Stafford Regional Airport Authority
February 10, 2009
Meeting Minutes

CALL TO ORDER:
The monthly meeting of the Stafford Regional Airport Authority was called to order February 10, 2009 at 8:30 a.m. by Chairman Walt George in the Stafford Regional Airport Conference Room, 75 Aviation Way, Fredericksburg Virginia 22406.

The Invocation:	Mr. Campbell conducted the Invocation, which was followed by the Pledge of Allegiance.
Roll Call:	Mr. Wallis conducted Roll Call.
Members Present:	Mr. Walt George; Mr. Desi Arnaiz; Mr. T. Campbell; Mr. Mike Wood; Mr. Hank Scharpenberg
Members Absent:	Mr. Vern Torney and Mr. John Garvin
Staff Present:	Mr. Jeff Wellman and Mr. Jeff Tarkington, Talbert & Bright; Mr. David Jones and Mr. David Burgess, Campbell and Paris Engineers; Mr. Ed Wallis, Airport Manager; and Ms. Suzette Bandy, Executive Assistant
Public Present:	Mr. Duane Amman, AOPA; Mr. Bob Carter, EDA; Mr. Jim Lawrence, Stafford County Sun; Mr. Greg Hines; Ms Linda Grambow and Mr. David Hepburn, Apex Cycle Education

Public Presentation: None

AOPA Presentation: Mr. Amman reported.

Phil Boyer new position
Eclipse Aircraft Auction
Aviation Stimulus Package
FAA online ADIZ training course
Halt on new rules could affect ADIZ
Satellite monitoring no longer on 121.5 MHz ELTs
GA call for industry input on TSA plan
Wings, Wheels, and Duck 2009 Event

Meeting Minutes:

December 9, 2008 Meeting Minutes were reviewed. A motion was made by Mr. Arnaiz to accept the minutes. Mr. Wood seconded. Motion passed 5-0.

January 13, 2009 Meeting Minutes reviewed. A motion was made by Mr. Wood to accept the minutes. Mr. Scharpenberg seconded. Motion passed 3-0 with 2 abstentions.

ENGINEER'S REPORT

Campbell and Paris: Mr. Dave Burgess reported.

Items discussed:

Security lighting:

Campbell & Paris Engineers met with the contractors on February 9, 2009 to discuss changes to the electrical service that will power the lighting control panel for the parking lot lights and apron lights to see if they could decrease the project cost. The project is on schedule and the approximate completion date is in April.

Runway 33 Obstruction:

Two appraisals have come back and Mr. Paris requested additional information in regard to the airport overlay relative to heights. Verifying map for appraisal review.

Delta Airport Consultants: Mr. Wallis reported for Mr. Eichfeld.

Item discussed

Apron Expansion PH II

The project has shut down for the winter and construction will resume in March 2009 to finish the apron which must be done by the May 1, 2009. Remove top soil pile before the FPED Event.

Talbert & Bright: Mr. Wellman and Mr. Tarkington reported.

Items discussed

ALP

FAA and DOAV are still reviewing the ALP plan and anticipating comments by next week. FAA has funds available for the master plan.

Terminal Design

Submitted storm water management plan to the County and waiting on their comments.

Lighting

They are coordinating the terminal lighting with Campbell & Paris Engineers. Mr. McGuire to make sure there are no conflicts for future buildouts.

CHAIRMAN'S REPORT: Mr. George reported.

1. Mr. George briefed the EDA on the Authority's recommendation for the corporate hangar to be included in any technology zone. Subject to financial consideration.
2. Mr. George and Mr. Scharpenberg briefed the County Administrator, Mr. Anthony Romanello, and Board of Supervisor, Mr. Harry Crisp. (To be discussed in close session)
3. Personal property taxes: Are there any caps? (To be discussed in close session)
4. Mr. Garvin trying to get the Heinz Corporation based here.
5. On March 27-29, 2009 the Hartwood Boy Scout Troop 1717 will have their campout at the airport.
6. The Authority was awarded a 4-year contract with DESC.

TREASURER'S REPORT: Mr. George reported.
Items discussed

1. FY09 YTD Financials t
2. Airport Financials Status

Mr. Scharpenberg made the motion to accept the Treasurer's Report as amended. Mr. Wood second. Motion passed 5-0.

AIRPORT MANAGER'S REPORT: Mr. Wallis reported.
Items discussed

SRA

1. Security lighting
2. Inauguration
3. Manhole Safety Identification "Eagle scout project"
4. Terminal repair
5. Notice to Airman
6. Important dates to remember

FBO / Operations

1. Fuel gallon total
2. Based aircrafts
3. Hangar & tie down availability
4. 100 LL & Jet A truck maintenance
5. Staff
6. Uniforms
7. Hertz rental contract
8. Air BP sign
9. DESC contract
10. Noise complaint
11. Desired equipment list
12. Equipment status
13. Fuel farm

OLD BUSINESS:
Items discussed

1. MOA agreement with Stafford County Hospital Center
2. Special demonstration at the FY09 FPED Event
3. EDA Property
4. Strategic Planning
5. Mr. Amman clarified the definition of Helo-Stop

NEW BUSINESS:
Items discussed

1. Apex Cycle Education Proposal

They want to use the new apron and rents classroom space from the Airport. The Authority need to give them a month's advance notice if the Authority has use for the classroom. Classes begin mid-March and end mid-December. Apex

wants to be permanently based here. They will provide their contract, certificate of insurance, and business references to the Authority. The Authority requests the marking tape to be white. Acceptance of the proposal (To be discussed in close session) TSA impact on security and the restricted area by Hangar C-1

CLOSED SESSION:
At 10:28 a.m. Mr. Wood made the motion to go into Closed Session under Code of Virginia 2.2-3711A.1, 2.2-3711A.5, 2.2-3711A.6, 2.2-3711A.7. Mr. Scharpenberg seconded. Motion passed 5-0.

MOVING BACK INTO OPEN SESSION
At 11:09 a.m. the Authority moved back into open session. Upon motion of Mr. Wood, seconded by Mr. Campbell, the Certification Resolution passed 4-0.

ADJOURNMENT: Mr. Wood made the motion to adjourn; Mr. Campbell seconded. Meeting Adjourn at 11:12 a.m.

NEXT MEETNG: March 10, 2009 at 8:30 a.m. in the Conference Room at the Stafford Regional Airport.