

MINUTES

PUBLIC TRANSIT ADVISORY BOARD

June 1, 2011

8:30 a.m.

Conference Room at FREDericksburg Regional Transit

- Members in Attendance: Lawrence A. Davies, City of Fredericksburg
Jan Erkert, Fredericksburg Regional Chamber of Commerce
Doug Morgan, Spotsylvania County
Richard Pearce, University of Mary Washington
Angeline Pitts, Caroline County
Fred Sisk, Citizen Representative
Diana Utz, George Washington Regional Commission
- Others Present : Kathleen M. Beck, Director of Public Transit/FRED
Wendy Kimball, Assistant Director of Public Transit/FRED
Arnold Levine, Manager of Policy, Planning and Compliance/FRED
Marilyn Graves, Administrative Assistant/FRED
Denis P. Paddeu, Regional Mobility Manager/RAAA
Don Engiles, Travel Trainer/RAAA
Erma Baker, University of Mary Washington
- Members Absent : Florence Barnick, The Free Lance-Star
Debe Fults, disAbility Resource Center
Jack Green, King George County
Edd Houck, Citizen at Large
Tom McCoy, Mary Washington Healthcare
John Moen, WFLS
Mike Neuhard, Stafford County
Lloyd Robinson, Alternate/George Washington Regional Commission
Dr. Roy Weinstock, Community Representative
Rodney White, Virginia Department of Transportation
Bryan R. Workman, Spotsylvania Regional Medical Center

The meeting was called to order by Rev. Davies at 8:35 am in the conference room at the FREDericksburg Regional Transit facility (a/k/a The Lawrence A. Davies Transit Center), 1400 Jefferson Davis Highway, Fredericksburg, VA.

The minutes of the April 6, 2011, meeting were presented for approval. On motion made by Ms. Erkert and seconded by Mr. Sisk, the minutes, as written, were approved by unanimous vote.

Report of Director of Public Transit:

- Update on Caroline County: the Caroline County Board of Supervisors has agreed to fund FRED at the present level through FY 2012.
- Update on King George County: the King George County Board of Supervisors has agreed to keep their service at the reduced level of only one route (no Fairview Beach service; eliminated K2) for FY 2012. There will be six trips to Fredericksburg over the course of the day.
- Performance on adjusted Caroline and Spotsylvania routes: Mr. Levine gave the Board an overview of some route changes in these localities and the results of those changes.
- Update on fare increase: City Council approved the fare increase on June 14, 2011, and the changes in the fares will go into effect on July 5th. This should get fares up to 11% of FRED's revenue.
- October is date for any schedule/route changes: FRED staff needs to know in the next month or two if any member of the PTAB has requests for schedule or route changes.
- Shelters/benches: Ms. Beck would like this item to progress. She requested that each PTAB member have three suggestions of where shelters/benches should be considered at the August meeting.
- Update on maintenance facility: The facility is in the bare bones stage now. A project manager has been hired and is working on qualifications for the renovations that are needed. A decision on the design firm will be made in August. The anticipated occupancy date is 18 months. Future plans may include fueling and bus washing.
- Upcoming Triennial Review: The Federal Transit Administration will be on site at FRED on August 3 and 4 for the Triennial Review.
- Response to transit questions on National Citizen Survey: Mr. Levine reported that 1200 residences were sent the survey; 27% responded. A couple of questions on transit were in the survey; responses to those questions were that people wanted more service but only one-third of those persons said they would support it financially. The survey was generated by The National Research Center. Their report compares the results with other places similar to Fredericksburg. The City volunteered to participate in this study.
- Update on Federal and State grants: FRED requested money for the purchase of buses and received the funds. A grant for additional information technology was requested and that also was approved.

Committee Reports:

- (1) **Mission, Goals and Objectives** – There was no report. The scheduled July meeting will only be for the purpose of discussing the accomplishments of the Mission, Goals and Objectives for Transit Year 2011 and for discussion of the Mission, Goals and Objectives for Transit Year 2012.
- (2) **Partnership/Marketing** – Ms. Erkert reported that ads will be revised to announce the increase of fares. There was a general discussion of obtaining Partners in the region; however, without a turn in the economy, it is felt that it will be hard to attract a major Partner. Ms. Kimball stated that FRED is in the final negotiations with Germanna Community College to become a Partner.
- (3) **Services to the Underserved** – Ms. Beck announced that FRED will be participating in the Disability Fair on October 1st.

- (4) **Safety and Security** – Mr. Sisk reported that he and Ms. Kimball still need to do a vulnerability study of the FRED facility and he will have a report in August.

Other Business:

- Don Engiles, the Travel Trainer for RAAA made a progress report. There has been positive feedback for this program's impact on the community.
- After a discussion of conflicts with the current scheduled July and August meetings, Ms. Erkert made a motion to reschedule the July 6th meeting to July 13th and to reschedule the August 3rd meeting to August 10th. Mr. Sisk seconded the motion and it was passed unanimously.

The meeting was adjourned at 9:35 am.

Approved by the Public Transit Advisory Board


Marilyn M. Graves

8-10-11
Date