)

C. Calendar

Documents:

[11C CALENDAR.PDF](#)

12. Adjournment



Colchester

MEMORANDUM

TO: Timothy J. Baroody, City Manager
FROM: Kate Schwartz, Historic Resources Planner
RE: The City of Fredericksburg proposes to amend the Unified Development Ordinance to preserve and accommodate archaeological resources
DATE: January 7, 2020 (for the January 14, 2020 meeting)

ISSUE

Should the City Council approve a Unified Development Ordinance (UDO) Text Amendment for the purpose of identifying, evaluating, preserving, excavating, and interpreting archaeological resources located within the City of Fredericksburg during the land development process?

RECOMMENDATION

Approve the text amendment establishing procedures for the protection and investigation of archaeological resources on first read.

PLANNING COMMISSION REVIEW AND RECOMMENDATION

The Planning Commission held a public hearing on the proposed ordinance at the November 13, 2019 meeting, which was then continued to the December 11 meeting. One public comment was received at the November 13 meeting. The speaker voiced concerns about the cost of the archaeology program and the potential impact of those costs on the general affordability of the City. The same citizen spoke at the December 11 meeting, elaborating on the potential costs to individual homeowners as well as the impact to the City budget. One additional citizen spoke in support of the ordinance at the December meeting, stating that it is structured to conserve time and money in archaeology projects. After discussion, the Planning Commission voted 5-2 to recommend approval of the text amendment to the City Council. One Planning Commission member asked that the City Council thoroughly evaluate the fiscal impacts of the program.

BACKGROUND

The 2017 City Council Priorities include “Priority #20: Complete the Archaeology Ordinance.” For a number of years, the City Council has supported the creation of an archaeology ordinance as the most comprehensive methodology for investigating and protecting archaeological resources throughout the city. Several working groups have advanced this initiative over the years, and the most recent archaeology working group began meeting in January 2017. The draft ordinance was developed by this group after extensive study of best practices and sample ordinances, as well as consultation with cultural resource professionals. Through a grant-funded project, the group worked with cultural resource firm Marstel-Day to evaluate the City’s archaeological potential and create a predictive model. This proposal creates the structure for a citywide archaeology program and creates a process for archaeological investigation in coordination with land development activities.

Chapter 8 of the 2015 Comprehensive Plan, “Historic Preservation,” states that, “Fredericksburg’s archaeological resources are an integral part of the City’s history,” and that, “Archaeological sites, when properly excavated, can provide information that contributes to the general history of the community and to the particular histories of its inhabitants.” Chapter 8 identifies the creation of a program “that will identify and protect Fredericksburg’s archaeological resources” as a key step in implementing the City’s long-term goals for historic preservation and an active downtown community. The ordinance is further supported by Issue 1, Goal 2 of the 2010 Historic Preservation Plan which seeks to “establish controls to assure archaeological sites and subsurface materials are properly identified, evaluated, and mitigated prior to excavation projects throughout the city.” The adoption of archaeological preservation regulations is supported by Virginia Constitution Article 11, and authorized by Virginia Code §15.2-2306.

If the ordinance is adopted, Comprehensive Plan amendments will be proposed to reflect the next phase of goals for the program. Updates to the Historic Preservation Plan are in progress as well, and will be completed in the first quarter of 2020. These documents will include the research priorities for archaeological investigation and expand on the educational initiatives.

FISCAL IMPACT

The primary expense for the archaeology program’s budget will be on-call archaeological services for evaluation and monitoring. In addition, public education through annual publication, workshops, exhibits, or other means is vital to the program and central to its purpose. The annual program budget is estimated at \$100,000, but this number will be variable based on the number of projects submitted and reviewed annually. Once the program is functioning for a period of time, analysis of the actual costs and number of projects completed annually will determine if there is a need for a permanent staff archaeologist.

Approximately one-third of the budget will be funded through a 5% fee on all building and development application fees and the rest will be funded through the City’s general fund. The percentage permit fee allows some costs to be shared throughout the City, as the program provides a public benefit through education initiatives and is structured to allow the City to respond to unexpected discoveries citywide. For large-scale projects, described in detail later in this memorandum, property owners or developers bear much of the cost of archaeological investigation. For small-scale projects, investigation and monitoring is largely funded through the City’s general fund. For most individual homeowners, the only associated costs will be the percentage added to application fees.

ARCHAEOLOGICAL PROGRAM GOALS

Fredericksburg is a city that recognizes the value of its heritage both as an economic driver and a public benefit that gives the community unique character. Fredericksburg’s many historic buildings are readily visible and the City has a clear structure in place for ensuring their protection. Alternatively, archaeological resources, by their very nature, are not visible and can easily be overlooked. Through this archaeological program, the City seeks to identify and protect these places in order to enhance Fredericksburg’s historical record and disseminate these discoveries to the public.

The study of archaeology allows for an understanding of history not available from any other source. The majority of recorded history and many places designated as historically significant focus on the lives and achievements of elite citizens or well-known events. There are significant gaps in the understanding of the lives of ordinary people, especially groups that have been traditionally

marginalized, and certain periods of history. Archaeology, in the investigation of daily life in a great variety of contexts, provides access to history beyond the scope of written record-keeping.

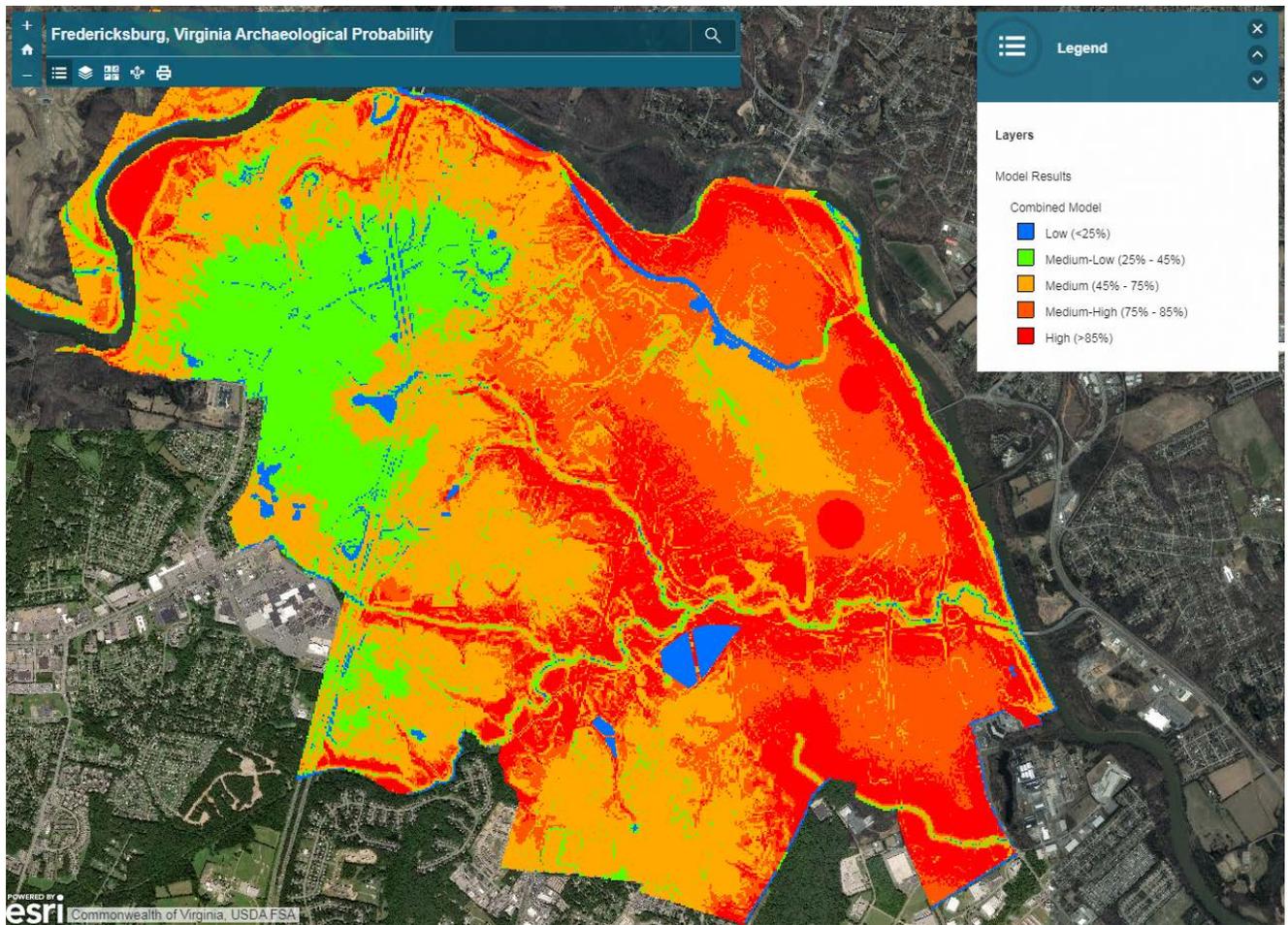
Through the archaeological program, the City will encourage the identification and recording of archaeological resources, the avoidance of sites where possible and, if unavoidable, the excavation and recovery of information. Avoidance is prioritized because this action preserves sites for future generations when technology and the ability to learn from these places has presumably advanced. When avoidance is not feasible, the goal is to extract information from the site through excavation and accompanying research. Once a site is disturbed, its information potential is permanently destroyed, so capturing this information through formal investigation is vital. The ordinance requires preliminary investigation of sites when planning for development, and this early investigation can allow developers to reduce costs by avoiding highly sensitive areas where possible.

Communicating the information learned from archaeological sites to the public is integral to this program and dovetails with a number of other initiatives. The City is currently engaged in a process to tell a more comprehensive story of Fredericksburg's African American history. Details of the lives of Fredericksburg's black residents have often been excluded from the city's historical narratives or have been filtered through white historians. Archaeological sites can provide a direct reference point to the stories of black community members and become primary source material where traditional research resources are lacking. Archaeological research is similarly valuable in understanding the history of Native Americans, women, immigrant groups, and other underrepresented facets of the city's past. Interpretation will be incorporated as sites are investigated and developed, and will advance the City's heritage tourism efforts and contribute to Fredericksburg's unique sense of place. The investigations conducted will shape the public education initiatives, and the program will refine over time as more places are studied.

The extent of archaeological study for all projects will be determined based on established research priorities. The goal of the program is not simply to dig every site, but rather to enhance the understanding of specific periods of history. At times, the most valuable course of action is simply to preserve a site in place for future study. The current priorities for research include underrepresented populations, such as African Americans, women, Native Americans, and immigrant groups; as well as underrepresented periods of history. Some of these topics and periods include the Reconstruction period, the history of urban slavery, stone quarrying and gold mining in the region, the city's free black community, the canal systems, river-based commerce and shipping, and antebellum domestic life.

PROGRAM DESIGN

The program is structured with the purpose of identifying and investigating archaeological resources in those areas of the City with the highest potential for their existence. The ordinance references the predictive model created for the city and requires evaluation and potential investigation of sites located in areas where archaeological resources are most likely present. The model was developed through the grant-funded project with Marstel-Day. This included a citywide assessment of known archaeological sites and the evaluation of data sources including typical site features, historic maps, and extensive archival research. Accounting for both the prehistoric and historic periods, the model essentially functions as a heat map, and is divided into a range of five probability levels: low, medium-low, medium, medium-high, and high. The ordinance includes regulations for identifying, investigating, and protecting areas in the medium-high and high probability zones in the course of land disturbance.



The predictive model was created through a citywide archaeological assessment and is available to view [online](#).

Two tiers of regulation are included in the proposed ordinance, and these are established based on existing land development review processes. For large-scale projects that require a major site plan, which involve the disturbance of more than 2500 square feet of land, preliminary archaeological survey of areas where the land will be disturbed is required. This Phase IA survey will be submitted with the major site plan application for review by staff and the City’s on-call archaeological consultants. Further investigation, excavation, or avoidance will be required if a site is determined to be present. Excavation or avoidance will be carefully targeted based on the specific circumstances of the project through a memorandum of agreement, with the goal of coordinating any land disturbance to avoid excessive expense or delay. While avoidance is prioritized where feasible, this condition would not be used to prevent or substantially alter a design otherwise permitted by the City Code.

The requirement to conduct archaeological investigation applies citywide; however, three exemptions are provided for projects requiring a major site plan. If the site is shown as low, medium-low, or medium probability on the City’s predictive model; if evidence shows that the site has been previously graded or disturbed; or if the development has been approved through the compliance process for Section 106 of the National Historic Preservation Act, then the archaeological requirements are waived.

For smaller projects that require a minor site plan (land disturbance less than 2500 square feet), residential lot grading plan, or certificate of appropriateness, the application will be evaluated administratively to determine archaeological impacts. If an archaeological site is likely to exist and be impacted by the project, the City will coordinate with the property owner to have professional archaeologists monitor the site during land disturbance. If archaeological resources are found, the City can take up to one week to further study the area before work in that area proceeds. For all evaluation processes, the City will establish an on-call contract with professional archaeologists to ensure qualified reviews.

PROCESS AND PUBLIC ENGAGEMENT

The amendments were initiated by the City Council at its August 13, 2019 meeting. Since that time, City staff has sought to engage with the public and impacted stakeholders. A GIS Story Map is available online to help share information about the program, and includes the predictive model. Meetings have been conducted with the public; the Architectural Review Board; Main Street; and members of the development community in individual meetings, in a larger group, and through the Fredericksburg Area Builders Association. Feedback received has largely been positive, though members of the development community have expressed concerns over the additional costs and time that must be committed to archaeology.

CONCLUSION

The goal of this program is to ensure that Fredericksburg's rich and unique archaeological record is not lost. The knowledge gained will contribute to Fredericksburg's sense of place and continue to define the city as an historical and cultural destination. The policies proposed are intended to balance this value with the needs of those seeking to develop land in the city. The City Council should approve the text amendment.

Attachments:

1. Draft Ordinance
2. Planning Commission Minutes (Draft) from November 13, 2019
3. Planning Commission Minutes (Draft) from December 11, 2019



January 14, 2020
Regular Meeting
Ordinance No. 20-__

MOTION:

SECOND:

RE: Amending the Unified Development Ordinance to Require the Preservation and Accommodation of Archaeological Resources

ACTION: APPROVED; Ayes: 0; Nays: 0

FIRST READ: _____ SECOND READ: _____

It is hereby ordained by the Fredericksburg City Council that City Code Chapter 72, “Unified Development Ordinance,” is amended as follows.

I. Introduction.

The purpose of this amendment is to advance the policy of the Commonwealth of Virginia as set forth in Virginia Constitution Article 11, §§1 and 2, to conserve, develop, and utilize the historical sites of the Commonwealth through the preservation and accommodation of archaeological resources, as authorized under Code of Virginia §15.2-2306. In addition, this ordinance advances the City’s goal of establishing an archaeological program, as stated in the 2015 Comprehensive Plan, Chapter 8, “Historic Preservation,” the City’s Historic Preservation Plan, and the City Council’s Goals and Initiatives for 2016-2018. This ordinance is the result of work accomplished through the City’s archaeological working group which was created by City Council in spring 2018.

The City Council adopted a resolution to initiate a text amendment at its meeting on August 13, 2019. The Planning Commission held its public hearings on the amendment on November 13, 2019 and December 11, 2019, after which it voted to recommend this text amendment to the City Council. The City Council held its public hearing on this amendment on January 14, 2020.

In adopting this ordinance, City Council has considered the applicable factors in Virginia Code § 15.2-2284. The City Council has determined that public necessity, convenience, general welfare and good zoning practice favor the requested amendment.

II. City Code Amendment.

City Code Chapter 72, “Unified Development Ordinance,” is amended as follows:

1. Section 72-50 shall be amended by adding a new section 72-50.5, “Archaeological Resources,” as follows:

Sec. 72-50.5 Archaeological Resources.

- A. Purpose and Intent. The purpose of this section is to identify, evaluate, preserve, excavate, and interpret archaeological resources located within the City of Fredericksburg during the process of land development in order to promote the general welfare, education, and economic well-being of the City and to disseminate archaeological and historical data.
- B. A reconnaissance (Phase IA) archaeological report shall be required for any development that requires major site plan approval. The developer shall submit the report for review with the major site plan application. In the alternative, the developer may begin the application process with a Phase IB, II, or III study.
1. The reconnaissance report process shall be completed by an archaeologist.
 2. Tasks included in the reconnaissance study shall include a background literature and records review at the City of Fredericksburg and the Virginia Department of Historic Resources (DHR), archival research as appropriate, field study, and preparation of a report.
 3. Associated field studies shall include a visual inspection of the property including documentation through photography, written notes, and mapping.
 4. The archaeologist shall perform limited subsurface investigation as part of the reconnaissance when he or she deems necessary. In those instances, the following standards apply: (a) excavation shall include a minimum of two judgmentally placed shovel test pits to assess soil integrity and the potential for intact archaeological deposits; (b) shovel test pits shall be no smaller than 15 inches in diameter, excavated at intervals no greater than 50 feet, and will continue to sterile subsoil, if possible; (c) all soils from shovel test pits must be screened through one-fourth inch hardware cloth and all materials retained for analysis. Recovered artifacts are the property of the landowner.
 5. Data gathered during the background review, archival research, and field study shall be incorporated in a report that meets the DHR's guidelines for technical documents. The report shall be reviewed by an individual meeting the Secretary of the Interior's Professional Qualification Standards as part of the major site plan application through the process set forth in §72-26.1(C).
 6. If the Zoning Administrator finds, after review of the reconnaissance report, that an archaeological site does not exist or that no significant archaeological resources will be adversely affected by the development, the major site plan application may proceed through the remainder of the review process.

7. When the Zoning Administrator finds, after review of the reconnaissance report, that an archaeological site may exist and that significant archaeological resources may be adversely affected by the development, the Zoning Administrator shall request an identification-level survey (Phase IB) accompanied by archival research, as needed, as provided in §72-26.1(D)(1). The identification-level survey shall meet DHR guidelines for archaeological studies and include one of the following subsurface studies as approved by the Zoning Administrator: a) the excavation of systematic shovel test pits at a maximum of 50-foot intervals; b) the excavation of systematic shovel test pits using a close-interval grid (10- or 25-foot intervals); c) the excavation of backhoe trenches in areas with the potential to contain features; or d) the excavation of sample test units. Soils removed during the fieldwork shall be screened through one-fourth inch mesh as meets state guidelines, and all artifacts shall be analyzed. The results of the archival research and fieldwork shall be included in an identification-level report and submitted to the Zoning Administrator for review.

8. If the Zoning Administrator finds, after review of the identification-level (Phase IB) archaeological field survey, that an archaeological site exists and is likely to be significant, and that the project will adversely impact the site, then he or she may require the applicant to submit Phase II evaluation testing or Phase III data recovery, as appropriate.
 - a. The major site plan shall incorporate mitigation measures to preserve or accommodate archaeological resources, such as avoidance or recovery, reduction in the size or scope of land-disturbing activities, or the implementation of other mitigation measures as recommended by the archaeologist, to the degree possible.
 - b. Should avoidance not be achievable, a memorandum of agreement shall be executed between the Zoning Administrator and the developer to outline the steps required to meet this ordinance. The memorandum of agreement shall be prepared in accordance with DHR procedures, and shall include an archaeological scope of work developed in consultation with an Archaeologist.
 - c. Failure to implement mitigation measures in accordance with the memorandum of agreement shall constitute a violation of this chapter subject to Section 72-72.
 - d. The Zoning Administrator may approve the major site plan application before the completion of the required Phase II or Phase III investigations, only if feasible and consistent with the purposes of this section and upon ratification of a memorandum of agreement.

9. If unexpected archaeological resources are discovered on the development site after approval of the major site plan without the imposition of appropriate mitigation measures, then the Zoning Administrator shall issue an order to cease and desist all development activity in the affected area for up to seven days in order to develop and implement mitigation measures that meet the criteria in section 8 (b).
- C. The administrator shall waive the requirement for a Phase IA archaeological report after determining that a site is unlikely to contain archaeological resources based on a finding that:
1. The site is assessed or predicted to have a low, medium-low, or medium probability of yielding archaeological resources as determined by application of the City's archaeological assessment and predictive model;
 2. The site has been previously graded or disturbed beyond normal agricultural use as evidenced by existing site features, historic aerial photography, or other documentation;
 3. The development has been approved through the compliance process for Section 106 of the National Historic Preservation Act.
- D. Upon receipt of an application for a development that requires a minor site plan, residential lot grading plan, or certificate of appropriateness, within an area designated as medium-high or high priority, the Zoning Administrator shall evaluate the development to determine if an archaeological site is likely to exist and if significant archaeological resources may be adversely affected by the development. The Zoning Administrator is authorized to monitor the site during approved land-disturbing activities. If the Zoning Administrator identifies archaeological resources, then he or she shall issue an order to cease and desist all development activity in the affected area for up to seven days in order to evaluate the deposits and develop and implement mitigation measures that meet the criteria in subsection A.
- E. The reports and field surveys required under this section shall conform to the criteria established in the Guidelines for Conducting Historic Resources Survey in Virginia published by DHR.
- F. Determinations of the significance of archaeological resources shall be made on the following criteria:

1. Research value. The extent to which the archaeological data that might be located in the development area would contribute to the expansion of knowledge of that type of resource.
2. Rarity. The degree of uniqueness of the resources in the development area and their potential for providing archaeological information about a person, building, structure, event, or historical process, for which there are few examples in the Fredericksburg area.
3. Public value. The level of importance that archaeological resources in the development area possess due to association with a significant person, building, structure, event or historical process.
4. Site integrity. The extent to which soil stratigraphy and original placement and condition of archaeological resources in the development area have not been disturbed or altered in a manner which appreciably reduces their research or public value.
5. Presence of materials. The extent to which archaeological resources or evidence of historic buildings or structures are present in the development area.
6. Impact upon resources. The extent to which any proposed land-disturbing activities will alter or destroy archaeological resources which have archaeological data potential.

2. Section 72-84, "Definitions," is amended by adding the following definitions:

ARCHAEOLOGICAL RESOURCE shall include human remains and objects, such as tools, bottles, dishes, flora and fauna, artifacts, features or ecofacts of prehistoric American Indian and historic American periods, that can reveal information on past lifeways, and areas which contain these objects such as graves, wells, privies, trash pits, cellars, kilns, basements, foundations, postholes, ditches, trenches, historic roadways or archaeological sites.

ARCHAEOLOGICAL SITE means the physical remains of any area of human activity greater than fifty years of age for which a boundary can be established. Examples of such sites include domestic/habitation sites, campsites, industrial sites, earthworks, mounds, quarries, canals, and roads.

ARCHAEOLOGIST means one who meets the United States Secretary of the Interior's Professional Qualification Standards for archaeology. For the purpose of Section 72-50.5, an Archaeologist must be a Registered Professional Archaeologist or be associated with a member firm of the American Cultural Resources Association.

SEC. III. Effective Date.

This ordinance is effective on July 1, 2020.

Votes:

Ayes:

Nays:

Absent from Vote:

Absent from Meeting:

Approved as to form:

Kathleen Dooley, City Attorney

Clerk's Certificate

I, the undersigned, certify that I am Clerk of Council of the City of Fredericksburg, Virginia, and that the foregoing is a true copy of Ordinance No. 20- duly adopted at a meeting of the City Council meeting held Date, 2020 at which a quorum was present and voted.

Tonya B. Lacey, MMC
Clerk of Council



**CITY OF FREDERICKSBURG
PLANNING COMMISSION
MINUTES**

**November 13, 2019
7:30 p.m.**

**715 Princess Anne Street
Council Chambers**

You may view and listen to the meeting in its entirety by going to the Planning Commission page on the City's website:

<https://amsva.wistia.com/medias/unnlh4pebr>

The Agenda, Staff Report, Applications and Supporting Documents are also available on the Planning Commission page.

MEMBERS

Rene Rodriguez, Chairman
Steve Slominski, Vice-Chairman
David Durham (telephonically)
Kenneth Gantt (absent)
Chris Hornung
Tom O'Toole
Jim Pates

CITY STAFF

Chuck Johnston, Director,
Planning and Building Dept.
Mike Craig, Senior Planner
James Newman, Zoning Administrator
Kate Schwartz, Historic Resource Planner
Cathy Eckles, Administrative Assistant

1. CALL TO ORDER

Chairman Rodriguez called the meeting to order at 7:30 p.m. and explained meeting procedures for the public, as well as expected decorum during public comment.

2. PLEDGE OF ALLEGIANCE

3. DETERMINATION OF A QUORUM

Five members were present and one member attended telephonically.

4. DECLARATION OF CONFLICT OF INTEREST

There were no conflicts of interest reported.

5. APPROVAL OF AGENDA

Mr. Hornung motioned for approval, Mr. Slominski seconded. Unanimous approval.

6. PUBLIC HEARING

A. The City of Fredericksburg proposes to amend:

- § 72-34 Overlay Districts, to adopt the Archaeological Preservation Overlay District for the purpose of identifying, evaluating, preserving, excavating and interpreting archaeological resources during the land development process; and
- The official zoning map to designate the Archaeological Preservation Overlay District over the entire City.

Ms. Schwartz reviewed the proposed amendments with a Power Point presentation. Ms. Schwartz recommended that the Commission permit public comment but continue the public hearing until the December 11 Planning Commission meeting to allow for a final legal review of the ordinance structure. Ms. Schwartz also reviewed the predictive model that shows the probability of identifying sites citywide.

Mr. Hornung asked for a summary of the archaeological excavation work done on the Riverfront Park. Ms. Schwartz said she could follow up with specific costs for the multiple phases of investigation conducted, but reviewed some general costs for archaeological work: survey of a single family lot is approximately \$5,000; an entire city block could be \$50,000 to \$100, 000, depending on the density of the resources.

Mr. Pates questioned the 5% fee on all applications. Ms. Schwartz explained this program was a public benefit and that although the fee applied to all applications, most archaeological work only applied to projects greater than 2,500 square feet and to land in the medium high to high probability areas. Mr. Pates questioned when a site may need to be avoided. Ms. Schwartz noted this is not a requirement, but requests may be made if minor changes can be made to a plan to potentially preserve a historic resource.

Mr. Hornung stated that this program encourages early identification of sites and incentivizes avoidance by requiring investigation of resources that will be destroyed. Once a site has been identified, the next step is Phase II, which costs more money. So early identification and potentially redesigning the site can save costs. Ms. Schwartz noted this is not a tool to prevent development but builds consideration of the archaeological resources into work being done in the City.

Mr. Pates questioned developments in the City where archaeological resources have been lost due to a lack of an ordinance. Ms. Schwartz noted the City doesn't know for sure what has been lost. Mr. Johnston said that previously development projects have been individually addressed by Council, and Council members wanted a more standardized, predictable approach.

Mr. Pates asked how the predictive model was created. Ms. Schwartz reviewed the citywide archaeological assessment and research that supported the creation of the model and map.

Mr. Pates questioned what other local ordinances were considered in the development of the City's ordinance. Ms. Schwartz stated that ordinances in Alexandria, Williamsburg, Prince William County, and Fauquier County, among many others across the country were studied. The Fredericksburg ordinance strikes a balance between many of the example ordinances, which are either comprehensive and require substantial funding, like Alexandria, or apply in very limited circumstances, like many of the countywide models.

Mr. Durham asked for confirmation that the predictive map is an evolving document and boundaries of regions will change administratively as properties develop. Ms. Schwartz confirmed and noted sites will be changed to low probability areas as they are studied and cleared.

Mr. Rodriguez requested that once a legal determination is received it be provided to the Commission.

Chairman Rodriguez opened the public hearing.

Anne Little, 726 William St., discussed the fiscal concerns. She said the City is rated one of the most expensive places to live and now the City wants to add another 5% fee.

No further speakers, Chairman Rodriguez closed the public hearing.

Mr. Hornung clarified that the 5% fee is on the permit application fee, not the tax rate. Chairman Rodriguez questioned what the 5% fee would have generated in the last year. Mr. Johnston stated they have estimated it will amount to about \$30,000 annually.

Mr. Durham asked staff to compare the estimated costs of the program vs. hiring a full-time archaeologist. Mr. Johnston stated the estimated fees generated of \$30,000 will probably cover a third of the estimated costs of \$100,000 annually and that a professional archaeologist, including benefits, would cost an additional \$100,000. Ms. Schwartz stated that it will take a few years to see whether the program merits a full-time archaeologist or just consultants.

Mr. Hornung clarified that this program is a public benefit for City residents and the additional 5% permit fee allows for funding to cover simple projects and for the City to respond to unexpected discoveries citywide.

Mr. Slominski stated that hiring a consultant on an as-needed basis would probably work better than having an archaeologist on staff due to the uncertainty of how much work will be needed.

Mr. O'Toole asked for further clarification on the homeowner process. Ms. Schwartz said that depending on the area in the City and the size of the project, most projects would not incur substantial costs for individual homeowners. Minor projects would potentially be monitored by a professional archaeologist to avoid impacts on sites.

Chairman Rodriguez noted this matter will be before the Commission again on December 11.

7. GENERAL PUBLIC COMMENT

None.

8. OTHER BUSINESS

A. Parking Advisory Committee – Recommendation for Commission member.

Discussion was had on the Council's request to have a Commission member on the Parking Advisory Committee. Mr. Hornung made a recommendation for the Council to appoint Chairman Rodriguez, Mr. O'Toole seconded.

Motion carried 4-0-1 (Durham abstained).

B. Calendar Change – Shift January 8, 2020 meeting to January 15, 2020.

Mr. Johnston requested a change for the first Commission meeting due to the holiday schedule. The Commission agreed.

C. Planning Commissioner Comments

Mr. Pates spoke on two items (1) his appreciation to the Commission on their denial to recommend the sale of the Mary Washington Lodge; and (2) on Area 7 and his belief that development around the train station has not been given adequate attention.

Discussion ensued by the Commissioners regarding the train station and Chairman Rodriguez appointed a Train Station Area Committee to consist of Mr. Pates, Mr. Hornung, and Mr. Durham.

D. Planning Director Comments

1. Area Plans, Update: 1 and 2: Process Update

Mr. Johnston reviewed the status of the various area plans. Mr. Durham questioned if staff has met with the American Canoe Association regarding river access. Mr. Johnston said not directly, but they have been talking with the Friends of the Rappahannock.

2. Bylaws

Mr. Johnston reviewed the proposed amendments to the Commission's Bylaws to clarify the Commission's review process for the City's annual Capital Improvement Budget. He asked the Commission to formally consider these at its December 11 meeting. Chairman Rodriguez questioned if other proposed amendments can be considered and specifically questioned Section 5-10 and whether after two remote attendances would a member only be allowed to listen but not participate. Mr. Johnston said yes other specific amendments could be considered if they were proposed in the current meeting. He also said Commission members taking part by telephone could fully participate. Mr. O'Toole questioned why only two remote attendances were allowed. Mr. Johnston stated that was the recommendation of the City Attorney. Mr. O'Toole questioned if there was a limit to how many meetings can be missed. Mr. Johnston will check council rules.

Mr. O'Toole motioned to formally consider the proposed Bylaw amendments, described by Mr. Johnston at the Commission's December 11 meeting. Mr. Slominski seconded. Mr. Durham asked if other amendments can be considered. Mr. Johnston stated a new notice and motion would be needed.

Motion carried 6-0.

3. 2019 Capital Improvements Plan (CIP)

Mr. Johnston noted that a representative from the City's budget staff will be present at the December 11 Commission meeting for discussion. Mr. O'Toole questioned whether two numbers on the FY2020 – FY2025 CIP under Public Works and Utilities were actually one and the same. Mr. Johnston said these are two separate pools of funds.

4. Infill Ordinance Update: Council Initiation

1:06.54 [???

8. ADJOURNMENT

There being no further items to be discussed, the Planning Commission adjourned at 9:04 p.m.

Rene Rodriguez, Chairman

DRAFT



**CITY OF FREDERICKSBURG
PLANNING COMMISSION
MINUTES**

**December 11, 2019
7:30 p.m.**

**715 Princess Anne Street
Council Chambers**

You may view and listen to the meeting in its entirety by going to the Planning Commission page on the City's website:

<https://amsva.wistia.com/medias/7zy9a8r28r>

The Agenda, Staff Report, Applications and Supporting Documents are also available on the Planning Commission page.

MEMBERS

Rene Rodriguez, Chairman
Steve Slominski, Vice-Chairman
David Durham
Kenneth Gantt (telephonically)
Chris Hornung
Tom O'Toole
Jim Pates

CITY STAFF

Mark Whitley, Assistant City Manager
Chuck Johnston, Director,
Planning and Building Dept.
Mike Craig, Senior Planner
James Newman, Zoning Administrator
Kate Schwartz, Historic Resource Planner
Cathy Eckles, Administrative Assistant

1. CALL TO ORDER

Chairman Rodriguez called the meeting to order at 7:31 p.m. and explained meeting procedures for the public, as well as expected decorum during public comment.

2. PLEDGE OF ALLEGIANCE

3. DETERMINATION OF A QUORUM

Six members present, Mr. Gantt present telephonically.

4. APPROVAL OF MINUTES

1. October 9, 2019

Mr. Pates moved for approval of the October 9, 2019 meeting minutes as amended. Mr. Durham seconded. Mr. Hornung abstained as he was not present at the October 9, 2019 meeting.

The motion passed 6-0-1.

5. DECLARATION OF CONFLICT OF INTEREST

There were no conflicts of interest reported.

6. APPROVAL OF AGENDA

No changes or additions to the Agenda.

7. PUBLIC HEARING

- A. **The City of Fredericksburg** proposes to adopt text amendments to the Unified Development Ordinance, Article 72-5 “Development Standards” for the purpose of identifying, evaluating, preserving, excavating, and interpreting archaeological resources located within the City of Fredericksburg during the land development process.

Kate Schwartz gave the staff presentation, along with a power point and staff's recommendation for approval of the UDO Text Amendment to the City Council.

Mr. O'Toole asked how often the predictive model would be updated. Ms. Schwartz said periodically as sites are investigated or destroyed. Discussion then ensued regarding the depth of the excavations, determination of what is studied, costs, that avoidance is not mandated but minor modifications can reduce the impact, and comparisons to Alexandria's and other local municipality's programs. Further discussion was also held regarding minor projects, the process, what would entail an archaeological review, and, if sites are found, how they would be studied.

Mr. Pates questioned the costs and scope of projects. Ms. Schwartz said that costs vary but can run anywhere from \$1,500 to \$75,000 depending on the level of investigation, the size of the site, and the type of site. Mr. Pates asked who bears the costs of delay. Ms. Schwartz said that the City bears the costs of the archaeological research for small-scale projects, but the homeowner would bear the costs of any delays and the program tries to employ as rapid a timeline as possible. Mr. Johnston said that the public can weigh in on the costs of this program during the budgetary process.

Mr. Rodriguez questioned the effective date of the ordinance. Ms. Schwartz said it will be effective July 1, 2020 to coordinate with the fiscal year. The months prior will be used to ensure that all administrative requirements are in place. The ordinance applies citywide, but the University's compliance would be voluntary, as it is State-owned.

Chairman Rodriguez opened the public hearing.

Anne Little, 726 William St., discussed the fiscal concerns.

Jon Gerlach, 809 Charlotte St., discussed the ordinance and public costs.

No further speakers, Chairman Rodriguez closed the public hearing.

Mr. Slominski further questioned the costs and wanted to know the percentages of commercial and homeowner projects. Mr. Johnston stated that the impact on homeowners will be relatively modest as very few projects entail lot grading greater than

2,500 square feet, typically only with new development on vacant lots. Mr. Hornung stated that the costs are not significant for homeowners, who will be paying a 5% fee on the permit fee, not any archaeological costs. This will be primarily funded by developers' fees. Mr. Rodriguez noted that the archaeological costs are not borne until needed.

Mr. O'Toole asked why not eliminate the requirement completely for projects under 2,500 square feet. Mr. Hornung said it essentially shares the cost of the program and gives the City the authority to do supplemental inspections to be sure nothing is missed.

Mr. Durham asked for numbers regarding projects exceeding 2,500 square feet. Ms. Schwartz said in FY17 there were 9 major site plans, 4 would have required investigation; there were 12 minor site plans, 6 potentially would have required monitoring; there were 70 residential lot grading plans, but 60 of them had already been reviewed through the major site plan process; and there were 71 Certificates of Appropriateness, 6 of which would have been impacted. Mr. Durham noted the relatively small number of homeowners (possibly 1 or 2) impacted by this ordinance.

Mr. Durham moved to approve the proposed amendments to the Unified Development Ordinance to preserve and accommodate archaeological resources. Mr. Hornung seconded. Mr. Pates asked for Council to look closely at the financial aspects and fiscal impact to the City.

The motion passed 5-2 (Mr. O'Toole and Mr. Slominski: Nay).

B. The City of Fredericksburg proposes to adopt text amendments to the Unified Development Ordinance: Article 72-2 "Administration", Article 72-3 "Zoning Districts", Article 72-4 "Use Standards", Article 72-5 "Development Standards", Article 72-8 "Definitions and Interpretations". These changes will affect residential development in the R2, R4, R8, R12, and/or CT Zoning Districts regarding setbacks, height, and lot frontage.

Mr. Johnston reviewed the staff report with a power point presentation. He said staff recommendation was for approval of the ordinance as modified from previous discussions.

Mr. O'Toole questioned the strikeout of "before April 25, 1984" asking if this then pertains to all lots no matter when created. Mr. Johnston said: Yes.

Mr. Pates questioned having a vote on the text amendments before the public hearing on the Comprehensive Plan amendments, scheduled for the January 15 Commission meeting. Mr. Johnston said the notice for the Comprehensive Plan amendments was inadvertently omitted for this evening's meeting. He said the Comprehensive Plan currently contains statements in the Goals, Policies, and Initiatives listed in the Residential, Neighborhoods, and Housing Chapter that support the proposed UDO text changes. He said the City Attorney recommended additional text in the body of the Comprehensive Plan chapter to further support ordinances for compatible infill development. He said, however, that there would be no problem for the Commission to wait to vote on the UDO text amendments until after the Comprehensive Plan public hearing.

Mr. Pates questioned why the recommendation to limit the height of additions, did not also pertain to main structures in residential districts. Mr. Johnston said because 73% of lots in R4 are smaller than the minimum lot size, there are already limitations in place. He explained the maximum height of any structure is reduced by the same percentage that a lot falls below the minimum lot size. Commissioners and staff further discussed height limitations for additions.

Mr. Pates questioned the rear yard setbacks and whether paving of rear yards should be addressed because of the potential large rear parking areas. Mr. Johnston stated that paving limitations in front yards are provided, but that such limitations are not applied to rear yards as they would affect patios and swimming pools, in addition to parking areas.

Mr. Hornung questioned the height limitations and how it is calculated for additions. Mr. Johnston stated the height of the additions relative to the main structure is calculated to a midpoint between the eave and the ridge of a pitched roof based on the elevation of the front lot line.

Mr. Durham questioned whether the proposed changes will affect the ability of the lots with a single story structure could have a higher addition. Mr. Johnston said it potentially could. He suggested that neighborhood conservation districts should be considered to implement limits on two story additions to single story structures. Mr. Johnston noted the various neighborhoods with substandard lots downtown currently zoned R-4 and R-8.

Mr. Durham questioned the calculations to determine the degree to which the expected building square footage will increase/decrease and any sense of the practical effect of these changes. Mr. Johnston discussed that the increased rear setback for corner lots from 6 to 24 feet will reduce potential buildable area. The increased rear yard setback for internal lots from 18 to 24 will impact mass to a lesser extent.

Mr. Durham said that neighborhoods have a certain of pattern of development and these ordinance amendments are not going to prevent a developer coming in, tearing down, and building houses substantially larger than the neighborhood character. Mr. Johnston noted that infill calculations based on height are simpler to say than do. These modifications address the issue, but bear further study as part of a neighborhood conservation district effort.

Mr. Gantt said that the Commissioners need to determine if they are here to be progressive, prescriptive, or transformative, and stated he is supportive of the proposed recommendation.

Chairman Rodriguez opened the public hearing. There were no public speakers. Mr. Johnston stated that the Commission received a letter supporting the changes from Sabina Weitzman, member of the City Architectural Review Board, and four emails from citizens supporting the changes providing more flexibility for swimming pools in rear yards. Chairman Rodriguez closed the public hearing.

Mr. Pates said he recommends holding the ordinance amendments over until the next Commission meeting in order for staff to look at additional alternatives putting greater limitations regarding height of residences and all buildings in the historic district. Mr. Durham agreed it made sense to hold the ordinance amendments. Mr. O'Toole asked staff to readdress the height issues. Mr. Johnston noted that more research will be done. He asked if a neighborhood was mostly single story, whether the Commission would want to limit all new houses in a neighborhood to be single story. Mr. O'Toole questioned if this could legally be done. Mr. Durham stated he believes that is absolutely what should be done to preserve the characteristics of each neighborhood, and is requesting staff to do more work on defining those and more text amendments strengthening the preservation.

Chairman Rodriguez requested staff readdress this item at the Commission's January 15, 2020 meeting. Mr. Johnston noted that in this ordinance amendment, properties in the local historic district will be governed by the Architectural Review Board.

Chairman Rodriguez requested more information to establish formal conservation districts and expand the Architectural Review Board's footprint.

Mr. Durham noted he does not support a pattern of redevelopment at the same roof level all the way back. He believes there should be a step back as the addition goes back.

8. GENERAL PUBLIC COMMENT

Scott DeHaven, 221 Braehead Drive, spoke in favor of the infill ordinance amendments. No other speakers. Chairman Rodriguez closed the general public comment.

9. OTHER BUSINESS

- A.** The Planning Commission of the City of Fredericksburg proposes to amend its Bylaws:
 - Article 4-3-8, regarding the preparation and review of an annual report; and
 - Article 5-1, regarding recommendations on the City's Capital Improvement Plan.

Mr. Johnston reviewed the proposed changes to the Bylaws as previously discussed.

Mr. Pates moved to approve the Bylaw changes as presented. Mr. O'Toole seconded. **The motion passed 7-0).**

- B.** 2021 CIP Recommendations

Mr. Craig reviewed the staff memo and recommendations listed. Mr. Whitley was present to discuss same.

Mr. Pates said there should be additional funds directed to train station improvements and the removal of billboards. Mr. Durham discussed additional funds for intersection striping and safety/visibility mirrors. Discussion was also had on recommending acceleration to one or two projects, the reasoning for particular projects and how to prioritize, what projects the Commissioners would like to see accelerated, and possible future projects for the capital budget.

Mr. Durham recommended that next year a committee be formed to look at the recommendations and how well the current Capital Improvement Plan is upholding the Comprehensive Plan. Mr. Hornung noted that this was addressed in the just approved Commission By-law amendments.

Mr. Gantt moved to approve the CIP recommendations as presented. Mr. Durham seconded.

The motion passed 7-0.

C. Planning Commissioner Comments

1. Commissioner Pates: Washington Post Article by Rachel Chason, September 3, 2019

Mr. Pates postponed his discussion on this until the January 15, 2020 meeting.

2. Commissioner Durham: Report on PC actions at City Council meetings.

Mr. Durham discussed the Commission's recent recommendations to City Council that were at odds with staff's recommendation. Mr. Durham believes these were not transmitted correctly and recommends that the Commission itself should be advising Council, not relying on staff to do so. State Code states that Commission members serve primarily in an advisory capacity and their duties are to make recommendations. His recommendation is to actually do the presentation to Council as the Commission, not be speaking as a "public citizen". Commission members discussed such presentations and the Commission's desire to have its own forum. Mr. Johnston recommended that the Commission members contact the Council with their thoughts and concerns. The Commission members agreed that Chairman Rodriguez will initiate a discussion with the Mayor regarding these issues.

