Janine M. Sewell
Director of Social Services

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City of Fredericksburg Department of Social Services
Board of Directors
Meeting Minutes – November 13, 2009

Present for the meeting: Kathy Anderson, Florence Bailey, Diane Clark, Janine Sewell, Tom Tomzak, Libby Wasem and Angel Gooch- Tankersley.

I. Meeting called to order at 7:38 a.m. and agenda approved.

II. Public Comment - None

III. The October 9, 2009 minutes were approved.

IV. **Budget Report:** Janine Sewell reviewed the budget report with the Board. Items of interest were discussed. The Board was interested in Companion Services and the cost of in home services. A list of Vendors and their fee chart was requested for the Board to view to assess the need to maximize the funds due to a state reduction.

V. **Director's Report:** Janine Sewell distributed the Director's Report. Items of interest were discussed.

VI. **Old Business:** Diane Clark and Janine Sewell shared with the board their meeting with Angie Sullivan, Smart Beginnings, and Glenn Kinard, PNC Bank. The Board agreed to write a support letter for Smart Beginnings to apply for a grant to expand Healthy Families. The Board requested that the Director contact Ms. Sullivan and Mr. Kinard to attend the January Board meeting at 8:30.

   i. Effective December 1, 2009 the Board approved the City Leave Policy and the new agency vehicle use policy. The Board suggested that the employee report violations to the Assistant Director or Director rather than their supervisor to provide confidentiality. The board was also concerned that the employee would have access to driving upon receiving the ticket until the court made a determination on the charge. The board felt that the department transports families, children and older citizens and the department should consider terminating use until the final outcome of the violation.

VII. **New Business:** The Board agreed to cancel the December meeting due to the holiday season

VIII. **Executive Session:** There was no Executive Session at this Board meeting.

IX. **Items for Consent:** There were no items for consent at this Board meeting.

X. **Items for Approval:** There were no items for approval at this Board meeting.

Next Meeting Schedule: The next meeting will be January 8, 2010.

With no other business to discuss, the meeting adjourned at 8:45 am.

Respectfully Submitted:

Janine M. Sewell Date January 8, 2010

Janine M. Sewell, Director

Diane Clark Date January 8 2010

Diane Clark, Chair

APPROVED