

CITY OF FREDERICKSBURG  
BOARD OF EQUALIZATION  
715 PRINCESS ANNE STREET  
FREDERICKSBURG, VA 22401



P O BOX 644-CITY HALL  
FREDERICKSBURG, VA 22404-0644  
PHONE: (540) 372-1207  
FAX: (540) 372-1197

Enclosed is an Application for Appeal to the Board of Equalization. Please note that in order to receive relief from the Board, the taxpayer must produce substantial evidence that the assessment is erroneous and was not arrived at in accordance with generally accepted appraisal practice.

The current assessment on the property is presumed to be correct. Therefore, the burden of proof is upon the taxpayer to show:

1) that the property being appealed is valued at more than its fair market value;

or

2) that the current assessment is not uniform in its application;

or

3) that the assessment is otherwise not equalized.

All data submitted (appraisals, sales, etc.) must have been done prior to April 25, 2016.

**No appraisals, sales, etc. that were done after April 25, 2016 will be admissible.**

Please contact Marilla Haas or Leslie Pasko at (540) 372-1207 if you have any questions.

CITY OF FREDERICKSBURG  
 BOARD OF EQUALIZATION  
 715 PRINCESS ANNE STREET  
 FREDERICKSBURG, VA 22401



P O BOX 644-CITY HALL  
 FREDERICKSBURG, VA 22404-0644  
 PHONE: (540) 372-1207  
 FAX: (540) 372-1197

## APPEAL APPLICATION

In order to appeal before The Board of Equalization, this Appeal Application must be **RECEIVED** no later than **October 17, 2016**. Applications are to be submitted at 715 Princess Anne Street, Room 107, Fredericksburg, Virginia 22401 or by mail at P O Box 644, Fredericksburg, Virginia 22404-0644. Before a change can be granted, the taxpayer must overcome a clear presumption in favor of the assessment. The taxpayer must prove that the property is **NOT** uniform with other similar properties or prove that the property is assessed in excess of its fair market value.

Property Street Address:	GPIN:
Name of owner (s) on July 1, 2016:	
2016 Assessment values, Land: _____ Building: _____ Total: _____	

### BASIS FOR APPEAL (YOU MUST SELECT AT LEAST ONE):

<input type="checkbox"/> <b>FAIR MARKET VALUE:</b> This property is assessed greater or less than its Fair Market Value.
<input type="checkbox"/> <b>LACK OF UNIFORMITY:</b> This property assessment is out of line generally with similar properties.
<input type="checkbox"/> <b>ERRORS IN PROPERTY DESCRIPTION**:</b> Assessment is based upon inaccurate information concerning this property, such as lot size, square footage, condition of property, flood plain topography, zoning, etc.

### SEE PAGE 2 TO LIST COMPARABLE PROPERTIES

### OWNER/APPLICANT INFORMATION (MUST BE COMPLETED BY ALL OWNERS OR APPLICANTS)

Please indicate as described below. I believe the proper assessment of this property on <b>July 1, 2016</b> should be:		
Land:	Building:	Total:
I hereby certify that the facts contained herein and attached hereto are true, accurate, and correct, to the best of my knowledge and belief.		
Given under my hand this ____ day of _____, 2016		
Signature of Applicant/Owner: _____		
Print name of Applicant/Owner (if different from above): _____		
Phone: Work ( ) _____ Home ( ) _____ E-Mail _____		
<b>Applicant/Owner Mailing Address (if different from property address):</b> _____		
CHECK ONE: <input type="checkbox"/> I am the owner of record <input type="checkbox"/> I am not the owner of record		
Relation to property owner: (Attorney, Tax Per., etc.) _____		

1. Applicant's failure to complete **ALL** sections of this application and/or failure of the representative of an owner to include the owner's authorization may result in a denial of the application for hearing.
2. When this appeal is filed, the valuation of both land and improvement are reopened and either or both may be increased, decreased or affirmed.
3. A separate application must be made for each parcel.
4. Any appraisal report or professionally prepared opinion of value submitted with this application must be complete as originally prepared. Incomplete applications will not be considered as valid evidence of value. Such valuation reports or opinions must be signed by the original preparer.
- \* \* 5. Written or documented evidence of errors must be presented.
6. Data submitted **must be dated prior to April 25, 2016**. No data after this date will be admissible.