D. Planning Director Comments

1. Area Plans, Update: 1 and 2: Process Update

Mr. Johnston gave a brief update on the process for these plans and what will be coming before the Commission in early 2020.

2. January 15, 2020 Public Hearing :
 - a. The City of Fredericksburg proposes to amend the 2015 Comprehensive Plan, Chapter 7, "Residential Neighborhoods and Housing," to discuss the importance and role of the built environment or form in creating neighborhood character

8. ADJOURNMENT

There being no further items to be discussed, the Planning Commission adjourned at 10:07.

Rene Rodriguez, Chairman



2019 Annual Report

Accomplishments

Public Sculpture

The Commission's Public Art committee continued the popular Public Sculpture Project in 2019, adding two private sponsors, Mary Washington Healthcare and Rappahannock Development Group, in addition to the continued support of the Fredericksburg Economic Development Authority. The Commission selected five new large sculptures for the program's fourth year, and Mary Washington Healthcare requested that the popular work "A Future and a Hope" be moved to their sponsored location on Hospital Drive. The public response to the sculptures continues to be overwhelmingly positive, and the program continues to demonstrate the City's commitment to supporting a rich quality of life in Fredericksburg through public art. We're eternally thankful to Council for its support of the program; to the departments of Parks, Recreation & Events and Public Works for their logistical support; and to the EDA for its financial support.

Art Support Funding

In addition to administering the funds from the Virginia Commission for the Arts Creative Communities Partnership grant program (which provided operating funds to nine Fredericksburg nonprofit arts organizations this year), the commission takes applications for funding support for individual art events and projects. In 2019, the commission supported projects including favorite programs like the Fredericksburg Independent Book Festival, Art Attack, and Sounds of Summer; the second years of recent additions Fredericksburg Porchfest and KrisKringlMarkt; and exciting new visual and performing art projects like the Amelia Street Sessions and the Fredericksburg Concert Band's 20th Anniversary Gala performance.

Outreach

The Commission again partnered with the department of Parks, Recreation & Events; the UMW Rich Weirdos theater group; Fredericksburg Virginia Main Street; and the Fredericksburg Area Museum to present a live production of *The Rocky Horror Picture Show* in Market Square. The Commission took on more of the organizational responsibility this year and the event once again sold out and continues to be a great example of the power of city organizations collaborating with community partners.

The Commission also hosted a free open house for the second year in a row, this time a less formal event which could accommodate more of the public for very little cost to the Commission. The Commission plans to host two of these events annually, giving the Commission more opportunities

to bring together artists and representatives from arts organizations to promote collaboration within Fredericksburg's art community and to learn how the Commission can better serve it.

First Friday Trolley

The commission has continued to work closely with the downtown art galleries and Trolley Tours of Fredericksburg to keep the trolley service working for everyone. With monthly reviews of the route, the route continues to adapt to support the galleries as they change or new galleries open, including Canal Quarter Arts, which opened late this year. Local middle and high school students and volunteers from Fredericksburg Virginia Main Street continue to provide information to riders and capture valuable data, benefiting the riders and enabling the commission to continually evaluate and improve the program.

This summer, the Commission worked with the Visitor Center to provide a second trolley and a combined route on First Fridays during the City's summer trolley program. This collaboration resulted in a better experience for visitors to downtown and helped introduce new people to First Fridays. For the months of May through October, the trolley served over 120 riders each month, nearly twice the riders for that period in 2018.

Future Plans

Public Sculpture

The Commission continues to develop private sponsorship for Public Sculpture Project locations with the goal of making it a fully self-sustaining program.

Public Art Trail

The Commission has begun investigating a potential Public Art Trail to give the public more ways to interact with Fredericksburg's art community. The Commission will continue consulting with the local community and evaluating programs in other localities to determine a plan for Fredericksburg.

Future Planning

In 2020, the Commission will hold its first retreat in years to give its current members the opportunity to evaluate the Commission's mission and develop a plan to continue serving the City of Fredericksburg and its art community as their needs and opportunities evolve.



Kenneth Lecky
Chair, Fredericksburg Arts Commission



FREDERICKSBURG REGIONAL TRANSIT
History in Motion

MEMORANDUM

TO : Timothy J. Baroody, Fredericksburg City Manager
 FROM : Wendy L. Kimball, Director of Public Transit *W-LK*
 DATE : December 10, 2019
 RE : 1st Quarter 2019 Progress Report on FRED

Below for your consideration are the 1st Quarter 2019 ridership totals for the City of Fredericksburg. As highlighted in the chart below, the quarterly and annual VRE ridership percentages show a decrease during this period. This decrease could be linked to FRED operations being closed for the New Year's Day holiday. In addition, FRED VRE bus service did not operate three days due to inclement weather. However, the quarterly regular ridership shows an **increase** during this period.

	FRED Total	Fredericksburg		Spotsylvania		Stafford
Quarter	Ridership	Ridership	VRE	Ridership	VRE	Ridership
1 st Quarter 2019	71,274	35,150	1,005	11,764	2,988	17,114
4 th Quarter 2018	71,817	34,928	1,203	12,031	3,127	16,814
<i>Quarterly Percent Difference</i>	-0.8%	+0.6%	-16.5%	-2.2%	-4.5%	+1.8%
1 st Quarter 2018	79,032	37,087	1,458	12,739	3,747	19,913
<i>Annual Percent Difference</i>	-9.8%	-5.2%	-31.1%	-7.6%	-20.3%	-14.1%

Listed below are community outreach events completed this quarter and employee training events which benefit the City. If you have any questions concerning the routes or the ridership totals, please let me know.

Quarterly Community Outreach:

- February 16, 2019 – Healthy Generations Area Agency on Aging (HGAAA) Travel Trainer presentation at Volunteers for the Blind
- March 4, 2019 – HGAAA Travel Trainer presentation to The Madonna House

Quarterly Staff Training:

- February 12 – 14, 2019 – FRED Driver Trainer conducted Wheelchair Securement training for FRED staff.

MONTHLY RIDERSHIP BY LOCATION January 2019

DATE	FRED VRE	FREDERICKSBURG	SPOTSY VRE	SPOTSYLVANIA	STAFFORD	CAROLINE	UMW	DAILY TOTAL
1-Jan								0
2-Jan	6	581	30	189	227	22		1,055
3-Jan	16	610	42	209	298	33		1,208
4-Jan	15	597	34	189	312	23		1,170
5-Jan								0
6-Jan								0
7-Jan	9	619	45	193	288	22		1,176
8-Jan	10	613	51	197	302	19		1,192
9-Jan	15	535	37	221	219	18		1,045
10-Jan	13	527	42	174	234	11		1,001
11-Jan	8	496	44	159	261	26		994
12-Jan							41	41
13-Jan								0
14-Jan	0	305	0	61	113	9		488
15-Jan	14	543	33	200	286	25		1,101
16-Jan	15	659	46	223	299	21		1,263
17-Jan	12	545	40	207	296	27	4	1,131
18-Jan	11	516	23	189	262	13	5	1,019
19-Jan							58	58
20-Jan							41	41
21-Jan	0	217	0	49	97	7		370
22-Jan	9	553	36	214	311	21		1,144
23-Jan	12	551	58	210	302	14		1,147
24-Jan	12	480	51	145	235	21		944
25-Jan	12	535	48	174	262	29	9	1,069
26-Jan							139	139
27-Jan							54	54
28-Jan	19	607	60	203	292	25		1,206
29-Jan	19	557	84	176	264	25		1,125
30-Jan	1	369	17	153	183	11		734
31-Jan	17	475	52	181	232	16	0	973
TOTAL	245	11,490	873	3,916	5,575	438	351	22,888

0 0 0 0 0 0 0

Grand Total

0

JANUARY 2019 RIDERSHIP

Date:	City VRE	Spotsy VRE	Spotsy VRE	City	City	City	City	City	City	City	Spotsy	Spotsy	Spotsy	Spotsy	Spotsy	Caroline	Caroline	Stafford	Stafford	Stafford	Stafford	Stafford	Stafford	Stafford	EAGLE	EAGLE	DAILY	
	VF 1	VS 1	VS 2	F1	F2	F3	F4A	F4B	F5	Extras	S1A	S1B	S4	S5	Extras	C1	Extras	D1	D2	D3	D4	D5	D6	Extras	Express	Extras	TOTAL	
1-Jan																												0
2-Jan	6	22	8	99	58	147	89	87	101	0	42	29	39	79	0	22	0	19	71	49	35	52	1	0			1,055	
3-Jan	16	27	15	97	76	140	114	89	94	0	48	41	63	57	0	33	0	30	96	64	35	72	1	0			1,208	
4-Jan	15	20	14	119	80	108	126	76	88	0	49	44	53	43	0	23	0	25	85	66	56	78	2	0			1,170	
5-Jan																												0
6-Jan																												0
7-Jan	9	29	16	113	71	140	86	85	124	0	42	45	37	69	0	22	0	26	89	58	34	80	1	0			1,176	
8-Jan	10	30	21	108	84	137	109	83	92	0	35	34	45	83	0	19	0	41	81	82	35	61	2	0			1,192	
9-Jan	15	23	14	72	84	138	75	79	87	0	47	36	59	79	0	18	0	17	63	40	33	66	0	0			1,045	
10-Jan	13	24	18	99	62	111	101	73	81	0	32	28	49	65	0	11	0	23	78	53	18	60	2	0			1,001	
11-Jan	8	23	21	81	64	104	90	71	86	0	39	26	36	58	0	26	0	25	75	55	50	55	1	0			994	
12-Jan																										41		41
13-Jan																												0
14-Jan				68	38	64	39	57	39	0	9	13	18	21	0	9	0	12	36	25	14	26		0			488	
15-Jan	14	20	13	84	96	114	87	79	83	0	37	27	39	97	0	25	0	12	89	71	31	81	2	0			1,101	
16-Jan	15	26	20	113	92	143	103	96	112	0	51	37	49	86	0	21	0	18	82	73	33	91	2	0			1,263	
17-Jan	12	20	20	93	85	105	98	79	85	0	40	22	46	99	0	27	0	32	95	54	33	80	2	0	4		1,131	
18-Jan	11	14	9	114	77	76	94	73	82	0	35	40	52	62	0	13	0	26	94	50	35	56	1	0	5		1,019	
19-Jan																										58		58
20-Jan																										41		41
21-Jan				41	25	36	49	30	36	0	16	8	9	16	0	7	0	3	30	20	8	36		0			370	
22-Jan	9	20	16	89	71	124	104	80	85	0	44	32	52	86	0	21	0	35	96	75	26	78	1	0			1,144	
23-Jan	12	35	23	111	87	102	84	76	91	0	43	36	54	77	0	14	0	32	96	76	25	70	3	0			1,147	
24-Jan	12	22	29	80	76	95	58	52	119	0	23	28	43	51	0	21	0	9	77	54	21	74	0	0	0		944	
25-Jan	12	19	29	83	83	108	72	78	111	0	39	28	55	52	0	29	0	29	80	53	32	64	4	0	9		1,069	
26-Jan																										139		139
27-Jan																										54		54
28-Jan	19	34	26	89	98	139	100	71	110	0	41	40	37	85	0	25	0	21	74	73	20	97	7	0			1,206	
29-Jan	19	65	19	109	92	116	77	70	93	0	41	25	40	70	0	25	0	16	80	71	37	58	2	0			1,125	
30-Jan	1	10	7	41	77	92	46	46	67	0	32	19	38	64	0	11	0	18	54	44	16	51	0	0			734	
31-Jan	17	26	26	82	81	103	66	58	85	0	31	24	39	87	0	16	0	15	74	53	16	72	2	0	0		973	
		VS Total:	873	City Total:	11,490	WVRE	11,735				Spotsy Total:	3,916	WVRE	4,789		Caroline Total:	438	Stafford Total:	1,938	N	3,637	S	5,575	T		Total for Month	22,888	
TOTAL # of Riders	245	509	364	1,985	1,657	2,442	1,867	1,588	1,951	0	816	662	952	1,486	0	438	0	484	1,695	1,259	643	1,458	36	0		351	0	
Average Ridership Per Day	12	25	18	90	75	111	85	72	89		37	30	43	68		20		22	77	57	29	66	2			35		
Average Ridership Per Hour	3	9	7	8	6	9	6	9	7		3	4	4	6		2		2	6	5	4	6	0			3		

JANUARY 2019

Date:	Bikes	Child	GCC ID	MWHC ID	STHC ID	UMW ID	W/C	M. W. Hospital	SHC	Medical Stops	Information & Notes
1-Jan											
2-Jan	6	6	20	20	1	24	16	10	2	31	
3-Jan	14	6	18	20	1	27	6	12	4	33	
4-Jan	19	5	18	27	0	28	6	7	2	34	
5-Jan											
6-Jan											
7-Jan	7	7	74	13	0	45	9	9	3	30	
8-Jan	8	17	75	21	0	37	10	6	3	24	
9-Jan	10	6	77	11	0	24	12	6	0	17	
10-Jan	9	2	46	29	0	33	7	7	2	12	
11-Jan	6	5	32	24	0	26	2	6	1	29	
12-Jan											
13-Jan											
14-Jan	5	2	12	11	0	26	1	6	0	16	DELAYED START: NO VRE/D6 - SNOW
15-Jan	5	6	75	33	2	44	8	10	2	27	
16-Jan	7	0	82	34	0	47	9	10	0	18	
17-Jan	3	2	91	23	0	64	4	7	2	13	
18-Jan	4	13	37	33	1	50	4	5	4	17	
19-Jan											
20-Jan											
21-Jan	4	0	10	8	0	17	0	4	0	5	
22-Jan	7	13	74	24	0	55	8	10	2	24	
23-Jan	13	8	76	20	0	41	11	6	3	28	
24-Jan	3	2	60	26	0	56	5	7	4	21	
25-Jan	9	7	30	25	0	48	9	6	3	23	
26-Jan											
27-Jan											
28-Jan	9	7	83	28	1	52	4	11	3	29	
29-Jan	10	4	89	19	0	53	5	11	7	32	
30-Jan	7	2	53	13	1	33	5	7	1	12	DELAYED START: NO VRE/D6 - ICY ROADS
31-Jan	5	8	79	24	0	46	2	9	2	21	
	Totals	Totals	Totals								
	170	128	1211	486	7	876	143	172	50	496	

MONTHLY RIDERSHIP BY LOCATION February 2019

DATE	FRED VRE	FREDERICKSBURG	SPOTSY VRE	SPOTSYLVANIA	STAFFORD	CAROLINE	UMW	DAILY TOTAL
1-Feb	26	541	48	203	264	21	4	1,107
2-Feb							120	120
3-Feb							76	76
4-Feb	21	596	53	249	324	24		1,267
5-Feb	21	679	76	204	341	18		1,339
6-Feb	15	593	62	205	291	28		1,194
7-Feb	14	608	51	239	318	20	0	1,250
8-Feb	21	624	55	206	292	29	10	1,237
9-Feb							119	119
10-Feb							68	68
11-Feb	12	512	38	162	247	18		989
12-Feb	21	521	71	186	236	12		1,047
13-Feb	22	693	51	197	372	27		1,362
14-Feb	16	638	49	200	343	28	0	1,274
15-Feb	11	626	38	183	300	28	3	1,189
16-Feb							88	88
17-Feb							53	53
18-Feb	0	455	0	153	194	17		819
19-Feb	28	633	56	231	311	28		1,287
20-Feb	0	193	0	54	80	6		333
21-Feb	14	629	35	202	270	23	0	1,173
22-Feb	18	622	53	171	309	18	8	1,199
23-Feb							64	64
24-Feb							50	50
25-Feb	21	619	57	185	285	23		1,190
26-Feb	18	611	66	216	376	28		1,315
27-Feb	19	657	58	230	299	22		1,285
28-Feb	29	591	40	192	335	21	2	1,210
TOTAL	347	11,641	957	3,868	5,787	439	665	23,704
	0	0	0	0	0	0	0	Grand Total

0

FEBRUARY 2019 RIDERSHIP

Date:	City VRE	Spotsy VRE	Spotsy VRE	City	City	City	City	City	City	City	Spotsy	Spotsy	Spotsy	Spotsy	Spotsy	Caroline	Caroline	Stafford	Stafford	Stafford	Stafford	Stafford	Stafford	Stafford	Stafford	EAGLE	EAGLE	DAILY
	VF 1	VS 1	VS 2	F1	F2	F3	F4A	F4B	F5	Extras	S1A	S1B	S4	S5	Extras	C1	Extras	D1	D2	D3	D4	D5	D6	Extras	Express	Extras	TOTAL	
1-Feb	26	20	28	75	74	115	121	72	84	0	51	46	51	55	0	21	0	26	73	56	43	63	3	0	4		1,107	
2-Feb																										120		120
3-Feb																										76		76
4-Feb	21	34	19	79	85	148	111	84	89	0	45	45	54	105	0	24	0	32	114	53	46	72	7	0			1,267	
5-Feb	21	34	42	90	97	113	102	161	116	0	54	57	54	39	0	18	0	36	87	90	28	89	11	0			1,339	
6-Feb	15	42	20	93	90	138	87	102	83	0	50	35	36	84	0	28	0	39	81	61	30	66	14	0			1,194	
7-Feb	14	19	32	92	88	141	109	92	86	0	65	36	48	90	0	20	0	26	80	70	33	107	2	0	0		1,250	
8-Feb	21	31	24	107	65	125	117	92	118	0	57	37	39	73	0	29	0	40	87	64	30	70	1	0	10		1,237	
9-Feb																										119		119
10-Feb																										68		68
11-Feb	12	23	15	91	69	115	79	73	85	0	38	28	26	70	0	18	0	14	71	55	22	84	1	0			989	
12-Feb	21	34	37	85	91	105	79	61	100	0	38	31	40	77	0	12	0	14	85	63	18	53	3	0			1,047	
13-Feb	22	27	24	131	106	153	101	101	101	0	43	35	38	81	0	27	0	30	118	96	40	82	6	0			1,362	
14-Feb	16	20	29	109	108	126	89	109	97	0	47	26	46	81	0	28	0	28	117	68	27	93	10	0	0		1,274	
15-Feb	11	21	17	129	53	122	127	90	105	0	49	36	48	50	0	28	0	34	94	58	34	78	2	0	3		1,189	
16-Feb																										88		88
17-Feb																										53		53
18-Feb				71	93	68	82	62	79	0	28	38	48	39	0	17	0	7	58	30	25	74		0			819	
19-Feb	28	28	28	100	94	106	126	79	128	0	51	44	52	84	0	28	0	21	90	89	28	79	4	0			1,287	
20-Feb				44	43	24	24	30	28	0	6	13	20	15	0	6	0	4	36	9	1	30		0			333	
21-Feb	14	17	18	118	85	140	69	108	109	0	42	30	48	82	0	23	0	29	100	49	20	72	0	0	0		1,173	
22-Feb	18	27	26	124	91	121	119	77	90	0	42	26	47	56	0	18	0	33	88	112	29	46	1	0	8		1,199	
23-Feb																										64		64
24-Feb																										50		50
25-Feb	21	28	29	102	85	154	99	75	104	0	29	40	42	74	0	23	0	20	92	57	25	86	5	0			1,190	
26-Feb	18	34	32	133	49	140	95	94	100	0	43	37	54	82	0	28	0	46	96	101	28	98	7	0			1,315	
27-Feb	19	29	29	86	101	142	131	99	98	0	52	37	57	84	0	22	0	19	95	65	31	83	6	0			1,285	
28-Feb	29	14	26	104	75	118	85	87	122	0	41	23	39	89	0	21	0	35	116	66	22	92	4	0	2		1,210	
																												0
																												0
																												0
		VS Total:	957	City Total:	11,641	WVRE	11,988				Spotsy Total:	3,868	WVRE	4,825		Caroline Total:	439	Stafford Total:	1,959	N	3,828	S	5,787	T		Total for Month	23,704	
TOTAL # of Riders	347	482	475	1,963	1,642	2,414	1,952	1,748	1,922	0	871	700	887	1,410	0	439	0	533	1,778	1,312	560	1,517	87	0	665	0		
Average Ridership Per Day	19	27	26	98	82	121	98	87	96		44	35	44	71		22		27	89	66	28	76	5		42			
Average Ridership Per Hour	4	10	11	9	6	9	7	11	8		4	4	4	6		2		3	7	6	4	6	1		3			

FEBRUARY 2019

Date:	Bikes	Child	GCC ID	MWHC ID	STHC ID	UMW ID	W/C	M. W. Hospital	SHC	Medical Stops	Information & Notes
1-Feb	14	6	41	24	5	30	12	7	1	23	
2-Feb											
3-Feb											
4-Feb	11	10	86	15	0	41	17	6	1	19	
5-Feb	14	15	58	24	0	57	19	28	5	45	
6-Feb	18	10	73	12	1	50	7	6	3	30	
7-Feb	18	14	64	19	0	59	10	14	11	31	
8-Feb	11	9	46	32	1	41	10	18	2	29	
9-Feb											
10-Feb											
11-Feb	6	2	67	21	2	44	2	12	1	25	
12-Feb	6	5	82	24	0	60	8	7	5	26	
13-Feb	11	25	91	25	0	52	10	4	0	30	
14-Feb	7	17	72	28	0	54	6	11	2	41	
15-Feb	10	18	23	27	0	42	18	11	5	28	
16-Feb											
17-Feb											
18-Feb	6	8	35	17	0	52	5	9	1	25	
19-Feb	8	10	81	27	0	76	8	13	4	30	
20-Feb	2	3	5	6	2	23	0	1	0	12	DELAYED START - WEATHER - NO VRE/D6
21-Feb	17	17	72	25	0	57	8	6	6	36	
22-Feb	7	3	28	28	1	53	7	17	0	25	
23-Feb											
24-Feb											
25-Feb	4	4	75	27	0	65	10	8	4	27	
26-Feb	15	17	78	29	0	56	9	8	2	18	
27-Feb	20	4	76	28	0	55	5	7	1	27	
28-Feb	18	8	51	45	0	56	7	5	3	12	
Totals	Totals	Totals									
223	205	1204	483	12	1023	178	198	57	539		

MONTHLY RIDERSHIP BY LOCATION March 2019

DATE	FRED VRE	FREDERICKSBURG	SPOTSY VRE	SPOTSYLVANIA	STAFFORD	CAROLINE	UMW	DAILY TOTAL
1-Mar	29	613	31	168	274	21	0	1,136
2-Mar							140	140
3-Mar							46	46
4-Mar	17	538	52	222	308	29		1,166
5-Mar	19	571	55	239	288	23		1,195
6-Mar	21	481	44	224	275	21		1,066
7-Mar	27	539	70	187	318	33		1,174
8-Mar	18	473	49	148	260	19		967
9-Mar							74	74
10-Mar							47	47
11-Mar	15	650	62	194	257	22		1,200
12-Mar	17	539	70	185	300	29		1,140
13-Mar	20	643	63	176	282	30		1,214
14-Mar	15	605	68	176	283	17	6	1,170
15-Mar	20	612	46	187	257	17	120	1,259
16-Mar							75	75
17-Mar							0	0
18-Mar	20	601	49	191	268	26		1,155
19-Mar	24	591	62	190	302	30		1,199
20-Mar	19	682	51	179	319	17		1,267
21-Mar	17	383	47	93	203	17	6	766
22-Mar	17	621	50	183	244	19	127	1,261
23-Mar							69	69
24-Mar							0	0
25-Mar	21	620	45	218	232	19		1,155
26-Mar	17	575	64	199	275	25		1,155
27-Mar	19	508	62	226	277	26		1,118
28-Mar	21	615	63	203	297	19	0	1,218
29-Mar	20	559	55	192	233	26	10	
30-Mar							113	
31-Mar							42	42
TOTAL	413	12,019	1,158	3,980	5,752	485	875	24,682

0 0 0 0 0 0 0 0

Grand Total

0

MARCH 2019 RIDERSHIP

Date:	City VRE	Spotsy VRE	Spotsy VRE	City	City	City	City	City	City	City	Spotsy	Spotsy	Spotsy	Spotsy	Spotsy	Caroline	Caroline	Stafford	Stafford	Stafford	Stafford	Stafford	Stafford	Stafford	Stafford	EAGLE	EAGLE	DAILY
	VF 1	VS 1	VS 2	F1	F2	F3	F4A	F4B	F5	Extras	S1A	S1B	S4	S5	Extras	C1	Extras	D1	D2	D3	D4	D5	D6	Extras	Express	Extras	TOTAL	
1-Mar	29	10	21	121	75	95	118	76	128	0	41	32	52	43	0	21	0	32	85	54	37	65	1	0	0	0	1,136	
2-Mar																										140	140	
3-Mar																										46	46	
4-Mar	17	28	24	101	93	93	93	78	80	0	48	39	56	79	0	29	0	25	98	74	29	77	5	0		1,166		
5-Mar	19	23	32	110	84	119	84	84	90	0	50	39	53	97	0	23	0	15	91	63	41	74	4	0		1,195		
6-Mar	21	23	21	101	62	99	74	59	86	0	55	34	63	72	0	21	0	13	90	57	30	80	5	0		1,066		
7-Mar	27	27	43	93	85	97	109	76	79	0	54	20	52	61	0	33	0	37	86	69	40	83	3	0		1,174		
8-Mar	18	27	22	67	68	82	82	82	92	0	24	21	49	54	0	19	0	22	75	67	36	60	0	0		967		
9-Mar																										74	74	
10-Mar																										47	0	47
11-Mar	15	33	29	91	91	148	107	105	108	0	40	33	57	64	0	22	0	28	82	47	30	66	4	0		1,200		
12-Mar	17	44	26	100	83	99	86	84	87	0	54	31	41	59	0	29	0	26	59	94	30	86	5	0		1,140		
13-Mar	20	36	27	102	94	157	96	82	112	0	47	31	44	54	0	30	0	28	81	57	19	94	3	0		1,214		
14-Mar	15	35	33	96	91	134	92	83	109	0	50	26	46	54	0	17	0	37	54	80	34	71	7	0	0	1,164		
15-Mar	20	24	22	89	94	136	125	74	94	0	41	27	48	71	0	17	0	38	70	49	28	72	0	0	6	1,145		
16-Mar																										120	120	
17-Mar																										75	75	
18-Mar	20	29	20	125	112	106	99	69	90	0	44	29	44	74	0	26	0	21	89	63	19	73	3	0		1,155		
19-Mar	24	31	31	76	125	124	102	65	99	0	33	35	35	87	0	30	0	22	101	73	19	84	3	0		1,199		
20-Mar	19	20	31	126	81	147	113	89	118	8	45	35	42	57	0	17	0	33	102	60	24	96	4	0		1,267		
21-Mar	17	24	23	56	54	76	41	61	95	0	22	12	23	36	0	17	0	16	62	45	18	58	4	0	0	760		
22-Mar	17	27	23	85	102	132	109	97	96	0	40	34	51	58	0	19	0	23	77	57	21	66	0	0	6	1,140		
23-Mar																										127	127	
24-Mar																										69	69	
25-Mar	21	26	19	125	106	134	78	71	106	0	48	28	54	88	0	19	0	28	80	57	23	44	0	0		1,155		
26-Mar	17	34	30	90	90	131	95	73	96	0	38	34	47	80	0	25	0	16	91	68	19	75	6	0		1,155		
27-Mar	19	26	36	90	98	111	52	69	88	0	47	25	62	92	0	26	0	19	75	74	26	80	3	0		1,118		
28-Mar	21	33	30	111	128	112	104	68	92	0	41	33	48	81	0	19	0	34	100	58	38	64	3	0	0	1,218		
29-Mar	20	28	27	92	87	101	97	90	92	0	47	31	60	54	0	26	0	34	61	55	27	55	1	0	10	1,095		
30-Mar																										113	113	
31-Mar																										42	42	
		VS Total:	1,158	City Total:	W/VRE	12,019	W/VRE	12,432			Spotsy Total:	W/VRE	3,980	W/VRE	5,138	Caroline Total:	485	Stafford Total:	N	1,973	S	3,779	T	5,752		Total for Month	24,682	
TOTAL # of Riders	413	588	570	2,047	1,903	2,433	1,956	1,635	2,037	8	909	629	1,027	1,415	0	485	0	547	1,709	1,321	588	1,523	64	0	875	0		
Average Ridership Per Day	20	28	27	97	91	116	93	78	97		43	30	49	67		23		26	81	63	28	73	3		51			
Average Ridership Per Hour	4	10	11	9	7	9	6	10	8		4	4	4	6		2		3	7	6	4	6	1		3			

MARCH 2019

Date:	Bikes	Child	GCC ID	MWHC ID	STHC ID	UMW ID	W/C	M. W. Hospital	SHC	Medical Stops	Information & Notes
1-Mar	9	4	40	19	1	38	2	6	1	21	
2-Mar											
3-Mar											
4-Mar	12	11	51	22	0	26	7	9	1	21	
5-Mar	13	8	54	15	0	52	4	8	5	23	
6-Mar	11	6	64	18	0	32	4	8	3	20	
7-Mar	11	8	51	21	0	35	7	10	3	34	
8-Mar	16	0	21	23	0	29	6	17	0	19	
9-Mar											
10-Mar											
11-Mar	10	20	34	23	0	51	6	8	0	18	
12-Mar	8	12	23	22	0	50	11	10	3	24	
13-Mar	14	16	34	19	1	61	10	10	1	11	
14-Mar	11	3	18	20	0	62	8	15	1	17	
15-Mar	5	7	29	30	1	50	7	11	2	31	
16-Mar											
17-Mar											
18-Mar	9	9	53	29	0	52	9	14	4	23	
19-Mar	8	14	63	27	0	64	10	6	5	21	
20-Mar	24	16	71	19	1	49	4	5	3	32	
21-Mar	8	2	43	17	0	39	3	10	2	13	
22-Mar	21	19	43	23	1	43	10	5	1	29	
23-Mar											
24-Mar											
25-Mar	13	8	77	18	0	50	3	1	1	25	
26-Mar	17	15	70	23	0	42	13	6	4	24	
27-Mar	11	13	47	27	1	35	18	4	5	31	
28-Mar	11	8	67	27	1	46	8	9	3	17	
29-Mar	12	7	30	25	0	48	14				
30-Mar											
31-Mar											
	Totals	Totals	Totals	Totals	Totals	Totals	Totals	Totals	Totals	Totals	
	254	206	983	467	7	954	164	172	48	454	



FREDERICKSBURG REGIONAL TRANSIT
History in Motion

MEMORANDUM

TO : Timothy J. Baroody, Fredericksburg City Manager
 FROM : Wendy L. Kimball, Director of Public Transit *WLK*
 DATE : December 10, 2019
 RE : 2nd Quarter 2019 Progress Report on FRED

Below for your consideration are the 2nd Quarter 2019 ridership totals for the City of Fredericksburg. As highlighted in the chart below, the quarterly and annual regular ridership percentages show an **increase** during this period. In addition, the quarterly VRE ridership percentage shows an **increase**.

Attached are the Mission, Goals, and Objectives for Transit Year '20. This document has been approved by FRED's Public Transit Advisory Board (PTAB). Also attached and approved by PTAB, is the Mission, Goals, and Objectives End-of-year Report for Transit Year '19.

	FRED Total	Fredericksburg		Spotsylvania		Stafford	
Quarter	Ridership	Ridership	VRE	Ridership	VRE	Ridership	VRE
2 nd Quarter 2019	74,810	37,521	1,172	12,799	3,333	17,739	62
1 st Quarter 2019	71,274	35,150	1,005	11,764	2,988	17,114	-
<i>Quarterly Percent Difference</i>	+5%	+6.8%	+16.6%	+8.8%	+11.5%	+3.6%	-
2 nd Quarter 2018	76,433	37,110	1,468	11,960	4,068	19,183	-
<i>Annual Percent Difference</i>	-2.1%	+1.1%	-20.2%	+7%	-18.1%	-7.5%	-

Listed below are community outreach events completed this quarter and employee training events which benefit the City. If you have any questions concerning the routes or the ridership totals, please let me know.

Quarterly Community Outreach:

- April 12, 2019 – Healthy Generations Area Agency on Aging (HGAAA) Training Trip to Fredericksburg Baptist Church
- April 18, 2019 – HGAAA Training Trip to Santa Fe Car Wash
- May 9, 2019 – HGAAA Training Trip to disAbility Resource Center
- May 10, 2019 – HGAAA Training Trip to disAbility Resource Center
- May 14, 2019 – HGAAA Training Trip to Central Park Walmart
- May 14, 2019 – HGAAA Training Trip to Fredericksburg Health Department
- May 22, 2019 – HGAAA Training Trip to Central Park Walmart

- May 30, 2019 – HGAAA Travel Trainer presentation at Mill Park Terrace Apartments
- June 6, 2019 – HGAAA Travel Trainer attended the Art of Aging Event at the Fredericksburg Expo Center
- June 11, 2019 – HGAAA Travel Trainer attended a special event at the Fredericksburg Chamber of Commerce
- June 26, 2019 – HGAAA Training Trip to Giant at Eagle Village
- June 26, 2019 – HGAAA Training Trip to PNC Bank on Fall Hill Avenue
- June 26, 2019 – HGAAA Training Trip to Cox Communications in the Westwood Village Shopping Center

Quarterly Staff Training:

- May 2, 2019 – National Transit Database (NTD) Reporting Updates webinar
 - May 13, 2019 – Arnold Raynor, City of Fredericksburg Safety Manager, conducted Confined Space Training at FRED's Operations Facility in the Bowman Center
 - June 18 – 20, 2019 – Mandatory Safety Meeting for all FRED Staff
 - June 24, 2019 – DRPT Spring Grants Workshop webinar
-

FREDERICKSBURG REGIONAL TRANSIT
Mission, Goals, and Objectives*
for Transit Year 2020 (July 1, 2019 – June 30, 2020)

Mission

It is the purpose of FREDericksburg Regional Transit (FRED) to provide accessible, affordable, dependable, efficient, environmentally sound, and safe and secure transportation for people who reside or work or visit within the Fredericksburg, Virginia region (i.e., the City of Fredericksburg and the counties of Caroline, Spotsylvania and Stafford).

GOAL A

Provide a widely accessible public transit service to the region.

Transit Year Activities for Goal A

- A.1 Investigate ways to make public transit more competitive with private means of transportation in terms of trip times, convenience (in the context of specific time-of-day and day-of-week trips), safety, cost to the individual user, and comfort.
- A.2 Investigate the needs of those who are underserved by the existing transit system.
- A.3 Investigate the needs of those in the region who are transit-dependent.
- A.4 Work with local county governments to define needs and apply for funding for existing and additional service.
- A.5 Publicize service to attract “choice riders” (i.e. those who have other transportation options) to the FRED system.
- A.6 Continue to provide access to social service, recreational, employment and tourist areas.
- A.7 Educate employees of Partners on how to use the FRED system.
- A.8 Continue “Smart Benefits Program” (a program developed to cover the cost of mass transit for some government employees) to our VRE feeder service patrons.
- A.9 Review requests for the use of training space at the Bowman Center location.
- A.10 Monitor new growth and development within FRED service area that may have impact on FRED operations.

- A.11 Utilize social and digital media solutions to increase access to FRED Transit information.
- A.12 Respond to local government requests to review proffers, rezoning and site development plans.
- A.13 Implement new technologies and systems that permit FRED to take maximum advantage of its newly acquired GPS, GIS and related capabilities by the end of TY2020.

Transit Year Targets for Goal A

- A.14 Install FRED stops at all appropriate locations.
- A.15 Conduct at least 15 educational outreach sessions with partners, residents and business leaders on the benefits and value of FRED.
- A.16 Conduct a minimum of seven “Ride FRED” seminars to educate the public on how to use the system with the help of Healthy Generations Area Agency on Aging (HGAAA).
- A.17 HGAAA trainer to conduct 75 individual training sessions on how to ride FRED.
- A.18 Conduct at least three “Ride FRED” seminars to educate employees of Partners on how to use the system.
- A.19 Maintain FRED ridership at TY2019 levels as a benchmark in each jurisdiction.
- A.20 Continuing monitoring performance of Stafford County service to Quantico and maintain vigorous marketing efforts.

GOAL B

Provide an affordable public transit service to the region through funding by grants and contributions from local, state and federal funding entities and public/private partnerships.

Transit Year Activities for Goal B

- B.1 Continue to access all funding opportunities to assist jurisdictions in the Fredericksburg region.
- B.2 Actively seek new private Partners through the Public Transit Advisory Board’s (PTAB) Partnership/Marketing Committee and jurisdictional planners.

- B.3 Conduct annual review of fares and schedules.
- B.4 Collect internal information related to the half-fare program (i.e. number of users, money collected, and impact on revenues).
- B.5 Monitor staff time and number of staff ID and half-fare program badges created.
- B.6 Request federal and state funding in a timely manner.
- B.7 Increase private Partnership funding levels through revitalized outreach efforts.

Transit Year Targets for Goal B

- B.8 Increase, in collaboration with PTAB's Partnership/Marketing Committee and jurisdictional planners, total Partnership/Marketing funding for FRED by \$5,000 in cash or in kind by meeting with a minimum of one business entity.
- B.9 Market and track the number of "in-bus" advertising inquiries with a goal of raising \$1,500.

GOAL C

Provide dependable transit service within the region.

Transit Year Activities for Goal C

- C.1 Continue training drivers on the policies and procedures they are required to follow.
- C.2 Maintain on-time performance of FRED service within the Fredericksburg region.
- C.3 Continue the process of review and improvement of service.
- C.4 Collect information provided by the real-time information system to include on-time performance, ridership, route efficiency, and possible schedule adjustments.
- C.5 Plan for service adjustments by October 2019 for implementation in following fiscal year.
- C.6 Explore selective Saturday service opportunities.

Transit Year Targets for Goal C

- C.7 Implement plan to improve FRED's preventive maintenance program by better monitoring vendors and having most preventive maintenance performed internally by the end of TY2020.
- C.8 Replace six buses in existing fleet with a more efficient bus.
- C.9 Conduct at least 50 spot checks of drivers per quarter to ensure that drivers are fulfilling their responsibilities.
- C.10 Replace 12 on-board video recorders.
- C.11 Acquire third-party fleet maintenance software.
- C.12 Upgrade on-board modems from 3G to 4G communications network.

GOAL D

Increase the efficiency of the movement of people.

Transit Year Activities for Goal D

- D.1 Continue to provide FRED service to major employment, healthcare, tourism and social service centers within the Fredericksburg region.
- D.2 Promote FRED as a way to alleviate congestion within the Fredericksburg region.
- D.3 Continue analysis of performance measures using FRED's new real-time information system for existing routes in entire system in terms of:
 - a. Effectiveness, such as number of trips and trips per vehicle hour
 - b. Efficiency, such as cost per trip and cost per vehicle hour
 - c. Quality, such as transit times, safety, and reliability
- D.4 Prepare for acquisition of electronic fare boxes for the fleet in TY2020 when Vanpool Alliance 5307 funding may become available.
- D.5 Provide regional Partners with transit services to encourage and promote economic development opportunities within their respective jurisdictions.
- D.6 Prioritize list of future technology expansions.

Transit Year Targets for Goal D

- D.7 Conduct at least six outreach sessions for local businesses, civic groups, schools and other constituencies to inform them on how to use FRED for their benefit and the benefit of their employees, customers and clients.
- D.8 Conduct at least three outreach sessions to special needs high school students.
- D.9 Hire part-time data analyst to assist in collecting ridership data at the individual bus stop level.

GOAL E

Promote safety and security in maintaining and operating the FRED system to include personnel, ridership and facilities within the Fredericksburg region.

Transit Year Activities for Goal E

- E.1 Continue to meet Americans with Disabilities Act requirements ensuring that drivers are properly trained to meet requirements of transporting persons with disabilities.
- E.2 Continue the comprehensive safety and security training program for FRED employees.
- E.3 Continue the wheelchair securement training program for all FRED drivers.
- E.4 Continue the CPR, AED, First Aid, and Blood Borne Pathogen training program for all FRED employees.
- E.5 Monitor and review daily reports related to suspicious activity and incident reports, counterterrorism, security awareness, and cyber security.
- E.6 Explore the impact of redistributing staff among FRED facilities.
- E.7 Explore feasibility of installing shelters, benches and trash receptacles at appropriate locations in the region.
- E.8 Construct a 5-bus transfer center adjacent to the Rappahannock Goodwill Industry located in Spotsylvania during TY2020.

- E.9 Assess the need for and cost-effectiveness of additional equipment for FRED security officers.

Transit Year Targets for Goal E

- E.10 Create and utilize a leadership team(s) to assist Senior Management with strategic and operational needs.
- E.11 Reduce the number of preventable vehicle accidents per 100,000 miles by five percent.
- E.12 Hold a minimum of two safety awareness meetings to be attended by all drivers.
- E.13 Develop a FRED Roadeo Team.

GOAL F

Comply with city, state and federal policies and regulations.

Transit Year Activities for Goal F

- F.1 Continue attending state and federal training seminars to keep abreast of current regulations.
- F.2 Continue to foster positive working relationships with state and federal grant managers.
- F.3 Prepare for the City of Fredericksburg audit.
- F.4 Prepare for the FTA Triennial Review.
- F.5 Prepare cumulative records on applicants, hires, transfers and promotions.
- F.6 Prepare records of EEO trainings/meetings; job postings; advertisements placed; recruitment locations and dates.
- F.7 Implement Disadvantaged Business Enterprise (DBE) Program with objective of increasing participation by DBEs.
- F.8 Apply for grant funding for [10] replacement buses.

Transit Year Targets for Goal F

- F.9 Complete reports required by state and federal agencies to include:
- a. TrAMS milestones and financial status reports
 - b. FTA annual National Transit Data report
 - c. Virginia Department of Rail and Public Transportation (DRPT) annual performance data report
- F.10 Complete all grant applications by February 1, 2020, including, but not limited to, grants to cover a comprehensive system analysis, fleet maintenance software and acquisition of land adjacent to FRED for construction of a parking lot.

*

- (1) A review of the progress being made for each of the objectives listed in this *Mission, Goals and Objectives* statement is to be completed in the January/February period of the current transit year.
- (2) A report which summarizes the status of each of the objectives listed in this *Mission, Goals and Objectives* statement is to be completed by the end of June of the current transit year.
- (3) The *Mission, Goals and Objectives* statement summary report for the current transit year (ending June 30) is to be adopted by PTAB at the July meeting. A draft of the *Mission, Goals and Objectives* statement for the upcoming transit year will be provided to the PTAB members for their review.
- (4) The *Mission, Goals and Objectives* statement of FREDericksburg Regional Transit for the next transit year (commencing July 1) is also to be adopted by PTAB at the July meeting.

FREDERICKSBURG REGIONAL TRANSIT
Mission, Goals, and Objectives Year-End Report*
for Transit Year 2019 (July 1, 2018 – June 30, 2019)

Mission

It is the purpose of FREDericksburg Regional Transit (FRED) to provide accessible, affordable, dependable, efficient, environmentally sound, and safe and secure transportation for people who reside or work or visit within the Fredericksburg, Virginia region (i.e., the City of Fredericksburg and the counties of Caroline, Spotsylvania and Stafford).

GOAL A

Provide a widely accessible public transit service to the region.

Transit Year Activities for Goal A

- A.1 Investigate ways to make public transit more competitive with private means of transportation in terms of trip times, convenience (in the context of specific time-of-day and day-of-week trips), safety, cost to the individual user, and comfort. **FRED implemented route adjustments in Caroline County to better serve identified travel patterns including service to the Spotsylvania VRE station. Regrettably, these adjustments did not result in an increase in ridership in the County; consequently, the County has decided to discontinue all FRED service with the start of TY2020. FRED held the line on fares for TY2019.**
- A.2 Investigate the needs of those who are underserved by the existing transit system. **Ongoing cooperation with PTAB committee on Serving the Traditionally Underserved.**
- A.3 Investigate the needs of those in the region who are transit-dependent. **Ongoing cooperation with PTAB committee on Serving the Traditionally Underserved.**
- A.4 Work with local county governments to define needs and apply for funding for existing and additional service. **Service in Caroline County was adjusted following discussions with the County and Fredericksburg Area Metropolitan Planning Organization (FAMPO). Due to continuing declines in ridership, Caroline County decided to discontinue all FRED service with the start of TY2020. Expanded service to Quantico in Stafford County began in May 2019. King George County continues to consider re-started limited FRED service. With the termination of Caroline County service, which included stops along U.S. Route 1 in Spotsylvania, Spotsylvania County is considering its options for funding**

additional service along U.S. Route 1 between the County line, the VRE station, Cosner’s Corner and the transfer point at Spotsylvania Avenue. FRED is working with Stafford County to make adjustments to the D1 and D2 routes serving the southern portion of the County. FRED is working with VDOT to provide shuttle service between the Olde Forge area east of I-95 and the businesses on the west side of I-95 for the duration of the major roadway construction project there.

- A.5 Publicize service to attract “choice riders” (i.e. those who have other transportation options) to the FRED system.
The new Stafford County-Quantico service was heavily advertised in the run up to its launch; FRED continues a vigorous campaign.
- A.6 Continue to provide access to social service, recreational, employment and tourist areas.
Ongoing.
- A.7 Educate employees of Partners on how to use the FRED system.
Ongoing.
- A.8 Continue “Smart Benefits Program” (a program developed to cover the cost of mass transit for some government employees) to our VRE feeder service patrons.
Ongoing. As of June 30, 2019, there are 22 participants in FRED’s “Smart Benefits Program.”
- A.9 Install FRED stops at all appropriate locations.
Ongoing. A FRED shelter on outbound Fall Hill Avenue has been damaged and will be replaced using proceeds from insurance recovery. FRED stops on the Caroline routes have been removed. Stop installations are shown below:

Route:	Stop Number:	Location:
VQ1	502	Acadia St.
VQ1	496	Quantico Corp. Center
VQ1	497	Quantico Corp. Center
VQ1	498	VRE Station (Quantico)
VQ1	499	Marsh Building
VQ1	500	Marsh Building
D5	426	Germanna Comm. College
F2	340	Jefferson Davis Hwy. @ Wawa

- A.10 Review requests for the use of training space at the Bowman Center location.
Ongoing on an as needed basis. The following activities took place during TY2019: February 14, 2019: City of Fredericksburg Bi-Monthly Staff Meeting; May 13, 2019: City Public Works Confined Space Training.
- A.11 Monitor new growth and development within FRED service area that may have impact on FRED operations.
Ongoing in cooperation with FAMPO. FRED to evaluate feasibility of serving new apartment complexes in Celebrate Virginia South. FRED continues to meet periodically with county planning staffs to discuss development plans including: City projects: Valley Run preliminary subdivision plan and site plan; Planning Department Area Plan, transit section; Fredericksburg Park south of Alum Springs; Spotsylvania projects: Germanna Point/Spotsylvania Avenue connection; Jackson Village and other bus stops; Hazel Run Convenience plan; Stafford projects: Celebrate Virginia north; Germanna Community College's new campus; Village of Greenbank/Cannon Ridge; Embrey Mill Marketplace.
- A.12 Utilize social and digital media solutions to increase access to FRED Transit information.
Ongoing. FRED continues to monitor and respond to citizen input to its Facebook page.
- A.13 Respond to local government requests to review proffers, rezoning and site development plans.
Ongoing.
- A.14 Implement new technologies and systems that permit FRED to take maximum advantage of its newly acquired GPS, GIS and related capabilities by the end of TY2019.
Ongoing work with RouteMatch and RouteShout and Google Transit. Selected FRED laptop computers upgraded to 64-bit technology. Contract with RouteMatch executed. Staff contacted RouteMatch on three separate occasions to schedule the transition to the cloud services but have not received a response from RouteMatch. Implementation of RouteShout awaits transition to cloud-based system. Staff will continue to work with RouteMatch to achieve full transition to the cloud.
- A.15 Explore with King George County the resumption of service.
Ongoing. FRED has provided a variety of materials to the County to permit it to assess the cost effectiveness of re-instituting service, and awaits further feedback from the County.

- A.16 Monitor such organizations as Department of Transportation (DOT) and the Transit Research Cooperative Program (TRCP), in order to be aware of future transit options involving innovative technology and methods of providing service.
Ongoing. The Director and Assistant Director briefed City Councilman Graham and Assistant City Manager Fawcett on this topic.

Transit Year Targets for Goal A

- A.17 Conduct at least 15 educational outreach sessions with partners, residents and business leaders on the benefits and value of FRED.
A total of 20 events were held.
- A.18 Conduct, at minimum, seven “Ride FRED” seminars to educate the public on how to use the system with the help of Healthy Generations Area Agency on Aging (HGAAA).
Fourteen outreach events/seminars were conducted by Healthy Generations (HGAAA); 14 more are scheduled.
- A.19 HGAAA trainer to conduct 75 individual training sessions on how to ride FRED.
Sixty-nine training sessions were conducted; approximately 60 more are currently scheduled.
- A.20 Conduct at least three “Ride FRED” seminars to educate employees of Partners on how to use the system.
Nine information seminars were conducted.
- A.21 Maintain FRED ridership at TY2018 levels as a benchmark in each jurisdiction.
Ridership for the first 11 months of TY2019 is 274,275, averaging 24,934 trips per month. Assuming that June’s ridership when reported will equal the monthly average, ridership for the year will be approximately 300,000. This would be a decrease of 25,000 from the prior year. FRED’s results mirror similar challenges faced by transit operators all over the country.
- A.22 Implement revised Caroline County service with the objective of improving service and increasing ridership. Track and report ridership numbers for review by the County.
Revised Caroline County service was implemented in July 2018. Ridership declined from 3,727 trips in the first half of TY2018 to 3,131 trips in the first half of TY2019, a decrease of 16%. Ridership failed to reach the projected levels, which forecast an increase in ridership; as a result Caroline County decided to terminate all FRED service effective June 28, 2019.
- A.23 Plan for and launch new Stafford County service to Quantico.
FRED, the County and Marine Base Quantico reached an agreement on the start-up of FRED service between Garrisonville Road and the Quantico VRE

station; service started in May 2019. Ridership for May 2019 was 49. FRED will continue its marketing/outreach efforts to inform County residents about the new service.

GOAL B

Provide an affordable public transit service to the region through funding by grants and contributions from local, state and federal funding entities and public/private partnerships.

Transit Year Activities for Goal B

- B.1 Continue to access all funding opportunities to assist jurisdictions in the Fredericksburg region.
FRED grant applications for urban and rural TY2020 assistance programs were submitted at the end of January 2019. FRED is using CMAQ funding to support the planned Quantico service in Stafford County. FRED will be using section 5307 “van pool funds” to support various capital projects in TY2020, obviating the need for a “hard” local match. FRED is working with the Potomac and Rappahannock Transportation Commission (PRTC) on a sub-recipient agreement relating to these “van pool funds,” which are being routed to FRED through the PRTC.
- B.2 Actively seek new private Partners through the Public Transit Advisory Board’s (PTAB) Partnership/Marketing Committee and jurisdictional planners.
Ongoing. Rappahannock Goodwill Industries (RGI) is becoming a FRED partner as a result of its providing an easement for FRED to build a transfer facility on RGI property; additionally, RGI will clear trash from the transfer facility and keep the access route clear of debris, ice and snow, as necessary.
- B.3 Conduct annual review of fares and schedules.
FRED staff presented an analysis of fare options to the PTAB in February 2019. After considering the options, the PTAB voted to recommend to City Council that there be no increase in FRED fares for TY2020; FRED relayed that recommendation to the City Manager and City Council. No fare increase has been scheduled for TY2020.
- B.4 Collect internal information related to the half-fare program (i.e. number of users, money collected, and impact on revenues).
Ongoing. The half-fare program continues to grow and for TY2019 is the fourth largest fare type with over 17,000 trips. Only cash fares, monthly passes, and fare cards outsold half-fares. The program did not help to increase ridership as hoped, given the decrease in total ridership when compared to the prior year. It has also had the effect of depressing revenues by roughly \$8,000.

- B.5 Attend Transit Award Management System (TrAMS) training sessions when made available by the Federal Transit Administration (FTA).
No training currently available, FRED Transit Director trained the Assistant Director.
- B.6 Monitor staff time and number of staff ID and half-fare program badges created.
Ongoing. FRED issued 20 new employee ID cards and 100 new half-fare cards in TY2019.
- B.7 Request federal and state funding in a timely manner.
FRED applications for TY2020 federal and state funding were submitted on time. See F.11 for summary of funding apportioned to FRED by the Commonwealth Transportation Board for TY2020.
- B.8 Work with the City of Fredericksburg Office of Economic Development to evaluate the downtown shuttle test period and determine potential follow-up activity.
The City hired a private bus operator to provide limited downtown shuttle service. FRED will work with the City to evaluate its effectiveness.

Transit Year Targets for Goal B

- B.9 Maintain current private Partnership funding levels.
Current funding levels are being maintained.
- B.10 Increase, in collaboration with PTAB's Partnership/Marketing Committee and jurisdictional planners, total Partnership/Marketing funding for FRED by \$5,000 in cash or in kind by meeting with a minimum of one business entity.
Ongoing. Rappahannock Goodwill Industries (RGI) is becoming a FRED partner as a result of its providing an easement for FRED to build a transfer facility on RGI property; additionally, RGI will clear trash from the transfer facility and keep the access route clear of debris, ice and snow, as necessary.
- B.11 Market and track the number of "in-bus" advertising inquiries with a goal of raising \$1,500.
Ongoing. One new advertiser (Quarles Petroleum) has been secured for \$3,000 for a six month period. Three other entities (Virginia Credit Union, Cornerstone College, and Quench Advertising/Weis Markets) have inquired about advertising inside FRED buses, but have not signed contracts.

GOAL C

Provide dependable transit service within the region.

Transit Year Activities for Goal C

- C.1 Continue training drivers on the policies and procedures they are required to follow.
Ongoing. Ten training sessions covering multiple driver hires were conducted during the year.
- C.2 Maintain on-time performance of FRED service within the Fredericksburg region.
Ongoing. FRED continues to have challenges in on-time performance for select routes due to increased traffic, roadway construction, etc. Also, because of FRED's "pulse" system (a coordinated system with services radiating from a central point) and policy of holding buses for transferees, delays on one route can affect on-time performance on other routes. Below are RouteMatch statistics for full-year TY2018 and the first eleven months of TY2019:

Total Stops = 115,742	15 minutes	10 minutes
Late Arrivals (TY2018)	2.94%	5.74%
Eleven Months (TY2019)	4.98%	8.17%
Early Departures (TY2018)	0.84%	1.51%
Eleven Months (TY2019)	2.54%	3.20%
Percent On-Time (TY2018)	96.22%	92.75%
Eleven Months (TY2019)	92.56%	88.72%

- C.3 Continue the process of review and improvement of service.
Ongoing. FRED holds monthly management/planning meetings to review operations, emerging issues, route modifications, etc.
- C.4 Collect information provided by the real-time information system to include on-time performance, ridership, route efficiency, and possible schedule adjustments.
Ongoing. We did not experience any prolonged outages that prevented automated data collection. During the first eleven months of TY2019 we had six runs during which the software was unavailable AND the driver did not manually collect data. We have developed procedures for estimating the ridership during these events and entered the estimated ridership into the RouteMatch software. With the turnover of drivers, training and reminders to the drivers are conducted as needed and satisfactorily mitigate these random occurrences. The next step in improving data quality and value is to advance our data verification process.

- C.5 Plan for service adjustments by October 2019 for implementation in following fiscal year.
See entry for Item A.4 summarizing planning activities.
- C.6 Begin planning for the implementation of Saturday service as identified in the FRED Transit Development Plan (TDP).
Planning for Saturday service in TY2020 and beyond has not yet begun. VDOT has requested FRED assistance in planning for possible weekend service between Olde Forge and businesses on the other side of I-95 during various VDOT construction projects there.

Transit Year Targets for Goal C

- C.7 Implement plan to improve FRED's preventive maintenance program by better monitoring vendors and having most preventive maintenance performed internally by the end of TY2019.
Ongoing. FRED has hired a full-time mechanic assistant, which will help FRED's program of preventive maintenance.
- C.8 Replace two buses in existing fleet with a more efficient bus.
One replacement bus was received in late November 2018 and is now in service. Two additional replacement buses (one 15 passenger and one 19 passenger) have been ordered and are expected to be delivered in TY2020.
- C.9 Purchase one additional maintenance service vehicle.
The additional maintenance vehicle was ordered on November 30, 2018, was delivered in March, and is currently in use.
- C.10 Conduct at least 50 spot checks of drivers per quarter to ensure that drivers are fulfilling their responsibilities.
Ongoing, with 216 spot checks carried out during the year.

GOAL D

Increase the efficiency of the movement of people.

Transit Year Activities for Goal D

- D.1 Continue to provide FRED service to major employment, healthcare, tourism and social service centers within the Fredericksburg region.
Ongoing. Transit service continues at last year's level through the end of TY2019; Caroline County service was terminated at the end of TY2019, resulting in a loss of approximately 7,000 trips and reduction of 7.3% in

revenue vehicle miles. New Stafford County-Quantico service started in May 2019.

- D.2 Promote FRED as a way to alleviate congestion within the Fredericksburg region.
Ongoing.
- D.3 Continue analysis of performance measures using FRED's new real-time information system for existing routes in entire system in terms of:
- a. Effectiveness, such as number of trips and trips per vehicle hour
 - b. Efficiency, such as cost per trip and cost per vehicle hour
 - c. Quality, such as transit times, safety, and reliability

Ongoing. FRED has added "trips per revenue mile" as a measure of effectiveness; this makes FRED's measures consistent with performance measures used by DRPT in determining how to distribute funding among transit agencies.

- D.4 Prepare for acquisition of electronic fare boxes for the fleet in TY2020 when Vanpool Alliance 5307 funding becomes available.
Ongoing. Deferred to TY2021.
- D.5 Provide regional Partners with transit services to encourage and promote economic development opportunities within their respective jurisdictions.
Ongoing. FRED routinely consults with Partners about ways to improve service. (See ongoing planning coordination activities under A.4 and A.11.)
- D.6 Prioritize list of future technology expansions.
Ongoing. Continued implementation of RouteShout and Google Transit are FRED technology priorities. RouteShout will be implemented upon successful transition to RouteMatch's cloud hosting service. Google transit files are in the final stages of review and approval. Implementation is anticipated in the first quarter of TY2020.

Transit Year Targets for Goal D

- D.7 Conduct at least six outreach sessions for local businesses, civic groups, schools and other constituencies to inform them on how to use FRED for their benefit and the benefit of their employees, customers and clients.
Twelve sessions were conducted.

- D.8 Conduct at least three outreach sessions to special needs high school students.
Two sessions were conducted; a session scheduled for May was postponed by the hosting school and will be rescheduled.
- D.9 Convert three part-time drivers to full-time status.
Two part-time driver positions were converted to full-time. To address continuing maintenance challenges, the third part-time driver position was converted to a full-time mechanic assistant position, which has been filled.

GOAL E

Promote safety and security in maintaining and operating the FRED system to include personnel, ridership and facilities within the Fredericksburg region.

Transit Year Activities for Goal E

- E.1 Continue to meet Americans with Disabilities Act requirements ensuring that drivers are properly trained to meet requirements of transporting persons with disabilities.
Ongoing.
- E.2 Continue the comprehensive safety and security training program for FRED employees.
Ongoing.
- E.3 Continue the wheelchair securement training program for all FRED drivers.
Ongoing.
- E.4 Continue the CPR, AED, First Aid, and Blood Borne Pathogen training program for all FRED employees.
Ongoing.
- E.5 Monitor and review daily reports related to suspicious activity and incident reports, counterterrorism, security awareness, and cyber security.
Ongoing. FRED has signed a contract for replacement security camera hardware and software, which is scheduled for replacement during Summer 2019.
- E.6 Explore the impact of redistributing staff among FRED facilities.
Completed. Operations Manager and Planner have been relocated to the Operations Center. Assistant Operations Manager is located at FRED Central. Further analyses to be conducted in TY2020.

- E.7 Explore feasibility of installing shelters, benches and trash receptacles at appropriate locations in the region.
Ongoing. FRED has discussed placing a bench at its stop in the Fredericksburg Shopping Center and a shelter at its stop at Germanna Community College.

Transit Year Targets for Goal E

- E.8 Construct a 5-bus transfer center adjacent to the new Rappahannock Goodwill Industry located in Spotsylvania during TY2019.
Two bids were received on June 19 from Sorenson-Gross and Trinity Engineering. FRED expects to award a contract in July, with construction expected to start in August 2019.
- E.9 Security officers will apply to become “Conservators of the Peace” and receive additional equipment during TY2019.
Ongoing. One person has been certified in the City; the need for additional certifications will be assessed on an as-needed basis.
- E.10 Create and utilize a leadership team(s) to assist Senior Management with strategic and operational needs.
The FRED management team meets informally periodically to identify and evaluate strategic initiatives. Further steps in this area will be assessed following City-wide Department Head executive leadership training.
- E.11 Reduce the number of preventable vehicle accidents by at least five percent, as measured by preventable accidents per 100,000 service miles.
Ongoing. During TY2019, FRED experienced a total of six preventable accidents. For TY2019, FRED began using a normalized measure of safety performance rather than a straight numeric measure; this will control for variations in the number of preventable accidents based on the number of miles the fleet is driven. For TY2019, FRED experienced a preventable accident rate of 0.65 per 100,000 service miles (revenue miles plus deadhead miles). Stated another way FRED drivers drove approximately 158,000 miles between each preventable accident. FRED will use this measure in future reports.
- E.12 Hold a minimum of two safety awareness meetings to be attended by all drivers.
Ongoing. One set of safety meetings was completed in the Fall; another set of meetings is underway; 55 employees attended the Spring meetings; the remainder of employees are to attend a meeting scheduled for June 29, 2019.
- E.13 Develop a FRED Roadeo Team.
Ongoing. The FRED team competed in the Roadeo in April 2019.

- E.14 Purchase and install gate for rear access at FRED Central.
The installation of such a gate has been approved by Public Works. As a first step to assist in traffic control, the City has restriped the portion of Rowe Street abutting FRED, which appears to have helped. FRED continues to monitor traffic issues affecting Rowe Street and will re-evaluate whether the need still exists for a gate system.

GOAL F

Comply with city, state and federal policies and regulations.

Transit Year Activities for Goal F

- F.1 Continue attending state and federal training seminars to keep abreast of current regulations.
Ongoing. Staff has participated in various webinars sponsored by the FTA and the annual grant/transit reforms workshop put on by DRPT (July 31, 2018). These include FTA safety plan final rule webinar (August 28, 2018), DRPT urban grants workshop (November 14, 2018), and DRPT capital applications webinar (November 19, 2018); National Transit Database reporting updates (May 2, 2019); DRPT Spring Grants Workshop (June 24, 2019).
- F.2 Continue to foster positive working relationships with state and federal grant managers.
Ongoing. FRED continues to work closely and productively with FTA and DRPT program managers.
- F.3 Prepare for the City of Fredericksburg audit.
FRED was audited by the team conducting the City-wide audit. No findings were made in the auditor's preliminary report with respect to FRED programs.
- F.4 Prepare for Drug and Alcohol Testing Program audit.
Audit completed. Follow-up actions taken and reported to U.S. Department of Transportation (USDOT). USDOT has cleared FRED actions and all audit findings.
- F.5 Prepare cumulative records on applicants, hires, transfers and promotions.
Ongoing.

- F.6 Prepare records of EEO trainings/meetings; job postings; advertisements placed; recruitment locations and dates.
Ongoing. All job postings note that FRED is an Equal Employment Opportunity employer.
- F.7 Prepare list of contractors, services provided and proof of contractors EEO programs.
Ongoing.
- F.8 Implement Disadvantaged Business Enterprise (DBE) Program with objective of increasing participation by DBEs.
DBE goal submitted to FTA. Outreach to DBE, SWaM (Small, Women-owned, and Minority-owned), and small businesses continue. To assist in meeting its TY2019/2020 goal, FRED included a 2 percent DBE goal in its solicitation for bids for the Spotsylvania transfer station.

Transit Year Targets for Goal F

- F.9 Submit updated Title VI Plan to the Federal Transit Administration (FTA).
FRED's Title VI Plan was submitted to the FTA in July 2018. FRED made revisions to the Plan in January 2019 in response to comments received from the FTA on the original Plan and has submitted the revised Plan.
- F.10 Complete reports required by state and federal agencies to include:
- a. TrAMS milestones and financial status reports
Completed in October 2018.
 - b. FTA annual National Transit Data report
Completed on time.
 - c. Virginia Department of Rail and Public Transportation (DRPT) annual performance data report
Completed on time.
- F.11 Complete all grant applications by February 1, 2019, including, but not limited to, grants to cover a comprehensive system analysis and acquisition of land adjacent to FRED for construction of a parking lot.
Completed. Acquisition of land for additional parking postponed while other property considered. The Commonwealth Transportation Board approved the following award amounts for FRED for TY2020: Section 5307 operating and capital assistance - \$2,424,452; State operating assistance - \$725,139; capital assistance Federal - \$664,400; State assistance - \$132,220. These awards provide ample assistance to support all current FRED operations and to replace four buses.

- F.12 Apply for grant funding for 10 replacement buses.
Based on useful life criteria, FRED applied for eight replacement buses. The CTB award for TY2020 contains funding for four replacement vehicles (of the six requested). The “van pool” funding allows for another two replacement vehicles. The total of six replacement buses is sufficient to permit FRED to keep its fleet up to date.
- F.13 Enter into a sub-recipient agreement with Potomac and Rappahannock Transportation Commission (PRTC) regarding the flow through of Vanpool Alliance 5307 funding.
GWRC has authorized the use of \$850,000 of these funds for TY2020 and they have been programmed into the budget. FRED met with PRTC and agreed on the outlines of a sub-recipient agreement. It is PRTC’s responsibility to draft the agreement.
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- (1) A mid-year review of the progress being made for each of the objectives listed in this *Mission, Goals and Objectives* statement is to be completed in the January/February period of the current transit year.
 - (2) A report which summarizes the status of each of the objectives listed in this *Mission, Goals and Objectives* statement is to be completed by the end of June of the current transit year.
 - (3) The *Mission, Goals and Objectives* statement summary report for the current transit year (ending June 30) is to be adopted by PTAB at the July meeting. A draft of the *Mission, Goals and Objectives* statement for the upcoming transit year will be provided to the PTAB members for their review.
 - (4) The *Mission, Goals and Objectives* statement of FREDericksburg Regional Transit for the next transit year (commencing July 1) is also to be adopted by PTAB at the July meeting.
-

MONTHLY RIDERSHIP BY LOCATION APRIL 2019

DATE	FRED VRE	FREDERICKSBURG	SPOTSY VRE	SPOTSYLVANIA	STAFFORD	CAROLINE	UMW	DAILY TOTAL
1-Apr	24	638	59	225	284	24		1,254
2-Apr	27	543	53	200	281	11		1,115
3-Apr	24	599	68	280	358	24		1,353
4-Apr	27	633	62	254	249	27	1	1,253
5-Apr	21	536	52	166	246	18	7	1,046
6-Apr							96	96
7-Apr							52	52
8-Apr	20	624	66	221	271	31		1,233
9-Apr	28	587	61	207	314	24		1,221
10-Apr	17	606	41	197	324	29		1,214
11-Apr	24	550	68	193	290	22	2	1,149
12-Apr	22	674	56	172	228	18	3	1,173
13-Apr							105	105
14-Apr							52	52
15-Apr	23	652	43	198	308	35		1,259
16-Apr	24	638	59	225	284	24		1,254
17-Apr	18	593	67	208	294	35		1,215
18-Apr	18	671	56	230	299	31	1	1,306
19-Apr	23	492	45	166	200	18	1	945
20-Apr							95	95
21-Apr								0
22-Apr	10	609	45	250	334	24		1,272
23-Apr	19	522	57	233	297	25		1,153
24-Apr	23	561	52	240	301	26		1,203
25-Apr	15	609	49	248	270	22	0	1,213
26-Apr	16	456	45	172	285	27	6	1,007
27-Apr							100	100
28-Apr							56	56
29-Apr	20	604	73	212	283	31		1,223
30-Apr	24	591	66	207	311	25		1,224
TOTAL	467	12,988	1,243	4,704	6,311	551	577	26,841

0 0 0 0 0 0 0

Grand Total

APRIL 2019 RIDERSHIP

Date:	City VRE	Spotsy VRE	Spotsy VRE	City	City	City	City	City	City	City	Spotsy	Spotsy	Spotsy	Spotsy	Spotsy	Caroline	Caroline	Stafford	Stafford	Stafford	Stafford	Stafford	Stafford	Stafford	EAGLE	EAGLE	DAILY		
	VF 1	VS 1	VS 2	F1	F2	F3	F4A	F4B	F5	Extras	S1A	S1B	S4	S5	Extras	C1	Extras	D1	D2	D3	D4	D5	D6	Extras	Express	Extras	TOTAL		
1-Apr	24	28	31	108	136	117	97	69	111	0	52	35	54	84	0	24	0	30	73	74	26	77	4	0			1,254		
2-Apr	27	31	22	116	82	84	97	70	94	0	43	30	40	87	0	11	0	22	90	70	21	76	2	0			1,115		
3-Apr	24	28	40	102	113	120	82	72	110	0	72	45	62	101	0	24	0	29	107	73	42	106	1	0			1,353		
4-Apr	27	31	31	103	103	135	101	85	106	0	88	28	62	76	0	27	0	31	68	69	29	50	2	0	1		1,253		
5-Apr	21	20	32	106	84	106	104	65	71	0	43	31	40	52	0	18	0	21	73	79	17	56	0	0	7		1,046		
6-Apr																										96		96	
7-Apr																										52		52	
8-Apr	20	34	32	121	91	116	116	92	88	0	54	39	47	81	0	31	0	21	82	61	43	61	3	0			1,233		
9-Apr	28	32	29	64	97	170	92	88	76	0	47	33	51	76	0	24	0	16	108	65	46	75	4	0			1,221		
10-Apr	17	15	26	109	112	114	105	67	99	0	44	53	41	59	0	29	0	26	87	83	29	96	3	0			1,214		
11-Apr	24	39	29	116	95	106	97	67	69	0	35	35	54	69	0	22	0	24	90	74	25	74	3	0	2		1,149		
12-Apr	22	34	22	106	108	136	121	98	105	0	50	28	35	59	0	18	0	37	57	53	24	57	0	0	3		1,173		
13-Apr																										105		105	
14-Apr																										52		52	
15-Apr	23	29	14	103	77	171	102	104	95	0	51	37	47	63	0	35	0	29	87	88	20	82	2	0			1,259		
16-Apr	24	28	31	108	136	117	97	69	111	0	52	35	54	84	0	24	0	30	73	74	26	77	4	0			1,254		
17-Apr	18	27	40	84	92	134	107	82	94	0	48	32	47	81	0	35	0	25	93	52	35	87	2	0			1,215		
18-Apr	18	27	29	128	119	124	114	84	102	0	55	37	61	77	0	31	0	39	92	73	36	58	1	0	1		1,306		
19-Apr	23	26	19	106	67	100	112	51	56	0	47	30	44	45	0	18	0	27	43	55	27	47	1	0	1		945		
20-Apr																										95		95	
21-Apr																												0	
22-Apr	10	25	20	122	103	105	82	92	105	0	66	42	58	84	0	24	0	38	86	69	42	96	3	0			1,272		
23-Apr	19	25	32	75	83	96	101	74	93	0	45	47	57	84	0	25	0	20	96	73	25	79	4	0			1,153		
24-Apr	23	22	30	92	104	124	73	96	72	0	67	30	52	91	0	26	0	28	96	72	30	71	4	0			1,203		
25-Apr	15	14	35	99	101	139	103	59	108	0	60	44	72	72	0	22	0	19	81	72	30	67	1	0	0		1,213		
26-Apr	16	24	21	83	76	101	69	65	62	0	50	27	43	52	0	27	0	21	74	83	31	74	2	0	6		1,007		
27-Apr																										100		100	
28-Apr																										56		56	
29-Apr	20	43	30	101	102	138	119	66	78	0	50	35	51	76	0	31	0	21	83	70	26	80	3	0			1,223		
30-Apr	24	26	40	115	81	124	99	90	82	0	47	35	50	75	0	25	0	28	100	77	24	81	1	0			1,224		
																													0
		VS Total:	1,243	City Total:	WO/VRE	12,988	WVRE	13,455			Spotsy Total:	WOVRE	4,704	WVRE	5,947	Caroline Total:	551	Stafford Total:	N	2,263	S	4,048	T	6,311			Total for Month	26,841	
TOTAL # of Riders	467	608	635	2,267	2,162	2,677	2,190	1,705	1,987	0	1,166	788	1,122	1,628	0	551	0	582	1,839	1,559	654	1,627	50	0			577	0	
Average Ridership Per Day	21	28	29	103	98	122	100	78	90		53	36	51	74		25		26	84	71	30	74	2				38		
Average Ridership Per Hour	5	10	12	9	8	9	7	10	8		4	4	4	6		2		3	7	6	4	6	1				3		

APRIL 2019

Date:	Bikes	Child	GCC ID	MWHC ID	STHC ID	UMW ID	W/C	M. W. Hospital	SHC	Medical Stops	Information & Notes
1-Apr	10	15	63	29	0	46	11	10	2	32	
2-Apr	8	4	76	9	1	69	6	8	4	23	
3-Apr	11	10	60	27	1	44	19	5	3	23	
4-Apr	17	15	65	21	0	41	14	12	2	27	
5-Apr	9	7	28	28	0	48	5	6	2	18	
6-Apr											
7-Apr											
8-Apr	10	18	59	31	0	45	11	10	2	45	
9-Apr	11	14	48	21	0	47	12	8	1	27	
10-Apr	14	5	61	17	0	55	11	4	3	31	
11-Apr	15	4	79	20	1	44	15	9	3	17	
12-Apr	10	5	31	13	0	45	10	13	3	43	
13-Apr											
14-Apr											
15-Apr	19	13	41	36	0	33	13	6	10	32	
16-Apr	10	6	56	25	0	51	27	8	4	24	
17-Apr	9	13	59	10	0	59	10	5	5	32	
18-Apr	12	12	64	18	0	48	10	15	1	36	
19-Apr	6	2	27	18	0	39	2	8	0	26	
20-Apr											
21-Apr											
22-Apr	5	12	57	25	1	28	7	7	3	21	
23-Apr	11	12	62	29	0	49	7	14	2	31	
24-Apr	14	5	56	17	0	54	12	9	1	42	
25-Apr	16	14	57	18	0	46	7	10	1	34	
26-Apr	15	11	31	16	0	46	4	2	1	27	
27-Apr											
28-Apr											
29-Apr	4	11	59	36	0	50	13	15	5	23	
30-Apr	21	15	74	17	0	64	13	14	1	33	
Totals	Totals	Totals									
257	223	1213	481	4	1051	239	198	59	647		

MONTHLY RIDERSHIP BY LOCATION May 2019

DATE	FRED VRE	FREDERICKSBURG	SPOTSY VRE	SPOTSYLVANIA	STAFFORD VRE	STAFFORD	CAROLINE	UMW	DAILY TOTAL
1-May	22	649	54	242	0	323	34		1,324
2-May	18	564	76	193	2	311	17	7	1,188
3-May	19	657	56	194	0	247	56	6	1,235
4-May								76	76
5-May								47	47
6-May	18	625	49	210	1	284	43		1,230
7-May	14	560	54	249	2	379	29		1,287
8-May	21	603	56	230	1	293	23		1,227
9-May	17	577	56	190	0	297	20		1,157
10-May	16	601	51	181	1	322	24		1,196
11-May								85	85
12-May									0
13-May	14	534	44	156	1	258	17		1,024
14-May	18	502	56	202	0	289	15		1,082
15-May	25	566	58	187	0	285	16		1,137
16-May	17	586	48	165	1	343	24		1,184
17-May	14	559	40	205	1	276	19		1,114
18-May									0
19-May									0
20-May	14	600	49	242	2	224	21		1,152
21-May	27	572	48	214	2	267	31		1,161
22-May	23	629	58	209	0	250	17		1,186
23-May	22	518	64	198	0	257	18		1,077
24-May	10	628	27	174	3	266	16		1,124
25-May									0
26-May									0
27-May	0	0	0	0	0	0	0		0
28-May	23	505	35	152	1	255	29		1,000
29-May	15	579	47	159	2	229	26		1,057
30-May	19	523	30	172	27	323	14		1,108
31-May	13	612	53	199	2	267	8		1,154
TOTAL	399	12,749	1,109	4,323	49	6,245	517	221	25,612
	0	0	0	0	0	0	0	0	Grand Total

0

MAY 2019 RIDERSHIP

Date:	City VRE	Stafford VRE	Spotsy VRE	Spotsy VRE	City	City	City	City	City	City	City	Spotsy	Spotsy	Spotsy	Spotsy	Spotsy	Caroline	Caroline	Stafford	Stafford	Stafford	Stafford	Stafford	Stafford	Stafford	Stafford	EAGLE	EAGLE	DAILY
	VF 1	VQ1	VS 1	VS 2	F1	F2	F3	F4A	F4B	F5	Extras	S1A	S1B	S4	S5	Extras	C1	Extras	D1	D2	D3	D4	D5	D6	Extras	Express	Extras	TOTAL	
1-May	22	0	27	27	103	109	135	109	96	97	0	58	32	66	86	0	34	0	26	94	64	49	84	6	0			1,324	
2-May	18	2	39	37	108	88	116	93	86	73	0	47	38	47	61	0	17	0	17	102	77	31	78	6	0	7		1,188	
3-May	19	0	30	26	134	97	136	81	100	109	0	51	30	65	48	0	56	0	26	82	47	43	46	3	0	6		1,235	
4-May																											76		76
5-May																											47		47
6-May	18	1	28	21	116	114	128	93	96	78	0	52	47	38	73	0	43	0	19	93	66	27	79	0	0			1,230	
7-May	14	2	29	25	102	102	101	104	80	71	0	53	46	65	85	0	29	0	37	106	76	54	103	3	0			1,287	
8-May	21	1	27	29	134	73	110	90	87	109	0	60	36	56	78	0	23	0	33	86	52	30	87	5	0			1,227	
9-May	17	0	26	30	116	103	108	77	95	78	0	40	36	44	70	0	20	0	23	76	81	31	82	4	0			1,157	
10-May	16	1	31	20	98	66	131	115	83	108	0	50	38	34	59	0	24	0	36	72	108	40	66	0	0			1,196	
11-May																											85		85
12-May																													0
13-May	14	1	31	13	112	71	122	72	73	84	0	43	26	42	45	0	17	0	30	75	68	36	49	0	0			1,024	
14-May	18	0	30	26	89	58	107	95	77	76	0	40	41	51	70	0	15	0	31	99	65	19	75	0	0			1,082	
15-May	25	0	30	28	127	91	97	60	81	110	0	62	32	38	55	0	16	0	31	90	55	33	74	2	0			1,137	
16-May	17	1	24	24	109	93	124	91	66	103	0	48	33	46	38	0	24	0	32	102	75	32	101	1	0			1,184	
17-May	14	1	23	17	120	45	79	107	102	106	0	51	51	42	61	0	19	0	25	89	69	28	64	1	0			1,114	
18-May																													0
19-May																													0
20-May	14	2	31	18	124	89	148	89	67	83	0	60	47	45	90	0	21	0	20	67	51	19	64	3	0			1,152	
21-May	27	2	26	22	107	79	125	93	77	91	0	43	48	62	61	0	31	0	14	92	71	30	58	2	0			1,161	
22-May	23	0	27	31	120	74	150	110	79	96	0	60	34	52	63	0	17	0	27	59	62	35	63	4	0			1,186	
23-May	22	0	30	34	100	70	119	71	83	75	0	56	40	49	53	0	18	0	12	70	66	21	81	7	0			1,077	
24-May	10	3	17	10	121	100	121	115	73	98	0	37	34	48	55	0	16	0	33	86	64	24	58	1	0			1,124	
25-May																													0
26-May																													0
27-May																													0
28-May	23	1	23	12	79	91	96	86	81	72	0	41	32	25	54	0	29	0	30	76	61	18	68	2	0			1,000	
29-May	15	2	26	21	111	78	116	101	63	110	0	47	34	27	51	0	26	0	14	75	42	23	72	3	0			1,057	
30-May	19	27	14	16	106	95	105	69	71	77	0	54	32	40	46	0	14	0	21	93	83	45	78	3	0			1,108	
31-May	13	2	33	20	101	56	130	126	91	108	0	52	35	55	57	0	8	0	37	46	76	30	77	1	0			1,154	
			VS Total:	1,109	City Total:	12,749	WVRE	13,148				Spotsy Total:	4,323	WVRE	5,432		Caroline Total:	517	Stafford Total:	2,283	N	4,011	S	6,294	T		Total for Month	25,612	
TOTAL # of Riders	399	49	602	507	2,437	1,842	2,604	2,047	1,807	2,012	0	1,105	822	1,037	1,359	0	517	0	574	1,830	1,479	698	1,607	57	0	221	0		
Average Ridership Per Day	18	2	27	23	111	84	118	93	82	91		50	37	47	62		24		26	83	67	32	73	3		44			
Average Ridership Per Hour	4	0	10	9	10	6	9	6	10	8		4	5	4	5		2		3	7	6	4	6	1		3			

May 2019

Date:	Bikes	Child	GCC ID	MWHC ID	STHC ID	UMW ID	W/C	M. W. Hospital	SHC	Medical Stops	Information & Notes
1-May	9	14	44	24	0	44	12	7	0	26	
2-May	17	21	51	15	0	47	5	6	2	13	
3-May	15	15	24	27	0	30	19	11	2	27	
4-May											
5-May											
6-May	19	15	67	28	0	23	10	9	5	35	
7-May	18	12	48	24	0	24	9	5	5	38	
8-May	16	12	16	29	1	28	20	25	0	24	
9-May	11	16	27	24	0	18	4	7	4	29	
10-May	15	12	21	17	0	28	6	8	5	14	
11-May											
12-May											
13-May	10	7	13	15	0	28	8	8	3	33	
14-May	13	8	23	25	1	26	9	11	2	21	
15-May	13	8	23	29	2	20	10	9	2	23	
16-May	23	17	22	15	0	23	18	11	6	30	
17-May	17	9	17	26	0	21	7	15	4	15	
18-May											
19-May											
20-May	59	16	43	25	0	25	12	14	1	49	
21-May	16	20	36	14	1	34	10	11	0	32	
22-May	11	17	32	17	0	30	18	8	2	22	
23-May	16	8	36	25	0	27	14	2	0	28	
24-May	18	14	34	23	1	22	13	19	2	25	
25-May											
26-May											
27-May											
28-May	18	8	32	16	2	28	16	4	3	17	
29-May	19	8	34	21	1	21	6	6	1	21	
30-May	16	12	30	12	0	26	12	8	2	14	
31-May	27	22	30	13	0	27	11	11	0	29	
Totals	Totals	Totals									
396	291	703	464	9	600	249	215	51	565		

MONTHLY RIDERSHIP BY LOCATION June 2019

DATE	FRED VRE	FREDERICKSBURG	SPOTSY VRE	SPOTSYLVANIA	STAFFORD VRE	STAFFORD	CAROLINE	UMW	DAILY TOTAL
1-Jun									0
2-Jun									0
3-Jun	18	667	54	229	0	294	18		1,280
4-Jun	24	638	58	196	1	207	20		1,144
5-Jun	25	582	57	186	0	266	23		1,139
6-Jun	19	564	40	153	1	237	29		1,043
7-Jun	11	565	31	166	0	257	18		1,048
8-Jun									0
9-Jun									0
10-Jun	18	585	55	158	1	257	17		1,091
11-Jun	15	578	56	215	0	299	14		1,177
12-Jun	21	558	55	181	0	266	15		1,096
13-Jun	18	574	46	157	1	218	11		1,025
14-Jun	9	623	45	171	1	302	11		1,162
15-Jun									0
16-Jun									0
17-Jun	11	591	46	190	1	237	7		1,083
18-Jun	11	681	40	136	0	233	23		1,124
19-Jun	16	639	54	227	1	268	13		1,218
20-Jun	12	574	63	232	1	253	21		1,156
21-Jun	17	526	46	213	0	268	1		1,071
22-Jun									0
23-Jun									0
24-Jun	9	602	24	202	1	254	14		1,106
25-Jun	9	566	62	222	0	299	11		1,169
26-Jun	12	577	65	182	0	263	19		1,118
27-Jun	14	507	51	176	3	237	18		1,006
28-Jun	17	587	33	180	1	268	15		1,101
29-Jun									0
30-Jun									0
TOTAL	306	11,784	981	3,772	13	5,183	318	0	22,357
	0	0	0	0	0	0	0	0	Grand Total

0

JUNE 2019 RIDERSHIP

Date:	City VRE	Stafford VRE	Spotsy VRE	Spotsy VRE	City	City	City	City	City	City	City	Spotsy	Spotsy	Spotsy	Spotsy	Spotsy	Caroline	Caroline	Stafford	Stafford	Stafford	Stafford	Stafford	Stafford	Stafford	Stafford	EAGLE	EAGLE	DAILY
	VF 1	VQ1	VS 1	VS 2	F1	F2	F3	F4A	F4B	F5	Extras	S1A	S1B	S4	S5	Extras	C1	Extras	D1	D2	D3	D4	D5	D6	Extras	Express	Extras	TOTAL	
1-Jun																													0
2-Jun																													0
3-Jun	18	0	33	21	151	79	89	135	101	112	0	52	45	48	84	0	18	0	32	77	69	35	76	5	0			1,280	
4-Jun	24	1	28	30	101	104	121	116	81	115	0	51	38	39	68	0	20	0	32	66	63	16	26	4	0			1,144	
5-Jun	25	0	26	31	111	90	126	86	64	105	0	51	27	33	75	0	23	0	18	85	66	21	71	5	0			1,139	
6-Jun	19	1	13	27	88	100	99	92	86	99	0	39	28	44	42	0	29	0	43	81	53	24	33	3	0			1,043	
7-Jun	11	0	15	16	110	98	116	113	62	66	0	45	30	45	46	0	18	0	25	75	47	42	67	1	0			1,048	
8-Jun																												0	
9-Jun																												0	
10-Jun	18	1	35	20	108	94	150	73	70	90	0	36	34	21	67	0	17	0	35	73	57	23	64	5	0			1,091	
11-Jun	15	0	28	28	76	113	93	126	83	87	0	49	49	53	64	0	14	0	30	85	86	30	66	2	0			1,177	
12-Jun	21	0	22	33	123	103	136	50	68	78	0	72	17	39	53	0	15	0	25	86	49	30	71	5	0			1,096	
13-Jun	18	1	26	20	81	84	111	113	74	111	0	29	36	46	46	0	11	0	16	64	47	23	68	0	0			1,025	
14-Jun	9	1	22	23	98	96	145	78	106	100	0	47	22	36	66	0	11	0	32	76	76	48	69	1	0			1,162	
15-Jun																												0	
16-Jun																												0	
17-Jun	11	1	23	23	99	97	118	102	71	104	0	46	30	45	69	0	7	0	12	69	55	21	77	3	0			1,083	
18-Jun	11	0	30	10	111	105	156	134	83	92	0	32	28	17	59	0	23	0	21	69	62	28	51	2	0			1,124	
19-Jun	16	1	24	30	141	75	141	93	64	125	0	80	22	47	78	0	13	0	27	93	58	32	58	0	0			1,218	
20-Jun	12	1	28	35	115	93	120	106	63	77	0	61	51	40	80	0	21	0	29	72	42	45	62	3	0			1,156	
21-Jun	17	0	22	24	116	76	114	77	69	74	0	40	40	53	80	0	1	0	26	75	65	43	58	1	0			1,071	
22-Jun																												0	
23-Jun																												0	
24-Jun	9	1	13	11	118	83	159	67	70	105	0	45	34	40	83	0	14	0	21	54	62	46	68	3	0			1,106	
25-Jun	9	0	29	33	99	78	135	102	69	83	0	56	45	55	66	0	11	0	20	91	75	41	66	6	0			1,169	
26-Jun	12	0	41	24	119	80	130	91	58	99	0	55	39	51	37	0	19	0	38	81	62	22	56	4	0			1,118	
27-Jun	14	3	27	24	104	95	105	65	82	56	0	43	27	23	83	0	18	0	22	77	64	9	63	2	0			1,006	
28-Jun	17	1	17	16	138	89	113	92	80	75	0	39	26	47	68	0	15	0	30	75	62	37	62	2	0			1,101	
29-Jun																												0	
30-Jun																												0	
31-Jan																												0	
			VS Total:	981	City Total:	WOVRE	WVRE					Spotsy Total:	WOVRE	WVRE					Caroline Total:	318	Stafford Total:	N	S	T	Total for Month		22,357		
TOTAL # of Riders	306	13	502	479	2,207	1,832	2,477	1,911	1,504	1,853	0	968	668	822	1,314	0	318	0	534	1,524	1,220	616	1,232	57	0	0	0		
Average Ridership Per Day	15	1	25	24	110	92	124	96	75	93		48	33	41	66		16		27	76	61	31	62	3		#DIV/0!			
Average Ridership Per Hour	3	0	9	10	10	7	10	6	9	8		4	4	3	5		1		3	6	6	4	5	1					

JUNE 2019

Date:	Bikes	Child	GCC ID	MWHC ID	STHC ID	UMW ID	W/C	M. W. Hospital	SHC	Medical Stops	Information & Notes
1-Jun											
2-Jun											
3-Jun	8	15	28	15	4	26	17	10	2	18	
4-Jun	27	4	43	17	0	40	12	8	3	30	
5-Jun	21	16	28	34	1	22	14	7	2	17	
6-Jun	20	6	33	17	4	18	12	5	0	30	
7-Jun	14	14	31	18	0	25	9	10	2	31	
8-Jun											
9-Jun											
10-Jun	14	9	52	17	2	30	11	12	2	29	
11-Jun	22	12	37	22	1	22	13	6	1	24	
12-Jun	8	15	32	19	0	14	3	5	1	18	
13-Jun	12	8	41	17	0	23	2	7	0	36	
14-Jun	12	17	35	20	1	11	14	9	1	34	
15-Jun											
16-Jun											
17-Jun	14	12	38	20	3	23	15	5	2	40	
18-Jun	12	19	33	22	0	25	9	12	7	24	
19-Jun	24	14	49	29	2	23	6	7	1	34	
20-Jun	14	20	43	24	0	28	5	16	1	30	
21-Jun	17	23	13	9	0	13	12	7	5	25	
22-Jun											
23-Jun											
24-Jun	16	15	40	22	0	26	16	6	0	44	
25-Jun	12	11	53	24	1	31	16	4	3	25	
26-Jun	15	12	47	20	0	17	12	6	1	29	
27-Jun	15	9	45	11	0	29	13	14	1	16	
28-Jun	17	19	17	22	1	32	10	1	5	29	
29-Jun											
30-Jun											
	Totals	Totals	Totals	Totals	Totals	Totals	Totals	Totals	Totals	Totals	
	314	270	738	399	20	478	221	157	40	563	



FREDERICKSBURG REGIONAL TRANSIT
History in Motion

MEMORANDUM

TO : Timothy J. Baroody, Fredericksburg City Manager
 FROM : Wendy L. Kimball, Director of Public Transit *WVK*
 DATE : December 10, 2019
 RE : 3rd Quarter 2019 Progress Report on FRED

Below for your consideration are the 3rd Quarter 2019 ridership totals for the City of Fredericksburg. As highlighted in the chart below, the quarterly regular ridership percentage shows a slight **increase** during this period. The quarterly and annual VRE ridership percentages show a decrease. This decrease could be linked to FRED operations being closed for the Fourth of July and Labor Day holidays.

	FRED Total	Fredericksburg		Spotsylvania		Stafford	
Quarter	Ridership	Ridership	VRE	Ridership	VRE	Ridership	VRE
3 rd Quarter 2019	73,956	37,867	978	12,811	3,099	17,735	94
2 nd Quarter 2019	74,810	37,521	1,172	12,799	3,333	17,739	62
<i>Quarterly Percent Difference</i>	-1.1%	+0.9%	-16.5%	+0.1%	-7%	-0.02%	+51.6%
3 rd Quarter 2018	77,481	38,215	1,348	12,734	3,686	18,634	-
<i>Annual Percent Difference</i>	-4.5%	-0.9%	-27.4%	+0.6%	-15.9%	-4.8%	-

Listed below are community outreach events completed this quarter and employee training events which benefit the City. If you have any questions concerning the routes or the ridership totals, please let me know.

Quarterly Community Outreach:

- July 1, 2019 – Healthy Generations Area Agency on Aging (HGAAA) Training Trip to Rt.1 CVS
- July 1, 2019 – HGAAA Training Trip to RACSB

Quarterly Staff Training:

- September 11, 2019 – Sharon Sullivan, FRED’s Administrative Assistant attended Next Year Budget Entry Training for MUNIS
- September 27, 2019 – DRPT meeting held at FRED Operations Facility in the Bowman Center

MONTHLY RIDERSHIP BY LOCATION JULY 2019

DATE	FRED VRE	FREDERICKSBURG	SPOTSY VRE	SPOTSYLVANIA	STAFFORD VRE	STAFFORD	UMW	DAILY TOTAL
1-Jul	16	635	54	224	2	253		1,184
2-Jul	15	535	40	147	1	286		1,024
3-Jul	20	691	39	166	3	304		1,223
4-Jul								0
5-Jul						0		0
6-Jul								0
7-Jul								0
8-Jul	16	614	35	174	1	346		1,186
9-Jul	12	599	52	213	0	222		1,098
10-Jul	12	607	69	183	2	285		1,158
11-Jul	10	550	30	254	2	259		1,105
12-Jul	10	640	37	170	2	268		1,127
13-Jul								0
14-Jul								0
15-Jul	7	543	52	205	2	302		1,111
16-Jul	16	546	54	180	2	246		1,044
17-Jul	15	553	53	187	4	266		1,078
18-Jul	17	563	63	202	1	202		1,048
19-Jul	15	574	36	146	2	218		991
20-Jul								0
21-Jul								0
22-Jul	9	524	49	199	0	233		1,014
23-Jul	10	500	42	164	2	230		948
24-Jul	8	611	56	200	3	304		1,182
25-Jul	17	614	38	225	1	237		1,132
26-Jul	10	608	25	184	0	224		1,051
27-Jul								0
28-Jul								0
29-Jul	24	624	40	186	2	296		1,172
30-Jul	22	574	40	179	2	297		1,114
31-Jul	13	603	41	178	0	238		1,073
TOTAL	294	12,308	945	3,966	34	5,516	0	23,063
								Grand Total

JULY 2019 RIDERSHIP

Date:	City VRE	Stafford VRE	Spotsy VRE	Spotsy VRE	City	City	City	City	City	City	City	Spotsy	Spotsy	Spotsy	Spotsy	Spotsy	Stafford	EAGLE	EAGLE	DAILY													
	VF 1	VQ1	VS 1	VS 2	F1	F2	F3	F4A	F4B	F5	Extras	S1A	S1B	S4	S5	Extras	D1	D2	D3	D4	D5	D6	Extras	Express	Extras	TOTAL							
1-Jul	16	2	30	24	118	77	155	88	89	108	0	33	29	59	103	0	23	73	64	30	62	1	0			1,184							
2-Jul	15	1	29	11	111	74	97	120	72	61	0	49	26	28	44	0	18	79	80	32	70	7	0			1,024							
3-Jul	20	3	28	11	137	85	136	137	86	110	0	33	31	37	65	0	38	85	45	55	79	2	0			1,223							
4-Jul																											0						
5-Jul																											0						
6-Jul																											0						
7-Jul																											0						
8-Jul	16	1	15	20	131	78	149	104	92	60	0	33	37	38	66	0	25	105	67	41	107	1	0			1,186							
9-Jul	12	0	26	26	117	103	129	79	78	93	0	60	41	40	72	0	23	76	57	29	32	5	0			1,098							
10-Jul	12	2	38	31	96	99	135	87	74	116	0	47	32	30	74	0	31	90	65	22	76	1	0			1,158							
11-Jul	10	2	13	17	87	90	97	100	93	83	0	65	61	53	75	0	23	89	64	30	52	1	0			1,105							
12-Jul	10	2	16	21	134	102	132	92	72	108	0	50	26	50	44	0	27	75	68	26	70	2	0			1,127							
13-Jul																											0						
14-Jul																											0						
15-Jul	7	2	29	23	105	76	120	81	72	89	0	64	31	47	63	0	21	100	59	33	89	0	0			1,111							
16-Jul	16	2	33	21	98	62	136	86	85	79	0	49	21	26	84	0	17	71	66	32	57	3	0			1,044							
17-Jul	15	4	26	27	100	69	106	98	77	103	0	69	23	56	39	0	29	77	65	30	64	1	0			1,078							
18-Jul	17	1	34	29	89	91	169	67	72	75	0	61	32	48	61	0	28	65	55	16	37	1	0			1,048							
19-Jul	15	2	25	11	115	71	142	103	67	76	0	37	30	33	46	0	28	52	47	22	69	0	0			991							
20-Jul																											0						
21-Jul																											0						
22-Jul	9	0	32	17	115	0	165	70	84	90	0	56	29	45	69	0	18	77	39	39	59	1	0			1,014							
23-Jul	10	2	18	24	103	35	115	85	61	101	0	34	23	42	65	0	14	69	63	24	58	2	0			948							
24-Jul	8	3	29	27	112	80	157	83	70	109	0	44	26	54	76	0	30	87	60	47	76	4	0			1,182							
25-Jul	17	1	19	19	143	92	148	93	72	66	0	71	46	34	74	0	20	86	56	24	50	1	0			1,132							
26-Jul	10	0	13	12	109	89	130	105	85	90	0	43	39	39	63	0	23	52	55	32	57	5	0			1,051							
27-Jul																											0						
28-Jul																											0						
29-Jul	24	2	28	12	112	88	125	127	79	93	0	45	22	41	78	0	21	108	55	26	86	0	0			1,172							
30-Jul	22	2	25	15	108	76	137	96	82	75	0	49	25	35	70	0	30	63	97	38	65	4	0			1,114							
31-Jul	13	0	19	22	115	89	140	93	69	97	0	56	22	40	60	0	13	97	45	26	54	3	0			1,073							
			VS Total:	945	City Total:	WOVRE	WVRE									Spotsy Total:	WOVRE	WVRE							Stafford Total:	N	S	WVRE	N+VRE	WOVRE	Total for Month		23,063
TOTAL # of Riders	294	34	525	420	2,355	1,626	2,820	1,994	1,631	1,882	0	1,048	652	875	1,391	0	500	1,676	1,272	654	1,369	45	0	0	0	0							
Average Ridership Per Day	14	2	25	20	112	77	134	95	78	90		50	31	42	66		24	80	61	31	65	2			#DIV/0!								
Average Ridership Per Hour	3	2	9	8	10	6	10	6	10	7		4	4	3	6		2	7	6	4	5	0											

JULY 2019

Date:	Bikes	Child	GCC ID	MWHC ID	STHC ID	UMW ID	W/C	M. W. Hospital	SHC	Medical Stops	Information & Notes
1-Jul	22	15	27	24	1	27	15	11	3	28	
2-Jul	14	27	20	24	2	22	10	5	0	23	
3-Jul	13	10	21	12	1	26	34	16	0	26	
4-Jul											
5-Jul											
6-Jul											
7-Jul											
8-Jul	13	13	46	16	0	27	21	7	4	34	
9-Jul	11	5	33	28	0	25	7	10	2	39	
10-Jul	17	10	32	20	0	23	9	10	5	30	
11-Jul	10	4	41	27	0	27	12	13	5	26	
12-Jul	13	16	12	21	0	25	14	12	6	17	
13-Jul											
14-Jul											
15-Jul	12	7	36	26	0	23	7	24	3	32	
16-Jul	8	20	43	14	0	24	7	8	0	24	
17-Jul	13	5	43	16	3	22	12	7	11	25	
18-Jul	16	11	22	20	0	20	6	2	7	32	
19-Jul	9	4	21	21	1	14	10	7	6	39	
20-Jul											
21-Jul											
22-Jul	8	35	51	21	0	21	5	6	1	41	
23-Jul	9	1	35	17	0	33	7	7	3	17	
24-Jul	17	5	39	17	0	17	2	9	3	30	
25-Jul	13	13	30	15	1	41	18	6	1	41	
26-Jul	13	8	18	15	1	21	11	2	1	24	
27-Jul											
28-Jul											
29-Jul	19	9	30	27	1	22	15	7	1	30	
30-Jul	14	15	40	17	0	35	7	6	0	25	
31-Jul	17	27	26	13	2	40	8	6	0	38	
Totals	Totals	Totals									
281	260	666	411	13	535	237	181	62	621		

MONTHLY RIDERSHIP BY LOCATION AUGUST 2019

DATE	FRED VRE	FREDERICKSBURG	SPOTSY VRE	SPOTSYLVANIA	STAFFORD	STAFFORD VRE	UMW	DAILY TOTAL
1-Aug	12	677	57	203	269	0		1,218
2-Aug	14	662	23	176	255	1		1,131
3-Aug								0
4-Aug								0
5-Aug	9	742	43	197	297	2		1,290
6-Aug	19	553	55	208	242	2		1,079
7-Aug	14	610	47	193	275	1		1,140
8-Aug	16	625	52	208	303	0		1,204
9-Aug	8	625	45	187	283	1		1,149
10-Aug								0
11-Aug								0
12-Aug	16	643	59	229	317	1		1,265
13-Aug	21	582	57	204	254	2		1,120
14-Aug	12	590	42	203	275	3		1,125
15-Aug	11	574	70	171	286	0		1,112
16-Aug	10	590	61	207	286	2		1,156
17-Aug								0
18-Aug								0
19-Aug	12	593	54	206	257	2		1,124
20-Aug	14	631	47	166	274	0		1,132
21-Aug	23	575	54	223	263	2		1,140
22-Aug	19	581	55	210	266	0	11	1,142
23-Aug	21	551	26	177	261	3	5	1,044
24-Aug							99	99
25-Aug							138	138
26-Aug	14	693	63	253	281	1		1,305
27-Aug	18	549	47	176	282	0		1,072
28-Aug	18	519	56	211	273	1		1,078
29-Aug	23	587	73	238	304	2	10	1,237
30-Aug	4	594	41	220	328	3	25	1,215
31-Aug							110	110
TOTAL	328	13,346	1,127	4,466	6,131	29	398	25,825

0 0 0 0 0 0 0 0

Grand Total

0

AUGUST 2019 RIDERSHIP

Date:	City VRE	Stafford VRE	Spotsy VRE	Spotsy VRE	City	City	City	City	City	City	City	Spotsy	Spotsy	Spotsy	Spotsy	Spotsy	Stafford	Stafford	Stafford	Stafford	Stafford	Stafford	Stafford	Stafford	EAGLE	EAGLE	DAILY	
	VF 1	VQ1	VS 1	VS 2	F1	F2	F3	F4A	F4B	F5	Extras	S1A	S1B	S4	S5	Extras	D1	D2	D3	D4	D5	D6	Extras	Express	Extras	TOTAL		
1-Aug	12	0	31	26	137	88	145	126	82	99	0	60	27	48	68	0	18	104	65	34	47	1	0			1,218		
2-Aug	14	1	13	10	88	91	128	134	112	109	0	42	31	49	54	0	18	77	44	65	51	0	0			1,131		
3-Aug																											0	
4-Aug																											0	
5-Aug	9	2	21	22	163	87	150	137	119	86	0	49	45	24	79	0	44	71	51	49	81	1	0			1,290		
6-Aug	19	2	32	23	81	104	134	102	76	56	0	52	41	45	70	0	18	69	72	36	44	3	0			1,079		
7-Aug	14	1	22	25	127	120	121	84	64	94	0	37	34	55	67	0	27	65	69	33	79	2	0			1,140		
8-Aug	16	0	29	23	136	72	163	88	73	93	0	52	36	50	70	0	21	97	64	42	79	0	0			1,204		
9-Aug	8	1	23	22	136	63	148	97	92	89	0	47	31	43	66	0	27	83	67	41	64	1	0			1,149		
10-Aug																											0	
11-Aug																											0	
12-Aug	16	1	25	34	111	87	161	111	76	97	0	50	37	58	84	0	35	80	66	40	95	1	0			1,265		
13-Aug	21	2	30	27	121	95	143	95	51	77	0	58	15	58	73	0	22	37	74	40	78	3	0			1,120		
14-Aug	12	3	7	35	116	78	148	99	92	57	0	51	29	51	72	0	20	81	74	33	66	1	0			1,125		
15-Aug	11	0	34	36	131	79	143	80	58	83	0	45	28	62	36	0	19	114	65	12	74	2	0			1,112		
16-Aug	10	2	30	31	117	86	132	94	83	78	0	46	25	79	57	0	24	104	50	36	71	1	0			1,156		
17-Aug																											0	
18-Aug																											0	
19-Aug	12	2	18	36	112	99	131	92	63	96	0	53	32	36	85	0	20	63	58	44	71	1	0			1,124		
20-Aug	14	0	18	29	129	65	149	120	80	88	0	52	21	23	70	0	16	90	66	32	70		0			1,132		
21-Aug	23	2	22	32	110	78	145	86	91	65	0	57	27	43	96	0	19	78	60	28	75	3	0			1,140		
22-Aug	19	0	21	34	112	99	117	85	70	98	0	30	26	57	97	0	21	66	93	30	54	2	0	11		1,142		
23-Aug	21	3	10	16	103	64	136	84	86	78	0	43	30	43	61	0	25	74	57	47	56	2	0	5		1,044		
24-Aug																									99		99	
25-Aug																									138		138	
26-Aug	14	1	26	37	106	123	184	117	88	75	0	60	37	48	108	0	21	91	60	28	81	0	0			1,305		
27-Aug	18	0	20	27	96	111	141	61	72	68	0	43	36	42	55	0	27	76	66	33	76	4	0			1,072		
28-Aug	18	1	25	31	74	49	156	112	61	67	0	48	36	45	82	0	25	81	54	36	73	4	0			1,078		
29-Aug	23	2	30	43	116	81	119	118	83	70	0	58	41	38	101	0	21	85	77	24	95	2	0	10		1,237		
30-Aug	4	3	12	29	129	59	142	98	98	68	0	62	30	61	67	0	23	120	51	50	81	3	0	25		1,215		
31-Aug																									110		110	
			VS Total:	1,127	City Total:	WOVRE	WVRE									Spotsy Total:	WOVRE	WVRE				Stafford Total:	N	S	T	Total for Month		25,825
TOTAL # of Riders	328	29	499	628	2,551	1,878	3,136	2,220	1,770	1,791	0	1,095	695	1,058	1,618	0	511	1,806	1,403	813	1,561	37	0	398	0			
Average Ridership Per Day	15	1	23	29	116	85	143	101	80	81		50	32	48	74		23	82	64	37	71	2		57				
Average Ridership Per Hour	3	2	8	11	11	7	11	7	10	7		4	4	4	6		2	7	6	5	6	0		6				

AUGUST 2019

Date:	Bikes	Child	GCC ID	MWHC ID	STHC ID	UMW ID	W/C	M. W. Hospital	SHC	Medicorp Stops	Information & Notes
1-Jul	17	16	38	27	0	30	13	6	2	28	
2-Jul	18	15	18	19	1	11	17	8	0	29	
3-Jul											
4-Jul											
5-Jul	16	31	35	30	1	26	19	6	0	26	
6-Jul	11	16	25	23	0	36	9	11	4	27	
7-Jul	13	21	12	10	0	39	12	12	2	33	
8-Jul	13	23	19	27	0	39	9	10	1	34	
9-Jul	3	11	23	19	2	24	1	11	5	17	
10-Jul											
11-Jul											
12-Jul	13	20	36	29	1	21	11	9	3	32	
13-Jul	13	18	21	27	0	30	8	9	6	21	
14-Jul	24	15	23	14	1	20	8	9	0	30	
15-Jul	19	3	17	16	1	31	8	14	2	32	
16-Jul	14	15	29	20	3	28	7	16	7	26	
17-Jul											
18-Jul											
19-Jul	12	13	36	23	2	29	12	8	1	23	
20-Jul	13	21	31	14	0	28	8	7	2	30	
21-Jul	11	13	56	19	0	44	9	8	5	39	
22-Jul	12	23	67	20	3	25	11	11	1	34	
23-Jul	8	25	27	13	2	27	8	10	2	34	
24-Jul											
25-Jul											
26-Jul	10	23	89	14	2	59	9	9	3	43	
27-Jul	11	18	61	26	0	27	8	5	1	35	
28-Jul	15	9	82	10	0	42	5	9	1	34	
29-Jul	12	11	93	10	1	45	9	7	3	26	
30-Jul	12	36	26	27	0	39	3	10	1	39	
31-Jul											
Totals	Totals	Totals									
290	396	864	437	20	700	204	205	52	672		

MONTHLY RIDERSHIP BY LOCATION SEPTEMBER 2019

DATE	FRED VRE	FREDERICKSBURG	SPOTSY VRE	SPOTSYLVANIA	STAFFORD VRE	STAFFORD	UMW	DAILY TOTAL
1-Sep							47	47
2-Sep								0
3-Sep	12	681	40	220	1	357		1,311
4-Sep	29	633	56	268	1	320		1,307
5-Sep	20	622	58	234	2	332	8	1,276
6-Sep	9	562	50	172	0	301	7	1,101
7-Sep							222	222
8-Sep							87	87
9-Sep	11	647	62	242	1	314		1,277
10-Sep	30	599	47	223	1	293		1,193
11-Sep	16	540	50	185	2	307		1,100
12-Sep	20	584	51	217	1	283	2	1,158
13-Sep	12	530	49	178	3	274	5	1,051
14-Sep							139	139
15-Sep							48	48
16-Sep	14	714	51	230	1	336		1,346
17-Sep	24	635	49	215	0	329		1,252
18-Sep	24	574	42	234	3	337		1,214
19-Sep	26	626	55	214	1	290	5	1,217
20-Sep	15	633	52	194	3	246	16	1,159
21-Sep							145	145
22-Sep							64	64
23-Sep	9	599	46	246	3	271		1,174
24-Sep	27	535	57	214	2	312		1,147
25-Sep	22	649	51	234	2	316		1,274
26-Sep	16	581	66	222	2	314	10	1,211
27-Sep	11	580	41	191	1	287	18	1,129
28-Sep							103	103
29-Sep							48	48
30-Sep	9	689	54	246	1	269		1,268
								0
TOTAL	356	12,213	1,027	4,379	31	6,088	974	25,068
	0	0	0	0	0	0	0	Grand Total

0

SEPTEMBER 2019 RIDERSHIP

Date:	City VRE	Spotsy VRE	Spotsy VRE	Stafford VRE	City	City	City	City	City	City	City	Spotsy	Spotsy	Spotsy	Spotsy	Spotsy	Stafford	Stafford	Stafford	Stafford	Stafford	Stafford	Stafford	Stafford	EAGLE	EAGLE	DAILY	
	VF 1	VS 1	VS 2	VQ1	F1	F2	F3	F4A	F4B	F5	Extras	S1A	S1B	S4	S5	Extras	D1	D2	D3	D4	D5	D6	Extras	Express	Extras	TOTAL		
1-Sep																										47		47
2-Sep																												0
3-Sep	12	27	13	1	141	92	165	102	78	103	0	54	25	43	98	0	22	95	87	51	100	2	0				1,311	
4-Sep	29	30	26	1	135	102	160	124	79	33	0	60	26	45	137	0	23	97	66	16	105	13	0				1,307	
5-Sep	20	32	26	2	143	111	105	93	79	91	0	55	36	48	95	0	22	106	75	29	95	5	0	8			1,276	
6-Sep	9	22	28	0	106	79	124	95	78	80	0	50	21	47	54	0	21	105	66	37	68	4	0	7			1,101	
7-Sep																										222		222
8-Sep																										87		87
9-Sep	11	41	21	1	154	78	123	127	81	84	0	44	30	51	117	0	28	103	67	23	89	4	0				1,277	
10-Sep	30	21	26	1	103	89	131	111	95	70	0	50	37	37	99	0	25	96	66	21	75	10	0				1,193	
11-Sep	16	24	26	2	104	85	107	90	64	90	0	43	25	38	79	0	28	89	70	42	78	0	0				1,100	
12-Sep	20	23	28	1	106	91	154	89	58	86	0	42	33	53	89	0	26	100	70	19	66	2	0	2			1,158	
13-Sep	12	27	22	3	100	74	117	100	68	71	0	48	27	36	67	0	26	99	34	45	70	0	0	5			1,051	
14-Sep																										139		139
15-Sep																										48		48
16-Sep	14	31	20	1	126	117	163	112	82	114	0	58	30	46	96	0	31	103	65	44	90	3	0				1,346	
17-Sep	24	28	21	0	118	97	155	88	90	87	0	46	25	39	105	0	24	95	95	35	76	4	0				1,252	
18-Sep	24	27	15	3	70	79	166	111	75	73	0	48	34	63	89	0	23	119	66	38	89	2	0				1,214	
19-Sep	26	28	27	1	123	90	154	109	79	71	0	54	30	30	100	0	23	85	78	27	72	5	0	5			1,217	
20-Sep	15	31	21	3	146	82	138	100	93	74	0	45	41	34	74	0	21	95	43	31	56	0	0	16			1,159	
21-Sep																										145		145
22-Sep																										64		64
23-Sep	9	27	19	3	118	72	136	93	73	107	0	64	37	47	98	0	20	80	70	27	73	1	0				1,174	
24-Sep	27	33	24	2	67	97	112	90	79	90	0	42	32	43	97	0	27	82	84	41	76	2	0				1,147	
25-Sep	22	33	18	2	95	70	185	102	85	112	0	39	41	39	115	0	23	94	77	29	90	3	0				1,274	
26-Sep	16	39	27	2	120	100	123	107	59	72	0	49	37	45	91	0	33	92	84	22	83	0	0	10			1,211	
27-Sep	11	15	26	1	104	67	124	127	64	94	0	52	31	38	70	0	35	96	68	42	45	1	0	18			1,129	
28-Sep																										103		103
29-Sep																										48		48
30-Sep	9	33	21	1	128	85	176	149	89	62	0	58	42	49	97	0	21	73	56	34	81	4	0				1,268	
																												0
		VS Total:	1,027		City Total:	WOVRE	WVRE									Spotsy Total:	WOVRE	WVRE	Stafford Total:	N	S	T	Total for Month				25,068	
TOTAL # of Riders	356	572	455	31	2,307	1,757	2,818	2,119	1,548	1,664	0	1,001	640	871	1,867	0	502	1,904	1,387	653	1,577	65	0	974	0			
Average Ridership Per Day	18	29	23	2	115	88	141	106	77	83		50	32	44	93		25	95	69	33	79	3		57				
Average Ridership Per Hour	4	10	9	0	10	7	11	7	10	7		4	4	4	8		3	8	6	4	7	1		4				

SEPTEMBER 2019

Date:	Bikes	Child	GCC ID	MWHC ID	STHC ID	UMW ID	W/C	M. W. Hospital	SHC	Medical Stops	Information & Notes
1-Sep											
2-Sep											
3-Sep	10	9	96	20	1	53	11	9	6	33	
4-Sep	16	17	101	20	3	58	6	5	1	28	
5-Sep	21	16	76	21	2	64	1	14	2	31	
6-Sep	16	18	38	12	1	40	6	3	0	17	
7-Sep											
8-Sep											
9-Sep	9	8	93	27	0	47	15	9	1	24	
10-Sep	12	6	116	30	2	38	6	12	2	20	
11-Sep	18	9	89	25	2	49	8	9	9	21	
12-Sep	13	13	84	17	3	45	11	2	4	25	
13-Sep	12	8	61	18	3	32	6	7	2	34	
14-Sep											
15-Sep											
16-Sep	14	17	106	33	3	62	19	11	2	29	
17-Sep	9	30	122	18	0	68	12	11	3	28	
18-Sep	20	5	81	35	0	37	6	5	4	31	
19-Sep	10	23	99	36	4	56	11	9	2	19	
20-Sep	14	12	44	26	0	36	10	8	2	20	
21-Sep											
22-Sep											
23-Sep	11	17	103	22	2	38	13	14	1	37	
24-Sep	18	9	89	9	3	71	4	12	0	27	
25-Sep	18	24	98	21	2	51	9	6	1	41	
26-Sep	17	14	96	18	1	34	10	5	2	34	
27-Sep	24	12	45	8	1	55	6	1	0	35	
28-Sep											
29-Sep											
30-Sep	11	24	86	27	1	39	11	8	3	39	
	Totals	Totals	Totals								
	293	291	1723	443	34	973	181	160	47	573	

FREDERICKSBURG
ECONOMIC
DEVELOPMENT
AUTHORITY

706 Caroline Street
Fredericksburg, VA 22401

(540) 372-1216
(540) 372-6587 Fax

ECONOMIC DEVELOPMENT AUTHORITY MINUTES (EDA)

November 18, 2019

8:30 a.m. • EDA Regular Meeting

City Hall, The Suite

715 Princess Anne St.

Fredericksburg, VA

The Economic Development Authority of the City of Fredericksburg, Virginia met in regular session on Monday, November 18, 2019 beginning at 8:30 a.m. in the Suite at City Hall.

EDA MEMBERS PRESENT. Beth Black Chair, presiding. Lee Murray, Suzy Stone, Mitzi Brown, Bill Beck and Chris Waller (8:33 a.m.).

ABSENT. Will Mackintosh.

ALSO PRESENT. City of Fredericksburg: Timothy Baroody; **EDA Counsel:** Blanton Massey; **Department of Economic Development and Tourism:** Bill Freehling, Director; Angela Freeman, Business Development Manager; Amy Peregoy, Economic Development Specialist.

DETERMINATION OF QUORUM. Mitzi Brown.

AGENDA.

MOTION by Mitzi Brown, seconded by Bill Beck, the agenda was approved: Ayes (5); Nays (0); Absent from Meeting (2).

PUBLIC COMMENTS. None.

APPROVAL OF MINUTES.

MOTION by Suzy Stone, seconded by Bill Beck the minutes from the October 14, 2019 regular meeting were approved: Ayes (5); Nays (0); Absent from Meeting (2).

TREASURER'S REPORT. Mr. Murray presented the budget and financial statement. The financial statement and budget report for October 2019 were filed with the minutes.

Ms. Peregoy briefed the board on the process of obtaining two debit cards with a limit of \$500 each in the name of Amy Peregoy and Bill Freehling. Chair Black will accompany Ms. Peregoy and Mr. Freehling to execute the necessary documents from Atlantic Union Bank.

OLD BUSINESS. EDA Loan Program – Mr. Murray stated he and Mr. Waller have been in communication with Mr. George Snead regarding review and revisions to the loan program documents. The redlined draft application and credit policy were distributed within the meeting package for the board's review. Mr. Murray and Mr. Waller reviewed the changes submitted by Mr. Snead. The board discussed a need for a social security number confidentially document. Mr. Murray will contact Mr. Snead on additional changes discussed by the board. Further discussion for the next step in moving the program along were to organize standard loan documents for review and approval.

MOTION by Mitzi Brown, seconded by Suzy Stone the board authorized members of the Loan Committee to move forward with necessary changes on the application and credit policy: Ayes (6); Nays (0); Absent from Meeting (1).

NEW BUSINESS. Workforce Development Discussion – Mr. Freehling updated the board on previous interaction with Fredericksburg City Public Schools to assist with workforce development in the general school system and within the community. The EDA would possibly fund a pilot program for a few years for a FCPS Career and Technical Education (CTE) Director who would report directly to the school superintendent. The CTE Director would interface with Germanna Community College (GCC) and the University of Mary Washington (UMW). Mr. Freehling requested comments from the board on the draft job summary. Ms. Brown requested her and Ms. Stone should be notified of school meetings as representatives of the EDA if the EDA funds the position. The board briefly discussed the fundamentals and salary of the position. Ms. Freeman presented background on the current CTE position. Mr. Baroody briefed the board on previous conversations with regional education representatives over the past few years. He stated he has been working with Dr. Catlett most recently on this project and furthering the conversations to create the position.

COMMITTEE REPORTS.

- a. **Parking Improvement Committee** – Mr. Beck noted Mr. Mackintosh and the City Attorney are moving forward with steps regarding electronic car parking stations on the streets. Mr. Fawcett is working on parking loss with the development of Riverfront Park.
- b. **Branding Committee** – Chair Black stated the committee is working towards the finish line. The next meeting is November 20.
- c. **Strategic Acquisitions Committee** – No update.
- d. **Main Street Loan Program Committee** – Mr. Beck stated there has not been a meeting in three months and no applications have been received.
- e. **Workforce Development Committee** – Update under New Business.
- f. **Loan Committee** – Update under Old Business.

STAFF REPORT. Mr. Freehling gave updates on the following: Boards & Commissions Appreciation Reception to be held on December 9 from 5:30-7:30 p.m. at FredCAT, request for lease proposals came out for the VA Clinic with a deadline of December 23rd for developers, and construction updates on Liberty Place, William Square, Baseball Stadium and activity in Celebrate Virginia.

CHAIR'S REPORT. Chair Black stated as the EDA moves forward she would like the board to think about future commitments and different projects for the Arts Community. Mr. Beck noted he preferred an investment in permanent art. Ms. Stone mentioned the opening of Canal Quarter, a coffee shop and art studio/gallery on Princess Anne St. Mr. Murray mentioned the Maker's District reminded him of Scott's Addition. Ms. Freeman stated community branding meetings have taken place for the Makers District since the StreetSense presentation/plan. Ms. Stone requested an update on the Mill District. Mr. Freehling stated there were no significant updates at this time. Chair Black request an update on M & M Auto and Mr. Waller requested an update on Richard's Auto. Mr.

Freehling stated M & M Auto had filed an appeal on special use permits. Mr. Waller mentioned M-D Eats. Mr. Freehling is trying to contact the owner for an update. There is no update on Richard's Auto. Mr. Waller opened a discussion on the roundabout on Lafayette Blvd. Mr. Baroody will follow-up on the schedule.

BOARD MEMBERS COMMENTS. None.

ADJOURNMENT. There being no further business to come before the Economic Development Authority at this time, Chair Black declared the meeting officially adjourned at 9:19 a.m.


Mitzi Brown, Secretary



Tuesday, September 10, 2019, 9:00 am

Green Committee – Minutes

City Hall, Room 214

Meeting called to order by Anne Little at 9:00 am.

Green Committee Members present: Jason Coiner, Lisa Durham, John Eastman, Carl Little, Jason Ogle, Aaron Simmons, Frank Widic, and Anne Little (Interim Chair)

- Introduction - Guests, New Members, etc.:
 - Anne Gearon
- Approve August 18, 2019 Minutes:
 - Minutes were approved as submitted.
- Public Comments (5 Min):
 - None
- Baseball Stadium Design
 - The committee reviewed the landscape plans for the new baseball stadium, and made suggestions on potential changes in tree selections. These suggestions will be taken to a meeting with Friends of the Rappahannock who is also consulting on the ballpark landscaping, as well as to a meeting with the ballpark representatives.
- Sunken Road Restoration Update (5 Min)
 - Carl Little provided a brief update on the replanting of an area along Sunken Road which was cleared for reconstruction of a sewage line. This is a joint project between the city and UMW. Funding for the landscaping is included in the sewer project funding. This planting will be accomplished by Tree Fredericksburg this Fall using volunteers.
- Pumphouse Project Update (5 Min)
 - No update today.
- Parks, Recreation and Events Update – Aaron Simmons (5 Min):
 - Successful mulching project with UMW students in Memorial Park and Mary Ball Pocket Park.
 - Another mulching project utilizing UMW student volunteers is scheduled for September 28th.
 - Coordination is ongoing on replacement trees in Old Mill Park.

- Tree Fredericksburg Update – Carl Little (5 Min):
 - We are finalizing the planting locations for the Fall.
 - Pre-hole digging is scheduled on Hospital Dr and Mary Washington Blvd on Saturday, September 14th.
 - Planting will start during October and finish up in November.
 - We are meeting today with Dominion Energy to discuss some planting along Mary Washington Blvd and along the Heritage Trail in front of Old Mill Park. The issue is the height of the proposed trees near the transmission lines.
- City Update – Diane Beyer (5 Min):
 - No update today.
- Tree Steward Update – Michael (5 Min):
 - A need is building for another Tree Steward class. One will probably be scheduled for the first of 2020.
- Member Comments:
 - None
- Upcoming Events:
 - 09/09/2019 – Clean & Green Commission – 6:30 pm
 - 09/11/2019 – Tree Steward Meeting, Dorothy Hart – 7:00 pm
 - 09/13/2019 – Waynesboro Workshop – All Day
 - 09/26/2019 – NOVA Roundtable – 9:00 am – 3:00 pm
 - 09/28/2019 – Mulch Old Mill Park – UMW COAR volunteers – 9:00 am
 - 10/03/2019 – UMW Tree Event – 3:00 pm
 - 10/05/2019 – Plant Mary Washington Blvd
 - 10/12/2019 – Plant Hospital Drive
 - 10/19/2019 – Plant Old Mill Park
 - 10/25/2019 – Trees VA Bus Tour – 9:00 am – 3:00 pm
 - 11/02/2019 – Plant Sunken Road
- Next Meeting – Tuesday, October 08, 2019 at 9:00 am



Tuesday, November 12, 2019, 9:00 am

Green Committee – Minutes

City Hall, Room 214

Meeting called to order by Anne Little at 9:00 am.

Green Committee Members present: Holly Chichester, Erik Nelson, Tom Snoddy, David Dorsey, Carl Little, Frank Widic, and Anne Little (Interim Chair)

- Introduction - Guests, New Members, etc.:
 - None
- Approve September 10, 2019 Minutes:
 - Minutes were approved as submitted.
- Public Comments:
 - None
- Baseball Stadium Design
 - Nothing is happening at this time regarding the landscaping. Holly Chichester is consulting with the baseball organization on the landscaping as a consulting arborist. We hope to be able to influence the ultimate landscape design, and possibly having a large volunteer planting for part of the landscaping.
 - Anne Little is also consulting with the baseball organization on possibly setting up a program where a tree is planted for every home run.
 - The baseball organization is also very interested in incorporating environmentally friendly aspects in the stadium construction.
- Follow Ups
 - Sunken Road Restoration – Project went well, with a large number of volunteers participating. The trees procured for this project were from a different supplier and seem to be of good quality. Several neighbors came out and assisted with the planting.
 - Bus Tour – The annual fall bus tour sponsored by Trees Virginia was held on October 25th. The subject of this tour around Fredericksburg was to see the use of trees from cradle to grave. The tour was open to the public. Approximately 45 people participated. The tour included Belmont, the Brompton Oak at UMW, Maury Playground, Old Mill Park, Norfleet, and a woodworking center.
 - UMW Tree Festival – UMW Tree Festival was held on October 3rd. A real draw for this event was a tree climbing opportunity set up by Bartlett Tree Experts. A large

- group of organizations participated, and it was well attended. Tree Campus USA was presented to UMW.
- Fall Tree Plantings – Four group plantings: Mary Washington Blvd, Hospital Dr/Care Way, Old Mill Park/Heritage Trail, and along Sunken Road.
 - London Plane Tree – Should we continue to plant it here?
 - Postponed to next meeting.
 - Pumphouse Project Update:
 - Postponed to next meeting.
 - Parks, Recreation and Events Update – Aaron Simmons (5 Min):
 - No update today.
 - Tree Fredericksburg Update – Carl Little (5 Min):
 - On 09/28/2019 we had a mulching event at Old Mill Park with members of the UMW student CORE organization volunteering.
 - On 10/04/2019 we conducted a pruning training session for the school grounds maintenance personnel.
 - On 10/05/2019 we planted 50 trees along Mary Washington Blvd between Hospital Dr and Fall Hill Ave. This was a volunteer event.
 - On 10/12/2019 we planted 52 trees along Hospital Dr and Care Way in the Mary Washington Hospital medical complex. This was a volunteer event.
 - On 10/19/2019 we planted 56 trees in Old Mill Park and along the section of the Heritage Trail in front of Old Mill Park. This was a volunteer event. Funding for the project was provided by an organization named We Plant Trees.
 - During 10/26/2019 – 11/03/2019 we planted 110 replacement trees in the city.
 - On 11/02/2019 – we did a restoration planting in the 1600 block of Sunken Road. This was needed to restore vegetation cleared out of the area for a sewer improvement project. This involved 34 trees and a number of shrubs. Funding for this project was included in the sewer improvement project. This was a volunteer event.
 - During October and November, the Tree Stewards participated in five tree prep (root washing) sessions to get container trees ready for the various plantings.
 - On 11/07/2019 and 11/08/2019 we cleared out the summer flowers from the downtown flowerpots, replanted the pots each with a Christmas tree, and decorated each tree. This effort was in support of and funded by Main Street. This was a volunteer event.
 - During 11/14/2019 to 11/17/2019 we will be planting 28 B&B replacement trees around the city, and 26 replacement trees in Idlewild, Section 2. The Idlewild trees are being funded by the Idlewild HOA.
 - During November we are also in the process of shutting down operations for the winter, removing watering bags and stakes that are no longer necessary.

- We will be doing a mulching project using community service hour kids along the Heritage trail along Riverside Dr and Fall Hill Ave. Mulching will also be accomplished at Cossey Pond.
- City Update – Diane Beyer (5 Min):
 - No update today.
- Tree Steward Update (5 Min):
 - No update today
- Member Comments:
 - David Dorsey – 11/26/2019 update to City Council on Face the River.
 - David Dorsey – The library has a complete audio/video editing capability for users, which could be useful for creating videos for educating people on various subjects.
 - Erik Nelson – The Pathways Committee has been restarted to advocate for trails around the city.
 - Idlewild – Asked if a decision has been made regarding who is going to be maintaining the street trees in Idlewild. The Idlewild HOA is supposed to have a discussion regarding this with the city staff.
- Upcoming Events:
 - 11/17/2019 – Mulch Heritage Trail and Cossey Pond with community service hour kids
 - 12/07/2019 – Tree Steward Christmas Potluck – All invited. To be held at Libby Wasem’s home.
 - January/February – Tree Steward Certification Classes
- Next Meeting – Tuesday, December 10, 2019 at 9:00 am



**CITY OF FREDERICKSBURG
PLANNING COMMISSION
MINUTES
October 9, 2019
7:30 p.m.**

**715 Princess Anne Street
Council Chambers**

You may view and listen to the meeting in its entirety by going to the Planning Commission page on the City's website:

<https://amsva.wistia.com/medias/s8pt1c503j>

The Agenda, Staff Report, Applications and Supporting Documents are also available on the Planning Commission page.

MEMBERS

Rene Rodriguez, Chairman
Steve Slominski, Vice-Chairman
Dave Durham
Kenneth Gantt
Chris Hornung (absent)
Tom O'Toole
Jim Pates

STAFF

Kathleen Dooley, City Attorney
Bill Freehling, Director of Tourism
and Business Development

Chuck Johnston, Director,
Planning and Building Dept.
Mike Craig, Senior Planner
James Newman, Zoning Administrator
Susanna Finn, Community Development Planner
Cathy Eckles, Administrative Assistant

1. CALL TO ORDER

Chairman Gantt called the meeting to order at 7:30 p.m. and explained meeting procedures for the public, as well as expected decorum during public comment.

2. PLEDGE OF ALLEGIANCE

3. DETERMINATION OF A QUORUM

Six members present, Mr. Hornung was absent.

4. APPROVAL OF MINUTES

- A. April 10, 2019 Regular Meeting
- B. August 14, 2019 Work Session
- C. September 11, 2019 Regular Meeting

After a brief discussion, Mr. Pates moved to approve all the minutes with his proposed edits to the August 14, 2019 Work Session. Mr. Rodriguez seconded.

The motion passed 6-0 (Hornung absent).

5. DECLARATION OF CONFLICT OF INTEREST

There were no conflicts of interest reported.

6. APPROVAL OF AGENDA

Mr. Rodriguez moved to approve the agenda as submitted; Mr. Durham seconded.

The motion passed 6-0 (Hornung absent).

7. ELECTION OF OFFICERS

Chairman Gantt opened the nominations for Chairman. Mr. O'Toole moved Mr. Rodriguez for Chairman; motion passed unanimously. Mr. O'Toole then moved Mr. Slominski for Vice Chairman; motion passed unanimously. Mr. O'Toole further moved Mr. Durham for Secretary, motion passed unanimously.

Mr. Rodriguez assumed the role of Chairman and thanked Mr. Gantt for his year of service.

8. PUBLIC HEARING

A. The City of Fredericksburg proposes to amend the:

- Comprehensive Plan,
- Unified Development Ordinance, and
- Official Zoning Map

to create a new lot for the publicly-owned house (known as the Mary Washington Monument Caretaker's House or Lodge) at 1500 Washington Avenue. The Planning Commission will also consider this proposal's conformance to the 2015 Comprehensive Plan in accordance with Virginia Code § 15.2-2232.

Mr. Craig gave the staff report on the Mary Washington Lodge, along with a PowerPoint presentation and staff's recommendation for approval.

Mr. Pates questioned what the City paid for this property and if anyone had expressed an interest in leasing or purchasing. Mr. Freehling stated the property had been donated to the City and that there had been numerous inquiries into purchasing the property. He said Century 21 has been hired to market the property. Mr. Freehling stated the City was asking \$625,000 for the property. Mr. Pates stated the City's Memorials Advisory Commission, and its predecessor committee, had recommended keeping the entire four acres intact. Mr. Pates stated that he doesn't believe the October 5, 2015 Memorials Advisory Commission letter was an endorsement of the sale. Discussion ensued regarding statements in the letter. Mr. Pates questioned if staff had any reasons for not selling the property. Mr. Craig asked if Mr. Pates was questioning the potential negative land use impacts of not selling the property and stated that if the appropriate easements and covenants are placed on the property to ensure its protection, there would be no potential negative impact.

Mr. Pates questioned staff's statement that there was no fiscal impact since in the past the City has had to pay to maintain the property and has received rents from the property, not to mention the amount of money the City will receive from the sale. Mr. Craig agreed and added that the potential sale would also put the property back on the tax rolls.

Mr. Durham questioned staff about conformance with the Comprehensive Plan, but saw nothing in the presentation or materials evaluating this. Mr. Craig stated it was currently listed as park land and the change would be to remove it from the Comprehensive Plan as park land and move it to low-density residential. Mr. Craig further discussed future land use and Chapter 8 of the Comprehensive Plan regarding historic preservation and the best use of the property. Mr. Durham clarified that this proposal goes against the Comprehensive Plan as that encourages the City to maintain park land. He believes that maintaining City ownership would encourage the preservation of historic properties which might be able to be mitigated through conveyance of appropriate easements and covenants. Mr. Craig clarified that the City believes that putting the property into private hands with the appropriate easements and covenants would protect and preserve the historic property.

Mr. Durham questioned whether staff believed that conveying the brick wall along Washington Avenue was appropriate. Mr. Craig stated yes, that an easement would be put in place requiring City maintenance of the wall.

Mr. Gantt questioned the strikeout on pg. 3, Paragraph B, of the staff report regarding the "stone lodge." Mr. Craig stated that it was proposed to be struck because if the Lodge were sold, the City would no longer have to preserve the stone dwelling (i.e., the Lodge). Mr. Craig stated that the Commissioners have to determine if the area around the monument would best be preserved through City or private ownership.

Mr. Gantt asked Mr. Freehling if this property were marketable, given the stipulations that the Memorials Advisory Commission and the City would be putting on the purchase. Mr. Freehling stated the property is very marketable and in strong demand, even with the restrictions and stipulations keeping any exterior modifications having to be approved by the City. Mr. Gantt further asked how the City planned to preserve it. Mr. Craig and Mr. Freehling stated that the Architectural Review Board will have purview over the property. Mr. Freehling stated that many historical structures are owned privately and very well maintained due to the Architectural Review Board's purview, along with other private historical organizations.

Mr. Slominski asked if there would be any restrictions against the property being rented out by the prospective buyers. Mr. Freehling said he thought there would be no restriction against that. Mr. Slominski asked what would be the lowest sale price the City would consider. Mr. Freehling stated the purchase specifics would have to be approved following a public hearing before City Council at the time of the sale.

Mr. Durham questioned whether the Commissioners could suggest a stipulation that if the property were not sold by a certain date at a "no less than" price, then the sale would be cancelled. Mr. Craig stated that the Commissioners are always in the position to make recommendations. Mr. Durham stated his concern was that this sale created a precedent for the number of historic properties the City owns that are fiscally problematic. Mr. Craig stated he did not believe this was the start of a trend, as the City had faced this situation before regarding Maury Commons and the Renwick Courthouse.

Chairman Rodriguez questioned what safeguards were in place to ensure the property wouldn't be demolished by neglect. Mr. Craig stated the property maintenance code will continue to be enforced. Mr. Freehling stated the proposed easement gives the City the right to inspect the property at its discretion.

Mr. Pates asked the City Attorney to discuss the deed restrictions and whether there were any legal impediments to what was being proposed. Ms. Dooley referred the Commissioners to the memo in their packet where she outlined the deed recitals, including a requirement that the City establish an advisory board. Ms. Dooley further stated that she believed the Memorials Advisory Commission October 5, 2015 letter was an endorsement for the sale of the cottage to a committed owner to help preserve the building.

She stated the City Council had considered the Memorials Advisory Commission's recommendation in 2015, and again in 2018, and was moving forward through the land-use and public-hearing process, based on the Memorials Advisory Commission's recommendations. The City's intent was to live up to its obligations under the 1966 deed to the City to preserve and maintain the property. Mr. Pates noted that he respectfully disagreed with the City Attorney on this point and that he thought the intent of the 1966 deed was very clear, that the entire four acres should be maintained "as a whole" in perpetuity as a memorial to Mary Washington.

Mr. Pates pointed out a letter dated August 16, 1971, from City Attorney Duval Q. Hicks to City Manager Freeman Funk, and asked Ms. Dooley if she agreed with Mr. Hicks' recommendation that the monument property not be used as a parking lot for a municipal swimming pool. Ms. Dooley stated she believed the City was following the same path, but through a different method. She stated City staff was taking very good care of the monument property itself, but with the house vacant, maintenance was not as good. Ms. Dooley said she didn't believe Mr. Hicks was against subdividing the acreage, but rather endorsing the City's maintenance of the property, through whatever means necessary.

Mr. Gantt asked Ms. Dooley what the City was doing now for the property and what was the fiscal impact to the City if the property doesn't sell for however long. Mr. Freehling stated that the City is repairing problems as they arise, but no preventive maintenance is being done. Mr. Gantt clarified that the City is only doing the bare minimum to maintain the property. Mr. Freehling agreed and stated the property will be sold "as-is."

Mr. Durham asked if the City was contemplating any restrictions on changes to the interior of the Lodge. Mr. Freehling stated that character defining aspects of the house must be preserved. Mr. Gantt asked if the 2018 easement concerns and suggestions were to be included in the currently proposed easement restrictions. Ms. Dooley stated that it was the City's intention to include these in the easement still being drafted. Mr. Durham stated he understood but that people's interpretation of "historic preservation" can be very different. Mr. Durham said he thought it would be problematic if the interior were not preserved if the historic exterior was. He believed that more stringent preservation restrictions should be placed on the property.

Chairman Rodriguez asked if the City's Historic Resources Planner had weighed in on this recommendation. Mr. Johnston stated that she had and that she concurred with the proposed amendments.

Chairman Rodriguez opened the public hearing.

Peter Kolakowski, 10706 Joshua Lane, Fredericksburg, 22408. Mr. Kolakowski said he believed in preservation and had had years of experience with this property as City Manager from 1981-1985. He discussed the story of Mary Washington, her monument, and the historical significance of all of it. Mr. Kolakowski further discussed the 1966 deed and the 1971 City Attorney letter, and his belief that proposing to sell this property was a violation of the trust that had been placed in the City by the two ladies' associations who donated the property.

David James, 213 Princess Anne Street, president of the Historic Fredericksburg Foundation, Inc. (HFFI), discussed the perpetuity of the property's easement and stated that HFFI believed the sale of this property would violate the trust given to the City by the conveyance of this property. Mr. James distributed a letter dated August 16, 1971, from Duval Hicks, City Attorney, to Freeman Funk, City Manager, stating that the letter showed the intent of the deed was that was to be preserved in perpetuity as a whole. Mr. James stated HFFI asked him to convey to the City HFFI's request that the City convey the property at no charge to Preservation Virginia (formerly known as APVA Preservation Virginia).

Jon Gerlach, 809 Charlotte Street, chair of the City's Architectural Review Board, suggested that the Commission make a recommendation to the Council that if the property were sold, part of the proceeds

be invested in creating a wayside exhibit informing the public of what the building was used for and how it was preserved.

Chairman Rodriguez closed the public hearing.

Mr. Gantt noted that after listening to all the discussions and the materials presented, he was not supporting the proposed amendments.

Chairman Rodriguez questioned if Preservation Virginia had been contacted regarding this property. Mr. Freehling stated no. Mr. Johnston noted that several historic structures in the City were owned by Preservation Virginia and that Preservation Virginia had turned over ownership and management responsibilities to a local foundation, Washington Heritage Museums, which was had been contacted regarding the property but was not interested in taking on another site. Mr. Durham noted that reaching out to the management organization does not guarantee that the parent organization was notified.

Mr. Pates discussed a recent *Free Lance-Star* article discussing Fredericksburg tourism and the lack of capitalization on the City's history. Mr. Pates said he believed this site is extremely historic, both locally and nationally, and was an important piece of American women's history. He further expounded on the history of the site and said he believed the conveyance of the property in 1966 was intended to keep the property intact as a whole. Mr. Pates said he believed that if the City wanted to subdivide and sell part of the property, it should go to the Circuit Court and ask the Court to construe the actual intent of the 1966 deed. He further discussed the land-use actions that the Commission was being asked to undertake, namely the amendment to the Comprehensive Plan and whether it was in conformance with the Comprehensive Plan, which he said he believed it was not. Mr. Pates stated his belief that it was not in conformance for the following reasons: (1) the property was shown as a park in the Comprehensive Plan; (2) the City's zoning map showed the house and the rest of the monument property as a single site; and (3) the Comprehensive Plan sets out this property as one of its historic preservation initiatives. He further stated that selling a portion of this property will lose the preservation of a property designed and dedicated as a whole, as a monument. He stated the Memorials Advisory Commission had discussed the development of a "master plan" for this four acres, possibly using an EDA grant, that would consider a full range of potential uses, both public and private, under Virginia's Resident Curator Program. Virginia Code § 15.2-2306 states the Department of Historic Resources is responsible for providing assistance to any locality that wants to adopt a Resident Curator Program where someone would live in the Lodge, promise to maintain the house, and make it open to the public several times a year. Mr. Pates suggested that the City form a "Last Chance Committee" comprised of various groups and individuals with a stake in the site to develop the best alternatives and indicated his willingness to serve on such a committee.

Mr. Durham moved to find that staff's proposal was not substantially in accordance with the Comprehensive Plan. Mr. Slominski seconded. Mr. Durham stated that he believed there should have been a fuller discussion of why the City Attorney had a different opinion than her predecessors and why her memo didn't address that issue. Mr. Durham suggested the HFFI President, Mr. James, convey his comments to the City Council.

Chairman Rodriguez noted that he agreed with Mr. Durham's motion and that the City had not exhausted all avenues.

Mr. Pates questioned the other amendment proposals. Mr. Durham stated that by denying the proposal was in conformance with the Comprehensive Plan, the other amendments cannot be considered. Mr. Craig clarified that all requests should be included in the motion. Mr. Durham argued that by finding the proposal not in conformance with the Comprehensive Plan, the other issues are moot. Mr. Craig noted that any recommendations that are not voted on automatically become an approval after a certain amount of time, which was his basis for recommending that the Commission deny all three

issues: the Comprehensive Plan amendment; the UDO Text amendment; and the Zoning Map amendment.

Mr. Gantt stated he believed the motion also needed the reasons why the Commission found that the proposal was not in conformance with the Comprehensive Plan. Mr. Durham agreed and requested staff include the Commission's recommendation to the Council, along with the reasons, and to include them not just in the Council packet but also in the staff presentation. Mr. Durham's analysis was that this proposal was not in accordance with the Comprehensive Plan because, as Mr. Pates stated earlier, the Comprehensive Plan shows this site as a park; the zoning ordinance lists the house and park as a single site; and the Comprehensive Plan sets out preservation initiatives.

Mr. Durham restated his motion to include finding the proposal not in conformance with the Comprehensive Plan, and to deny the Comprehensive Plan amendment, the UDO Text Amendment, and the Zoning Map amendment. Mr. Slominski seconded.

Mr. Pates proposed amendments to Mr. Durham's motion to state that it was not in conformance with the Comprehensive Plan because (1) the property, which includes the house, was shown as a park in the Comprehensive Plan; (2) the zoning ordinance lists the Lodge and the Monument as a single site; (3) the sale of a portion of this property goes against the City's goal of promoting tourism; and (4) the City's failure to take proper care of the house was not a justification for the sale.

The motion passed 6-0 (Hornung absent).

9. GENERAL PUBLIC COMMENT

Anne Darron, Washington Heritage Museums – clarified a point about the relationship between Preservation Virginia and Washington Heritage Museums organizations. In 2012, Preservation Virginia turned over all properties in Fredericksburg to the newly-formed Washington Heritage Museums after it formed a 501(c)(3) entity. Four properties: Mary Washington House, Rising Sun Tavern, Hugh Mercer Apothecary Shop, and St. James House are all solely owned by Washington Heritage Museums and not Preservation Virginia.

10. OTHER BUSINESS

A. Discussion of Residential Infill Issues:

Mr. Johnston presented the staff report along with a PowerPoint presentation.

Mr. Durham questioned whether in post-2013 development setbacks, if a house burns down and is rebuilt, are we not worried because essentially all of those dwellings are built to the post-2013 setback requirements, so anything replacing it will essentially be in line with the character of the neighborhood" Mr. Johnston agreed, but the pattern would have been established by what had been previously built. Mr. Durham said he understood, but said his point was that the pattern was in accordance with the coded setbacks. Mr. Johnston noted that the 2011 subdivision of single-family homes exist and establish a pattern. Mr. Durham stated that in contemplating a post-2013 development and a house is destroyed, when the house is rebuilt it would follow what pattern. Mr. Johnston noted that it is based on when the lot was created. Mr. Durham said he was trying to run through the implications of these proposed changes for all new development being built post-2013; he believed there was probably not an issue because modern developments are managed by development administrators who build to certain requirements, including setbacks. Mr. Durham questioned whether, by not applying this to post-2013, could there be an instance where a home that is rebuilt in a post-2013 development with lots established post-2013, someone could try to build something not in character with the neighborhood.

Mr. Johnston noted that the first question would be how the lot was created, through an administrative subdivision (infill calculations would apply) or through a major or minor subdivision (standards would apply).

Mr. Gantt questioned whether all development would be subject to the original lot requirements. Mr. Johnston stated that Mr. Durham was referring to lots developed after 2013. Mr. Gantt clarified that if a builder was building on the site of a previous home, would the original requirements exist. Mr. Johnston agreed except in cases of a non-conforming use.

Mr. Johnston then reviewed the lot setbacks and calculations, including a provision that a property owner would be able to place a structure within 10% of a median calculation, providing some flexibility. Mr. Pates questioned why there was consideration of changing this again. Mr. O'Toole questioned if this was just on infill properties and if the current calculations are based on the median setbacks. Mr. Johnston stated the median was being used as the form of average calculation. Mr. O'Toole believes there should not be much deviation than what was there. He believes this will protect the character of the neighborhood.

Mr. Durham questioned whether the median captures that and in contemplating a neighborhood without a uniform setback, was the median the best way to do it or was it through ranges? He further noted that this would make the pattern of the neighborhood one of "planned nonconformity." Mr. Johnston stated that this was why staff was proposing whatever the calculation was going to be, plus or minus 10%. The City does the calculations to have some preciseness. Mr. Durham stated that using the median may capture that but maybe maximum and minimum may capture it better and give more options. Mr. Johnston noted that the pattern of subdivision development was usually en mass and followed all the same pattern and setbacks and that a minimum or maximum rule would reinforce unusual circumstances. Mr. Durham questioned whether this type of calculation would be burdensome on any particular type of neighborhood.

Mr. Johnston explained the changes to the corner-lot setbacks and what changes would occur. Mr. Pates questioned if there would be any bulk requirements or whether the issue would only be addressed through setbacks. Mr. Johnston stated staff had extensive discussions regarding bulk requirements and found it had unintended consequences and inconsistencies, so the City decided setbacks was the better option.

Mr. Pates requested a meeting and a tour to discuss setbacks further as he believed that bulk requirements may still be needed independently.

Mr. Johnston explained the options regarding alley situations and accessory structures. Mr. Pates questioned if bulk requirements rather than setbacks would work better in this situation. Mr. Johnston noted that the issue would then be that having bulk requirements and setbacks would make it even more complicated. Mr. Craig stated that bulk requirements disproportionately affects smaller lots.

Mr. Durham stated that so many lots are filled to their extreme, which changes the character of the neighborhood. He agreed with Mr. Pates that bulk requirements were important to affect the scale of the project, not just setbacks. Mr. Pates said he thought the impact of "super-sized" development on adjoining properties needed to be taken into account also.

Mr. Johnston next discussed how lots are measured and how to deal with irregular lots.

Discussion ensued regarding a tour, possibly of lower Washington Avenue, to further explore bulk requirements and setbacks. Mr. O'Toole questioned the actual timing of this proposal. Mr. Johnston stated that this would probably go to Council in November or December. Mr. O'Toole questioned if the application portion of this amendment could be moved forward quickly. Mr. Johnston stated that it was important to address all issues comprehensively.

B. Planning Commissioner Comments

Chairman Rodriguez requested if Commission recommendations are stated differently when recommending to Council, he believes this should first be transmitted to the Commission. This gives

the Commissioners a chance to speak to their Councilman regarding how the Commission came to this recommendation.

C. Planning Director Comments

Mr. Johnston reviewed what transpired at the October 8, 2019 Council meeting where the Catholic Student Rectory and “The Come Up” retail business on Princess Anne Street were approved. In addition, there was a Council work session discussing downtown pedestrian and traffic safety.

Mr. Johnston updated the Commissioners on the following topics:

1. Area 6 Creative Maker Zoning District and Transfer of Development Rights update review at a November work session.
2. Area 2 meeting recap and upcoming Area 1 Charrette October 21-24.
3. Archaeology Ordinance update in advance of November public hearing.
4. Joint City Council/Planning Commission work session October 22 at 6 p.m.

8. ADJOURNMENT

There being no further items to be discussed, the Planning Commission adjourned at 9:40.



Rene Rodriguez, Chairman



Mary Washington Monument Caretaker's Lodge

CPA2019-01, UDOTA2019-05, RZ2019-06

Introduction:

1. Existing Conditions.
2. Proposed Subdivision.
3. Comprehensive Plan Amendment
4. UDO Text Amendment
5. Zoning Map Amendment
6. Staff recommendation

1. Existing Conditions



1. Existing Conditions

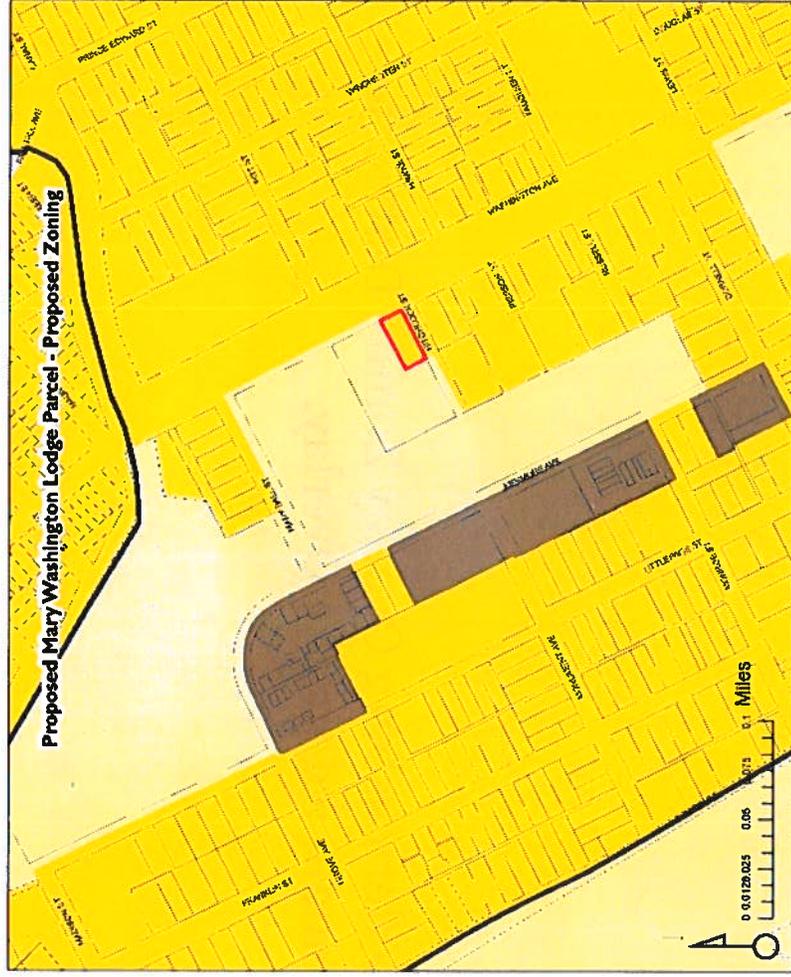
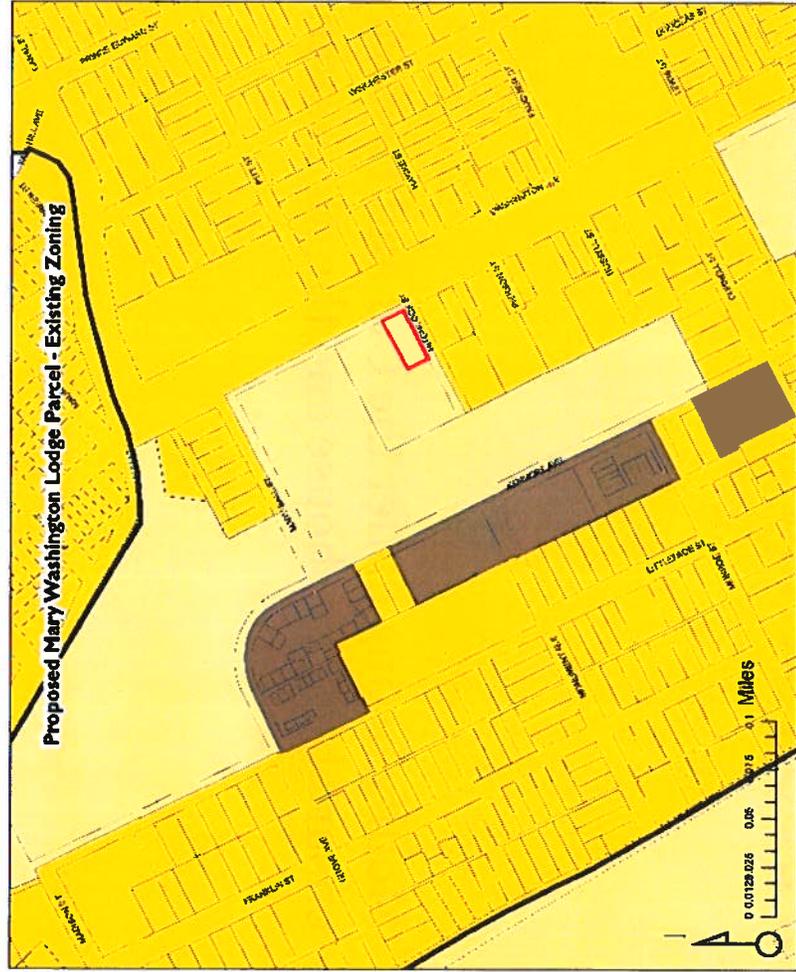
- Built in 1896 to serve as a visitor center and the home of the caretaker of the Mary Washington Monument. Served as such until 1964.
- Acquired by the City in 1966. Deed requires that the City establish an Advisory Board to advise about matters pertaining to the maintenance and preservation of the property.
- Duties of the Advisory Board transferred to the City's Memorials Advisory Commission in 2000. They recommend the sale of the house to a committed owner with appropriate covenants in 2015 and again in 2018.

4. UDO Text Amendment

Modify listing under the Old and Historic Fredericksburg Overlay Zoning District to ensure both the house and the Monument remain within the Overlay.

5. Zoning Map Amendment

- Amend the zoning map for the portion of the property proposed to be subdivided to permit a lot comparable to the surrounding neighborhood to be established:



6. Recommendation

Recommend approval to the City Council of the Comprehensive Plan Amendment, the UDO Text Amendment, and the Zoning Map Amendment to the City Council.

Cathryn A. Eckles

From: Pates, James (PHMSA) <james.pates@dot.gov>
Sent: Tuesday, October 01, 2019 9:08 AM
To: Charles R. Johnston; Michael J. Craig
Cc: chornung@ymail.com; daviddurham.fxbgpc@gmail.com; jmpates@outlook.com; dgantt.fredpc@gmail.com; RR.FredPC@gmail.com; steveslominski@gmail.com; jotoole@verizon.net; Cathryn A. Eckles
Subject: October 9, 2019 Planning Commission Meeting and Public Hearing - Mary Washington Monument Property
Attachments: Mary Washington Monument. Letter from DuVal Hicks to City Manager.8.16.71.pdf; The Mary Washington Monument.history.melissa plotkin.undated.10.1.19.pdf; Mary Washington Monument.deed.6.25.66.pdf

Chuck, Mike-

In anticipation of our next Planning Commission meeting, I just wanted to share with you some background information on the Mary Washington Monument property. As you may know, this four-acre site is one of the City's most important historic sites and has been held in City ownership since 1966. For several reasons, I have been very involved with the site over the years and have become familiar with its legal and historical status, both as City Attorney and as chair of the Fredericksburg Memorials Commission.

I have attached several documents that the Commission may find of interest in considering the three actions affecting the caretaker's cottage ("the Lodge") that are being proposed by the City Manager and that are set for public hearing on October 9. The three documents are:

- 1) The 1966 deed conveying the property to the City, with restrictions on its future use;
- 2) A history of the site written by Melissa Plotkin; and
- 3) A copy of a letter, dated August 16, 1971, from City Attorney DuVal Q. Hicks, to City Manager Freeman Funk, expressing the view "that certainly there appears to be an implied obligation on the part of the City to maintain the Mary Washington property as a whole and as a memorial to Mary Washington."

For anyone interested, I have various other relevant documents, including the book, *The Building of a Monument*, by Susan R. Hetzel that was published in 1903. Hetzel was one of the women instrumental in completing the monument and building the Lodge. If anyone is interested in learning more about the site or in borrowing the book, just let me know.

Finally, I would appreciate it very much if you would include a copy of this email and the attached documents in the Commission's packet for next Wednesday's meeting.

Thanks so much.

Jim

James M. Pates
Assistant Chief Counsel for Pipeline Safety
Office of Chief Counsel
Pipeline & Hazardous Materials Safety Administration
U.S. Department of Transportation

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THIS DEED, Made and entered into this 25th day of June, 1966, by and between THE MARY WASHINGTON MONUMENT ASSOCIATION, a corporation created and existing under the laws of the Commonwealth of Virginia, with its principal office in the City of Fredericksburg, and THE NATIONAL MARY WASHINGTON MEMORIAL ASSOCIATION, created and existing under the laws of, and having its principal office in, the District of Columbia, parties of the first part; and the CITY OF FREDERICKSBURG, VIRGINIA, a Municipal Corporation, party of the second part:

Whereas, by deed dated January 24, 1890 and duly recorded in Deed Book CC, at page 235 in the Clerk's Office of the Circuit Court of the City of Fredericksburg, Virginia, George W. Shepherd and Sallie B. Shepherd, his wife, conveyed unto The Mary Washington Monument Association Lot 25 of the Kenmore Estate; and

Whereas, by deed dated May 1, 1890 and duly recorded in Deed Book CC, at page 324, in said Clerk's Office, Mary E. O'Bannon and others conveyed unto The Mary Washington Monument Association of Fredericksburg Lots 26 and 27 of the Kenmore Estate; and

Whereas, on or about February 23, 1891, The National Mary Washington Memorial Association acquired from The Mary Washington Monument Association the possession of said three adjoining lots, which include the burial place of Mary Washington, and claimed title thereto, under a lost and unrecorded deed; and

Whereas, a handsome monument to the memory of Mary Washington was erected on said ground, as well as a caretaker's lodge or residence, and said property was occupied and maintained by The National Mary Washington Memorial Association until

took possession under a claim of right; and

Wherefore, litigation ensued, and in order to compose their differences the parties of the first part agreed to enter into a joint deed conveying said real estate unto the City of Fredericksburg, a Municipal Corporation, with the request that it be used and maintained as a park and as a memorial to Mary Washington, and that an Advisory Board be set up by the City of Fredericksburg to advise with the City officials and City Government on matters pertaining to the maintenance and preservation in perpetuity of the monument property as a whole and improvements thereon as a Memorial to Mary Washington.

NOW, THEREFORE, THIS DEED WITNESSETH: That in consideration of the premises and moved by the desire to provide for the care, maintenance and preservation of said property as a park and as a memorial to Mary Washington, the said parties of the first part do jointly and severally grant unto the City of Fredericksburg, a Municipal Corporation, party of the second part, all and severally, their right, title, interest and estate in and to the three contiguous and enclosed lots or parcels of land called and known as the Mary Washington Monument ground, containing the grave of Mary Washington and the monument to Mary Washington, and with any and all other buildings and improvements, rights and privileges thereto appurtenant; said property lying and being in the City of Fredericksburg, Virginia, bounded on the North by Mary Ball Street, on the East by Mary Washington Avenue, on the South by Hitchcock St. and on the West by property of Cole Estate, and on the West by property of the City of Fredericksburg, being set forth and described on the map and plat of the Kenmore Estate as Lots Nos. 25, 26 and 27.

containing by estimation 4 acres, be the same ever so much more or less, and being more fully set forth and described by deed from George W. Shepherd and wife bearing date January 24, 1890 and by deed from Mary E. O'Bannon and others dated May 1, 1890 to said The Mary Washington Monument Association of Fredericksburg duly of record in the Clerk's Office of the Circuit Court of the City of Fredericksburg, Virginia.

This conveyance is subject to such rights as may be outstanding in the Gordon Family Burying Ground on the property.

It is understood and agreed that the City of Fredericksburg shall provide for the establishment of an Advisory Board of ten members to be appointed for stated terms by the City Council and all vacancies filled and succession members appointed by the City Council. Each of the parties of the first part may at the time appointed submit the names of six nominees, from each of which lists of six the Council shall select four. These eight so selected from the nominees of the two organizations (parties of the first part) plus the Mayor and City Manager, or in lieu thereof at the discretion of the Council, two members of the City Council, shall constitute the board of ten members to advise with the City on matters pertaining to the maintenance and preservation of said monument property and the improvements thereon. Upon failure of either organization to nominate, the City Council shall proceed to elect members for said board.

AND THIS DEED FURTHER WITNESSETH that the parties of the first part do grant, convey and deliver unto the City of Fredericksburg, Virginia, party of the second part, the furniture presently contained in the "Connecticut" or "Memorial"

Room of the edge or dwelling house on the premises, with provision that if the City should cease to use the said Connecticut Room as a memorial it will return and convey all of said furniture to The National Mary Washington Memorial Association, or otherwise to the Fredericksburg Branch of the Association for the Preservation of Virginia Antiquities for use in the Mary Washington House, Fredericksburg, Virginia.

IN TESTIMONY WHEREOF each of the parties of the first part has caused its name to be signed and its seal to be affixed to this deed by its officers thereto duly authorized at meetings regularly called and held.



THE MARY WASHINGTON MONUMENT ASSOCIATION

By James E. Ware President

ATTEST:

Madie O. L. Goldman
Secretary

THE NATIONAL MARY WASHINGTON MEMORIAL ASSOCIATION

By Marion Gumbel Jones



ATTEST:

Lilla Harrison Dodge

The Mary Washington Monument Written by Melissa Plotkin

The First Monument

The history of Mary Ball Washington's grave began on August 25, 1789. On that day, at the age of 83, Mary died in her sleep at her home in Fredericksburg, Virginia. Her attending physician Burgess Ball diagnosed the cause of death as breast cancer. Three days later, Mary was buried on the property of her daughter and son-in-law Betty and Fielding Lewis. Although the exact location of the grave is no longer known, it was somewhere near a large granite outcropping, now called Meditation Rock. "It was a favorite spot, she frequently visited it with her only daughter and grandchildren," the Lewis' son Lawrence recalled many years later. He believed that his grandmother may have requested this location as her final resting place.

George Washington received word of his mother's death on September 1. He ordered "black cockades, sword knots, and deep mourning," as specified by the Continental Congress in 1774. On September 13, he wrote to his sister Betty to offer comfort and discuss their mother's will. None of the family papers mention a marker being placed at the grave.

Four decades later, new attention was focused on the gravesite. This interest was prompted by a two-part biography of Mary, published in the *National Gazette* in 1826. The author was Martha Washington's grandson George Washington Parke Custis. The *Gazette* articles inspired popular poetess Lydia Huntley Sigourney to visit Mary's grave. The self-styled "pilgrim" was shocked to discover that the site had become an overgrown mass of brambles and weeds. If there was ever a tombstone, it had long since disappeared. Mrs. Sigourney composed a poem about her visit:

Mother of whose Godlike fame
The good throughout the world revere
Ah! Why without a stone or name
Thus sleep'st thou unregarded here?

Mary's gravesite was rescued from oblivion by the centennial of her son's birth. In preparation for the 1832 anniversary, George W. P. Custis and Lawrence Lewis, co-executors of the late president's property, made plans to build a new burial vault at Mount Vernon. They wanted Mary's remains to be placed alongside those of George and Martha. The people of Fredericksburg objected to this idea; they did not want one of their most famous former-citizens moved outside the city. The local Presbyterian congregation offered to reinter Mary's coffin in their new churchyard, but her Episcopalian family refused to allow it.

The situation was further complicated by the disappearance of any evidence of the burial. "Tradition is already our only guide to her grave. . . the period cannot be far distant when that will become too vague to be entitled to confidence," a committee from the Presbyterian Church pointed out. Lawrence Lewis thought he could remember the correct spot and offered the helpful hint, "before her death she had no teeth, at least not more than one." All sides agreed that the best solution would be to leave Mary's remains in peace and build a memorial near Meditation Rock.

Having secured the blessings of Samuel Gordon, owner of the former Lewis property, the church committee began collecting money from all over the country. A Congressional report written many years later said that "about \$3,000 was so raised for the purpose, but was entirely lost by the failure of the person in whose hands it had been placed for safekeeping." Though this person was not identified in the report, it may have been William Allen, treasurer of the monument committee.

The fundraising efforts caught the attention of a wealthy New York businessman named Silas E. Burrows. In April 1831, he wrote to Mayor Thomas Goodwin, asking to "be allowed the honor of

individually erecting the monument." The committee, believing the memorial should not be the work of a single person, declined the offer.

President Andrew Jackson was invited to lay the cornerstone for the monument on May 7, 1833. The ceremony was almost postponed after an assault on the guest of honor during his journey down the Potomac. While the Presidential party was docked at Alexandria, R. B. Randolph, a former naval lieutenant, boarded the ship and attacked Jackson. Randolph was quickly arrested and the President continued on to Fredericksburg. He had sustained only minor injuries, and insisted that the ceremony go on as scheduled.

People lined the streets as a procession, led by military troops, made its way to the site. George W. Bassett, a great-nephew of Martha Washington and member of the monument committee, urged the audience to "acknowledge the hallowed character of this romantic spot." President Jackson spoke about the "great importance of the maternal character" of Mary Washington. He deposited an inscribed silver plate before laying the cornerstone. An evening ball concluded the festivities.

G. W. P. Custis wrote a poem, published in the Daily National Intelligencer, to commemorate the occasion:

'Tis done. The grand spectacle fades from the sight,
T'appear with new lustre on History's pages;
There long will be traced in characters bright,
When we shall be lost in the vortex of ages.

The monument was designed as an elaborate marble structure, decorated with Greek columns and eagles and crowned with a bust of George Washington. It was to be 33 feet high with a 10 foot square base. After four years the base was finished and the shaft brought in to be mounted. Then construction suddenly stopped and the shaft was left lying on the ground.

Although the real reason may never be known, many theories have been offered to explain why the monument was not completed. One common explanation was that Silas Burrows' finances failed, leaving him unable to pay for the monument. His grandson C. Burrows Greene maintained that workers took advantage of Burrows' absence when he went abroad on business. Another version of this story said that the head builder, Rufus Hill, died and was never replaced. One of the more romantic explanations was that Burrows had hoped the monument would impress a particular lady (said to be one of Martha Washington's granddaughters) and abandoned the project after she broke his heart.

Whatever the reason, Mary Washington's memorial fell into ruins over the following sixty years. During the winter of 1862, the Battle of Fredericksburg brought troops within sight of the monument. A visitor later described the marble base as "pockmarked with bullets fired in that sad time." In a letter home, one Southern soldier accused the Northern forces of defacing the stonework. Likewise, the Union troops blamed the damage on Confederates. Relic hunters chipped off pieces of stone, leaving cracks which were susceptible to rain and frost.

The 43rd Congress appointed the Joint Select Committee on the Washington Monument to consider the unfinished memorial to George Washington in the nation's capitol. In January 1874, Virginia representative James B. Sener suggested that they also focus attention on Mary's monument. They sent a five member sub-committee chaired by Charles Pelham of Alabama to Fredericksburg on May 2. The Secretary of War also sent Lt. W. L. Marshall, an Army engineer, to assess the condition of the ruins. He reported that the construction quality was poor and the ravages of weather, war, and relic hunters had led to a "disgraceful state of dilapidation." Marshall advised rebuilding the base because re-cutting and polishing the original stones would considerably reduce their size. He also suggested grading the hill on which the monument stood and erecting a rail or fence. The entire project, including grading and fencing, was estimated at \$12,000. The committee recommended that Congress appropriate the necessary funds but the bill never gained enough support to pass.

George Washington Ball, a descendant of Mary Washington, formed the Mary Washington Association of America in 1878. The group began pressuring Congress for money to rebuild. In 1882, the Congressional Committee on Public Buildings and Grounds wrote another recommendation for passage of the appropriation bill, but it failed again. Two years later, the city of Fredericksburg petitioned Congress for money and the bill was reintroduced. The Committee on the Library cited the 1874 report and pointed out that "action of the elements. . . and the continued depredations of curiosity hunters. . . make it impossible to complete the monument for the sum then deemed sufficient." They advised raising the appropriation to \$20,000 but the bill failed that year and again in both 1887 and 1888.

For Sale

By the late nineteenth century, the former Lewis estate, now called "Kenmore," had changed owners many times. The Gordons, owners of the property between 1819 and 1859, built a small family cemetery near Meditation Rock. They later divided the estate into small parcels which were sold off separately. The land on which the monument ruins stood was called Lot 25. All deeds for this lot stated that Mary's grave and monument, as well as the Gordon cemetery, were not included in the sale.

On March 1, 1889, real estate agents Joseph W. Colbert and William F. Kirtley announced that George Washington Shepherd had offered them a sixty-day option for Kenmore Lot 25 at \$2,500. Shepherd had owned the property for less than one year. Colbert and Kirtley told the Fredericksburg newspaper the Free Lance that they were going to sell the two-acre lot, along with ten adjoining acres, at an auction on March 5 in Washington, D.C. The agents printed handbills and advertisements with the heading "The Grave of Mary, the Mother of General George Washington, to be sold at Public Auction."

The citizens of Fredericksburg were outraged by the advertising. Led by Mayor A. P. Rowe and Circuit Court Judge William S. Barton, they held a mass meeting the night before the auction to protest the sale. George Shepherd admitted that he had given Colbert and Kirtley an option on the land but defended himself by denying that he had ever given permission to sell. He also reminded his neighbors that the Mary Washington Monument had been specifically excluded from his land grant. Shepherd repeated his statements, along with an accusation that he had been deliberately misunderstood, in a card published in the Free Lance on March 8.

Colbert and Kirtley responded with their own card that announced, "we expect the courts to settle the differences now existing between Mr. Shepherd and ourselves." They hired A. H. Dickinson and W. S. White as their lawyers and began legal proceedings against Shepherd, charging him with libel for "gross misrepresentation."

At the beginning of April, two businessmen named G. A. Huntington and Gen. W. H. H. Bond offered \$20,000 to buy Lot 25. Colbert and Kirtley tried to arrange the sale but Shepherd refused to accept the money. Another suit, for breach of contract, was entered against him. Two weeks later, another potential buyer, Hon. Michael Bannon, offered the same price for the property. However, they attempted to make the purchase through Shepherd's lawyers John L. Marye and St. George R. Fitzhugh. Bannon's offer was refused.

Due to his participation in the protest against the property sale, William Barton declined from judging the law suits. He was replaced by William McLaughlin of the Rockbridge Circuit Court. Colonel Robert E. Washington was also added to the plaintiffs' team of lawyers. Both parties agreed that the libel and breach of contract suits should be tried separately.

The libel trial began on Tuesday, January 14, 1890. Public reaction to the attempted sale of Lot 25 placed national attention on the law suit. The trial was covered in such papers as the Washington Post and the New York Times. Every seat in the Fredericksburg courthouse was filled by curious spectators and preservation-minded citizens. It was reported that on the second day Judge McLaughlin had to fight his

way through the crowd to get to the bench. If the audience was looking for a show, they were not disappointed.

On January 15, after opening statements and a "not-guilty" plea from Shepherd, William Kirtley was called to the stand. During cross-examination, defense-counsel Fitzhugh disputed his testimony, naming him a liar. Kirtley's lawyer Dickinson loudly protested the accusation and Judge McLaughlin decided to avoid a confrontation by adjourning for the day. Court opened on Thursday with an apology by Fitzhugh after he was ordered to withdraw his words of the previous day.

Joseph Colbert was the next witness. During his testimony, Fitzhugh objected to one of his statements. Dickinson, not waiting for the judge's response to the objection, called his opponent a scoundrel. Insulted, Fitzhugh suggested that he and Dickinson step outside and fight. When Dickinson refused, the defense-lawyer dealt him a blow to the head with his cane. He was repaid with a thrown inkstand, though the ink reportedly also stained some members of the jury. Shepherd joined in the fray and the situation quickly degenerated into a riot.

Peace was eventually restored and court was adjourned for the day. The two lawyers were charged with contempt of court and fined fifty dollars each. Judge McLaughlin also ordered Dickinson and Fitzhugh, along with their clients Kirtley and Shepherd, to pay one thousand dollars apiece as "security for their good behavior." Though voices were raised many more times during the trial, any further physical altercations were kept at bay.

In order to prove that Shepherd was guilty of libel, Colbert and Kirtley had to show that he had given them permission to sell his land and the Mary Washington Monument. The most important pieces of evidence were three letters written by the defendant to the real estate agents:

Feb. 27, 1889

Mr. Kirtley: I herewith hand you a memorandum of the price for the monument lot and adjoining lot, and will allow you a commission on the monument lot of ten per cent., and allow you a commission on the adjoining lot of ten per cent. This property can probably be marketed by a syndicate at a much higher figure than I now ask, and if congress makes the appropriation for the monument, the new owners could dictate terms that would pay handsomely for their investment.

Very truly,
G. W. Shepherd

Feb 22, 1889

I will sell the lot containing about two acres of land, with the Mary Washington monument and large marble shaft thereon, for the sum of twenty-five hundred dollars. I will sell the adjoining lot, containing about ten acres, for the sum of five thousand dollars, and will give to Messrs. J. W. Colbert and W. F. Kirtley a sixty-day option these two pieces of property at the price named.

G. W. Shepherd

I hereby agree to give Messrs. J. W. Colbert and William F. Kirtley a sixty (60) day option on the lot containing about two acres of land, with the Mary Washington monument and large marble shaft thereon, for the sum of twenty-five hundred dollars. And the said option shall be in force from this date, February 28, 1889. And they (Messrs. Colbert & Kirtley) have full authority to sell said property at the price named above, and will make title to same when sold.

G. W. Shepherd

According to the testimony of the plaintiffs, all three documents were written on the same day, February 27. They claimed that Shepherd had misdated one letter to make it appear as though it had been

written on George Washington's birthday, the 22d. Kirtley also testified that the final letter was a formal agreement that he himself had dictated to Shepherd. The defendant agreed that he had written the letters, but insisted that his references to the monument were merely for descriptive purposes. He knew that he did not technically own the ruins and grave and was therefore not legally able to sell them.

On Tuesday, January 23, the ten-man jury (two members were out sick) presented their verdict: "We, the jury, upon the issues joined, find for the defendant." The plaintiffs called for the ruling to be set aside, but on February 10 Judge McLaughlin overruled the motion. Colbert and Kirtley were ordered to pay Shepherd's legal expenses.

The second lawsuit, for breach of contract, came to court in March of 1891. Feeling that they could not be given a fair judgment in Fredericksburg, the plaintiffs called for the trial to be moved to Alexandria. Their request was overruled but Judge James Keith was brought in from the Alexandria Circuit Court. Shepherd entered a plea of *non assumpsit*, meaning he had not promised to allow Colbert and Kirtley to sell his land.

The trial went much more smoothly than the first, with no outbursts from either side. *The Free Lance* even congratulated Judge Keith on his ability to keep order in the courtroom. On March 27, the jury delivered their verdict, once more siding with Shepherd and ordering that his legal expenses be paid by his Colbert and Kirtley. The plaintiffs submitted several bills of exception and asked for a retrial, but were turned down. However, Judge Keith did agree to one bill of exception and changed the recorded date of the alleged option from February 27 to 28. Confident that they could win their case in a higher court, Colbert and Kirtley appealed to the Supreme Court in Richmond. On November 17, 1892, Judge J. Fauntleroy ruled in favor of Shepherd, awarded him thirty dollars plus his legal fees. The judgment was based on the ambiguity of the word "option." Was it an option to buy or to sell? Fauntleroy believed that the real estate agents had deliberately left this unclear, in order to manipulate Shepherd. The court also stated that Colbert and Kirtley had advertised the sale of Mary Washington's grave even though they knew the sale to be "absolutely and positively false."

The Ladies' Organizations

The case of Colbert and Kirtley versus Shepherd inspired a new interest in the gravesite, even before the trial began. In Fredericksburg, a group of women met to consider the erection of a new monument. They decided to form the "Mary Washington Monument Association of Fredericksburg" (MWMA-F), and elected Agnes Smith as their president. They drew up a charter on October 31, 1889 and filed it in the Corporation Court two weeks later.

Meanwhile, Margaret [sometimes called Margareta] Hetzel, a Virginia military widow, began discussing the monument with her friends, including Amelia Waite, widow of Chief Justice Morrison R. Waite. These discussions led to the formation of the "National Mary Washington Memorial Association" (NMWMA), with Mrs. Waite as president and Mrs. Hetzel as secretary. They based their organization on the Mount Vernon Ladies' Association, the first female-run preservation group. A vice-president for each state reported back to a board of directors. Trustees included President Benjamin Harrison, Chief Justice Melville W. Fuller, and Virginia Governor Philip W. McKinney. This Washington, DC-based group was officially incorporated the following February, on the 158th anniversary of George Washington's birth. Although the two ladies' associations began independently, Mrs. Waite soon declared that they were "working together harmoniously and in friendship."

On October 31, 1889, two letters appeared in the Washington Post. The first was written by Frances B. Goolrick, first vice-president of the MWMA-F, the other by Margaret Hetzel. Both women called for help in rescuing Mary Washington's grave. Mrs. Goolrick asked the women of America to "undertake this patriotic work," while Mrs. Hetzel suggested that the Post organize a fund to build a new

monument. Editor Frank Hatton voiced his support in a column printed on the same day. He announced the opening of a "Mary Washington Monument Fund" and donated two hundred dollars to the project.

Other publications joined in the fundraising effort. The Fredericksburg Star printed the names of local contributors. Mary Virginia Hawes Terhune, using the pen-name Marion Harland, wrote a biographical article about Mary Ball Washington for the *Home Maker*, of which she was editor. Mrs. Terhune had visited the monument site a few years earlier and was appalled at the lack of maintenance. She assisted with the preservation project by allowing *Home Maker* readers to designate that seventy-five cents out of their two dollar subscriptions be given to the fund.

On January 24, 1890, George Shepherd deeded Kenmore Lot 25, subject of the court case, to the MWMA-F. Two months later, they received an offer of \$1,000 from two men, Messrs. Jack and Woodward, to build a small monument. Mayor A. P. Rowe refused to accept the offer. The Association expanded their property by buying adjoining Lots 26 and 27 from Mary E. O'Bannon on May 1.

In the middle of May, the NMWMA wrote to their Fredericksburg counterpart, asking to buy the property. The letter explained that many people wanted the monument to be built either at Mount Vernon or in Washington, DC. The National Association felt that if they owned the land in Fredericksburg, they would be able to gather support to build there. In February, 1891, the three lots were deeded over, with conditional terms. If construction did not begin within three years and/or the National Association failed to maintain the grounds, the deed would revert back to the MWMA-F. Some of the Fredericksburg ladies wanted to add a requirement that a minimum of \$20,000 be raised. Instead, they put forth this condition in a private letter to Mrs. Waite. The deed was placed at Riggs Bank in Washington, DC.

The National Association appealed to the nation for support:

This is a woman's movement . . . national in its character . . . This will be the first monument ever erected by woman to woman . . . Women are giving their time and energies to building monuments to men . . . But the time has come when there must be commemorated in enduring marble the virtues of a woman . . . Women of the country, marshal your forces.

Raising money for the monument quickly became a nation-wide effort. The NMWMA's vice-presidents, many of whom were senators' wives, coordinated events for their own states. They sold tickets for teas and dinners and held bazaars. Mrs. Macon of Denver, Colorado formed an amateur theatrical group, and a Valentine's Day ball brought in a thousand dollars.

The newly-formed Daughters of the American Revolution (DAR) assisted with the fundraising. In New York, they organized a benefit performance of the plays "The Duchess of Baywater & Company" and "Love in '76." Mrs. Roger A. Pryor, both a NMWMA vice-president and DAR officer, organized a ball in West Virginia. The eighteenth-century costume affair raised over \$800.

Individual donation also accounted for a large portion of the funds. Women could buy a National Association membership for only one dollar. Twenty-five dollars bought a life-membership and a star-shaped badge. Members who made the greatest contributions were awarded Hereditary Life Memberships, which could be passed along to their daughters upon death. Mrs. Pryor was the first to be rewarded in this manner. Another recipient of this honor was Mrs. J. B. Greene, daughter of Silas Burrows.

The New Monument

In 1891, the Fredericksburg City Council approved plans to widen Mary Washington Avenue [today called Washington Avenue] from 60 to 150 feet. The road led from the national cemetery to the monument and the added width would allow easier access by visitors.

The National Association announced in late 1892 that they were not going to rebuild the monument using the original design, due to lack of sufficient funds. Instead, they had chosen a design by William J. Crawford of Buffalo, New York. The new monument would have a ten foot square base topped

by an unadorned fifty foot shaft. They estimated the construction would cost \$11,000 with all remaining funds allocated for landscaping and maintenance. This decision angered the people of Fredericksburg, who felt the plain granite obelisk was cheap and "an insult to the women of America." One local newspaper even described the design as "a pencil stuck in a biscuit." The article accused the women of the National Association of engineering the monument project for their own self-glorification.

The Fredericksburg group soon presented their own elaborate drawings for the memorial, which included a marble column and fountains in a landscaped park. They wanted to spend only \$100,000 on the project although only \$15,000 had been raised. Mrs. Fleming went to Washington to meet with Mrs. Waite and convinced her to delay construction for a year while more funds were collected.

In June 1893, the National Association disclosed that they had signed a contract with Crawford. If the Fredericksburg Association was not willing to accept the design, it would be built at Wakefield, the birthplace of Mary's children. They also sent letters of support for the Crawford design from President Cleveland, Chief Justice Fuller, and Virginia Governor McKinney. The Fredericksburg Association agreed to withdraw their objections and declared the proposed monument to be "artistically and architecturally correct, harmonious and pleasing."

The next issue was what to do about the old Burrows monument. The Fredericksburg ladies wanted the ruins left in place but the National Association felt that they were in the way. Mrs. Terhune suggested carving the stones into models of the new monument and selling them as paperweights. This would solve two problems, she pointed out; the ruins would be removed and more money would be raised.

The proposal met with a storm of criticism and the National Association chose to let the Fredericksburg Association make its own decision on the matter. The four columns of the old base were removed and donated to the Mary Washington House, Kenmore, the Fredericksburg Lodge of Masons, and the Buffalo Historical Society. The remaining stones were broken up. Some pieces were painted with pictures of both the old and new monuments and sold. The rest was saved for Crawford to use in the foundation of the new structure.

William Crawford arrived in Fredericksburg at the beginning of October to begin his work. On the 7th, he retrieved a box that had been placed inside the cornerstone of the Burrows monument. The minutes of the MWMA-F described the box as "upside down, and full of water, the contents destroyed with the exception of a silver plate." One week later, Crawford and Mrs. Fleming placed the box, minus the plate, back within the cornerstone, which was then sealed with cement.

The Fredericksburg Association lay the cornerstone for the new monument on October 21. Feeling that the ceremony should be on a local rather than national level, none of the National Association officers attended. The NMWMA had, however, donated a new copper box which was filled with items such as local newspapers, copies of both associations' charters, and the silver plate from the original cornerstone. Crawford donated a new plate, inscribed with the names of the officers and trustees of both ladies organizations. The monument was completed by the end of December but the dedication was scheduled for May, the anniversary of the laying of the first cornerstone.

May 10, 1894 was a beautiful spring day filled with celebrations. Dignitaries paraded down Mary Washington Avenue, which was decorated with flags and colorful bunting. An audience of several thousand people gathered around a small stage to watch the dedication ceremony. Seats of honor were reserved for descendants of Mary Washington. Reverend James Power Smith, husband of the Fredericksburg Association's first president, opened the ceremony with a prayer. A series of speakers followed, including President Grover Cleveland, Vice-President Adlai Stevenson, Virginia Governor Charles T. O'Ferrall, and Senator John W. Daniel. The Grand Master of the Masons of Virginia, Mann Page, performed the dedication, assisted by the Fredericksburg and Alexandria Lodges.

After the ceremony, the MWMA-F served lunch to the National Association officers, President Cleveland, and other invited guests at the Mary Washington House. Fredericksburg Lodge No. 4 hosted a

banquet, described as a "large and brilliant affair." In the evening, the ladies' associations jointly hosted a ball.

In 1895, the National Association voted to spend \$1800 on a lodge for the caretaker of the monument. The architect of the Queen Anne-style cottage was probably M. J. Dimmock of Richmond. The house was completed the following year and Mrs. Goolrick, the appointed Custodian, moved in with her family. Although most of the rooms were for the caretaker's private use, a board room was set aside for the National Association. This room had windows that looked out on the monument and a register for visitors to sign. In 1897, the Connecticut branch of the NMWMA donated furniture for the board room, giving it the name "the Connecticut Room."

The Twentieth Century

The Building of a Monument, the first complete history of the Mary Washington Monument was published in 1903. The book was written by Susan Riviere Hetzel, who had inherited the position of secretary in the NMWMA after her mother's death in 1899. Although she only briefly summarized the contributions of the Fredericksburg women, Miss Hetzel described the National Association and its members in great detail. She included mini-biographies of several of the Association officers and several chapters concerning fundraising events across the nation.

Over the next several decades, relations between the two ladies' associations became more and more strained. One of the first disagreements came in 1919, when the National Association decided to dedicate a tablet to Margaret Hetzel. The tablet was to describe Miss Hetzel as "[the woman who] rescued the grave of Mary, the Mother of Washington from desecration, and conceived the idea of this monument to her memory." The Fredericksburg Association felt that their contributions were being ignored and insisted that the wording be changed. The tablet was eventually rewritten after Mrs. Fleming threatened to take the matter to court.

The 200th anniversary celebration of George Washington's birth was organized by a Bicentennial Commission. In Fredericksburg, the ceremonies included a church service and wreath laying. The service was held at St. George's, an Episcopal church, and involved more than thirty clergymen. A large number of groups laid wreathes, including the NMWMA, DAR, Sons of the American Revolution, and American Legion.

Two ceremonies took place on the monument grounds during the 1930s. In 1937, the Eskridge Family Association planted a tree and dedicated a plaque in memory of their ancestor Colonel George Eskridge. Mrs. Fleming took part in the activities, which honored the man who was both guardian to Mary Ball and godfather to George Washington. Two years later, the Garden Club of Virginia donated a new enclosure for the grounds with landscaping designed by Alden Hopkins to commemorate the 150th anniversary of Mary Washington's death. The NWMWA, Mount Vernon Ladies' Association, and DAR were among the groups who lay wreathes as part of the celebration.

By 1943, memberships were dropping off and funds were insufficient to keep the monument grounds maintained. The National Association considered a resolution to sell the property to another historical society. The Kenmore Association expressed an interest in buying but legal complications soon arose; the clerk of the circuit could not locate the 1891 deed between the NMWMA and the MWMA-F. A newspaper that quoted the deed verbatim was found, but without the original document, clear title could not be given. Kenmore withdrew their interest.

Two years later, the MWMA-F offered a resolution to demand that the National Association relinquish ownership of the monument property. Many members felt that the grounds were being neglected and that the National officers no longer cared about Mary Washington's grave. The resolution was tabled but finally passed in 1949. That year, the Fredericksburg group also decided to increase membership, which was at an all-time low. Each member was asked to invite her friends to join,

"including men." They also instituted annual dues of one dollar each. Within one year, fifty women and ten men had joined. Another fifty people joined after the group voted to accept non-local members.

Throughout the 1950s, the Fredericksburg Association tried to keep local interest by sponsoring a number of activities. Each year a service was held on August 25, the anniversary of Mary's death. Every March members of the MWMA-F recreated Mary's wedding to Augustine Washington. President Dwight D. Eisenhower lay a wreath on Mary Washington's grave in 1954 in honor of Mother's Day.

The officers of the MWMA-F passed another resolution asking for ownership in 1954. They also decided to hire a lawyer. All voting members (those residing in Fredericksburg, Spotsylvania, Stafford, Caroline, and King George Counties) received ballots on whether or not the resolution should be presented to the National Association. Sixty members voted, most of them supporting the resolution. The two women who voted against it were afraid that property maintenance would be too expensive. The resolution was sent to the National Association, but they chose to ignore it.

In 1956, the two organizations attempted to reconcile their differences by installing floodlights around the monument. The NMWMA did not have the funds necessary for the project so the Fredericksburg Association proposed to make a gift of the lights. The National Association accepted the offer and scheduled the dedication ceremony for May 5, 1957. The agreement fell apart after the MWMA-F received their copy of the lighting contract. The fourth paragraph stated that the National Association would "contemplate the operation of said lights" and would "not be held liable for operation of said lights on any stated schedule." The Fredericksburg officers refused to sign the contract "because it gave no assurance as to when and if at all the lights would be kept burning." Installation of the lights was first postponed and then canceled because the two groups were unable to agree on who had control of the lighting schedule.

Relations became more strained during 1958. In February, the MWMA-F officers renewed the resolution of 1954 and added a new resolution stating that both associations should be dissolved and re-chartered as the National Mary Washington Monument Association of Fredericksburg. Ballots returned by members showed overwhelming support for both resolutions. They were unanimously adopted at a quorum convened on March 25 and sent to the NMWMA. In April, Frances M. Williams, president of the Fredericksburg Association, attended a meeting of the National Association. She attempted to present the resolutions but later reported that "the meeting was immediately adjourned. . . no opportunity was given for discussion."

At a meeting held on September 3, the MWMA-F compiled a list of accusations against the National Association, including:

- "failure to keep grounds in good condition"
- "failure to care for the entire area"
- "failure to provide necessary funds"
- "planting of pine seedlings as a means to avoid upkeep (by preventing growth of weeds)"
- "failure to mark the lodge as the custodians home, leading visitors to mistake it for a private house"
- "falsely claiming to be a national group: membership was confined to invitation to the upper class socially, culturally, and financially"

At a 1962 meeting of the executive board, the Fredericksburg officers voted to leave matters as they were for the time being. Two years later, they decided to take action and hired George Rawlings as their attorney. Rawlings told them there were two choices: 1) claim the property and risk facing a lawsuit or 2) file a suit of their own and make the NMWMA prove ownership. The board chose the first option and in the summer of 1964 took possession of the property. As predicted, the National Association took the matter to court.

The dispute was finally settled in the spring of 1966 when the Ladies' Associations agreed to offer the property to the City of Fredericksburg. The joint deed was signed on June 25 and the site was officially handed over in a small ceremony the next day. The city set up an advisory board that included members of both Associations, the mayor, and the city manager to maintain the Monument and Lodge. A year later, the National Association was dissolved and the Connecticut Room furniture, which had not been part of the deed, was sold to the Association for the Preservation of Virginia Antiquities.

In 1978, the Kenmore Association proposed to restore the caretaker's, which had not been occupied for many years. They installed new wiring and plumbing, remodeled the kitchen, and replaced the roof. In return, the city agreed to let Kenmore house their executive director at the Lodge for only one dollar a year.

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	DATE	GRANTOR	GRANTEE	BOOK
	1797	John Lewis	John James Maund	C, p. 69
	Mar. 22, 1799	John James Maund	Seth Barton	C, p. 258
	Feb. 1, 1815	Seth Barton	John T. Thornton	U
	Dec. 20, 1819	John T. & Susan H. Thornton	Samuel Gordon	W, p. 130
	Sep. 3, 1859	William K. Gordon	Franklin Slaughter	T, p. 55
	Jan. 24, 1870	John M. Herndon	William K. Gordon	V, p. 167
	May 13, 1881	William K. Gordon	B.S. Herndon, Jr.	Z. p. 390
	LOT			
	25	Apr. 13, 1888	Brodie S. Herndon	George W. & Sally Shepherd BB, p. 496
	26 & 27	Feb. 1, 1878	Duff Green	H. C. O'Bannon Y, p. 487
	26 & 27	July 15, 1881	H. C. & Mary E. O'Bannon	J. T. Goolrick Z, p. 450
	25	Jan. 24, 1890	George W. & Sally Shepherd	MWMA-F CC, p. 235
	26 & 27	May 1, 1890	Mary E. O'Bannon	MWMA-F CC, p. 324
		Feb. 23, 1890	MWMA-F	NMWMA lost
		June 25, 1966	MWMA-F & NMWMA	City of Fredericksburg 131, p. 500



DUVAL Q. HICKS, JR.
CITY ATTORNEY

CITY OF FREDERICKSBURG
VIRGINIA

22401
August 16, 1971

Mr. F. Freeman Funk
City Manager
City Hall
Fredericksburg, Virginia 22401

Dear Freeman:

On this August 16th, I have for the first time read my copy of the letter to you from the Mayor dated July 24, 1971, concerning the public use of a portion of the Mary Washington Monument grounds for parking in connection with a proposed public swimming pool nearby.

I have reviewed my file on the Mary Washington Monument transaction of some years ago, and I personally believe it will violate the intent of that transaction to convert into parking a portion of the Mary Washington Monument grounds. One of the recitals in the deed of June 25, 1966, by which the City took title, indicates that in settlement of the differences then existing between the Richmond and local associations, this property is to be conveyed to the City "with the request that it be used and maintained as a park and as a memorial to Mary Washington, and that an Advisory Board be set up by the City of Fredericksburg to advise with the City officials and City Government on matters pertaining to the maintenance and preservation in perpetuity of the monument property as a whole and improvements thereon as a memorial to Mary Washington."

In the deed, the City did commit to appoint an Advisory Board "to advise with the City on matters pertaining to the maintenance and preservation of the monument property and the improvements thereon."

Hence, I am in agreement with the Mayor that certainly there appears to be an implied obligation on the part of the City to maintain the Mary Washington property as a whole and as a memorial to Mary Washington. The proposal to use a portion of this property for something other than a memorial to Mary Washington such as parking for a nearby swimming facility might be regarded as a violation of the City's trust.

Mr. F. Freeman Funk
City Manager
August 16, 1971
Page 2

With best wishes, I am

Sincerely,



DuVal Q. Hicks, Jr.

DQHJr:pat

cc: Hon. Josiah P. Rowe, III
P. O. Box 617
Fredericksburg, Virginia 22401

Mr. W. Sidney Armstrong
1319 Princess Anne Street
Fredericksburg, Virginia 22401

Dr. T. Stacy Lloyd
1701 Fall Hill Avenue
Fredericksburg, Virginia 22401





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SYNOPSIS OF UDO NUMERIC CHANGES	Density				Lot		Lot		Setback		Open		Height	
	Resid DU/AC	MXD Use		Com		Area	Width	Front	Side	Rear	Space			
		Res	Ex/Pr	Com	FAR*						Ex	Pr		
Ex	Pr	Ex/Pr	Ex	Pr	Ex	Pr	Ex	Pr	Ex	Pr	Ex	Pr		
R-1	2					.20	conventional cluster	15K	100	35	12	30	0	35
R-2	2					.20	conventional cluster	13K	80	25	12	7	18	35
R-4	4					.30	conventional cluster	8.4K	70	30	18	6	18	35
R-8	8					.35	sf detached	6K	0	35	24	8	5	35
R-12	12					.70	sf attached	5K	50	35	25	12	8	35
R-16	16					.70	sf attached	1.6K	18	21	12	15	18	35
R-30	30					1.0	multi-family	1.6K	18	21	12	15	18	35
R-MH	6						multi-family	NA	NA	25	25	35	25	40
C-T	8					.50	sf attached	1.6K	18	12	15	25	18	40
C-D	12	18	24-36su	3.0	2.0		multi-family	NA	NA	25	25	35	25	50
C-SC	0	8	0/12	NA/50	.50		sf attached	4K	40	15	20	20	20	35
RSOverlay	0	24	0/36	NA/3.0	.70	2.5	multi-family	20K	100	30	20	15	10	40
I-1###	8					3.0	multi-family	NA	NA	40	40	40	40	90
I-2###	6					1.0	multi-family	30K	100	50	25	25	20	50
PD-R	24					1.0	multi-family	20K	100	50	20	0	10	50
PD-MUR###	16					2.0	multi-family	NA	NA	see R-8 for SF attached / R-12 for MF or GDP for specs	25	25	25	35
PD-MC	formula					1.5	multi-family	NA	NA	see R-8 for SF attached / R-12 for MF or GDP for specs	15	15	15	85

*FAR redefined to only apply to commercial uses (not residential or structured parking)
 ** allowed as special use w/ 100% ground floor commercial
 ***FAR, front/side setbacks, and height reduced by 2/3 for property on 2-lane streets
 (Mill District in Princess Anne Corridor allowed full FAR, setbacks, and height)
 #measured from 100 yr flood for properties west of Sophia and north of Lafayette
 ## allowed a special use w/30% ground floor used for retail sales/eating/service est.
 ###additional side/rear setbacks when property adjacent to sts and non-I-2 property
 ####0 du/ac allowed for multi-family 3.0 FAR allowed as Special Use
 see standards 20 110
 see R-8 for SF attached / R-12 for MF or GDP for specs 25 35
 see R-8 for SF attached / R-12 for MF or GDP for specs 15 85

Residential Infill Calculations

Fredericksburg

Overview

The UDO provides that the setback on residential lots created before April 25, 1984 are calculated based on the pattern of the structures along the street where the new construction is to occur. This date was the effective date of the previous zoning ordinance.

This date could be changed to October 8, 2013, adoption date of the UDO, so that lots created before the new setback provisions in UDO would be set aside in favor of the existing neighborhoods patterns.

Further, current UDO setbacks could also be set aside for all Administrative Subdivisions approved after October 8, 2013.

Administrative Subdivisions involve nine or fewer lots. This would ensure the new subdivisions within existing neighborhoods would also follow existing development patterns.

Corner Lot Setbacks

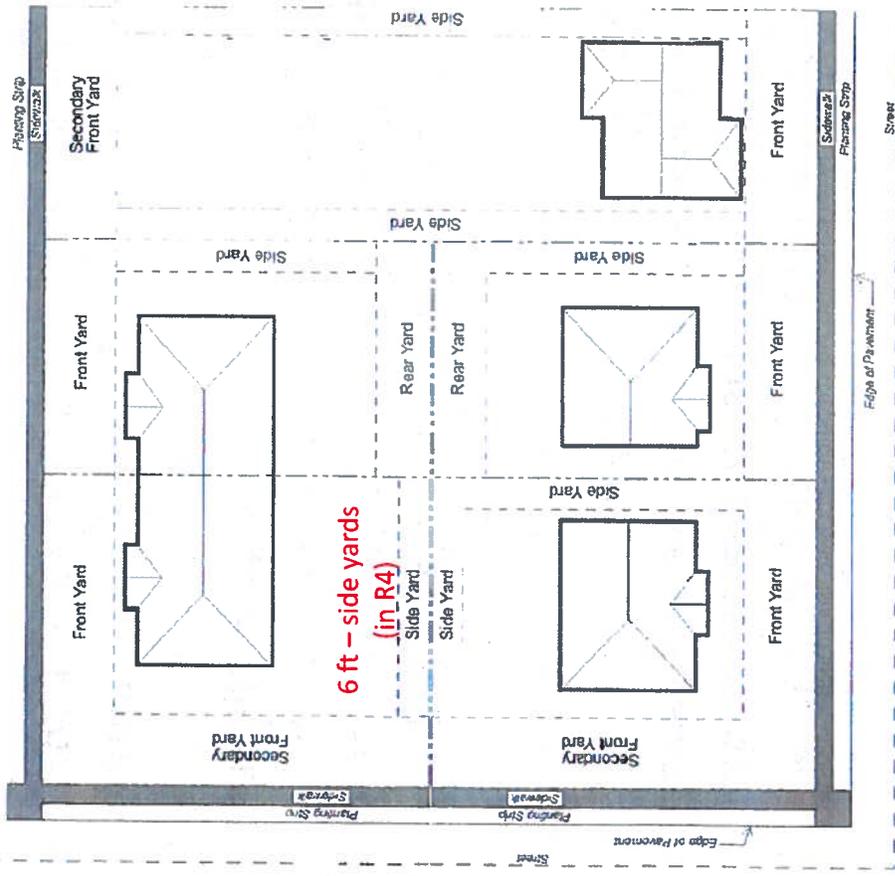
The UDO established that corner residential lots have two front setback and two side setbacks so as to ensure new construction is respectful of both of the streets it fronts. However, it was a common practice in Fredericksburg to have minimal setback for the secondary street frontage (not the side of the house with a front door) and a full rear yard setback.

The potential amendments would go back to the tradition arrangement for older lots, possibly pre-October 8, 2013, but the appropriate cut-off date is being studied. This would make infill development more consistent with the pattern of the traditional neighborhood arrangement.

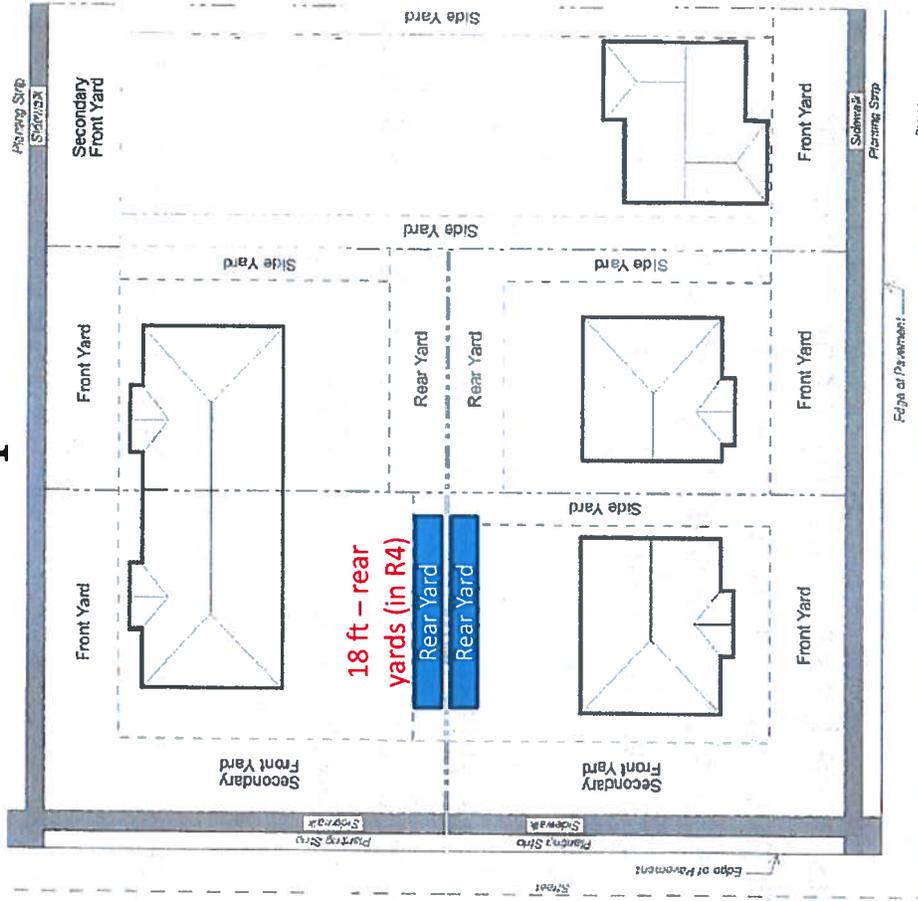
Corner lots will no longer have two side yards. The side yard opposite the primary front yard will now be considered a rear yard

Drawings not to scale – for illustrative purposes

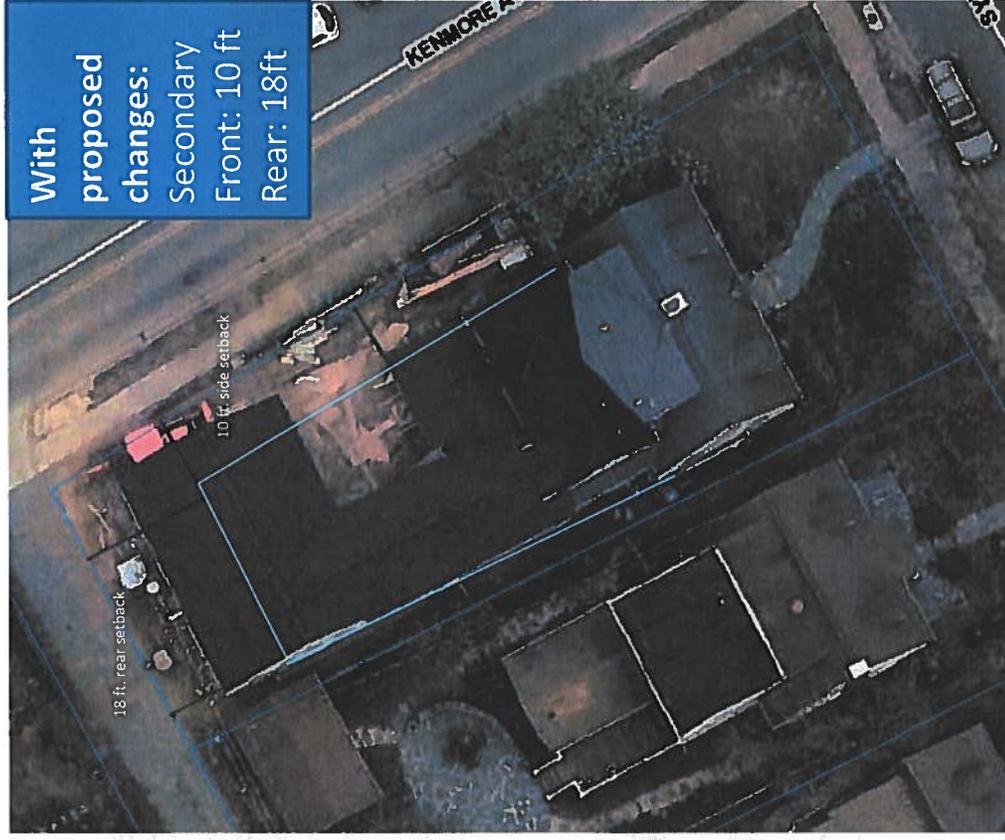
Existing



Proposed



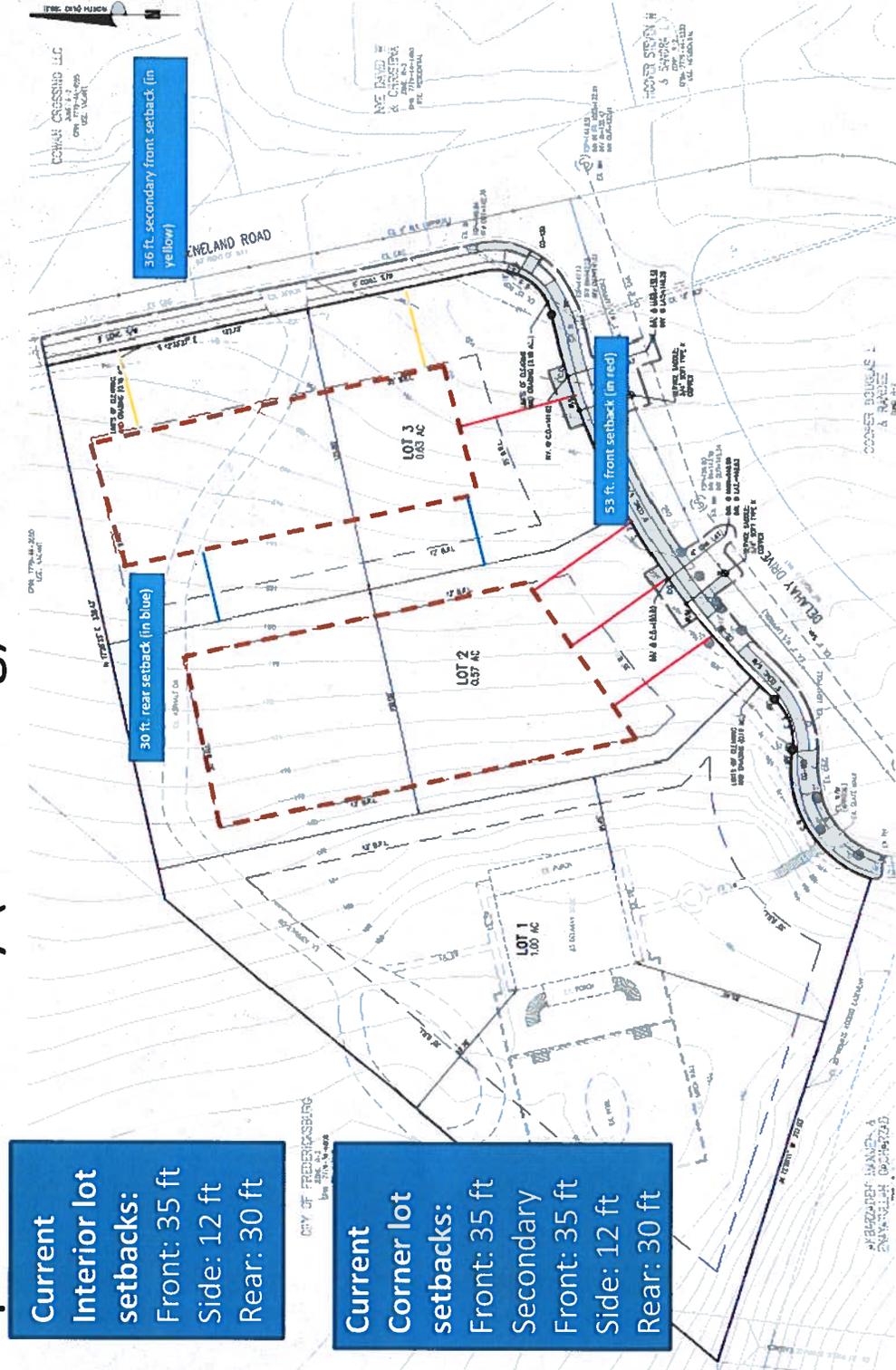
Example – 801 Sylvania (R4 Zoning)



Example – 3 Delahay (R2 Zoning)

Current Interior lot setbacks:
 Front: 35 ft
 Side: 12 ft
 Rear: 30 ft

Current Corner lot setbacks:
 Front: 35 ft
 Secondary Front: 35 ft
 Side: 12 ft
 Rear: 30 ft



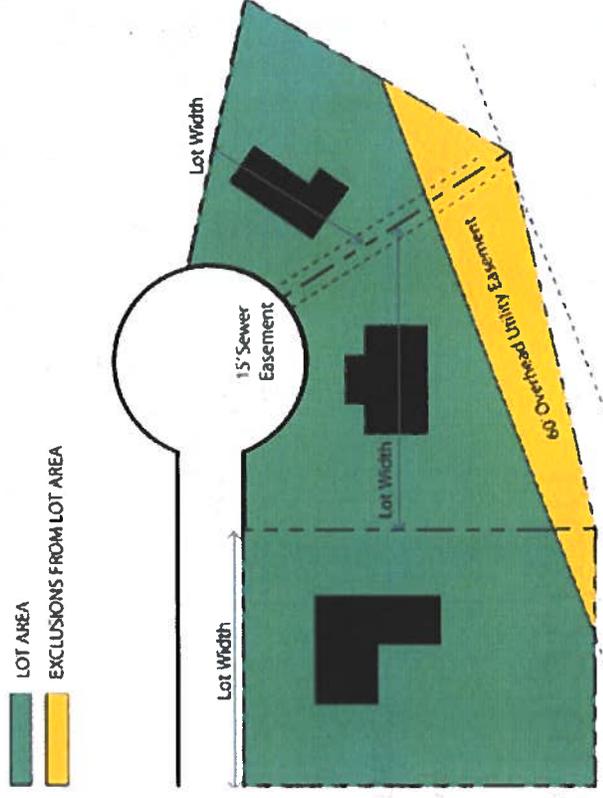
Interior lot setbacks with proposed changes:
 Front: 53 ft

Corner Lot with proposed changes:
 Front: 53 ft
 Secondary front: 36 ft

Minimum Lot Width

The UDO is deficient in defining lot width. It is proposed that lot width be measured at the front setback line where a dwelling is to be located, instead of the front lot line (along the street), which is the current standard. The current text for lot width is also poorly worded for irregular/curvilinear/pipe-stem lots.

Finally, to provide for regular shaped lots, it is proposed that lot depth could not exceed five times lot width and that the lot dimension at the street would be at least 80% of required width.



Current Lot Width Diagram

Accessory Structures in Rear Yards

Accessory Structures in residential rear yards are allowed so long they don't cover more than 30% of the rear yards, or exceed 25% of the heated floor area of the principal building. To ensure adequate open space, limiting Accessory Structures to 256 sq ft (the threshold for a building permit) would further ensure on-site open space. However, where rear yards are adjacent to rear alleys, there is a logic to allowing garages adjacent alleys. To ensure adequate on-site open space, a minimal distance between the principle structures and a garage should be considered.

Discussion

MINUTES

PUBLIC TRANSIT ADVISORY BOARD

October 2, 2019

9:00 a.m.

Conference Room at FREDericksburg Regional Transit

Members in Attendance: Rev. Lawrence Davies, Chair
Dr. Roy Weinstock, Community Representative
Paul Agnello, Fredericksburg Area Metropolitan Planning Organization
Jean Elliott, University of Mary Washington

Staff Present: Wendy Kimball, Director of Public Transit/FRED
Rodney White, Assistant Director of Public Transit/FRED
Glenn Jenkins, Operations Manager
Craig Reed, Manager, Policy, Planning and Compliance/FRED
Sharon Sullivan, Administrative Assistant/FRED

Others Present: Leigh Anderson, George Washington Regional Commission
Arnold Levine, Consultant, FRED
JoAnna Roberson, George Washington Regional Commission

Members Absent: Jan Erkert, Fredericksburg Regional Chamber of Commerce
Mark Haines, Germanna Community College
Kim Lett, disability Resource Center
Dr. Linda Millsaps, George Washington Regional Commission
Spotsylvania County Representation
Stafford County Representation

Staff Absent: None

The meeting was called to order by Rev. Davies on October 2, 2019, at 9:05 a.m. in the conference room at the FREDericksburg Regional Transit facility (a/k/a The Lawrence A. Davies Transit Center), 1400 Jefferson Davis Highway, Fredericksburg, VA.

There were no public comments.

Adoption of Minutes:

July 10, 2019

Upon motion by Dr. Weinstock and seconded by Mr. Agnello, with all members concurring, the July 10, 2019 PTAB minutes were approved as submitted.

Report of Director of Public Transit:

a.) Update on TY2021 Budget Process

Mr. Reed stated that unlike other budgets from localities or other City of Fredericksburg departments, the FRED budget is due by month-end as opposed to December for the other entities. Mr. Reed relayed that personnel cost, equipment cost, etc. have all been prepared on respective spreadsheets. Mr. Reed relayed that Ms. Kimball just provided FY19 expenditures which compares what was budgeted to what was spent; etc. and these figures would be included into the preliminary budget work already completed.

Dr. Weinstock asked what the next steps are after FRED has an approved budget in place. Mr. Reed stated the FRED budget information is shared with the City Manager but will not be approved until May. Mr. Reed relayed the FRED budget will also then be integrated into each county's budget system process and both Spotsylvania and Stafford Counties have approval process to occur in May/June time frame.

b.) I-395/95 Application Submittal

Mr. Reed stated the new Quantico VRE service was an application request submitted by FRED. Mr. Reed relayed initially this was deemed as a worthy project. However, after sub-sequent reviews by the evaluation committee, it was determined that the project would not result in significant reduction of congestion along the I-395/95 corridor so at this time, it has been determined the application would not receive further advancement and consideration.

Ms. Kimball stated FRED was encouraged to re-apply for additional consideration over the next two-year cycle process as this is the first year the new funding sources have been available. Mr. Reed stated that as the new route was already scheduled to occur, FRED had to allocate for the service regardless of whether DRPT allocated funding or not.

c.) Update on Transfer Station Project – Stop #26

Mr. White stated it was announced at the July meeting that the bid for the Transfer Station Project had begun. Mr. White stated two bids were received and the bid was awarded to the lowest bidder (Sorenson Gross Company) who is out of Northern Virginia. Mr. White stated site-work is underway and the project is to be completed within four months and should be final no later than mid-December. Mr. White stated the shelter has been received and is currently being stored at FRED's Maintenance Facility until ready for installation.

Mr. Levine stated FRED had a productive meeting with Rappahannock Goodwill Industries (RGI) and to date they have no complaints with the initial work that is on-going. Mr. Levine relayed FRED has entered into a partnership with RGI whereby they will be responsible for policing grounds and for snow/ice removal after the construction project has been completed. Mr. Levine stated that in lieu of this trade-off, FRED has provided RGI with free tickets for citizens/employees they work with to utilize FRED service and advertisement inside the FRED bus.

d.) DRPT and City Audits

Ms. Kimball stated the DRPT audit was completed in 2018 and this was a standard audit. Ms. Kimball stated the previous consultants had no previous transportation background so the audit was challenging for them as they were not familiar with a transportation entity. Ms. Kimball relayed that within the last several weeks correspondence has been received asking FRED to provide accompanying monthly data to coincide with the monthly numbers submitted. Ms. Kimball relayed this request will be completed by month-end.

Ms. Kimball also mentioned the City audit occurred in May. Ms. Kimball stated initial paperwork review has been compiled and updates will need to be included within the next several weeks after grant draw-downs are completed. Ms. Kimball stated overall the preliminary City audit went well.

e.) Early Preparation for 2020 Triennial Review

Ms. Kimball stated no date has been set yet on when the Triennial Review process will occur; however, it does occur every three years. Ms. Kimball stated the review process may occur in May of 2020 so FRED is beginning to compile preliminary data and more information will be forthcoming at later PTAB meetings.

f.) Potential New Service

Ms. Kimball stated FRED has been approached for consideration of new routes and new services from the following agencies: VDOT; Germanna Community College; Spotsylvania County; and a private developer from Richmond.

The request from the private developer from Richmond involves a VRE shuttle a.m./p.m. service request for construction of 450-550 one-bedroom apartments in the Bowman Center. Ms. Kimball relayed this project would be several years out in the future before being implemented should it materialize.

The VDOT request is for new shuttle service on Rt. 17 North in the Olde Forge area to the business developments to ensure that pedestrian safety is the primary focus as construction continues on the I-95 Crossing widening project. Ms. Kimball stated the numbers have been compiled and submitted to VDOT. VDOT's request is for continuous shuttle service to the Target and other shopping areas up Route 17 and the service request will end at the Goodwill store. The service being requested will be from 7:00 a.m. to 7:00 p.m. Monday through Saturday. This new route would result in no grant funding from FRED. An agreement with FRED and VDOT has been completed and reviewed and endorsed by the City attorney. It has now been submitted to VDOT for their review. The service would result in a 20 minute loop and the preferred start-up date would be January 1, 2020. The service would be zero fare and would run for a one-year trial period, with the intent to extend for an additional one and half years. Ms. Kimball stated this new proposed route would allow for safety pedestrian access for VDOT and would allow FRED to test both shorter turn-around routes and Saturday route service.

The Germanna Community College request is for the new campus utilized off Route 1 near the Mary Washington Hospital in Stafford. Germanna is looking to expand from the existing first story of the building to also include the second story. This new shuttle service would be from the parking areas behind Mary Washington Hospital to the Germanna new campus building from Monday through

Thursday during class peak times of 10:00 a.m. to 2:00 p.m. Germanna has asked FRED to provide estimates for providing the service.

FRED has also discussed with Spotsylvania County the potential to continue service in the Thornburg area along Rt. 1 and through the Massaponax area to the VRE station that would continue the bus stops the county lost from the previous Caroline County service that was discontinued. Ms. Kimball stated Spotsylvania County requested FRED to provide numbers, which has been done, and will be further explored by county representatives.

Committee Reports:

(1) Mission, Goals and Objectives:

a.) Mission, Goals and Objectives

Dr. Weinstock stated the PTAB Board adopted the Mission, Goals and Objectives at the July meeting and this process will remain as is for upcoming years.

b.) Partnership/Marketing

Ms. Kimball stated that FRED continues to work with Ms. Erkert on radio advertisements for the new Quantico service. This effort may need to be expanded into completing direct mailings to citizens on this corridor.

c.) Services to the Underserved

Ms. Kimball stated FRED continues to meet with Ms. Lett at the disability Resource Center and currently Ms. Lett is looking for previous survey work that determined gaps in the existing transit services offered by FRED. This will be an on-going process with FRED staff and Ms. Lett.

d.) Operations and Oversight

Mr. White stated FRED has hired a new fleet manager and still continues to hire new drivers with CDL's. Mr. White relayed two new FRED buses have been purchased; one is a 15-passenger bus and the other is a 19-passenger bus. Mr. White stated an additional six new replacement buses have been ordered and these should be available by December.

Mr. Levine stated monitors on wall are installed and operational in the FRED lobby that promotes information on FRED and other community notices. Security cameras have also been installed in the building as well as on some of the FRED buses. Ms. Kimball stated overall FRED building has undergone repairs, updates, fresh paint, etc.

Healthy Generations Area Agency on Aging (HGAAA) Trainer Report:

Ms. Soper was not in attendance at today's meeting; however, highlights from the report include six travel training trips completed since July 10th and 19 total persons receiving travel training. The report is attached hereto and to be made a part of the October minutes.

Other Business:

Ms. Kimball stated the City is completing its “Values” work. The second event occurred at the Fredericksburg Fairgrounds and the value stations were set-up by elected/constitutional officials. Ms. Kimball stated the first session was conducted by City department-head employees.

Ms. Kimball stated it is a federal requirement for smaller transit agencies to complete a safety plan and this should occur within the next several weeks. Ms. Kimball relayed the State is responsible for completing the statewide safety plan for small operators and FRED will be included as a chapter within the overall State manual. Ms. Kimball relayed the State representatives were very pleased with FRED’s Mission, Goals & Objectives that are in place and annually updated. Ms. Kimball also mentioned the State will compile a draft manual and more information will be forthcoming as received.

Ms. Kimball relayed the NTD data reporting is an annual budget process that includes data for financials, accidents, bus inventories, ridership, etc. and this report is also due to be completed by month-end. Ms. Kimball stated Mr. Reed is beginning the process of compiling the needed data.

In regard to the recent Lafayette Boulevard study that FAMPO is undertaking, Mr. Reed stated FRED is looking at six proposed recommendations and will determine whether some will be implemented soon; whether some will not be pursued at all; and/or whether some will be implemented in a later budget request cycle period.

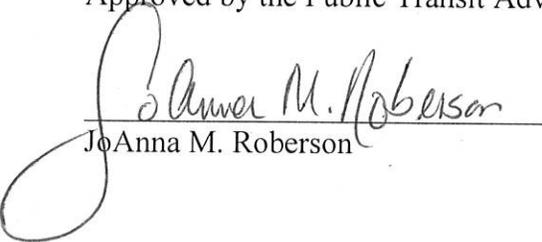
Announcements:

- The next PTAB meeting will be held on December 11, 2019 at 9:00 a.m. which will also be the Holiday Breakfast meeting.

Mr. Levine stated the Mary Washington Hospital grant was submitted last month. Mr. White relayed customer service appreciation day occurred yesterday in the FRED lobby and transfer bus stop 26 and was well attended by regular FRED riders. Tee –shirts and prizes were given out to the passengers that participated in the games. Passengers that where the tee-shirts on the Fridays in October will be allowed to ride free.

The meeting was adjourned at 10:24 a.m.

Approved by the Public Transit Advisory Board


JoAnna M. Roberson

12-11-19
Date



Travel Training Report

TO ENHANCE THE QUALITY OF LIFE FOR ALL OLDER CITIZENS.

To: Public Transportation Advisory Board (PTAB)

Date: 26 September 2019

Re: HGAAA Travel Training Activities since 10 July 2019

Six (6) Travel Training Trips since 10 July 2019

7/18/2019	DARS 10300 Spotsy Ave. to Spotsylvania Town Center	(7)
7/24/2019	Bragg Hill Road, to Catholic Diocese, 100 River Side Pkwy	(1)
7/24/2019	FRED Central to DMV Southpoint Pkwy	(1)
8/29/2019	Bragg Hill Rd. to Catholic Diocese, 100 Riverside Pkwy	(1)
9/25/2019	FRED Central to Catholic Diocese, 100 Riverside Pkwy	(7)
9/26/2019	Bragg Hill Rd, to Salem Church Library	(2)

Total of (19) persons received Travel Training

Research

- Ivanhoe Ct. to 2300 Plank Rd, McDonalds for employment (successful)
- Olde Forge to Mary Washington Hospital for medical appointments (successful)
- Brittany Commons Apts. to Care Way for medical and Spotsylvania Mall for shopping (deviation requested- successful)
- Cambridge St. to Geico for employment (unfeasible, referred to alternative providers)
- Brittany Commons Apts. to Target, Central Park for employment (unfeasible, could not make it work on time, referred to alternative providers and suggested requesting a shift change)
- Leavells Crossing to 409 Progress St, for meetings (unfeasible, individual unable to navigate transfers per family member, referred to alternate providers)
- Meadows Trailer Park, Harrison Road to Smith Station Elementary School for employment (unfeasible, no stop near the place of employment, referred to alternative providers)

Special Events

- 9/17/2019 HGAAA/RACSB Driver Training Roadeo (60 participants)

Future Events

- TENTATIVE, 11/1/2019 MWHC/YMCA Community Health and Wellness Fair

460 LENDALL LANE
FREDERICKSBURG, VA 22405
PHONE: (540) 371-3375
FAX: (540) 371-3384
MOBILITY OPTIONS: (540) 656-2985
WWW.HEALTHYGENERATIONS.ORG



CITY OF FREDERICKSBURG, VIRGINIA
CITY COUNCIL
MINUTES

Council Chambers, 715 Princess Anne Street
Fredericksburg, Virginia 22401

ITEM #9A

HON. MARY KATHERINE GREENLAW, MAYOR
HON. WILLIAM C. WITHERS, JR., VICE -MAYOR, WARD TWO
HON. KERRY P. DEVINE, AT-LARGE
HON. MATTHEW J. KELLY, AT-LARGE
HON. JASON N. GRAHAM, WARD ONE
HON. DR. TIMOTHY P. DUFFY, WARD THREE
HON. CHARLIE L. FRYE, JR., WARD FOUR

Council Work Session
August 27, 2019

Chatham Bridge Improvements Project Update
Railroad Issues
Mary Washington Cottage

The Council of the City of Fredericksburg, Virginia held a work session on Tuesday, August 27, 2019, beginning at 5:30 p.m. in the City Hall, Executive Conference Room.

Council Present. Mayor Mary Katherine Greenlaw Presiding. Vice-Mayor William C. Withers, Jr., Councilors Kerry P. Devine, Timothy P. Duffy, Charlie L. Frye, Jr., Jason N. Graham and Matthew J. Kelly.

Also Present. City Manager Timothy J. Baroody, Assistant City Manager Mark Whitley, Assistant City Manager Doug Fawcett, City Attorney Kathleen A. Dooley, Community Planning and Building Services Director Charles Johnston, Economic Development Director Bill Freehling, Public Information Officer Sonya Wise, Transportation Administrator Erik Nelson and Clerk of Council Tonya B. Lacey.

Others Present. Kelly Hannon, Virginia Department of Transportation (VDOT) Communications Manager, Lynne Kennan, VDOT Fredericksburg Residency Administrator and Robert Rigel, Construction Manager.

Chatham Bridge Improvements Project Update. Ms. Hannon presented a PowerPoint and she discussed the following; Chatham Bridge Today, Chatham Bridge Rehabilitation Project, sample of bridge from Danville, Virginia, upstream view, Stafford County View, Ariel view, Accelerated Project Schedule, Dixon Street Detour Route, Dixon Street Ramp Improvements, Route 1 and Princess Anne Street Intersection and next steps.

Mr. Rigel explained that they would be using some of the median to expand the ramp to allow for two turn lanes onto Route 2 south, but there would not be bike lanes added. He also said the piers were in good shape but they needed some scouring, and zinc coating. He said the substructure was in good shape and majority of the work was on top of the bridge.

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Mr. Rigel said a portion on the river would be buoyed off from recreational purposes and the other half would remain open. He said 16 months would be a best case scenario and the incentive date was September 16. He said the goal was to open the bridge before the next holiday season.

Ms. Wise stated that she would be putting together a press release with all the information needed for the public. Ms. Hannon added that they had contacted Google to let them know of the changes and Ms. Wise said she was working on an interactive map to put on the City's website to address questions. Councilor Devine requested that someone reach out to the College as well because the construction would still be going on during graduation. Mr. Rigel said they could also look at the detour to see if there were any weak points.

Mr. Baroody said they have noticed that the Old Stone Warehouse would be vacated during construction.

Railroad Issues. Mr. Randy Marcus from CSX addressed concerns in the Mayfield community where cars had been sitting on the tracks. Mr. Marcus said the cars were moved today and he said they try to park the cars in idle areas. He said they would continue to be good neighbors and they try to be proactive but he said many people use the rails.

Councilor Frye thanked Mr. Marcus for their quarterly meeting to discuss issues regarding the train tracks.

Mary Washington Cottage. City Attorney Dooley said it was determined that long term preservation would be best through a sale or a lease, but there were steps that needed to be taken before this could happen. She discussed that steps that had been taken thus far starting with a recommendation in 2015 from the Memorials Commission to sell the property, followed by a letter from the Memorials Commission in 2018. The staff engaged some stakeholders to get feedback and the feedback was to move forward with a sale or lease.

Mr. Freehling explained that the property had been vacant for several years but had been occupied by senior staff on occasions. The property was believed to be in good condition with a few upgrades.

Mr. Craig stated that in order to sell or lease there would be three land use changes required: Comprehensive Plan Amendment to separate the house from the parking lot, a UDO Text Amendment and zoning map amendment. Ms. Dooley said the land use process would run parallel to the other amendments. She said she would be meeting with City Staff and the realtor to set forth a marketing plans and the Request for Proposal (RFP) which would communicate what the City was

ITEM #9A

looking for. Ms. Dooley noted that the Memorials Advisory Commission had already set forth some restrictions on the property to be included in the RFP.

Caroline Street Issues. Mr. Fawcett explained that late Friday there was an accident where a driver missed a stop sign and was T-boned and in an effort to improve that area of Pitt Street they have added a yield to pedestrian sign and they have also upgraded the crosswalk on Pitt Street and they were planning to put a stop sign on the left side of Pitt Street and they were planning to cut trees back in the area as well.

Councilor Frye noted that another issue in the area was the speed limit from Ford Street to Amaret which is currently 35 MPH and he would like to see it lowered to 25 MPH.

Closed Meeting Approved (D19-__). Upon a motion Councilor Graham, moved approval of a closed session under Code of Virginia 2.2-3711(A)(1) to discuss the performance of specific appointees of the City Council, specifically, the Clerk of Council, City Attorney and City Manager; motion was seconded by Vice-Mayor Withers and passed by the following recorded votes. Ayes (7) Councilors Greenlaw, Withers, Devine, Duffy, Frye, Graham and Kelly. Nays (0).

Return to Open Meeting Approved. Upon the motion of Councilor Duffy; seconded by Councilor Graham and passed by the following recorded votes, Council approved a return to an open meeting. Ayes (7) Councilors Greenlaw, Withers, Devine, Duffy, Frye, Graham and Kelly. Nays (0).

Resolution 19-70, Approved, Certifying Closed Meeting. Upon the motion Councilor Duffy, approved Resolution 19-70 certifying the closed meeting; seconded by Councilor Graham and passed by the following recorded votes. Ayes (7) Councilors Greenlaw, Withers, Devine, Duffy, Frye, Graham and Kelly. Nays (0).

Adjournment. There being no further business to come before the Council at this time. Mayor Greenlaw declared the session officially adjourned at 7:12 p.m.

**Tonya B. Lacey
Clerk of Council
City of Fredericksburg**





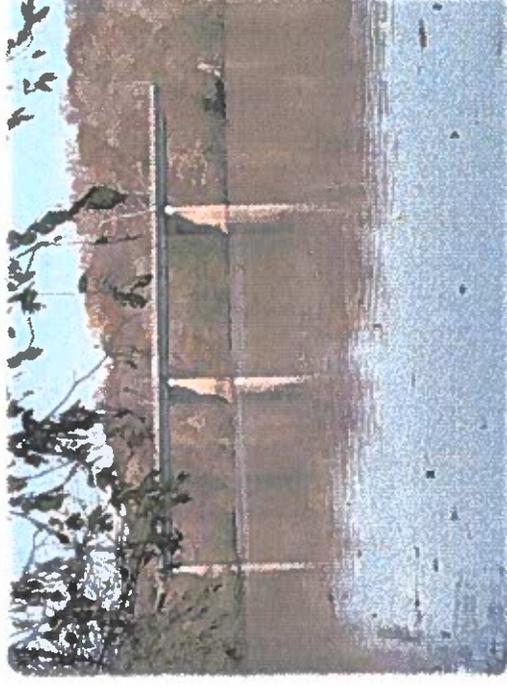
CHATHAM BRIDGE REHABILITATION PROJECT ROUTE 3 BUSINESS OVER RAPPAHANNOCK RIVER

Fredericksburg City Council

August 27, 2019

Chatham Bridge Today

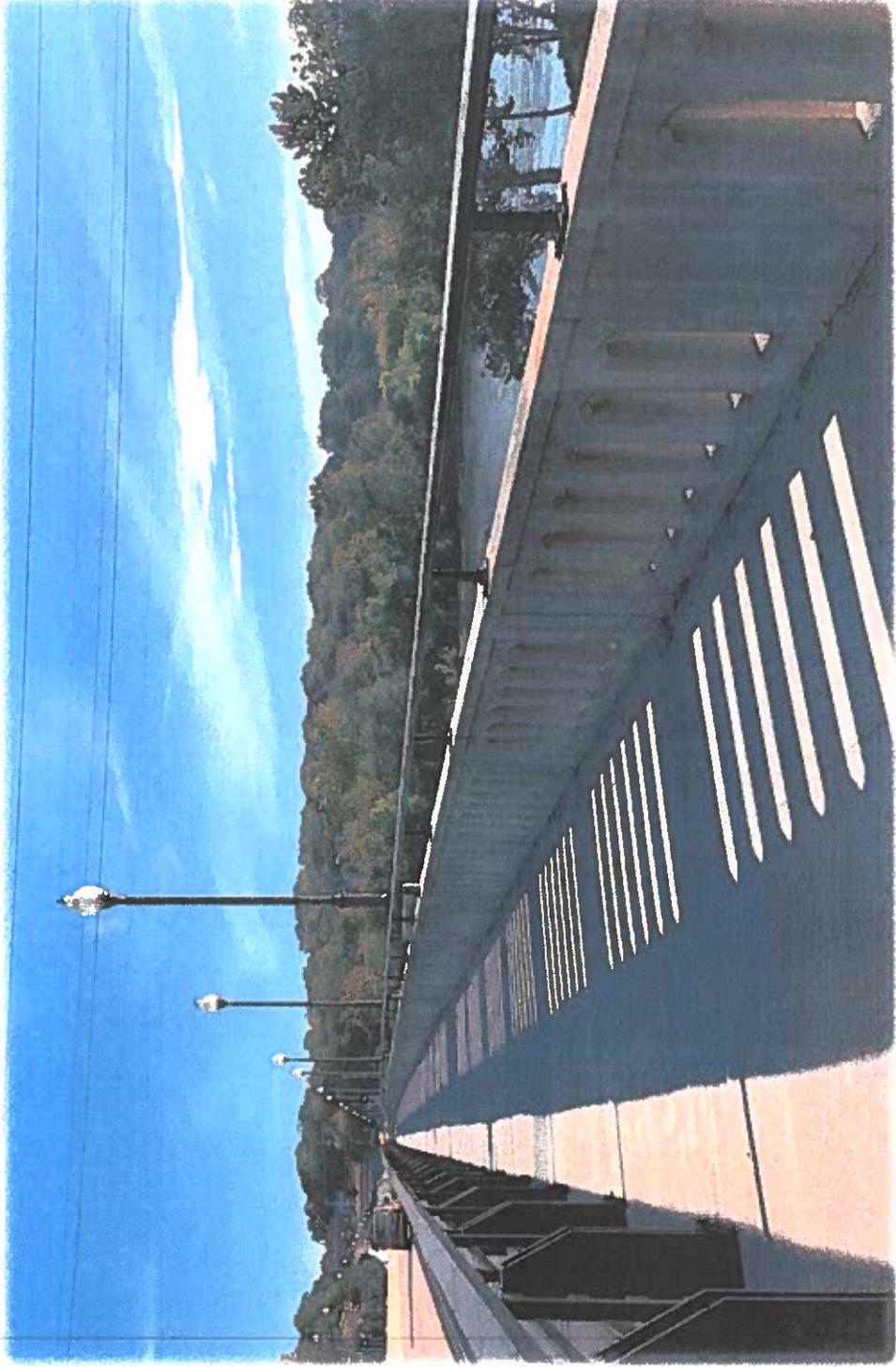
- Built in 1941
- Length – 1,006 feet
- Width – 40 feet between curbs, with 4 foot sidewalk
- Travel lanes – 4 lanes, each 10 feet wide
- Structurally deficient
- Posted vehicle weight limit:
 - 21 tons for single-unit vehicles
 - 26 tons for tractor-trailers
- 10 spans, structural steel
- Asphalt pavement over concrete deck
- 16,000 vehicles a day



Chatham Bridge Rehabilitation Project

- \$23.4 million, using State of Good Repair funds
- Retains 4 travel lanes, each 10 feet wide
- Adds barrier-separated shared use path on downstream side
- Keeps church-style bridge railing
- Replaces lighting
- NEW: Scenic overlook at midspan for pedestrians on path





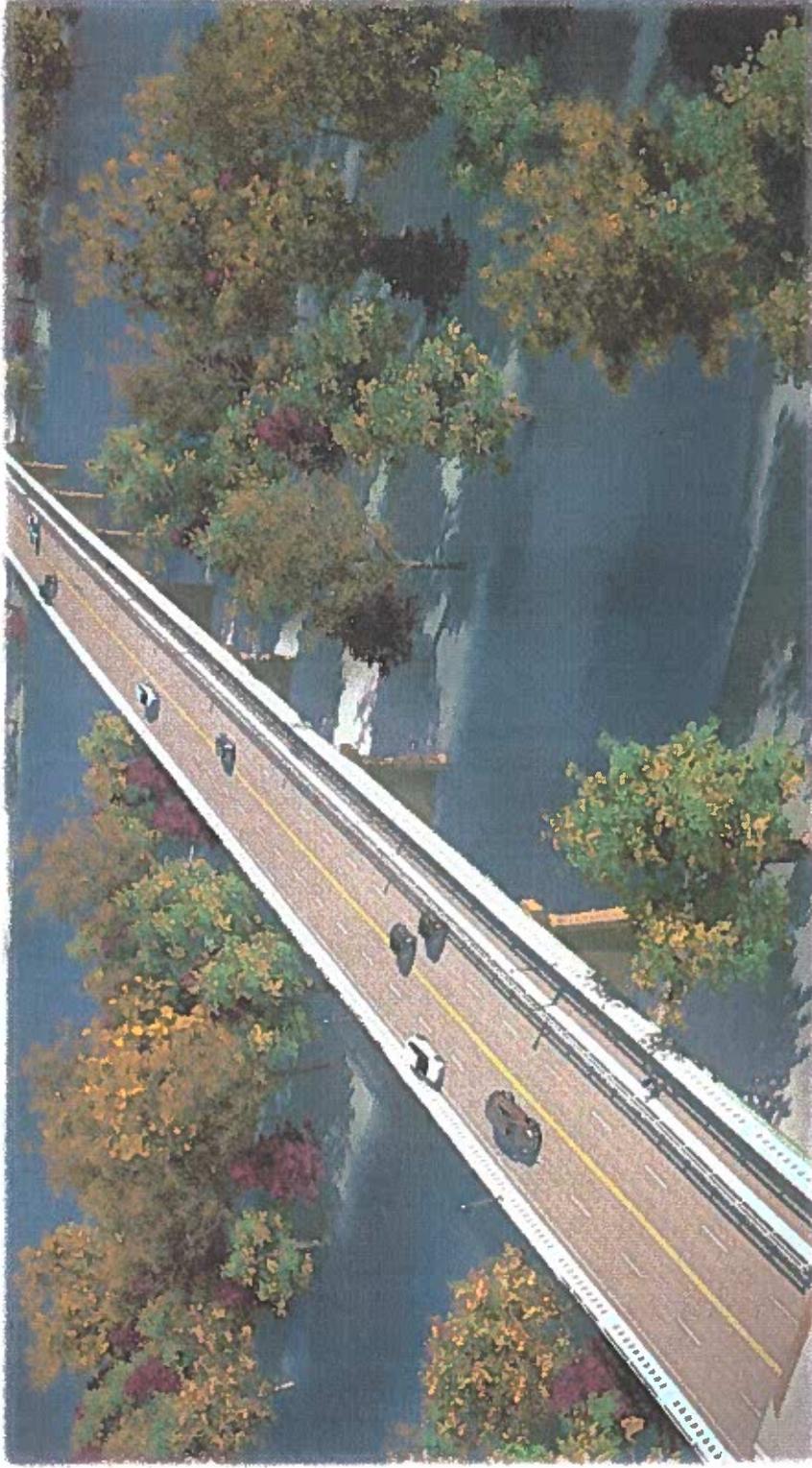
Upstream View



Stafford County View



Aerial View



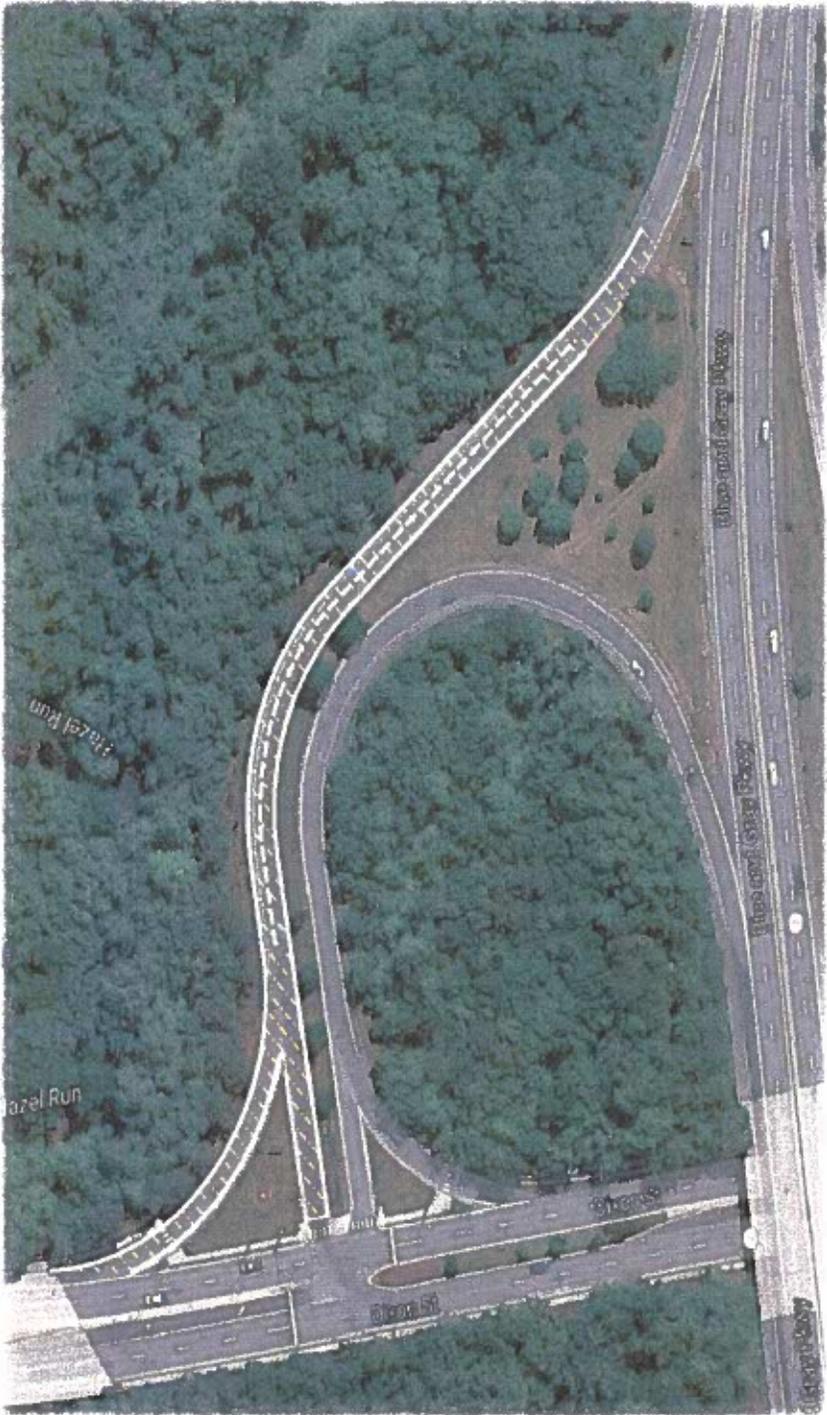
Accelerated Project Schedule

Phase	Date
Dixon Street ramp improvements Install detour signs (cover until needed)	Now – Fall 2019
Utility relocation	Summer 2019 – Summer 2020
Project advertised to potential bidders	January – March 2020
Bridge closes to vehicle and pedestrian traffic	May 2020 (earliest possible, based on January 14, 2020 advertisement date)
Bridge reopens to traffic	16 months after closure

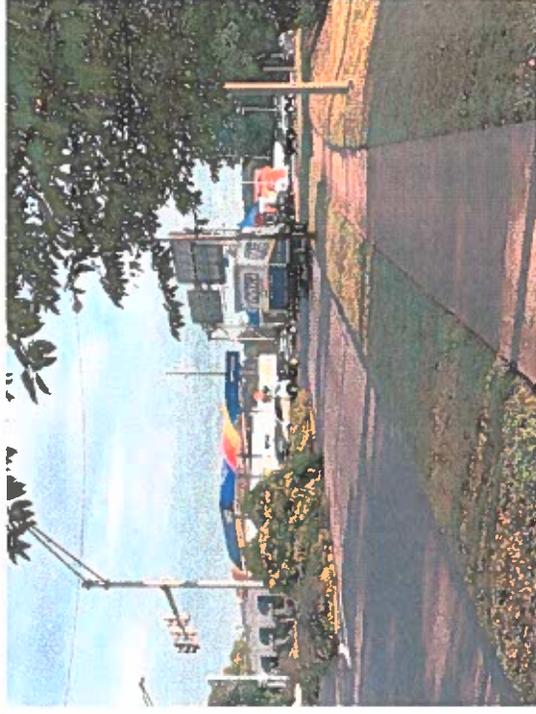
Dixon Street Detour Route



Dixon Street Ramp Improvement



Route 1 and Princess Anne Street Intersection



*40% of traffic will divert to Falmouth Bridge
we will make some changes to allow more traffic
to come through*

Next Steps

- **Improve detour route and install signs in 2019**
- **Finalize preparations for project advertisement in 2020**
- **Prepare public and affected audiences for detour**





News Release

For immediate release

For more information, contact:
Sonja Wise, Public Information Officer
540-372-1010
spwise@fredericksburgva.gov

City of Fredericksburg Plans Marketing Campaign Ahead of Chatham Bridge Closure

(Fredericksburg, VA) August 28, 2019 – The City of Fredericksburg is committing funding and resources for a locally oriented marketing and social media campaign letting people know that downtown Fredericksburg is open for business as usual during the planned Chatham Bridge closure.

The City is preparing a campaign to provide easy access of information to those who work in, live in and visit downtown Fredericksburg. This effort is focused on how the Chatham Bridge closure – which is expected to begin this coming May and last approximately 16 months -- might affect the immediate downtown and detour areas. The City's goal is to minimize disruptions to the downtown community.

Public information will include online and printed maps for the detour, parking and alternate routes. There will also be opportunities for the public to sign up for informational alerts. As part of this campaign, the City will be working with Fredericksburg VA Main Street, Inc. in planning promotional efforts such as scavenger hunts and "find the mascot" campaigns that will seek to raise awareness about the ease of getting around downtown and the abundant parking options that will still be available throughout construction. Additionally, the City is coordinating with VDOT on maps and signage advertising the detour route. These coordinated efforts will seek to encourage everyone who frequents downtown to share our "open for business as usual" message throughout the 16-month renovation. At the conclusion of the project, Chatham Bridge will reopen with a rebuilt surface and a 10-foot multi-use pathway separated from vehicular traffic that will connect to Stafford County's extensive trail system.

More information will be available in the coming months, and the campaign will launch in early 2020. For more information, or if you have questions or suggestions, please feel free to contact Sonja Wise, Fredericksburg Public Information Officer, at 540-372-1010, or visit Fredericksburgva.gov.

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	August 1	August 27	August 30	September	October	October/November	November/December	~ January
Land Use Approvals Comp Plan - Parkland Zoning Map R2-R4 Text Amendment - HFD		City Council Initiation			Planning Commission Public Hearing		City Council Public Hearing & Action	
Land Sale or Lease	RFP Realtor Services Posted Real Estate Lawyer Hired		RFP Closes Contract Deed/Convenants Under Development	Selection & Consultation Include Attorney		RFP Posted		City Council Public Hearing & Action



CITY OF FREDERICKSBURG, VIRGINIA
CITY COUNCIL
MINUTES
Council Chambers, 715 Princess Anne Street
Fredericksburg, Virginia 22401

ITEM #9B

HON. MARY KATHERINE GREENLAW, MAYOR
HON. WILLIAM C. WITHERS, JR., VICE -MAYOR, WARD TWO
HON. KERRY P. DEVINE, AT-LARGE
HON. MATTHEW J. KELLY, AT-LARGE
HON. JASON N. GRAHAM, WARD ONE
HON. DR. TIMOTHY P. DUFFY, WARD THREE
HON. CHARLIE L. FRYE, JR., WARD FOUR

Joint Council/Fredericksburg School Board Work Session
August 29, 2019

City Council and School Board Working Group
Enrollment/Capacity Expansion

The Council of the City of Fredericksburg, Virginia held a work session on Tuesday, August 29, 2019, beginning at 5:30 p.m. at the Walker Grant Center, 210 Ferdinand Street.

Council Present. Mayor Mary Katherine Greenlaw Presiding. Vice-Mayor William C. Withers, Jr., Councilors Timothy P. Duffy, Charlie L. Frye, Jr., Jason N. Graham and Matthew J. Kelly.

Council Absent. Councilor Kerry P. Devine.

Also Present. City Manager Timothy J. Barood, Assistant City Manager Mark Whitley, Assistant City manager Doug Fawcett, City Attorney Kathleen A. Dooley and Clerk of Council Tonya B. Lacey.

School Board Present. Chairperson Jennifer Boyd. Vice-Chairperson Jannan Holmes, Jarvis, Bailey, Malvina Kay, Kathleen Pomeroy, and Elizabeth Rehm.

Also Present. Interim Superintendent Dr. Marcie Catlett, Interim Deputy Superintendent Dr. John Russ Chief Academic Officer Lori Bridi, Chief Operations/Information Officer Michael George and Clerk of the Board Deborah Wright.

City Council and School Board Working Group. Mayor Greenlaw provided information on the working group which consisted of City Council and School Board members. She stated that this was initially an informal working group that met to have discussions prior to budget development. There was no clear agenda and consisted of free will conversations but over time with the group meeting frequently, and the attendance of the public, City Attorney Dooley looked into whether this had become a public body. She said the group started out as an ad hoc group but had become a more formalized group and was treated more as a public body with communication between two bodies. The draft resolution that was presented stated that two School

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Board Members would be appointed and two City Council members would be appointed by each of the boards. The members would meet monthly. The purpose of the meetings was also outlined in the resolution and the joint working group has no powers of decision making.

Ms. Kay expressed some concerns with the working group's communication. She spoke of calls other board members receive regarding topics that were discussed in the working group but the others were not aware. She suggested that it would be more beneficial to increase the number of joint meetings with the full boards rather than formalizing the working group.

Councilor Kelly stated that the working group was helpful in getting information on topics but that no decisions were being made in the meetings. It was noted that minutes would be taken if the group was formalized and those minutes could be distributed to the rest of the School Board and City Council. Ms. Dooley also stated that others could attend the meetings if it was formalized but could not speak.

The question was raised whether members could substitute and City Attorney Dooley said this was an advisory group where no action was being taken and there would be no problems with substituting members.

Mayor Greenlaw stated that the resolution was a draft that she hoped both bodies would discuss to keep the working group going.

Ms. Dooley said she would work on making the changes that were discussed and submit the resolution for approval.

Enrollment/Capacity Expansion. Ms. Boyd suggested a Joint Advisory Task Force that would make recommendation to the School Board and the City Council on future school system enrollment projections, actual enrollment and enrollment trends. This taskforce would identify capacity expansion opportunities and they would submit recommendations to the School Board and City Council to consider no later than January 31, 2020. This taskforce would also be a public body with notices and minutes taken.

There were suggestions given for member and Dr. Catlett and Mrs. Boyd and the school administration would like to develop an internal school taskforce before moving to an external taskforce. Dr. Catlett said there was a process in planning a school building project and she asked that the school staff be given the opportunity to do this. Dr. Catlett shared enrollment data as of September 3, 2019 which was 3,599 and last year at this time there were 3,533 students. The Walker-Grant center was housing 177 pre-school students. The Mosley Report put Hugh Mercer's capacity at 880 and the current enrollment is 967. Dr. Catlett said they have added learning cottages and the teachers and student like them. There was one empty classroom which was being held for

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more expansion that may be needed. There are no classes with more than 22 students in them. Lafayette was reported at 1010 in the report and the current enrollment is 781, Walker-Grant was reported at 880 and the current enrollment is 809 and James Monroe's capacity was 1164 and the current enrollment is 1042. The enrollment predicted by Weldon Cooper for the 2019-20 school year was 3,592 and the current enrollment is 3,599.

Dr. Catlett suggested options to address the increasing enrollment to include: redistricting (which isn't an option in the City), housing modules, building expansions, or building a new school. The school has established an internal Enrollment Capacity Expansion taskforce made up of Dr. Catlett, Dr. John Russ, Ms. Lori Bridi, Ms. Jennifer Brody, Dr. Bumbrey, Mike George and the school principals. This group would discuss the need for the school division, and consider how buildings are functioning. The larger taskforce would evaluate options presented from the internal taskforce.

Ms. Kay reminded Council that in exchange for the property for the Police Department the Schools were promised a new school and she hoped the Council would follow through on that promise. Vice-Mayor Withers said the City was committed to build but Ms. Kay wanted a date.

Councilor Kelly reminded members that the reason the City currently has a debt ceiling was due in part from the two schools it was trying to pay off and it recently funded a five percent raise for school staff along with funding other operational increases. He said he was looking forward to seeing what could be done.

Mayor Greenlaw stated that the Schools had a good plan for the internal taskforce and moving that information to the external taskforce. She was comfortable with the Schools taking the lead in this process.

Adjournment. There being no further business to come before the Council at this time. Mayor Greenlaw declared the session officially adjourned at 7:06 p.m.

**Tonya B. Lacey
Clerk of Council
City of Fredericksburg**

City Council/School Board

Joint Advisory Task Force

Framework for Discussion for Creation

Objective:

Create a Joint Advisory Task Force to make recommendations to the Fredericksburg City Council and Fredericksburg School Board on future school system enrollment projections and facility capacity and expansion plans.

Membership to be appointed [jointly][separately]:

- [City Council]
- [School Board]
- [Citizen Participation]

Task description:

- Review information on Fredericksburg City Schools enrollment projections, including reports by Moseley Architects and the Weldon Cooper Center, September 2019 actual enrollment data, and interviews with schools staff regarding trends. “Enrollment” includes K – 12 and pre-school students.
- Assess existing programmatic capacity of Fredericksburg City Schools facilities, including the Walker-Grant Center and Original Walker-Grant, including the Moseley Architects study, original building plans, facilities tours, and interviews with schools staff as needed.
- Identify capacity expansion opportunities, including existing facilities, learning cottages, other existing building opportunities, and new school construction. Consider capital, financing, and operating cost estimates. Consult with City and Schools staff on Capital Improvement Plan process and impacts; and the City and Schools Comprehensive Plans.
- Generate recommendations for consideration by School Board and City Council. Each recommendation will address the financial impacts of the proposed option. Report the recommendations to City Council and the School Board no later than January 31, 2020.

Budget and staffing:

Organization and rules of procedure:

- _____ shall give notice of the date, time, and location of meetings by posting the notice on the School Board and City websites, in the lobby of City Hall and _[physical location of School Board meeting notices], and placing the notice at the office of the Clerk of Council and the Superintendent of Schools, with the assistance of City and Schools staff.
- The Joint Advisory Task Force shall elect a secretary who shall keep minutes of meetings, or this task may be delegated to a staff member.
- For the conduct of any meeting, a quorum shall be not less than a majority of all members of the Joint Advisory Task Force.
- Joint Advisory Task Force recommendations require a majority vote of those present at the meeting.
- The Joint Advisory Task Force is a “public body” governed by the Virginia Freedom of Information Act. All meetings of the Joint Advisory Task Force shall be open to the public. No meeting shall be conducted through telephonic, video, electronic or other electronic communication means where the members are not physically assembled to discuss or transact the public business of the Joint Advisory Task Force. The records of the Joint Advisory Task Force and its members, generated in the transaction of the public business of the Joint Advisory Task Force, shall be public records for purposes of FOIA. The City Attorney and Clerk of Council shall train members of the Joint Advisory Task Force on the requirements of FOIA and assist and advise the Chair or Vice Chair as needed.



MOTION:
2019

SECOND:

----->
Regular Meeting
Resolution 19-__

RE: Creating the City Council-City Schools Joint Working Group, and appointing the City Council [School Board] members

ACTION: APPROVED: Ayes: 0; Nays: 0

City Council has identified "Learning Is a Way of Life" as part of its vision for the future of the City. The City schools are funded in large part by the City and Commonwealth, and they are governed by the Fredericksburg City School Board. Therefore, the Council identified a Council/School Board communication process as a priority for achieving its vision.

The City School Board has adopted a Vision Statement that "all students in the Fredericksburg City Public Schools will learn and succeed. 'Excellence in Education' embodies a commitment to quality that assures each student opportunity and equity. The school system reflects the value the community places on our children and believes the future depends on the dedication of our resources to educate all students to become knowledgeable, responsible, and productive citizens." The School Board believes that communication of its Vision and details of its operations to the members of City Council will advance the vision of both the School Board and the City Council.

Members of City Council began to meet on a monthly basis with members of the School Board to discuss items of mutual interest in 2017, and the public has often attended the meetings. The Superintendent and City Manager convene these meetings, and they have advanced the mutual understanding of the City Council and School Board. In order to continue this progress, the City Council and School Board wish to formalize the group.

Therefore, the City Council [School Board] hereby resolves that:

- It establishes the City Council-City Schools Joint Working Group as a joint public body of the City Council and the City School Board.
- The Joint Working Group shall have four members consisting of two members of City Council (appointed by City Council) and two members of the School Board (appointed by the School Board). The City Manager and Superintendent and members of the two staffs are not members of the Joint Working Group but will continue in a support role.
- The purpose of the Joint Working Group is to meet and discuss issues of mutual interest to the Council and School Board, with a particular emphasis on advancing their mutual visions for the future of the City with respect to public education, planning for future school facilities, and school budget issues.
- The Joint Working Group should meet monthly or at such other interval as it may deem appropriate for its purposes.
- The City Council appoints _____ and _____ as members of the Joint Working Group to serve for a term of one year or until their successors are appointed.

- The full City Council and School Board will continue to meet regularly to advance issues of mutual interest.

Votes:

Ayes:

Nays:

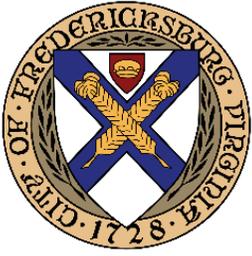
Absent from Vote:

Absent from Meeting:

Clerk's Certificate

I certify that I am Clerk of Council of the City of Fredericksburg, Virginia, and that the foregoing is a true copy of Resolution No. 19-_____, adopted at a meeting of the City Council held _____, 2019, at which a quorum was present and voted.

Tonya B. Lacey, CMC
Clerk of Council



CITY OF FREDERICKSBURG, VIRGINIA
CITY COUNCIL
MINUTES

Council Chambers, 715 Princess Anne Street
Fredericksburg, Virginia 22401

HON. MARY KATHERINE GREENLAW, MAYOR
HON. WILLIAM C. WITHERS, JR., VICE -MAYOR, WARD TWO
HON. KERRY P. DEVINE, AT-LARGE
HON. MATTHEW J. KELLY, AT-LARGE
HON. JASON N. GRAHAM, WARD ONE
HON. DR. TIMOTHY P. DUFFY, WARD THREE
HON. CHARLIE L. FRYE, JR., WARD FOUR

December 10, 2019

The Council of the City of Fredericksburg, Virginia, held a regular session on Tuesday, December 10, 2019, beginning at 7:30 p.m. in the Council Chambers of City Hall.

City Council Present. Mayor Mary Katherine Greenlaw. Vice-Mayor William C. Withers, Jr., Council members Kerry P. Devine, Dr. Timothy P. Duffy, Charlie L. Frye, Jr. (8:03), Jason N. Graham and Matthew J. Kelly.

Also Present. City Manager Timothy J. Barody, Assistant City Manager Mark Whitley, City Attorney Kathleen Dooley, Finance Director Robyn Shugart, Public Works Director David King, Assistant Public Works Director Diane Beyer, Police Chief David Nye, Fire Chief Eddie Allen, Assistant Fire Chief Mike Jones, Captain/Deputy Emergency Management Coordinator Victor Podbielski, Division Chief Calvin Balderson, Sheriff's Captain Scott Foster, Economic Development Director Bill Freehling, Community Planning and Building Services Director Charles Johnston, Senior Planner Michael Craig and Clerk of Council Tonya B. Lacey.

Opening Prayer and Pledge of Allegiance. Council was led in prayer by Councilor Matthew J. Kelly followed by the Pledge of Allegiance led by Mayor Mary Katherine Greenlaw.

Officer Recognized. Mayor Greenlaw recognized the presence of Lieutenant Rashawn Cowles, at this evening's meeting.

Fiscal Year 2019 Comprehensive Annual Financial Report (CAFR) (D19-__). Mayor Greenlaw called on Mr. Andrew Grossnickle of Robinson, Farmer, Cox Accountants to review the CAFR. Mr. Grossnickle noted some of the more important points in the report. See **D19-__** for more detail.

Fredericksburg Regional Alliance Update (D19-__). Mr. Curry Roberts, President of FRA presented a PowerPoint. In his presentation he discussed their vision and mission, metrics, project scale, regional tax chart, FY202 marketing calendar, reporting updates, state regionalism, tech transfer: vision of success, pipeline to promise initiative, events and thanks to investors. See **D19-__** for more details.

Citizen Comment. The following speakers participated in the citizen comment portion of this evening's meeting.

Robert Courtnage (D19-__), 407 Fauquier Street, represented the Clean and Green Commission as the Chair, spoke in support of the climate change resolution. He said this needed to be done for his two children, the poor and disadvantaged who will suffer the most. Mr. Courtnage said passing the resolution would be a significant step forward that everyone could be proud of. He said the Clean and Green Commission stood ready to help. See **D19-__** for more information.

Amanda Stebbins (D19-__), 1613 Sunken Road, thanked the Council for listening to the thoughts and concerns of climate crisis. Ms. Stebbins talked about dangers of the carbons being released into the atmosphere and how important it was to begin transitioning to electric vehicles. Ms. Stebbins also spoke of the negative health effects of being exposed

to diesel fumes. She encouraged the Council to pass the resolution. See **D19-__** for more information.

Charles Sharpless (D19-__), 1613 Sunkin Road, Professor of Chemistry at the University of Mary Washington thanked the Council for recognizing the climate challenge and for being willing to provide leadership on the issue. He said approving this resolution would send a message to State legislators showing them they need to act more boldly. Mr. Sharpless also spoke about the State Energy Scorecard and how the City could be successful if it worked strategically. See **D19-__** for more information.

Pamela Grothe (D19-__), 116 Springwood Drive, Assistant Professor at the University of Mary Washington said she wanted to reiterate the letter she wrote on behalf of her department on the urgency to commit to 100% renewable energy by 2050 or sooner. Dr. Grothe spoke of how she witnessed the most extreme El Nino event on record because of climate changes. She said the City needed to be bold now, in order to combat climate change. See **D19-__** for more information.

Carmella Southers (D19-__), 905 Sylvania Avenue, encouraged the Council to support and pass the proposed resolution. Ms. Southers spoke about her experience living mostly on renewable energy. She said they have 34 solar panels which supply all of their electric needs. Ms. Southers wanted to let the Council know that it was not as hard as they may think to reduce the carbon footprint. She also submitted a handout to show what could be done in the next few years to move towards 100% renewable energy. See **D19-__** for more information.

Eric Bonds, 437 Hanson Avenue, professor at University of Mary Washington stated that we were at a tipping point with global warming and if action was not taken now with

carbon emissions it would push the planets climate beyond its boundaries. He said scientist have been sounding alarms about global warming for years. Mr. Bonds said the City was making a difference by passing the resolution on climate change. He said the City would need to develop a Comprehensive Climate Plan that outlines a roadmap for climate mitigation. He also suggested hiring a sustainable energy specialist. He said there were many qualified citizen ready to help. Mr. Bond, said working together more could be achieved and he encourage the Council to reach out to the University to help.

Jonathan Gerlach, 809 Charlotte Street, spoke of how impressive Fossil Free Fredericksburg was and he said they have accomplished a lot in a short period of time. He said it would not be easy to transition neither would it be quick. He said the Architectural Review Board was currently looking at how solar panels could be installed on rooftops without being intrusive. Mr. Gerlach said the resolution was an important first step and this positions the city to be a leader and gives a model for other jurisdictions to follow.

Anne Little, 726 William Street, spoke about climate change being a crisis for the world and everyone needed to do their part. She said the City was doing a great job with planting trees but there was a lot of empty space in many yards. She said the Chesapeake Bay Whip Program was asking our region to plant 4.8 million trees in the next five years. Ms. Little said Tree Fredericksburg was going to start transitioning by giving away trees starting this spring because this was something everyone could do. She said looks forward to working with the City to make this a reality.

Bob Ackerman, 8429 Battle Park Drive, offered the City an alternative to selling the Caretaker's Cottage. He said he met with the City Attorney and staff and it was a significant step to putting things forward to Council. He said it would be productive if he could meet

Council in a work session. He said his client was not willing to move forward if the Council were to adopt an amendment to the comprehensive plan. He encouraged the Council to defer to learn more of the details.

Catherine Webbert, 2 Wallace Lane, 22554, spoke on behalf of herself and several other students. She spoke about climate change and how it was affecting others. She said students were long term investments just as this resolution was a long term investment. Ms. Webbert said she would be holding a Youth Climate Crisis Conference at Colonial Forge and they have reached out to other surrounding high schools to help. She spoke of the importance of people being educated. She said this resolution would help to get other jurisdictions moving forward.

Sue Sargeant, 1318 William Street, spoke of how impressed she was of the City staff helping the College Heights neighborhood over the summer. She said many attended the ribbon cutting at the parking lot that the City partnered on with UMW. Ms. Sargeant said the people who are in the City use such thought with what we want for the quality of life in the City. She said the Council was a beacon of hope.

Bill West, 1311 Princess Anne Street, reminded the Council of the second Amendment Sanctuary movement that was sweeping through Virginia. He said 50 of the 95 counties have passed a second amendment sanctuary amendment of some kind and 9 of the current towns and cities. He said the proposed laws were not designed to discourage crime, but to encourage them. He said the proposed law would impact law abiding citizens.

Laura Moyer, 1605 Sunken Road, asked the Council not to pass a sanctuary city resolution. She said this was a law for the legislators in Richmond to address not the local government. Ms. Moyer said she hoped the General Assembly would pass reasonable laws.

John Beck, 270 Chapel Green Road, said he did not believe any of the Bill of Rights were negotiable. He was concerned that by the stroke of a pen a law could make thousands of people felons just because they own a fire arm and he was not in favor of it.

Council Agenda Presented. The following items were presented to Council for discussion.

7A. Resolution 19-112, Acknowledging the Serious Threat of Climate Change, and Committing to a 100% Renewable Energy Future – Councilor Devine

7B. Gun Issues – Councilor Kelly

7C. Fredericksburg Gun Giveback - Councilor Frye

Resolution 19-112, Acknowledging the Serious Threat of Climate Change, and Committing to a 100% Renewable Energy Future – Councilor Devine. Councilor Devine moved this item up from the City Manager's Agenda.

After staff presentation Councilor Devine made a motion to approve Resolution 19-112, Acknowledging the Serious Threat of Climate Change, and Committing to a 100% Renewable Energy Future; motion was seconded by Councilor Duffy.

Council was in full support and they thanked everyone for working on this and they spoke of how great it was to see the community come together.

The motion was approved by the following recorded votes. Ayes (7). Councilors Greenlaw, Withers, Devine, Duffy, Frye, Graham and Kelly. Nays (0).

Gun Issues. Councilor Kelly said this was not the first time this issue had come before the Council. He said the first time he voted against it because the Council works on

local issues which is why he was voted into office. He said guns issues were state issues and if he voted on the gun issues it would be of his personal opinion and that would not be representing his constituents. He said this was a constitutional issues and as a Councilor he had no rights over constitutional issues. Councilor Kelly said issue like this detract from the issues the Council needs to be focused on.

Fredericksburg Gun Giveback. Councilor Frye announced the next Gun Giveback. The giveback will be held on January 11 and he thanked the Police and Sheriff Departments for helping make this a success. Since 2014 approximately 185 guns have been collected. He said this was the only locality doing this in the state.

City Manager's Consent Agenda Accepted for Transmittal as Recommended (D19-__ thru D19-__). Councilor Kelly moved approval of the City Manager's consent agenda; motion was seconded by Councilor Devine and passed by the following recorded votes. Ayes (7). Councilors Greenlaw, Withers, Devine, Duffy, Frye, Graham and Kelly. Nays (0).

- Ordinance 19-35, Second Read, Approving a Correction to the Description of the Leased Premises at the Regional Landfill for the Telecommunication Facilities of Milestone Tower Limited Partnership/SBA Towers X, LLC (D19-__).
- Ordinance 19-36, Second Read, Amending Chapter 46 of the City Code to Define Shareable Dockless Mobility Devices and Require a Franchise for Persons Offering these Devices for Hire in the City (D19-__).
- Resolution 19-__, Adoption Emergency Operations Plan (D19-__).

- Transmittal of Board and Commission Minutes (approved minutes can be found on the board/commission webpages after they are approved at subsequent meeting of said board/commission).
 - Architectural Review Board – September 9, 2019 (D19-__).
 - Architectural Review Board – September 23, 2019 (D19-__).
 - Architectural Review Board – October 14, 2019 (D19-__).
 - Planning Commission Work Session – August 14, 2019 (D19-__).
 - Planning Commission – August 14, 2019 (D19-__).

Adoption of Minutes. Vice-Mayor Withers moved approval of the November 26, 2019 public hearing and regular session minutes; motion was seconded by Councilor Kelly and passed by the following recorded votes. Ayes (7). Councilors Greenlaw, Withers, Devine, Duffy, Frye, Graham and Kelly. Nays (0).

Architectural Review Board Appointment - Adrianna Moss (D19-__). After the recorded vote taken, Adrianna Moss was appointed to serve on the Architectural Review Board with a vote resulting between applicants Adriana Moss and Helen Ross. Moss (5) Greenlaw, Frye, Duffy, Kelly, Graham. Ross (2) Withers, Devine.

Mary Washington Monument Caretaker's Lodge (D19-__). After staff presentation and a brief discussion Council decided to postpone a vote on the comprehensive plan amendment in order to get more details on the proposal from Attorney Bob Ackerman's client. The Council was of the understanding that the 90 day deadline to act would lapse and they would have to start the process over again if they chose to make an amendment.

Councilor Graham reiterated that he wanted be sure the City would also accept other proposal that may be presented.

City Attorney Dooley said she would bring this item back to the Council at its January 28 meeting.

Resolution 19-114, Approved, Adopting the List of Streets to be Improved During the Fiscal Year 2020 Asphalt Rehabilitation Program

(D19-__). After staff presentation Councilor Kelly made a motion to approved Resolution 19-114, adopting the list of streets to be improved during the Fiscal Year 2020 asphalt rehabilitation program; motion was seconded by Vice-Mayor Withers and passed by the following recorded votes. Ayes (7). Councilors Greenlaw, Withers, Devine, Duffy, Frye, Graham and Kelly. Nays (0).

Resolution 19-115, Approved, Authorizing a Performance Agreement with Hylton Venture, LLC and the Fredericksburg Economic Development Authority for Completion of Construction Plans for Gateway Boulevard (19-__). After staff presentation and brief discussion Councilor Devine made a motion to approve Resolution 19-115, authorizing a Performance Agreement with Hylton Venture, LLC and the Fredericksburg Economic Development Authority for completion of construction plans for Gateway Boulevard; motion was seconded by Councilor Kelly and passed by the following recorded votes. Ayes (7). Councilors Greenlaw, Withers, Devine, Duffy, Frye, Graham and Kelly. Nays (0).

Resolution 19-116, First Read Approved, Amending the Fiscal Year 2020 Budget for Funding to the Economic Development Authority

Related to the Design of Gateway Boulevard (19-__). After staff presentation Councilor Kelly made a motion to approve Resolution 19-116, on first read, amending the Fiscal Year 2020 budget for funding to the Economic Development Authority related to the design of Gateway Boulevard; motion was seconded by Councilor Frye and passed by the following recorded votes. Ayes (7). Councilors Greenlaw, Withers, Devine, Duffy, Frye, Graham and Kelly. Nays (0).

Motion to Suspend the Rules. In order to place Resolution 19-116 on for second read Councilor Kelly moved to approve suspension of the rules; motion was seconded by Councilor Devine and passed by the following recorded votes. Ayes (7). Councilors Greenlaw, Withers, Devine, Duffy, Frye, Graham and Kelly. Nays (0).

Resolution 19-116, Second Read Approved, Amending the Fiscal Year 2020 Budget for Funding to the Economic Development Authority Related to the Design of Gateway Boulevard (19-__). After staff presentation Councilor Kelly made a motion to approve Resolution 19-116, on second read, amending the Fiscal Year 2020 budget for funding to the Economic Development Authority related to the design of Gateway Boulevard; motion was seconded by Councilor Devine and passed by the following recorded votes. Ayes (7). Councilors Greenlaw, Withers, Devine, Duffy, Frye, Graham and Kelly. Nays (0).

Resolution 19-117, First Read Approved, Amending the Fiscal Year 2020 Budget to Provide for Additional Compensation for Public Safety Personnel (19-__). After staff presentation Councilor Kelly stated that there are three services the City must provide and they are safety, education and public works. He said this

was an incremental step in regards to the needs of public safety. These are issues he hoped the Council would focus on in the next budget. He would also like to have discussions on the compensation for the Sheriff's office because the City was fully supporting some of the deputies' positions.

Councilor Graham asked where the funding would be coming from to replace the contingency used for this and Mr. Whitley said he was not sure yet but he was confident he would be able to replenish it through use of fund balance, savings from other budgeted line items that could be transferred.

Councilor Duffy thanked staff for responding and he said it was critical that the City does not fall behind in compensation to safety personnel.

Councilor Devine said the City needed to be concerned with bleeding out our personnel because of the amount of training invested into them it was important to retain them and attract others.

Councilor Devine made a motion to approve Resolution 19-117, on first read, amending the Fiscal Year 2020 budget to provide for additional compensation for public safety personnel; motion was seconded by Councilor Kelly.

Councilor Frye thanked the department heads for putting the facts out there and the City needs to take care of the employees.

Vice-Mayor Withers said he hoped staff would find the funds to replace the money in contingency.

The motion passed by the following recorded votes. Ayes (7). Councilors Greenlaw, Withers, Devine, Duffy, Frye, Graham and Kelly. Nays (0).

Motion to Suspend the Rules. In order to place Resolution 19-117 on for second read Councilor Devine moved to approve suspension of the rules; motion was seconded by Councilor Kelly and passed by the following recorded votes. Ayes (7). Councilors Greenlaw, Withers, Devine, Duffy, Frye, Graham and Kelly. Nays (0).

Resolution 19-117, Second Read Approved, Amending the Fiscal Year 2020 Budget to Provide for Additional Compensation for Public Safety Personnel (19-__). Councilor Devine made a motion to approve Resolution 19-117, on second read, amending the Fiscal Year 2020 budget to provide for additional compensation for public safety personnel; motion was seconded by Councilor Kelly and passed by the following recorded votes. Ayes (7). Councilors Greenlaw, Withers, Devine, Duffy, Frye, Graham and Kelly. Nays (0).

Resolution 19-118, Approved, Providing an Increased Multiplier Under the Virginia Retirement System for Eligible Hazardous Duty Employees (D19-__). Councilor Kelly made a motion to approve Resolution 19-118, providing an increased multiplier under the Virginia Retirement System for eligible hazardous duty employees; motion was seconded by Councilor Devine and passed by the following recorded votes. Ayes (7). Councilors Greenlaw, Withers, Devine, Duffy, Frye, Graham and Kelly. Nays (0).

City Manager's Report and Council Calendar (D19-__ thru D19-__). City Manager Baroody directed the Council's attention to the Manager's report and Council Calendar. Activities highlighted on the report were as follows: Holiday Parking in the Downtown, Fall Leaf Collection Season Continues, Can You Find FRED?, Feet First in

Fredericksburg, Chatham Bridge Rehabilitation Project, Retire Your Old Glory Program, Fredericksburg Spirit Day at the Washington Capital Game and Fred Focus.

Adjournment. There being no further business to come before the Council at this time, Mayor Greenlaw declared the meeting officially adjourned at 9:52 p.m.

Mary Katherine Greenlaw, Mayor

Tonya B. Lacey, Clerk of Council, CMC

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MEMORANDUM

TO: Mayor Greenlaw and City Council
FROM: Tonya B. Lacey, Clerk of Council
DATE: January 8, 2020
SUBJECT: Citizen Transportation Advisory Group Appointment

BACKGROUND

It was brought to my attention that Mr. David McLaughlin has been serving on the Citizen Transportation Advisory Group but had not been officially appointed by Council. This group is an advisory group and does not make any official decisions so there was no negative implications. FAMPO staff has asked that you officially appoint Mr. McLaughlin to clear up any confusion.

RECOMMENDATION

At the January 14, regular session, Council is requested to appoint Mr. David McLaughlin to the Citizen Transportation Advisory Group.

Attachments: Application



MEMORANDUM

A handwritten signature in blue ink, appearing to be 'T. B. Lacey', is located to the right of the memorandum header.

TO: Mayor Greenlaw and City Council
FROM: Tonya B. Lacey, Clerk of Council
DATE: January 8, 2020
SUBJECT: Board of Zoning Appeals Appointments

BACKGROUND

The terms for Efran Reyes and Matthew Muggeridge expired on December 31, 2019 both Mr. Reyes and Mr. Muggeridge are eligible and interested in continuing to serve.

RECOMMENDATION

At the January 14, regular session, Council is requested to reappointment Mr. Reyes and Mr. Muggeridge to the BZA. The appointment applications are attached for your review and consideration.

Attachments: Applications



MEMORANDUM

C. S. Sutor

TO: Timothy J. Baroody, City Manager
FROM: Mike Craig, Senior Planner
DATE: January 7, 2020 (for the January 14 meeting)
RE: Residential Use in the Planned Development – Commercial zoning district

ISSUE

Discussion of permitting additional residential use in the Planned Development – Commercial zoning district (PD-C) by special use permit.

BACKGROUND

The PD-C zoning district permits 10% of the total acreage within the district to be used for residential land use at a density of 24 units per acre. Celebrate Virginia South, a single PD-C district, is a total of 541 acres. The entire 54 acres of that development available for residential use has now been developed into the Seasons / Havens (totaling 483) and the Silver Collection (totaling 576 multi-family units).

Over the last few months, property owners within Celebrate Virginia South have come forward to discuss new proposals. Two proposals have been discussed. One is for 100 additional senior housing units. The other is for 372 multi-family units in conjunction with the development of between 60,000 and 100,000 square feet of employment center uses.

The purpose of the PD-C zoning district is:

“to provide locations for a full range of retail commercial and service uses which are oriented to serve a regional market area. The district also provides for planned employment centers with offices and professional business uses. The district should be located adjacent to major transportation arteries, with development encouraged in centers planned as a unit.”

The Citywide market analysis prepared by Streetsense in December of 2018 indicates that the City’s land use market is in a state of evolution. Retail centers are set to contract and the market for employment centers and offices is limited. The market analysis also indicates that, while the City is digesting existing residential entitlement, additional future residential use may be appropriate within Area 1 Central Park / Celebrate Virginia.

CONCEPTUAL TEXT AMENDMENT

A proposed text amendment is attached for discussion for potential initiation the Council’s January 28 meeting. The text amendment would permit up to an additional 10% of the land in a PD-C district to be allocated to residential land use by special use permit. This code change would permit the City Council to authorize the change in land use allocation within a PD-C district so that 20% of the district could be residential, a minimum of 25% would be open space, and up to 55% would be non-residential.

Additional residential acreage would also be limited in the total amount of additional units. The additional number of residential units so approved shall not exceed the number determined by multiplying 12 times the total additional acreage available for residential use by special use permit. For

example, where a district consists of 500 acres, 50 acres may be developed for residential uses by right, at 24 units per acre. An additional 600 units (50 x 12) may be developed on an additional 50 acres by special use permit.

The proposed amendment includes modifications to the purpose of the PD-C zoning district to add review criteria for applications for additional residential use. Those criteria would be:

- Retaining the primacy of commercial use in the district with respect to land area developed or reserved for commercial uses, visibility of uses, and the timing and phasing of development.
- a strong emphasis on pedestrian scale;
- providing urban development and amenities;
- incorporating high quality neighborhood design and innovative arrangement of building and open space uses;
- designing with a hierarchy of interconnected streets and blocks, walkable streets;
- provisions for transit, and a variety of housing types; and
- including opportunities for active recreational facilities or formal open spaces for residential segments of the development.

These criteria would be in addition to the existing special use review criteria in § 72-22.6 Special Use Permits, which include an evaluation of adverse impacts related to:

- Traffic or parking congestion;
- Noise, lights, dust, odor, fumes, vibration, and other factors which adversely affect the natural environment;
- Discouragement of economic development activities that may provide desirable employment or enlarge the tax base;
- Undue density of population or intensity of use in relation to the community facilities existing or available;
- Reduction in the availability of affordable housing in the neighborhood;
- Impact on school population and facilities;
- Destruction of or encroachment upon conservation or historic districts;
- Conformity with federal, state and local laws, as demonstrated and certified by the applicant; and
- Massing and scale of the project.

In addition, any proposed development within Celebrate Virginia South will have to comply with the Celebrate Virginia South agreement that contains covenants and restrictions to development within that project.

CONCLUSION

A UDO text amendment to permit additional residential use in the PD-C zoning district by special use permit will be on the City Council agenda for potential initiation on January 28.



MOTION:

SECOND:

draft 2020 01 08
Regular Meeting
Ordinance No. 20-__

RE: Amending the Unified Development Ordinance to permit additional residential development in the Planned Development-Commercial zoning district by special use permit.

ACTION: APPROVED; Ayes:0; Nays: 0

First read: _____ **Second read:** _____

It is hereby ordained by the Fredericksburg City Council that City Code Chapter 72, "Unified Development Ordinance," is amended as follows.

I. Introduction.

The purpose of the Planned Development –Commercial (PD-C) District is to provide locations for a full range of retail commercial and service uses which are oriented to serve a regional market area. The district also provides for planned employment centers with offices and professional business uses. The district is appropriate for land located adjacent to major transportation arteries, with development encouraged in centers planned as a unit. The PD-C District currently permits the development of 10% of the acreage of the district for residential uses, at a density of 24 units per acre. The purpose of this amendment is to permit additional residential development in the district by special use permit, for an additional 10% of the district acreage, but limited as to the number of additional residential units.

The City Council adopted a resolution to initiate this text amendment at its meeting on _____. The Planning Commission held its public hearing on the amendment on _____, after which it voted to recommend the amendment to the City Council. The City Council held its public hearing on this amendment on _____.

In adopting this ordinance, City Council has considered the applicable factors in Virginia Code § 15.2-2284. The City Council has determined that public necessity, convenience, general welfare and good zoning practice favor the requested rezoning.

II. City Code Amendment.

City Code Chapter 72, "Unified Development Ordinance," is amended as follows:

1. **Section 72-33.2, "Planned Development-Commercial District,"** shall be amended as follows:

Sec. 72-33.2. Planned Development-Commercial District.

A. Purpose and intent.

- (1) The Planned Development-Commercial (PD-C) District is established to provide locations for a full range of retail commercial and service uses which are oriented to serve a regional market area. The district also provides for planned employment centers with offices and professional business uses. The district should be located adjacent to major transportation arteries, with development encouraged in centers planned as a unit.
- (2) The district should be reserved for development on contiguous land areas of at least 150 acres under single ownership or control capable of containing an aggregate gross floor area in excess of 500,000 square feet.
- (3) *The PD-C District is suitable for limited residential development, but the predominant character of the district shall remain commercial, through the primacy of this use category with respect to land area developed or reserved for commercial uses, visibility of uses, and the timing and phasing of development. Residential development in the PD-C District must be designed with special care and sensitivity to create truly livable spaces within an area otherwise characterized by commercial development. The criteria for successful integration of commercial and residential uses include, but are not limited to, a strong emphasis on pedestrian scale, urban development and amenities, high quality neighborhood design and innovative arrangement of building and open space uses, a hierarchy of interconnected streets and blocks, walkable streets, provisions for transit, and a variety of housing types. In addition the provision of opportunities for active recreational facilities or formal open spaces should be provided for residential development.*

[Subsections B and C are not amended.]

D. Bulk regulations. Bulk regulations for PD-C Districts are as follows:

- (1) Maximum building height. Building heights of up to 90 feet are permitted, and may be increased to 199 feet for telecommunication towers, subject to approval of a special use permit.
- (2) Minimum setback requirements.
 - (a) Front setback, no requirement.
 - (b) Side setback, no requirement.
 - (c) Rear setback, no requirement.
 - (d) From all residential uses outside the PDC District, 50 feet.
 - (e) From public street rights-of-way, 30 feet.
 - (f) From internal travel lanes and drives, 15 feet.
- (3) Maximum floor area ratio. The maximum floor area ratio shall be 1.00.

(4) Residential density use limitations. Residential uses shall not exceed 10% of the ~~overall~~ gross acreage of the specific PD-C District and 24 units per acre. *City Council may approve up to 20% of the gross acreage of the specific PD-C District for residential uses, by special use permit, but the additional number of residential units so approved shall not exceed the number determined by multiplying 12 times the total additional acreage available for residential use by special use permit.*

SEC. III. Effective Date.

This ordinance is effective immediately.

Votes:

Ayes:

Nays:

Absent from Vote:

Absent from Meeting:

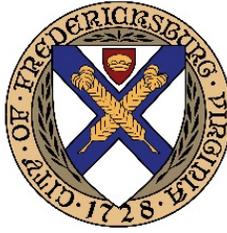
Approved as to form:

Kathleen Dooley, City Attorney

Clerk's Certificate

I, the undersigned, certify that I am Clerk of Council of the City of Fredericksburg, Virginia, and that the foregoing is a true copy of Ordinance No. 20- duly adopted at a meeting of the City Council meeting held Date, 2020 at which a quorum was present and voted.

Tonya B. Lacey, CMC
Clerk of Council



MEMORANDUM

TO: Mayor Greenlaw and Members of City Council
FROM: Timothy J. Baroody, City Manager
DATE: January 9, 2019 (for January 14 Council meeting)
SUBJECT: City Manager's Update

Highlights of major activities and other notable developments:



Winter Restaurant Week Starts January 17 – Attention all Foodies! It's the best time of the year....Downtown Fredericksburg Restaurant Week! This semi-annual event, which will run **January 17-26**, is the perfect opportunity to sample some of downtown Fredericksburg's local dining scene.

Participating restaurants will offer a variety of breakfast, lunch, drinks and dinner options, with price points ranging from \$6.20 to \$30.20. To view more info and menus, visit fxbgrw.com. Menus will be posted the week before Winter Restaurant Week starts.

Participate in the Economic Development and Tourism Department's Restaurant Week Passport Program. Dine at five or more participating restaurants during Winter Restaurant Week and qualify to win \$250 worth of downtown gift cards. To qualify, diners should get a Restaurant Week passport, have it stamped after eating at participating restaurants, and bring the completed passport to the Fredericksburg Visitor Center at 706 Caroline Street. Everybody who brings a passport with five or more stamps to the Visitor Center by 5 p.m. January 27 will qualify for a random drawing to win the \$250 in cards. Passports will be available starting January 17. You can print passports from the Restaurant Week website starting January 17 or pick one up at the Visitor Center. Participating restaurants will have limited copies of the passports.

Participating Restaurants This Year Include: 25-30 Espresso, Agora Downtown Coffee Shop, Alpine Chef Restaurant, Bistro at the Courtyard by Marriott, Brock's Riverside Grill, Capital Ale House, Castiglia's, Cork & Table, Dark Star Saloon & Café, Deutschland Downtown, Eileen's Bakery, Fahrenheit 132, Foode, Italian Station, J. Brian's Tap Room, Juan More Taco, Katora Coffee, Kybecca, La Petite Auberge, Orofino, Pimenta, Sammy T's Restaurant, Sedona Taphouse, Soup and Taco, Soup and Taco 2, Sunken Well Tavern, TAPA RIO, and Vivify Burger & Lounge.

Extended Parking in Downtown Continues Through January – Check out the [parking map](#) for 10 convenient locations for parking in the downtown. The Sophia Street Parking Garage has available parking with the **first three hours FREE** and only \$1 for each additional hour. On-street parking in many areas of the historic district are marked to allow **four hour parking** for shopping and dining through January 31. The four hour restriction will apply Monday – Saturday from 8 a.m. to 7 p.m. For questions please call Public Works at (540) 372-1023. <http://bit.ly/FXBGHolidayParking>

Police Officer Receives Fire Responder Award – Officer Tiernan was recognized with the 2019 Partners In Aging Outstanding First Responder Award on January 9th. This award recognizes individuals for their tireless efforts to protect senior citizens in the Fredericksburg region.



In 2019, Officer Tiernan responded to a City residence for a suspicious phone call from someone that sounded disoriented. He knocked on the door, however, no one answered. Officer Tiernan saw a floodlight on in the back yard and found an adult male lying on his back and in need of medical attention. It appeared the man had fallen. Emergency medical personnel responded and noted that the gentleman's body temperature was extremely low because he had been

outside in thirty-degree temperatures for an extended time. Officer Tiernan quickly contacted Adult Protective Services to ensure the older man had the assistance he needed. Officer Tiernan's actions during this call for service demonstrated his outstanding customer service to senior citizens and is one of the reasons he was selected for this award.

Chatham Bridge Rehabilitation Project – Utility work continues at the intersection of George and Sophia Street in preparation for the Chatham Bridge rehabilitation project. Utility crews are working in the 100 block of George Street to install the new conduit beneath the Rappahannock River to serve Verizon and Cox Communications. The 100 block of George Street has been restricted to one-way westbound traffic from Sophia to Caroline Street. Although parking on both sides of George Street will be prohibited during the course of the project, the sidewalks will remain open and the nearby public parking lot on Sophia Street at George Street will not be impacted by this work. Work is planned to continue through the month of January 2020.

Utility lines connected to the Chatham Bridge are being moved in advance of the start of bridge construction, which is planned for May 2020. The project must advance now so as to keep the Chatham Bridge Rehabilitation project moving on its planned timeline. Telecommunications engineers have determined that they must bore under the river from the location on George Street to ensure viability of telecommunication infrastructure.

Click [here](#) to see the November 12, 2019 VDOT Traffic Alert for more information on the George Street utility work. And for more information on the upcoming Chatham Bridge rehabilitation project, and updates as construction and the detour approaches, please visit the [project page](#) on www.VirginiaDOT.org. For more information about parking or how to sign up for City Traffic alerts please call 540-372-1023 or visit www.fredericksburgva.gov.

Spencer Devon Remains Open During the George Street Closure – The popular brewpub remains open during the street closure and Chatham Bridge utility work. Sidewalks remain open during the street closure as well. Spencer Devon offers special trivia and karaoke nights, and live music. www.spencerdevonbrewing.com

Leaf Collection and Special Christmas Tree Collection – Crews are in the middle of the second and final round of leaf collections. The second round always goes faster than the first because the greatest majority of what has fallen is gotten on first round. Free bagged leaf collection usually is offered for 3-4 weeks after loose-leaf collection ends. Crews will pick up Christmas trees and other small amounts of refuse during the week of **January 13 – 17**. Please place your tree and items on the curb no later than 7:30 a.m. on Monday, January 13. The leaf collection schedule will be updated regularly on the City’s website. Signing up for leaf notices via www.fredericksburgalert.com is the most convenient way to receive up to date information. See attachment.



The annual Fredericksburg Snowball Fight will be held on **Saturday, January 25** from 3:00 – 4:40 p.m. at Hurkamp Park. Children must be supervised by an accompanying adult. Admission is \$3 per person or \$5 for two people. This is the 4th year for the event, and it keeps growing each year. All ages are welcome to join our snowball fights, which do not depend on

cold weather and snow on the ground; we have our own snowballs. A new match every 10 minutes, so there’s plenty of chances for everyone to enjoy a good “battle”. Visit www.FredParksRec.com or call the Department of Parks, Recreation and Events 540-372-1086 for more information. Bundle up and get ready to play!



Fredericksburg Spirit Day at the Washington Capital Game –On January 5th, Washington Capital fans from Fredericksburg filled two buses that left from the Dorothy Hart Community Center for the Sunday afternoon game in D.C. The buses, which were sponsored by Exterior Medics, who also provided breakfast for the fans, were part of a special promotion that was done with the Capitals’ ticket office. The Washington Capitals offered special

discounted tickets for the game (over 160 tickets were sold) , and the team showed the video about the new Fredericksburg Roller Hockey Rink on the giant jumbotron before the game, as well as displayed the contributors which included the City, City Council, the Fredanthropists and Fredericksburg Youth Roller Hockey. The Mayor and the Director of Parks, Recreation and Events were interviewed before the game, and the Mayor rode the Zamboni machine between periods! The video is being shown at all home games during the month of January, and highlights the partnership that the City has with the team, that established the rink in Fredericksburg. The video can be seen on this link: <https://youtu.be/ufqMN3Yq8QU>



2020 Winter & Spring Activity Catalog Now Available

– The Parks, Recreation and Events’ newest catalog of activities for information on youth and adult activities for now through the spring has been published. They are pleased to offer NEW youth and adult hockey lessons and playtimes. Plus they have fun ways to explore hobbies with classes in art, crafts, dance, fitness, cooking, Italian, Japanese culture and more! The department is also transitioning into a new program registration software that will make it much easier to register for programs on line. The Information Technology Department has been working with Parks and Recreation for more than a year to evaluate, purchase and install the program that will best fit the needs of our community. We’re excited about the new software and how much easier it will make registering for our activities will

become once it is available for our patrons to use.



Removal of Park Shelter – During December, The Parks, Recreation and Events Department removed shelter 3 at Old Mill Park. This shelter, farthest away from the parking area and restrooms, was damaged in storms last summer. The shelter which was old, and had structural issues besides the storm damage presented safety issues and had been blocked off from use for several months. It was decided during the fall that removing the building was the safest, most efficient and less costly alternative. The concrete pad will still

remain, and will be available for rentals for groups in 2020.

Closure of Upper Caroline Street – Replacement of Sanitary Sewer System – Work continues on this very important sanitary sewer system project which is currently detouring Caroline Street from Herndon to Germanna Streets. This is a major project that involves the replacement of two existing sewer mains that are well past their useful lifespan and are in poor condition. Both of the existing mains will be replaced with a single 21” sanitary sewer main that is upsized to meet future sewer demands. The \$1.7M project is part of a PPEA water/sewer infrastructure improvement contract with W.C. Spratt, Inc. and is anticipated to be completed by May of 2020. For questions about the project please contact the Department of Public Works at 540-372-1023. Please subscribe to City alerts at www.FredericksburgAlert.com.

Detour on the Heritage Trail – The detour continues for approximately two more weeks between the Ford and Germania Street area as work continues on the Upper Caroline Street Sanitary Sewer Replacement Project. Pedestrians and bicyclists will be detoured along Princess Anne Street for a section of the trail where the sewer line work crosses the path. Alerts and postings on social media have been made to remind trail users to be cautious near work zones and watch for posted signs.

Braehead Community Meeting – On **Thursday, February 6th at 7:00 p.m.**, at the Dorothy Hart Community Center, a community meeting is planned for Braehead neighborhood residents. At the meeting, the Timmons Group engineers will present its findings regarding drainage conditions in the Braehead neighborhood.



Fred Focus

Fred Focus – The [Fredericksburg Department of Economic Development and Tourism](#) is pleased to bring you Fred Focus, a weekly e-newsletter that goes out every Thursday and keeps you up-to-date on Fredericksburg business and tourism information and events. This week's [edition](#).



City of Fredericksburg Residents Notice of Special Refuse Collection

City crews will make a special collection of refuse beginning on January 13, 2020. Various types of refuse will be taken in small quantities only and articles larger than 16 cubic feet and heavier than 75 pounds will not be collected. All loose trash must be bagged, boxed, or tied for easy handling.

Items that will **not** be collected include:

- Household garbage
- Paints
- Brush piles
- Hazardous materials
- Building materials

City crews will collect Christmas trees during the week of January 13 - 17, 2020. Please make sure your Christmas tree is placed at the curb **no later** than 7:30 a.m., on Monday, January 13th. This is the only time that Christmas trees will be picked up. Special crews will pick up trees separate from other collection items. **Christmas trees will not be picked up with your regular trash service.**

All refuse must be placed at the curb **no later** than 7:30 am, January 13th. Subscription to the City's regular trash service is not required for this special collection.

If you have any questions regarding this special collection, please call 372-1023.

David J. King
Director of Public Works



**CITY COUNCIL
MEETINGS & EVENTS CALENDAR**

City Hall Council Chambers, 715 Princess Anne Street, Fredericksburg, VA 22401

1/13/20	5:30 p.m.	Schools Capacity Task Force Meeting	Walker Grant Center 210 Ferdinand Street – School Board Meeting Room
1/14/20	5:00 p.m.	Work Session – Joint Meeting with the School Board to discuss the community survey and communications plan.	Walker Grant Center 210 Ferdinand Street – School Board Meeting Room
	6:00 p.m.	<ul style="list-style-type: none"> • Council Meetings: Citizen Engagement Efforts/Technology • Transportation Update • NG911 Contract Update 	Suite, Room 218
	7:30 p.m.	Regular Session	Chambers
1/28/20	5:30 p.m.	Work Session <ul style="list-style-type: none"> • Small Area Plan #6 Creator Maker District/TDR • Parking Text Amendments 	Suite, Room 218
	7:30 p.m.	Regular Session	Chambers
1/30/20	4:30 p.m.	Ribbon Cutting for Downtown Library Auditorium Expansion and other improvements	Downtown Library Auditorium, 1201 Caroline Street
1/31/20	8:30 a.m.	Schools Working Group	Walker Grant Center 210 Ferdinand Street – School Board Meeting Room
2/11/20	5:30 p.m.	Work Session	Suite, Room 218
	7:30 p.m.	Regular Session	Chambers
2/25/20	5:30 p.m.	Work Session	Suite, Room 218
	7:30 p.m.	Regular Session	Chambers

Future Work Session Topics: Economic Development Incentives, and Action on UDO Text Amendment from 2018: Paying Taxes at Approval Instead of Application.

Boards & Commission	Meeting Dates/Time	Actual Date of Meeting	Members Appointed	Contact Person
Board of Social Services	Bi-monthly 1st Thursday/4 p.m.	February 6 at 4 p.m.	Duffy	Christen Gallik
Central Rappahannock Regional Library	Quarterly 2nd Monday/4:00 p.m.	March 9 at 4 p.m.	Devine	Martha Hutzel
Community Policy Management Team	Thursday after 3rd Tuesday/2:00 p.m.	February 20 at 2 p.m.	Greenlaw	Jamie Divilbiss
Fredericksburg Arts Commission	3rd Wednesday/6:30 p.m.	January 21 at 6:30 p.m.	Devine, Graham	Kim Herbert
Fredericksburg Area Museum	4th Monday/8:30 a.m.	January 27 at 8:30 a.m.	Kelly	Sara Poore
Fredericksburg Clean & Green Comm.	1st Monday/6:30 p.m.	February 3 at 6:30 p.m.	Devine	Robert Courtnage
Fredericksburg Regional Alliance	Quarterly/5:00 p.m.	February 17 at 5 p.m.	Greenlaw, Duffy	Curry Roberts
GWRC/FAMPO	3rd Monday/6:00 p.m.	January 27 at 6 p.m.	Kelly, Withers, vacancy - Alt.	Linda Struyk Millsaps
Healthy Generations Area on Aging (RAAA)	1st Wednesday/4:00 p.m.	TBD	Greenlaw	Patricia Wade
Main Street Board	3rd Thursday/8:30 a.m.	January 16 at 8:30 a.m.	Withers	Ann Glave
Housing Advisory Committee	As needed	TBD	Frye, Graham	Susanna Finn
PRTC	1st Thursday/7:00 p.m.	February 6 at 7 p.m.	Kelly, Graham - Alt.	Kasaundra Coleman
Rappahannock Juvenile Detention	Bi-monthly last Monday/12 noon	January 27 at noon	Whitley, Frye - Alt.	Carla White
Rappahannock Regional Solid Waste	Quarterly 3rd Wednesday/8:30 a.m.	February 19 at 8:30 a.m.	Kelly, Withers	Joe Buchanan
Rappahannock River Basin	Quarterly/1:00 p.m.	March 25 in Fredericksburg at 1 p.m.	Withers	Eldon James
Recreation Commission	3rd Thursday/6:30 p.m.	January 16 at 6:30 p.m.	Duffy	Jane Shelhorse
Regional Group Home Commission	2nd Thursday/2:30 p.m.	February 13 at 2:30 p.m.	Duffy, Whitley	Ben Nagle
Town & Gown	Quarterly/3:30 p.m.	April 9 at 3:30 p.m. at UMW Executive Center	Withers, Duffy	Paula Zero
Virginia Railway Express Operations Board	3rd Friday/9:00 a.m.	January 17 at 9 a.m.	Kelly, Graham -Alt.	Richard Dalton
City/School Working Group		January 31 at 8:30 a.m.	Greenlaw, Kelly	Baroody/Catlett
City/School Task Force		January 13 at 5:30 p.m.	Devine, Graham	Baroody/Catlett